

## **Minutes**

Cuyahoga County Board of Control meeting

June 22, 2015 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4<sup>th</sup> Floor

Committee Room B

Agenda

### **I. CALL TO ORDER**

The meeting was called to order at 11:06 a.m.

Attending:

Armond Budish, County Executive

Dan Brady, President, County Council

Councilman Dave Greenspan

Dennis Kennedy, Fiscal Officer

Michael Dever, Director, Department of Public Works

Lenora Lockett, Director, Office of Procurement & Diversity

Councilman Dale Miller

### **II. REVIEW MINUTES**

Armond Budish motioned to approve the minutes from the June 15, 2015 Board of Control meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III. PUBLIC COMMENT**

There was no public comment related to the agenda.

### **IV. CONTRACTS AND AWARDS**

#### **A. Tabled Items**

There were no tabled items.

#### **B. New Items for review**

BC2015-262 Department of Public Works Recommending an award on RQ32485 and enter into contracts with various providers for general right-of-way services for the period 6/29/2015 - 6/28/2018:

a) O.R. Colan Associates of Florida, LLC in the amount not-to-exceed \$200,000.00.

b) KMJM Land Services LLC in the amount not-to-exceed \$100,000.00.

Funding Source: 100% \$7.50 Fund (Road & Bridge Improvement-Permissive)

Jamal Husani, Department of Public Works, presented. Dale Miller asked for clarification on the services to be provided. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-262 was unanimously approved.

BC2015-263 Department of Public Works Submitting various Non-Federal Reimbursable agreements with Department of Transportation Federal Aviation Administration:

a) In the amount of \$118,900.46 for relocation of FAA Owned facilities and Construction Oversight of Phase I Grading for improvement of the Runway Safety area for the Runway 6/24 project located at the Cuyahoga County Airport, Cleveland.

b) In the amount of \$57,817.94 for engineering and construction support of the relocation of existing Wind Equipment F-Series, F-420 in connection with the Runway 6/24 project located at the Cuyahoga County Airport. Funding Source: 90% reimbursable by FAA, 10% General Fund

Jamal Husani, Department of Public Works, presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-263 was unanimously approved.

BC2015-264 Department of Public Works Submitting an agreement of cooperation with the Purchasing Consortium in the estimated amount of \$40,000.00 for the purchase of sodium chloride (rock salt) for the 2015 - 2016 winter season. Funding Source: Road & Bridge Fund

Don Jerele, Department of Public Works, presented. Dale Miller asked how the contract accommodates an unanticipated fluctuation in seasonal demand. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-264 was unanimously approved.

BC2015-265 Department of Development Submitting an agreement with North Coast CHDO Homes, Inc. in the amount not-to-exceed \$312,520.00 for acquisition and renovation of existing housing for rental to adults with disabilities for the period 6/22/2015 - 6/21/2017. Funding Source: 100% federally funded (HOME Program)

Sara Parks-Jackson, Department of Development, presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-265 was unanimously approved.

BC2015-266 Department of Information Technology Recommending an award on RQ34013 and enter into a contract with Compuware Corporation in the amount not-to-exceed \$91,830.00 for license renewal, maintenance and support on Compuware File Aid Software products for the period 10/1/2015 - 9/30/2018. Funding Source: 100% General Fund

Jeff Mowry, Chief Information Officer, presented. Dale Miller whether these items would be impacted by the ERP project. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-266 was unanimously approved.

BC2015-267 Department of Information Technology Recommending an award on RQ33794 and enter into a sole source contract with Vanguard Integrity Professionals, Inc. in the amount of \$10,368.00 for maintenance and support on RACF Administrator Software for the period 6/26/2015 - 6/25/2018. Funding Source: 100% General Fund

Jeff Mowry, Chief Information Officer, presented. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-267 was unanimously approved.

BC2015-268 Department of Information Technology Recommending an award on RQ33294 and enter into a contract with Latitude Geographics Group LTD in the amount not-to-exceed \$3,700.00 for

maintenance and support on Geocortex Essentials Software for the period 3/1/2015 - 2/29/2016.  
Funding Source: Assessment Fund

Jeff Mowry, Chief Information Officer, presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-268 was unanimously approved.

BC2015-269 Department of Workforce Development Submitting a contract with Reliable Pattern Works, Inc. in the amount not-to-exceed \$5,000.00 for the Incumbent Worker Training Program for the period 5/1/2015 - 12/31/2015. Funding Source: 100% Cuyahoga County Western Reserve Funds

Jay Bhattacharya, Workforce Development, presented. Dave Greenspan asked for clarification on the funding source. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-269 was unanimously approved.

BC2015-270 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ33589 to Bob Gillingham Ford, Inc. (9-2) in the amount not-to-exceed \$234,570.00 for the purchase of (8) 2016 Ford Explorer Interceptor SUV Police Specials for use by the Sheriff's Department. Funding Source: Internal Service Fund

Lenora Lockett presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-270 was unanimously approved.

BC2015-271 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ33598 to Montrose Ford, Inc. (7-4) in the amount not-to-exceed \$175,377.00 for the purchase of (4) 2016 Ford F-350 Regular Cab 4x4 SRW Pickup Trucks. Funding Source: Internal Service Fund

Lenora Lockett presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-271 was unanimously approved.

BC2015-272 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ33198 to Rush Truck Centers of Ohio, Inc. (3-1) in the amount of \$126,559.70 for the purchase of (1) 2015 International 7600 SBA 6x4 Cab/Chassis. Funding Source: Road and Bridge Fund

Lenora Lockett presented. Dale Miller asked for the engineer's estimate on the purchase. Dave Greenspan asked for clarification on the use of Road & Bridge funds on a vehicle purchase. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-272 was unanimously approved.

BC2015-273 Office of Procurement and Diversity Recommending an award: Court of Common Pleas Court/Clerk of Courts on RQ34152 to DLT Solutions, LLC in the amount not-to-exceed \$41,558.91 for the purchase of Oracle Software licensing for the Case Management System. Funding Source: 100% Clerk of Court and Common Pleas Court's computerization fund

Lenora Lockett presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-273 was unanimously approved.

BC2015-274 Sheriff's Department a) Requesting approval to apply for and accept grant funds from Ohio Department of Rehabilitation and Corrections/Division of Parole and Community Service/Bureau of Community Sanctions in the amount of \$200,001.00 for the Local Incarceration Program in connection with the FY2016 Community Corrections Act Grant Program for the period 7/1/2015 - 6/30/2016. b)

Submitting a grant agreement with Ohio Department of Rehabilitation and Correction/ Division of Parole and Community Services/ Bureau of Community Sanctions in the amount of \$200,001.00 for the Local Incarceration Program in connection with the FY2016 Community Correction Act Grant Program for the period 7/1/2015 - 6/30/2016. Funding Source: 100% by Ohio Department of Rehabilitation and Corrections (ODRC), Division of Parole and Community Service, Bureau of Community Sanctions

Ken Mills, Director of Corrections, presented. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-274 was unanimously approved.

BC2015-275 Court of Common Pleas/Juvenile Court Division Submitting an amendment to Master Contract No. CE1500027 with various providers for traditional residential placement/ youth and family community partnership residential treatment services for the period 2/1/2015 - 1/31/2017:

1. for a decrease:

- a) Applewood Centers, Inc. in the amount of (\$280,000.00).
- b) Beech Brook in the amount of (\$280,000.00).
- c) Bellefaire Jewish Children's Bureau in the amount of (\$280,000.00).
- d) Carrington Youth Academy LLC in the amount of (\$30,000.00).
- e) New Directions, Inc. in the amount of (\$280,000.00).

2. adding various vendors and funds:

- f) Cleveland Christian Home, Inc. in the amount of \$200,000.00.
- g) The Village Network in the amount of \$200,000.00.

Funding Source: 100% General Fund

Sarah Baker, Juvenile Court, presented. Armond Budish asked for clarification on the funding source. Sarah Baker noted that the fund source should correctly read "Health and Human Service Levy funds". Dale Miller asked if there is an intended use for the decreased funds. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-275 was unanimously approved.

BC2015-276 Medical Examiner Submitting an amendment to Contract No. CE1300401-01 with Esposito Mortuary Services, Inc. for body transportation services for the period 8/1/2013 - 7/31/2015 to extend the time period to 7/31/2016 and for additional funds in the amount not-to-exceed \$375,000.00. Funding Source: 100% General Fund

Hugh Shannon, Medical Examiner's Office, presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-276 was unanimously approved.

BC2015-277 Department of Public Safety and Justice Services Recommending to amend Contracts and Purchasing Board Approval No. CPB2015-183 dated 3/30/2015, which approved an RFP exemption to amend Contract No. CE1400364 with Motorola Solutions, Inc. for upgrade and installation of 3 Dispatch Console Workstations for the period 10/13/2014 - 1/13/2015, by changing the extended time period from 4/30/2015 to 6/30/2015; no additional funds required.  
Funding Source: N/A

Felicia Harrison, Department of Public Safety, presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-277 was unanimously approved.

BC2015-278 Department of Public Safety and Justice Services Submitting an amendment to Contract No. CE1400364-01 with Motorola Solutions, Inc. for upgrade and installation of 3 Dispatch Console Workstations for the period 10/13/2014 - 4/30/2015 to extend the time period to 6/30/2015 and for additional funds in the amount not-to-exceed \$9,850.00. Funding Source: General Fund

Felicia Harrison, Department of Public Safety, presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-278 was unanimously approved.

BC2015-279 Department of Health and Human Services/Office of Re-entry Submitting an agreement with Cuyahoga County Common Pleas Court in the amount of \$167,500.00 for intensive probation supervision services in connection with Veterans Treatment Court Program for the period 7/1/2015 - 12/31/2017. Funding Source: Health and Human Services Levy Fund

Luis Vasquez, Office of Re-entry, presented. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-279 was unanimously approved.

BC2015-280 Department of Health and Human Services/Office of Re-entry Requesting approval to apply for and accept grant funds from Department of Health and Human Services/ Substance Abuse and Mental Health Services Administration in the amount of \$1,200,000.00 for development and implementation of re-entry services for the FY2015 Offender Re-entry Grant Program for the period 10/1/2015 - 9/30/2018. Funding Source: SAMHSA grant funds

Luis Vasquez, Office of Re-entry, presented. Dale Miller asked if the County has received this grant in previous years. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-280 was unanimously approved.

BC2015-281 Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services Submitting an amendment to Contract No. CE1500009-01 with Emerald Development and Economic Network, Inc. for property management services of the Norma Herr Community Women's Shelter located at 2227 Payne Avenue for the period 1/1/2015 - 12/31/2015 for additional funds in the amount of \$77,881.00. Funding Source: 100% Health and Human Services Levy Fund

Ruth Gillett, Office of Homeless Services, presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-281 was unanimously approved.

BC2015-282 Department of Health and Human Services/Community Initiatives Division/  
Office of Homeless Services Recommending an award on RQ34279 and enter into a contract with  
Cleveland Mediation Center, sole source, in the amount not-to-exceed \$15,000.00 for Third Party  
Dispute Resolution and Conflict De-escalation training for the period 8/1/2015 - 7/31/2016. Funding  
Source: 100% Health and Human Services Levy Fund

Ruth Gillett, Office of Homeless Services, presented. Dale Miller asked for clarification on the payment  
structure for the contract. Armond Budish motioned to approve the item; Dale Miller seconded the  
motion. Item BC2015-282 was unanimously approved.

BC2015-283 Department of Health and Human Services/Division of Children and Family Services  
Submitting amendments to contracts with various providers for evidence-based parenting services for  
the period 3/1/2014 - 6/30/2015 to extend the time period to 1/31/2016 and:

1) for additional funds:

a) Contract No. CE1400094-01 with Beech Brook in the amount not-to-exceed \$67,668.70.

2) no additional funds required:

b) Contract No. CE1400093-01 with Applewood Centers, Inc.

c) Contract No. CE1400095-01 with Bellefaire Jewish Children's Bureau.

d) Contract No. CE1400096-01 with Catholic Charities Corporation.

e) Contract No. CE1400097-01 with Mental Health Services for Homeless Persons, Inc. dba  
Frontline Service.

f) Contract No. CE1400098-01 with The Cleveland Christian Home Incorporated.

Funding Source: 47% Federal-TANF and 53% HHS Levy

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish motioned to  
approve the item; Dan Brady seconded the motion. Item BC2015-283 was unanimously approved.

### C. Exemption Requests

BC2015-284 Department of Information Technology Submitting an RFP exemption on RQ33913,  
which will result in an award recommendation to MNJ Technologies Direct in the amount of  
\$103,200.00 for the purchase of 8 Kodak i4200 Scanners and Kodak Capture Pro Scanning software.  
Funding Source: Department of Children and Family Services Administrative Services Fund

Jeff Mowry, Chief Information Officer, presented. Armond Budish motioned to approve the item; Dale  
Miller seconded the motion. Item BC2015-284 was unanimously approved.

BC2015-285 Department of Information Technology Submitting an RFP exemption on RQ34325,  
which will result in an award recommendation to Fusion Storm in the amount of \$97,663.10 for the  
purchase of a Symantec NetBackup PlatformBase and software and appliance hardware. Funding  
Source: Department of Children and Family Services Administrative Services Fund

Jeff Mowry, Chief Information Officer, presented. Armond Budish motioned to approve the item; Dale  
Miller seconded the motion. Item BC2015-285 was unanimously approved.

BC2015-286 Fiscal Department Submitting an RFP exemption on RQ34442, which will result in an award recommendation to CoStar Realty Information, Inc. in the amount of \$18,624.00 for the purchase of Property Professional and Comp Professional subscriptions for the period 7/1/2015 - 6/30/2017. Funding Source: 100% Assessment Fund

Kathy Goepfert, Fiscal Office, presented. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-286 was unanimously approved.

BC2015-287 Court of Common Pleas/Juvenile Court Division Submitting an RFP exemption, which will result in an award recommendation to Black Creek Integrated Systems Corporation in the amount not-to-exceed \$212,149.00 for Detention Management System Maintenance for the period 7/1/2015 - 6/30/2018.

Item BC2015-287 was held at the request of Juvenile Court.

#### D. Consent Agenda

There were no questions or comments on the consent agenda items. Armond Budish motioned to approve Consent Agenda items BC2015-288 – BC2015-293; Dan Brady seconded the motion. The Consent Agenda items were unanimously approved.

BC2015-288 Department of Public Works Recommending a payment in the amount not-to-exceed \$7,786.14 to All America Relocation, Inc. for relocation services in association with Parcel No. 6WD, E, T and E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% County Road and Bridge Fund.

Item BC2015-288 was unanimously approved.

BC2015-289 Department of Public Works Submitting an agreement of cooperation with City of North Olmsted for the resurfacing of Mastick Road from Columbia Road to North Olmsted East corporation line. Funding Source: 100% County Road and Bridge Funds

Item BC2015-289 was unanimously approved.

BC2015-290 Department of Public Works Recommending to declare Case 580 Super L Backhoe S-465 as surplus County property no longer needed for public use; recommending to trade said equipment, valued at \$6,000.00, to Ohio Cat in connection with the purchase of a replacement caterpillar Model 305.5E2 Mini Hydraulic Excavator, in accordance with Ohio Revised Code Section 307.12(H). Funding Source: Sanitary Sewer Fund

Item BC2015-290 was unanimously approved.

BC2015-291 Department of Law/Risk Management Submitting a settlement agreement and release in the amount of \$7,500.00 in connection with Cuyahoga County Court of Common Pleas Case No. 14-CV-826649, Sheila Thompson v Cuyahoga County et al. Funding Source: 100% Self Insurance Fund

Item BC2015-291 was unanimously approved.

BC2015-292 Office of Procurement & Diversity Presenting voucher payments for the week of 6/22/2015

Item BC2015-292 was unanimously approved.

BC2015-293 Department of Development Homeowner Rehabilitation Loan for the week of 6/22/2015

Item BC2015-293 was unanimously approved.

#### V. Other Business

BC2015-294 Kathy Goepfert, Fiscal Office, presented a time-sensitive, mission-critical item – recommending an award of \$15,907.20 to Quick Employment to cover the costs of temporary employment of one data processor to serve under the County Controller for an approximate six-month timeframe. Kathy noted that quotes were solicited from four different vendors.

Armond Budish motioned to amend the agenda and consider the item; Dale Miller seconded the motion. The motion was unanimously approved.

Dave Greenspan asked questions regarding the rates to be charged and the contract's buyout provisions. Dale Miller asked whether the traditional hiring process could meet the department's needs, as opposed to temporary employment. Dennis Kennedy explained that the request is in response to the Office's immediate need to fill a vacancy, in order to ensure continuity in the Office's voucher payment processing operation. Dan Brady asked for additional clarification on wage rates and the firm's fee. Dale Miller asked if the search firm's fee covered employment costs (e.g. unemployment insurance, etc.). Dave Greenspan asked additional questions related to the County's pay range for the position, and the reason for the delay in the hiring process.

Armond Budish motioned to approve the item; Dale Miller seconded the motion. The motion was unanimously approved. Armond Budish motioned to restore the Fiscal Office's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

#### VI. Public Comment

There was no further public comment.

#### VII. Adjourn

Armond Budish motioned to adjourn; Dan Brady seconded the motion. The motion to adjourn was unanimously approved at 11:50 a.m.