

Minutes

Cuyahoga County Board of Control meeting

August 3, 2015 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:05 a.m.

Attending:

Armond Budish, County Executive

Dan Brady, President, County Council

Michael Chambers (Alternate for Michael Dever)

Councilman Dave Greenspan

Amy Himmelein (Alternate for Dennis Kennedy)

Lenora Lockett, Director, Office of Procurement & Diversity

Councilman Dale Miller

II. REVIEW MINUTES

Armond Budish motioned to approved the minutes from the July 27, 2015 Board of Control meeting, as written; Dan Brady seconded. The minutes were unanimously approved. Abstention – Dave Greenspan.

III. PUBLIC COMMENT

There was no public comment related to the agenda.

IV. CONTRACTS AND AWARDS

A. Tabled Items - *none*

B. New Items for review

BC2015-449 Department of Development a) Recommending an award on RQ31259 and enter into a contract with Burgess & Niple, Inc. in the amount not to-exceed \$30,450.00 for asbestos, lead-based paint surveys and Phase II Brownfield environmental site assessment services for the proposed LaSalle Arts and Media Center and adjoining Annex Building project located at 819-839 East 185th Street, Cleveland, for the period 08/03/2015 - 01/30/2016. b) Submitting a Grant of Right of Entry, Consent and Release from Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Funds

Jan Bayne, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-449 was unanimously approved.

BC2015-450 Department of Development a) Recommending an award on RQ31259 and enter into a contract with Hull & Associates, Inc. in the amount not to-exceed \$3,500.00 for Phase I Brownfield environmental site assessment services for the proposed future University Heights Dental site project located at 14100, 14131 & 14141 Cedar Road, South Euclid, for the period 8/3/2015 - 1/30/2016. b) Submitting a Grant of Right of Entry, Consent and Release from Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Funds

Jan Bayne, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-450 was unanimously approved.

BC2015-451 Department of Development Recommending to amend Board of Control Approval No. BC2014-317 dated 12/22/2014, which approved an alternate procurement process, to receive multiple rounds of non-competitive applications from cities, villages and townships in Cuyahoga County for Demolition Program funding, which resulted in funding agreements in the total amount not-to-exceed \$41,000,000 for eligible costs incurred for demolition of vacant, abandoned, nuisance or blighted structures owned by the Land Bank for various time periods between 1/1/2015 - 12/31/2019; by adding the termini to receive multiple rounds of and by removing the termini owned by the Land Bank. Funding Source: N/A

Paul Herdeg, Department of Development, presented. Dale Miller asked for an update on the second round of funding, and the amount of requests received under the first round. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-451 was unanimously approved.

BC2015-452 Office of Procurement & Diversity Recommending an award: Fiscal Department On RQ34312 to R.R. Donnelley & Sons Company (1-1) in the amount of \$80,604.25 for printing, mailing, tracking, and reporting services for the 2015 proposed value notices.

Ashley Oliver and Jim Hopkins, Fiscal Office, presented. Dale Miller asked for clarification on the methodology used to calculate appraisal updates, and for information on the timing of implementation of updated values and notification to property owners. Dave Greenspan asked for information on the appraisal update of commercial properties. Dan Brady asked how foreclosure sales impact values. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-452 was unanimously approved.

BC2015-453 Office of Procurement & Diversity Recommending to amend BC2015-337, dated 7/6/2015, which authorized an award on RQ34125 (1-1) in the amount of \$36,000.00 for the purchase of Heureka Intelligence Platform eDiscovery Software for the Department of Information Technology, by changing the name of the vendor from VeDiscovery, LLC to VeDiscovery, LLC dba Heureka Software. Funding Source: N/A

Lenora Lockett presented. Dave Greenspan asked for clarification on the funding source applied to the purchase. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-453 was unanimously approved.

BC2015-454 Department of Public Safety and Justice Services Submitting an amendment to Contract No. CE1200454-01 with Stephen Campbell & Associates, Inc. for maintenance on the CyberTech and Dynamic Instruments Recording System for use by various County Departments:

- a) with Medical Examiner for the period 10/1/2012 - 9/30/2015 to extend the time period to 9/30/2018 and for additional funds in the amount of \$7,800.00.
- b) with Department of Public Safety and Justice Services/Cuyahoga Emergency Communications System for the period 10/1/2012 - 9/30/2015 to extend the time period to 9/30/2017 and for additional funds in the amount of \$8,000.00.
- c) with Sheriff's Department for the period 10/1/2014 - 9/30/2015 to extend the time period to 9/30/2016 and for additional funds in the amount of \$2,200.00. Funding Source: General Fund

Felicia Harrison, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-454 was unanimously approved.

BC2015-455 Department of Public Safety and Justice Services Recommending an award on RQ33768 and enter into a contract with West Publishing Corporation in the amount not-to-exceed \$7,944.00 for CLEAR subscription services for use by the Northeast Ohio Regional Fusion Center for the period 1/1/2015 - 12/31/2015. Funding Source: 100% General Fund

Felicia Harrison, Department of Public Safety, presented. Dale Miller asked if service was interrupted, as a result of the timing of the contract approval. Dave Greenspan asked for explanation of the Fusion Center's funding structure. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-455 was unanimously approved.

BC2015-456 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council Submitting an amendment to Contract No CE1300448-01 with Youth Opportunities Unlimited for youth employment/internship program management services for the period 9/1/2013 - 8/31/2015 to extend the time period to 8/31/2016 and for additional funds in the amount of \$200,000.00. Funding Source: 100% Health and Human Services Levy Fund

Robin Martin, Family and Children First Council, presented. Dale Miller asked for the average duration of the student's experience, and the number of people served. Dave Greenspan asked if the program might qualify for funding under Workforce Development. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-456 was unanimously approved.

BC2015-457 Department of Health and Human Services/Office of Re-entry Recommending an award on RQ33985 and enter into a contract with United Way of Greater Cleveland in the amount not-to-exceed \$15,000.00 for updates and distribution of "Going Home to Stay" service directories for the period 8/1/2015 - 12/31/2015. Funding Source: 100% Health and Human Services Levy Fund

Luis Vazquez, Office of Re-Entry, presented. Dave Greenspan questioned the need to pay for the service, given the significant amount of funding the County provides to United Way. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-457 was unanimously approved.

BC2015-458 Department of Health and Human Services/Cuyahoga Job and Family Services
Recommending an award on RQ34577 and enter into a contract with Harris, Mackessy & Brennan, Inc. in the amount not-to-exceed \$2,885.83 for maintenance and support of the Standard RightFax ASP software for the period 9/1/2015 - 8/31/2016. Funding Source: 100% by Federal Public Assistance Funds

Jeff Mowry, Chief Information Officer, presented. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-458 was unanimously approved.

BC2015-459 Department of Health and Human Services/Division of Children and Family Services
Submitting an amendment to Agreement No. AG1400104 with Educational Service Center of Cuyahoga County for fiscal agent services in connection with staffing for the Early Childhood Mental Health Central Coordinator position for the period 7/1/2014 - 6/30/2015 to extend the time period to

6/30/2016 and for additional funds in the amount of \$15,000.00. Funding Source: 29% Federal (Title IV-E Administration & Training) and 71% HHS Levy.

Daphne Kelker, Division of Children and Family Services, presented. Dave Greenspan asked for clarification on the additional service to be provided under the amendment. He questioned the need for the County to provide the service, given the existence of other service providers, such as Board of Developmental Disabilities and Achievement Centers for Children. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-459 was unanimously approved.

BC2015-460 Department of Health and Human Services/Division of Children and Family Services
Recommending to terminate Contract No. CE1500079-01 with Council on Accreditation of Services for Families and Children, Inc. for application re-accreditation fees and related services for the period 1/1/2015 - 12/31/2018, effective June 8, 2015. Funding Source: 33% Federal (mostly Title IV-E Admin) and 67% HHS Levy

Daphne Kelker, Division of Children and Family Services, presented. Dave Greenspan asked for the amount to be reimbursed to the County. Dale Miller asked Daphne to further explain why the accreditation process is no longer beneficial to the agency. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-460 was unanimously approved.

BC2015-461 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an amendment to a grant agreement with Cuyahoga County District Board of Health for Home and Community-Based Health Services and Home Health Care in connection with FY2015 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority Aids Initiative for the period 3/1/2015 - 2/29/2016 for additional funds in the amount of \$12,017.29. Funding Source: Cuyahoga County District Board of Health

Mary Beth Vaughn, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-461 was unanimously approved.

C. Exemption Requests

BC2015-462 Department of Public Works Submitting an RFP exemption on RQ32991, which will result in an award recommendation to Safety Company dba MTech in the amount of \$360,000.00 for equipment, parts and labor for Cues Inc. sewer inspection camera trucks for the period 8/1/2015 – 7/31/2018. Funding Source: Sanitary Sewer Fund

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded the motion. Item BC2015-462 was unanimously approved.

BC2015-463 Department of Information Technology Submitting an RFP exemption on RQ34291, which will result in an award recommendation to Mythics, Inc. in the amount of \$270,722.73 for Oracle Database software support for the period 6/1/2015 - 5/31/2016. Funding Source: General Fund - 85%; GIS/Real Estate Assessment – 15%

Jeff Mowry, Chief Information Officer, presented. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-463 was unanimously approved.

D. Consent Agenda

Lindy Burt noted a change in an item to the Purchase Order report contained under item BC2015-470 – #AU-15-34442 – Property Professional & Comp Professional Subscriptions – was reduced to a one year subscription, in the amount of \$9,312.

There were no further comments or questions on the Consent Agenda items. Armond Budish motioned to approve Consent Agenda items BC2015-464 through 471; Dan Brady seconded. The Consent Agenda items were unanimously approved.

BC2015-464 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1100284-01 with Longo Sewer Construction Co. for replacement of storm and sanitary sewers on Grannis Road and Thraves Road, located in the City of Garfield Heights, County Sewer District No. 9 for a decrease in the amount of (\$6,427.23). b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: Sewer District User Fees

Item BC2015-464 was unanimously approved.

BC2015-465 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1300307-01 with Terrace Construction Company, Inc. for the Bridge Sidewalk Replacement Program - West for a decrease in the amount of (\$118,341.66). b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 100% Cuyahoga County using Funds from the \$7.50 Vehicle License Tax Fund.

Item BC2015-465 was unanimously approved.

BC2015-466 Department of Public Works a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1300176-01 with Perk Company, Inc. for the repair and resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights for a decrease in the amount of (\$68,421.60). b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 80% Federal Funds and 20% County using funds from the \$5.00 Vehicle License Tax

Item BC2015-466 was unanimously approved.

BC2015-467 Department of Public Works Submitting an amendment (Subsidiary No. 6) to Contract No. CE1100721-01 with American Bridge Company for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland for a decrease in the amount of (\$0.13). Funding Source: 80% Federal Funds and 10% County using funds from the \$5.00 Vehicle License Tax and 10% City of Cleveland

Item BC2015-467 was unanimously approved.

BC2015-468 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Agreement No. AG1400125 with Educational Service Center of Cuyahoga County for the PRE4CLE program for the period 8/1/2014 - 7/31/2016 for a decrease in the amount of (\$119,976.00). Funding Source: Health and Human Services Levy Fund

Item BC2015-468 was unanimously approved.

BC2015-469 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to a grant award with William J. and Dorothy K. O'Neill Foundation for the FY2013 Positively Moms Initiative Program for the period 10/1/2013 - 2/28/2015 to extend the time period to 8/31/2016; no additional funds required. Funding Source: 100% O'Neill Foundation

Item BC2015-469 was unanimously approved.

BC2015-470 Office of Procurement & Diversity Presenting voucher payments for the week of 8/3/2015

Lindy Burt noted a change in an item to the Purchase Order report contained under item BC2015-470 – #AU-15-34442 – Property Professional & Comp Professional Subscriptions – was reduced to a one year subscription, with the amount changed to \$9,312. Item BC2015-470 was unanimously approved.

BC2015-471 Department of Development Presenting Homebuyer Assistance Loans for the week of 8/3/2015

Item BC2015-471 was unanimously approved.

V. Other Business

BC2015-472 Jerry Murphy from the Treasury requested approval of a time-sensitive/mission-critical purchase - RQ#34456 - to upgrade the agency's Microsoft image retrieval software to 2012, in order to maintain compatibility with new servers. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dan Brady seconded the motion. The motion to adjourn was unanimously approved at 11:43 a.m.