

Minutes

Cuyahoga County Board of Control meeting

July 13, 2015 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

Agenda

I. CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, County Executive

Dan Brady, President, County Council

Stan Kosilesky (Alternate for Michael Dever, Director)

Dennis Kennedy, Fiscal Officer

Lenora Lockett, Director, Office of Procurement & Diversity

Trevor MacAleer (Alternate for Dave Greenspan)

Councilman Dale Miller

II. REVIEW MINUTES

Armond Budish motioned to approved the minutes from the July 6, 2015 Board of Control meeting, as written; Dan Brady seconded. The minutes were unanimously approved. Lenora Lockett abstained.

III. PUBLIC COMMENT

There was no public comment related to the agenda.

IV. CONTRACTS AND AWARDS

A. Tabled Items

BC2015-321 Department of Public Works Submitting an RFP exemption on RQ34540, which will result in an award recommendation to Aramark, Inc. in the amount of \$96,000.00 for the furnishing, delivery and cleaning of floor mats to various County Buildings for the period 9/1/2015 - 8/31/2018. Funding Source: Internal Service Fund

Mike Chambers, Public Works, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-321 was unanimously approved.

B. New Items for review

BC2015-357 Department of Public Works Recommending an award on RQ33738 and enter into a contract with Gem Incorporated in the amount not-to-exceed \$24,500.00 for HVAC service/parts for various County Buildings for the period 8/1/2015 - 7/31/2016. Funding Source: 100% Internal Service Fund

Mike Chambers, Public Works, presented. Dale Miller asked for the cost difference between the lowest bid and the recommended contract. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-357 was unanimously approved.

BC2015-358 Department of Development Submitting contracts with various providers for exterior improvements in connection with Storefront Renovation Rebate Program projects for the period 7/13/2015 - 7/12/2016: a) S & H Properties, Inc. in the amount of \$20,000.00, located at 13800 York Road, North Royalton. b) Joseph Payner Revocable Trust in the amount of \$14,385.00, located at 6510 Pearl Road, Parma Heights. c) Thomas Michael Kennedy in the amount of \$4,021.92, located at 21180 Lorain Road, Fairview Park Funding Source: Community Development Block Grant

Sara Parks Jackson, Department of Development, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-358 was unanimously approved.

BC2015-359 Department of Development Recommending to amend Board of Control Approval No. BC2015-94 dated 4/27/2015, which approved a United States Environmental Protection Agency (USEPA) Brownfield Revolving Loan Fund (RLF) Subgrant agreement between Cuyahoga County, on behalf of the Department of Development for the environmental cleanup of property located at 2149-2153 West 53rd Street, Cleveland, Ohio; in the amount not to exceed \$250,000.00 by changing the name of the recipient from Menlo Park Academy to West 53rd Holdings Co. Funding Source: 100% by federal funds - USEPA RLF Grant supplemental award to Cuyahoga County

Jan Bayne, Department of Development, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-359 was unanimously approved.

BC2015-360 Department of Information Technology Recommending an award on RQ33514 and enter into a contract with BMC Software, Inc. in the amount not-to-exceed \$60,662.00 for maintenance services on BMC Control Software products for the period 6/1/2015 - 1/30/2016. Funding Source: 100% General Fund

Jeff Mowry, Chief Information Officer, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-360 was unanimously approved.

BC2015-361 Department of Workforce Development Submitting a contract with Neighborhood Assistance Corporation of America in the amount not-to-exceed \$3,408.00 for the On-the-Job Training Program for the period 2/2/2015 - 7/14/2015. Funding Source: 100% Workforce Investment Act

Jay Bhattacharya, Department of Workforce Development, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-361 was unanimously approved.

BC2015-362 Department of Public Safety and Justice Services Submitting an agreement with City of Cleveland in the amount not-to-exceed \$482,500.00 for reimbursement of eligible expenses in connection with the FY2014 Urban Area Security Initiative Grant Program for the period 9/1/2014 - 6/30/2016. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-362 was unanimously approved.

BC2015-363 Department of Public Safety and Justice Services/Office of Emergency Management Submitting an agreement with Cuyahoga County Sheriff Department in the amount not-to-exceed \$31,036.40 for reimbursement of eligible expenses in connection with the FY2014 State Homeland Security - Law Enforcement Grant Program for the period 5/15/2015 - 1/1/2016. Funding Source: 100% through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-363 was unanimously approved.

BC2015-364 Department of Public Safety and Justice Services Submitting an agreement with City of Berea in the amount not-to-exceed \$20,722.08 for reimbursement of eligible expenses in connection with the FY2014 State Homeland Security - Law Enforcement Grant Program for the period 5/24/2015 - 1/1/2016. Funding Source: 100% through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-364 was unanimously approved.

BC2015-365 Department of Public Safety and Justice Services Submitting an agreement with City of Rocky River in the amount not-to-exceed \$29,486.00 for reimbursement of eligible expenses in connection with the FY2014 State Homeland Security - Law Enforcement Grant Program for the period 5/24/2015 - 1/1/2016. Funding Source: 100% through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Lindy Burt corrected the year of the begin date on the item from 2016 to 2015. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-365 was unanimously approved.

BC2015-366 Department of Public Safety and Justice Services Submitting an agreement with Lake County Commissioners in the amount not-to-exceed \$20,555.90 for reimbursement of eligible expenses in connection with the FY2014 State Homeland Security - Law Enforcement Grant Program for the period 5/15/2015 - 1/1/2016. Funding Source: 100% through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Dale Miller asked for clarification on the items to be purchased with the funding. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-366 was unanimously approved.

BC2015-367 Court of Appeals Recommending an award on RQ34138 and enter into a sole source contract with LexisNexis, a division of Reed Elsevier, Inc. in the amount not-to-exceed \$82,390.44 for legal research services for the period of 7/1/2015 - 6/30/2018. Funding Source: General Fund

Jeanne Gallagher, Court of Appeals, presented. Dale Miller asked why the Court is requesting to execute a separate contract instead of participating in the Countywide contract with LexisNexis in order to achieve economies of scale in pricing. Ms. Gallagher responded that the County contract started in December of 2014, while the Court's contract was not set to expire until June of this year. Ms. Gallagher stated that she was advised by the Law Department not to join the Countywide agreement at that time. Dale Miller and Armond Budish requested that the Court look into joining the Countywide contract as soon as possible. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-367 was unanimously approved.

C. Exemption Requests

BC2015-368 Department of Information Technology Submitting an RFP exemption on RQ34546, which will result in an award recommendation to MCPc in the amount of \$439,705.00 for the purchase of Communication equipment to join the Core Connection between the Data Center and Columbus. Funding Source: Capital Fund

Jeff Mowry, Chief Information Officer, presented. Dale Miller asked if the project is on schedule to start in October. He also asked for additional general information on the vendor, and inquired about the possibility of the County purchasing directly from Cisco. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-368 was unanimously approved.

BC2015-369 Medical Examiner's Office Submitting an RFP exemption on RQ34550, which will result in an award recommendation to Office Max in the amount of \$7,870.45 for the purchase of 35 desk chairs. Funding Source: 100% from Medical Examiner's Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-369 was unanimously approved.

BC2015-370 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP exemption on RQ34563, which will result in an award recommendation to New Beginnings Residential Treatment Center in the amount not-to-exceed \$150,000.00 for the period 6/1/15 – 5/31/16. Funding Source: 33% Federal (Title IV-E Maintenance); 67% HHS Levy

Daphne Kelker, Division of Children and Family Services, presented. Lindy Burt corrected the year of the end date from 2015 to 2016. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-370 was unanimously approved.

BC2015-371 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP exemption on RQ34351 which will result in an award recommendation to Pomegranate Health Systems in the amount of \$72,219.00 for residential treatment services for the period 2/1/2015 - 7/31/2015. Funding Source: 33% Federal (Title IV-E Maintenance); 67% HHS Levy

Daphne Kelker, Division of Children and Family Services, presented. Lindy Burt corrected the year of the end date from 2015 to 2016. Dale Miller asked if there is available funding for these types of service in the budget. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-371 was unanimously approved.

BC2015-372 Department of Health and Human Services/Division of Children and Family Services Recommending an alternate procurement process, on RQ34358 which will result in a payment to Adelphoi Village, Inc. in the amount not-to-exceed \$24,999.99 for emergency residential services that began on 5/18/2015. Funding Source: 33% Federal (Title IV-E Maintenance) 67% HHS Levy

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-372 was unanimously approved.

BC2015-373 Department of Health and Human Services/Division of Children and Family Services
Recommending an alternate procurement process, on RQ34564 which will result in a payment to Adelphoi Village, Inc. in the amount not-to-exceed \$24,999.99 for emergency residential services that began on 6/17/15. Funding Source: 33% Federal (Title IV-E Maintenance) 67% HHS Levy

Daphne Kelker, Division of Children and Family Services, presented. Trevor MacAleer asked for explanation of the increase in the daily rate by this vendor. Dale Miller asked if this vendor, or others that serve the County frequently could be incorporated into our master contract. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-373 was unanimously approved.

BC2015-374 Department of Health and Human Services/Division of Children and Family Services
Submitting an RFP exemption on RQ33298, which will result in an award recommendation to Youth Law Center in the amount of \$20,000,00 for Quality Parenting Initiative services for the period 8/1/2015 - 7/31/2016. Funding Source: 33% Federal (Title IV-E Admin) and 67% HHS Levy Fund

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-374 was unanimously approved.

BC2015-375 Department of Health and Human Services/Cuyahoga Job and Family Services
Submitting an RFP exemption on RQ34577, which will result in an award recommendation to Harris, Mackessy & Brennan, Inc. (HMB) in the amount of \$2,885.83 for support and maintenance of Right Fax Software for the period 9/1/2015 - 8/31/2016. Funding Source: 90% federal & state funding; 10% HHS Levy

Jeff Mowry, Chief Information Officer, presented on behalf of the Division of Job and family services. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-375 was unanimously approved.

BC2015-376 Department of Health and Human Services/Division of Senior and Adult Services
Submitting a RFP Exemption on RQ34639, which will result in an award recommendation to Rubber City Radio Group, Inc. in the amount of \$5,350.00 for marketing and advertising services in connection with Annual Senior "Movie Day" and the "21st Annual Cuyahoga County Conference on Aging" for the periods 7/11/2015 - 8/2/2015 and 9/23/2015 - 10/3/2015. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. Dan Brady asked Daurin to further describe the event. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-376 was unanimously approved.

D. Consent Agenda

Armond Budish motioned to approved Consent Agenda items BC2015-377 through 390; Dale Miller seconded the motion. The Consent Agenda Items were unanimously approved.

BC2015-377 Department of Public Works Recommending an award as settlement for property rights in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township: Parcel No.(s): 11SH, SH1, 11AE, 11T & T1; Owner(s): Norfolk Southern Railway

Company; Approved Appraisal (Fair Market Value Estimated): \$36,400.00. Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds; 20% will be funded by the County [Road and Bridge Fund].

Item BC2015-377 was unanimously approved.

BC2015-378 Department of Public Works Recommending a payment in the amount not-to-exceed \$7,300.00 to W.R. Campbell for relocation services in association with Parcel No. 19-1WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds; 20% will be funded by the County [Road and Bridge Fund].

Item BC2015-378 was unanimously approved.

BC2015-379 Department of Public Works Recommending a payment in the amount not-to-exceed \$1,680.74 to M.K. Temesvari for relocation services in association with Parcel No. 6-WD, E & T in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by the County [Road and Bridge Fund].

Item BC2015-379 was unanimously approved.

BC2015-380 Department of Public Works Submitting an agreement of cooperation with City of Westlake for resurfacing of Bradley Road from North Olmsted West Corporation Line to Center Ridge Road. Funding Source: 100% County Road and Bridge Funds

Item BC2015-380 was unanimously approved.

BC2015-381 Department of Public Works Submitting an agreement of cooperation with City of Berea for resurfacing of Eastland/Fowles Road from Bagley Road to the East Corporation Line. Funding Source: 100% County Road and Bridge Funds

Item BC2015-381 was unanimously approved.

BC2015-382 Department of Public Works Submitting an agreement of cooperation with City of Cleveland for resurfacing of Eddy Road from St. Clair Avenue to Interstate 90. Funding Source: 100% with County Road and Bridge Fund.

Item BC2015-382 was unanimously approved.

BC2015-383 Department of Public Works Submitting an agreement of cooperation with City of South Euclid for resurfacing of Cedar Road from Interstate 271 to Green Road. Funding Source: 80% NOACA Funds; 20 % with County Road & Bridge Fund

Item BC2015-383 was unanimously approved.

BC2015-384 Department of Public Works Submitting an agreement of cooperation with City of Cleveland for resurfacing of East 116th Street from Miles Road to Union Avenue. Funding Source: 80% with NOACA Funds and 20% with County Road and Bridge Fund.

Item BC2015-384 was unanimously approved.

BC2015-385 Department of Public Works Submitting a quitclaim deed to Mayfield Village for the conveyance of certain County-owned property no longer needed for public use, located at 6905 Thornapple Drive, Mayfield Village, in accordance with Ohio Revised Code Section 307.10(B). Funding Source: N/A

Item BC2015-385 was unanimously approved.

BC2015-386 Department of Public Works Submitting an LPA agreement with Ohio Department of Transportation in connection with the replacement of Lakeshore Blvd Bridge 01.12 (fka Bridge No. 188) in the Village of Bratenahl. Funding Source: The total cost of the project is estimated to be \$1,538,746.00. ODOT shall provide 80% percent of the eligible costs up to a maximum of \$1,420,000.00 in Federal CEAO (4B87) funds

Item BC2015-386 was unanimously approved.

BC2015-387 Department of Public Safety and Justice Services Submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the Specialty Response Team Sustainment and Regional Capabilities Project for FY2013 State Homeland Security Grant Program for the period 9/1/2013 - 5/30/2015 to extend the time period to 7/31/2015; no additional funds required. Funding Source: FY2013 State Homeland Security Grant Funds

Item BC2015-387 was unanimously approved.

BC2015-388 Department of Public Safety and Justice Services Submitting an amendment to a grant agreement with Ohio Emergency Management Agency for a Fusion Center Sustainment Project for the FY2014 State Homeland Security Grant Program for the period 9/1/2014 - 1/31/2016 to extend the time period to 6/30/2016; no additional funds required. Funding Source: FY2014 State Homeland Security Grant Program

Item BC2015-388 was unanimously approved.

BC2015-389 Department of Health and Human Services/ Division of Children and Family Services Recommending to amend time-sensitive/mission-critical Item No. BC2015-356, approved at the 7/6/15 Board of Control meeting, which authorized a payment to New Beginnings Residential Treatment Center for emergency treatment services, by: 1) adding the requisition number 33895; 2) changing the amount of expenses from \$24,999.00 to \$14,819.86; and 3) changing the time period from 3/31/2015 – 3/30/2016, to 3/31/2015 – 5/31/2015. Funding source: 33% Federal (Title IV-E Maintenance) 67% HHS Levy

Item BC2015-389 was unanimously approved.

BC2015-390 Office of Procurement & Diversity Presenting voucher payments for the week of 7/13/2015

Item BC2015-390 was unanimously approved.

V. Other Business

- Executive appointment of Board of Control Alternates (letter attached)
Note: there was no discussion on this item. Item included for notification only.
- Time-Sensitive/Mission Critical items

Jeff Mowry presented two time-sensitive/mission-critical items related to the outage on the Treasurer's website during the tax collection process. Two vendors were brought in to help resolve the problem.

BC2015-391 Vendor – SEI; service provided – online consultant to help troubleshoot hardware and related operating systems; amount - \$5,000

BC2015-392 Vendor – Oracle; service provided – software and database experts to troubleshoot the Oracle databases and supporting software; amount - \$12,166.88

Armond Budish motioned to amend the agenda to consider the item; Dan Brady seconded the motion. The motion was unanimously approved. Councilman Miller asked if there is money in the Department's budget to address these types of unanticipated issues. Dan Brady asked about the status of the identified problems. Armond Budish motioned to approve the item; Dan Brady seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

BC2015-393 Hugh Shannon, Medical Examiner's Office, presented a time-sensitive/mission-critical item related to repair of the blood gas analyzer in the toxicology department. Vendor- NTE; amount – not-to-exceed \$3,925.00.

Armond Budish motioned to amend the agenda to consider the item; Dan Brady seconded the motion. The motion was unanimously approved. Armond Budish motioned to approve the item; Dan Brady seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dan Brady seconded the motion. The motion was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dan Brady seconded the motion. The motion to adjourn was unanimously approved at 11:40 a.m.