

Minutes

Cuyahoga County Board of Control meeting

August 10, 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

Agenda

I. CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, County Executive

Dan Brady, President, County Council

Councilman Dave Greenspan

Dennis Kennedy, Fiscal Officer

Stan Kosilesky (Alternate for Director, Department of Public Works)

Lenora Lockett, Director, Office of Procurement & Diversity

Joe Nanni (Alternate for Councilman Dale Miller)

II. REVIEW MINUTES

Armond Budish motioned to approve the minutes from the August 10, 2015 Board of Control meeting, as written; Dan Brady seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment related to the agenda.

IV. CONTRACTS AND AWARDS

A. Tabled Items – *there were no tabled items*

B. New Items for review

BC2015-473 Department of Public Works Recommending a payment in the amount of \$100,000.00 to Gateway Economic Development Corporation of Greater Cleveland for a feasibility study for future capital repairs for the Gateway Complex. Funding Source: General Fund, with reimbursement to be received from Gateway sin tax proceeds

Mike Chambers, Department of Public Works, presented. Dave Greenspan asked for clarification on the facilities covered by the study, and the funding source. Joe Nanni and Dan Brady commented that Council has received communication from Gateway Development Corporation on this particular request, and regarding longer-term, ongoing use of sin tax proceeds for facility capital projects. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-473 was unanimously approved.

BC2015-474 Office of Procurement & Diversity Recommending an award: Department of Public Works On RQ34033 to Bob Gillingham Ford, Inc. (7-2) in the amount of \$64,570.50 for the purchase of (1) 2016 Ford F-550 Regular Cab/Chassis 4x2 XL with Dump Body. Funding Source: 100% Internal Service Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-474 was unanimously approved.

BC2015-475 Office of Procurement & Diversity Recommending an award: Department of Information Technology On RQ34557 with FusionStorm (1-1) in the amount of \$51,021.42 for the purchase of a Symantec NetBack-up 5230 Appliance for use by the Medical Examiner. Funding Source: 100% Capital Data Center FIT Plan

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-475 was unanimously approved.

BC2015-476 Office of Procurement & Diversity Recommending an award: Department of Information Technology On RQ34354 to Hewlett-Packard Company (1-1) in the amount of \$43,511.60 for the purchase of (55) HP Laptops for graduates in foster care. Funding Source: 100% Federal TANF IL allocation

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-476 was unanimously approved.

BC2015-477 Domestic Relations Court Recommending an award on RQ34575 and enter into an agreement with Cuyahoga County Department of Public Safety and Justice Services/Office of Mediation in the amount not-to-exceed \$174,000.00 for mediation services for the period 10/1/2015 - 9/30/2016. Funding Source: Paid for by court fees charged to litigants ordered to attend Mediation

Item BC2015-477 was held at the request of Domestic Relations Court.

BC2015-478 Department of Health and Human Services/Office of Re-entry/Workforce Development Submitting an amendment to Contract No. CE1400127-01 with Towards Employment, Incorporated for the re-entry employment and training program for the period 1/1/2014 - 12/31/2015 to extend the time period to 12/31/2016, to change the scope of services, effective 1/1/2015 and for additional funds in the amount of \$250,000.00. Funding Source: **60%** Health and Human Services Levy Fund; **40% Workforce Investment Act (WIA) funds**

Fred Bolotin, Office of Re-Entry, presented. Dave Greenspan asked for clarification on the change in scope of services, and for an explanation on late submittal of the contract. Given that Workforce Development is serving as a partner on the contract, Joe Nanni asked whether that agency was providing funding toward the program contract. Fred informed Board members

that Workforce Development is providing \$100,000 toward the contract [WIA funds], with HHS Levy funds covering the \$150,000 balance. Dave Greenspan asked that this correction in the funding structure be reflected in the record. Armond Budish motioned to approve the item with the funding source correction as stated; Dan Brady seconded. Item BC2015-478 was unanimously approved.

BC2015-479 Department of Health and Human Services/Division of Children and Family Services Recommending an award on RQ33302 and enter into an agreement with University of South Florida in the amount not-to-exceed \$40,000.00 for creation, implementation and maintenance of the Just In Time Foster Parent/Caregiver web-based training program for the period 8/10/2015 - 8/09/2016. Funding Source: 33% Federal (Title IV-E Administration) and 67% Health and Human Services Levy Fund

Daphne Kelker, Division of Children and Family Services, presented. Dave Greenspan asked for explanation on the selection of University of South Florida as the service provider. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-479 was unanimously approved.

BC2015-480 Department of Health and Human Services/Division of Children and Family Services Recommending an award on RQ33298 and enter into a contract with Youth Law Center in the amount not-to-exceed \$20,000.00 for implementation of the Quality Parenting Initiative for the period 8/1/2015 - 7/31/2016. Funding Source: 33% Federal (Title IV-E Administration) and 67% Health and Human Services Levy Fund

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2015-480 was unanimously approved.

C. Exemption Requests

BC2015-481 Department of Information Technology Submitting an RFP Exemption on RQ34743, which will result in an award recommendation to MNJ Technologies Direct in the amount not to exceed \$52,954.00 for support and maintenance on Symantec Netbackup Enterprise software for the period of 2/15/2016 - 2/14-2017. Funding Source: 100% General Fund

Jeff Mowry, Chief Information Officer, presented. Dennis Kennedy asked for clarification on the difference between this item and the item presented under BC2015-475. Armond Budish motioned to approve the item; Dan Brady seconded the motion. Item BC2015-481 was unanimously approved.

BC2015-482 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ33843, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount of

\$1,443,960.00 for management of the Shelter Plus Care Sponsor Based-Rental Assistance program for the period 8/1/2015 - 7/31/2016. Funding Source: 100% U.S. Department of Housing & Urban Development through the FY 2014 Homeless Assistance Grant

Shari Weir, Office of Homeless Services, presented. Lindy Burt suggested that Shari present on items BC2015-482 through 485 as a group, as these items are all with the same vendor, for the same type of service, and utilize the same funding source. The only variables are the federal fund source year and dollar amount. There were no questions on items 482 through 485. Armond Budish motioned to approve items BC2015-482 through 485; Dan Brady seconded. The items were unanimously approved.

BC2015-483 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ33840, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount of \$318,864.00 for management of the Shelter Plus Care Sponsor Based-Rental Assistance program for homeless individuals and families with disabilities for the period 12/1/2015 - 11/30/2016. Funding Source: 100% U.S. Department of Housing & Urban Development through the FY 2014 Homeless Assistance Grant

There were no questions on items 482 through 485. Armond Budish motioned to approve items BC2015-482 through 485; Dan Brady seconded. The items were unanimously approved.

BC2015-484 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ33845, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount of \$384,768.00 for management of the Shelter Plus Care Sponsor Based - Rent Subsidy Program for homeless individuals and families with disabilities for the period 9/1/2015 - 8/31/2016. Funding Source: 100% U.S. Department of Housing & Urban Development through the FY 2014 Homeless Assistance Grant

There were no questions on items 482 through 485. Armond Budish motioned to approve items BC2015-482 through 485; Dan Brady seconded. The items were unanimously approved.

BC2015-485 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ33844, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount of \$272,442.00 for management of the Shelter Plus Care Sponsor Based-Rental Assistance program for homeless disabled persons for the period 12/1/2015 - 11/30/2016. Funding Source: 100% U.S. Department of Housing & Urban Development through the FY 2014 Homeless Assistance Grant

There were no questions on items 482 through 485. Armond Budish motioned to approve items BC2015-482 through 485; Dan Brady seconded. The items were unanimously approved.

BC2015-486 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ33842, which will result in an award recommendation to Salvation Army in the amount of \$537,741.00 for the PASS transitional housing Program for homeless men for the period 10/1/2015 - 9/30/2016. Funding Source: 100% U.S. Department of Housing & Urban Development through the FY 2014 Homeless Assistance Grant

Shari Weir, Office of Homeless Services, presented on items 486 and 487, together. There were no questions. Armond Budish motioned to approve items BC2015-486 and 487; Dan Brady seconded. The items were unanimously approved.

BC2015-487 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ33841, which will result in an award recommendation to Salvation Army in the amount of \$208,375.00 for the PASS Transitional Housing program for homeless men for the period 8/1/2015 - 7/31/2016. Funding Source: 100% U.S. Department of Housing & Urban Development, through the FY 2014, Homeless Assistance Grant

Shari Weir, Office of Homeless Services, presented on items 486 and 487, together. There were no questions. Armond Budish motioned to approve items BC2015-486 and 487; Dan Brady seconded. The items were unanimously approved.

BC2015-488 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an RFP exemption, which will result in an amendment to Contract No. CE1400258 with Starting Point for administration of various initiatives of the Universal Pre-Kindergarten Program for the Invest in Children Program for the period 8/1/2014 - 7/31/2015 to extend the time period to 12/31/2015; no additional funds required. Funding Source: 100% Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-488 was unanimously approved.

BC2015-489 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300529-01 with Woods Services, Inc. for residential services for the period 10/1/2013 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds in the amount of \$575,000.00. Funding Source: 100% Health and Human Services Levy Fund

Daphne Kelker presented. In reference to question 4 on the Exemption Justification form, Dave Greenspan asked whether the requested service is within the Agency's budget. Daphne confirmed that funds are available for the service. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-489 was unanimously approved.

BC2015-490 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP exemption on RQ34874, which will result in an award recommendation to Institute for Child Outcomes dba Kids Insight in the amount of \$350,000.00 for Child Welfare performance outcome data services for the period 7/1/2015 - 6/30/2017. Funding Sources: 29% Federal (mostly Title IV-E Admin) and 71% Health and Human Services Levy

Daphne Kelker presented. There were no questions. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-490 was unanimously approved.

D. Consent Agenda

Armond Budish motioned to approve Consent Agenda items BC2015-491 through 499; Dan Brady seconded the motion. The Consent Agenda Items were unanimously approved.

BC2015-491 Department of Public Works Submitting an amendment to Contract No. CE1300407 with SageQuest LLC, for global positioning system fleet tracking services for 400 vehicles for the period 8/1/2013 - 7/31/2015 by assigning the interest to Fleetmatics USA, LLC, effective 1/1/2015; no additional funds required. Funding Sources: Original contract - Road & Bridge funds, Sanitary Engineer funds and Internal Service Fund

Item BC2015-491 was unanimously approved.

BC2015-492 Department of Public Works Recommending to declare 1-Tennsmith Model SE1016-R Electro/Mechanical Power Squaring Shear as surplus County property no longer needed for public use; recommending to trade said equipment, valued at \$795.00, to Marty's Classic Machinery Inc. in connection with the purchase of a new replacement Shear/Slitter, in accordance with Ohio Revised Code Section 307.12(H). Funding Source: Internal Service Fund

Item BC2015-492 was unanimously approved.

BC2015-493 Department of Public Works Submitting an agreement with City of Brecksville for the Countywide Preventative Maintenance Program. Funding Source: N/A – Revenue Generating

Item BC2015-493 was unanimously approved.

BC2015-494 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00 for Court of appeals and the Sheriff's Department. Funding Source: Revenue Generating

Item BC2015-494 was unanimously approved.

BC2015-495 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00 for Cuyahoga Job and Family Services. Funding Source: Revenue Generating

Item BC2015-495 was unanimously approved.

BC2015-496 Department of Law/Risk Management Submitting a settlement agreement with L. Warren in the amount of \$250.00 in connection with a property damage claim. Funding Source: 100% General Fund - Self Insurance Fund

Item BC2015-496 was unanimously approved.

BC2015-497 Department of Public Safety and Justice Services/Office of Emergency Management Submitting a grant award in the amount of \$123,245.00 from Ohio State Emergency Response Commission for planning and training activities for the Cuyahoga County Local Emergency Planning Committee for the period 7/1/2015 - 6/30/2016. Funding Source: Ohio State Emergency Response Commission (SERC)

Item BC2015-497 was unanimously approved.

BC2015-498 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Agreement No. AG1400087 with Educational Service Center of Cuyahoga County for fiscal agent and administrative services for the Help Me Grow Bright Beginnings Home Visiting Program for the period 7/1/2014 - 6/30/2016 to change the scope of services, effective 8/10/2015; no additional funds required. Funding Source: 100% Health and Human Services Levy Fund

Item BC2015-498 was unanimously approved.

BC2015-499 Office of Procurement & Diversity Presenting voucher payments for the week of 8/10/2015

Item BC2015-499 was unanimously approved.

V. Other Business

BC2015-500 Hugh Shannon presented a time-sensitive/mission critical item – request in the amount of \$899 to purchase a part to repair an instrument in the Trace Evidence lab. Armond Budish motioned to amend the agenda to consider the item; Dan Brady seconded the motion. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dan Brady seconded the motion. The motion was unanimously approved.

BC2015-501 Mike Chambers presented a time-sensitive/mission critical item – request in the amount of \$1,800 to replace the transmission on a transport vehicle used by the Sheriff's Department. Armond Budish motioned to amend the agenda to consider the item; Dan Brady seconded the motion. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dan Brady seconded the motion. The motion was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dave Greenspan seconded the motion. The motion to adjourn was unanimously approved at 11:31 a.m.