

## **Minutes**

Cuyahoga County Board of Control  
August 24, 2015 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I. CALL TO ORDER**

The meeting was called to order at 11:00 a.m. Chris Glassburn chaired the meeting in the County Executive's absence.

### **II. REVIEW MINUTES**

Chris Glassburn motioned to approve the minutes from the August 17, 2015 Board of Control meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

### **III. PUBLIC COMMENT**

There was no public comment related to the agenda.

### **IV. CONTRACTS AND AWARDS**

#### **A. Tabled Items**

BC2015-512 Cuyahoga County Planning Commission Submitting an RFP exemption on RQ34901, which will result in an award recommendation to American Planning Association in the amount of \$1,095.00 for planning advisory subscription services for the period 10/1/2015 - 9/30/2016. Funding Source: 100% General Fund

Jennifer Karaffa, County Planning Commission, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-512 was unanimously approved.

#### **B. New Items for review**

BC2015-522 Department of Public Works Submitting an amendment (Subsidiary No. 1) to Contract No. CE1400198-01 with Perk/ME Joint Venture for the grading, draining and paving of Pleasant Valley Road from York Road to State Road in the Cities of Middleburg Heights and Parma for additional funds in the amount not-to-exceed \$43,524.46. Funding Source: 50% Federal Funds; 27% Ohio Public Works Commission and 23% County using funds from the \$5.00 Vehicle License Tax.

Stan Kosilesky presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-522 was unanimously approved.

BC2015-523 Department of Development Submitting a contract with 4476 Ridge Road Holding, LLC, in the amount of \$20,000.00 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 4476 Ridge Road, Brooklyn for the period 9/1/2015 - 8/31/2016. Funding Source: 100% Federal Community Development Block Grant

Paul Herdeg, Department of Development, presented. There were no questions. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2015-523 was unanimously approved.

BC2015-524 Department of Development a) Recommending an award on RQ31259 and enter into a contract with The Mannik & Smith Group, Inc. in the amount not-to-exceed \$9,362.68 for Phase I Brownfield Environmental site assessment services and asbestos survey of the former Fashion Wallcoverings site located at 2040 West 110th Street, Cleveland, for the period 8/24/2015 - 2/20/2016; b) Submitting a Grant of Right of Entry Consent and Release From Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Funds

Jan Bayne, Department of Development, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-524 was unanimously approved.

BC2015-525 Department of Development a) Recommending an award on RQ31259 and enter into a contract with Pandey Environmental, LLC in the amount not-to-exceed \$5,750.00 for Phase I Brownfield Environmental site assessment services for the Schaefer Printing Company Redevelopment site located at 2817 Detroit Avenue, Cleveland, for the period 8/24/2015 - 2/20/2016; b) Submitting a Grant of Right of Entry, Consent and Release From Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Funds

Jan Bayne, Department of Development, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-525 was unanimously approved.

BC2015-526 Fiscal Department Recommending an award on RQ33823 and enter into a contract with Infor (US), Inc. in the amount not-to-exceed \$210,699.58 for upgrade, support and maintenance on IBM/MVS/MSA E-Series payroll processing system for the period 7/2/2015 - 7/1/2018. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Dave Greenspan asked questions related to the timing of the item with respect to the ERP project, and whether the proposed system will integrate with the systems to be implemented under the ERP. Dale Miller asked for an update on the ERP vendor selection process. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-526 was unanimously approved.

BC2015-527 Fiscal Department Submitting amendments to contracts with Key Bank National Association for various services for the period 5/1/2014 - 8/23/2017 for additional funds: a) Contract No. CE1400155-01 for the Corporate Credit Card program for duty related travel services; no additional funds required; b) Contract No. CE1400156-01 in the amount of \$45,000.00 for the Corporate Credit Card program for duty related travel services; c) Contract No. CE1400157-01 in the amount of \$107,071.00 for Procurement Card services. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Dale Miller asked if any portion of the contract funds would be allocated toward overhead fees. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2015-527 was unanimously approved.

BC2015-528 Common Pleas Court/Corrections Planning Board Recommending an award on RQ34635 enter an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$174,345.00 for intensive out-patient substance abuse

treatment services for offenders in the Early Intervention Program in connection with the FY2016 Ohio Department of Rehabilitation and Correction Grant for the period 7/1/2015 - 6/30/2016. Funding Source: 100% Ohio Department of Rehabilitation and Correction - Community Based Corrections subsidy grant fund

Marty Murphy, Corrections Planning Board, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-528 was unanimously approved.

BC2015-529 Common Pleas Court/Corrections Planning Board Recommending an award on RQ34636 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$109,500.00 for administration and fiscal agent services for the Dually Diagnosed Offender Intensive Outpatient and Aftercare Program in connection with the FY2016 Ohio Department of Rehabilitation and Correction Grant for the period 7/1/2015 - 6/30/2016. Funding Source: 100% Ohio Department of Rehabilitation and Correction Community Based Corrections subsidy grant funds

Marty Murphy, Corrections Planning Board, presented. Dave Greenspan asked if the services proposed under items 528, 529 and 530 were new services, and whether ADAMHS has previously served as the service provider and fiscal agent for the contracts. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-529 was unanimously approved.

BC2015-530 Common Pleas Court/Corrections Planning Board Recommending an award on RQ34634 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$86,000.00 for the Mental Health Program for the period 7/1/2015 - 6/30/2016. Funding Source: General Fund

Marty Murphy, Corrections Planning Board, presented. Trevor McAleer and Dave Greenspan asked whether Health and Human Services (HHS) Levy funding could be utilized to support the item. Dennis Kennedy indicated that similar discussions have been held with the Executive. He confirmed that HHS Levy funds could be used, but that Council would need to approve a reappropriation of HHS Levy funds into the Court of Common Pleas' budget. This would likely happen during the next budget year. Dale Miller asked for a complete list of contract items that could be moved from the General Fund to the HHS Levy fund. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2015-530 was unanimously approved.

BC2015-531 Court of Common Pleas/Juvenile Court Division Submitting an amendment to Contract No. CE1400205-01 with Beech Brook for assessment, service brokerage and respite care services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project in connection with FY2012 Title II grant program for the period 6/9/2014 - 8/30/2015 to extend the time period to 6/30/2016 and for additional funds in the amount of \$20,400.00. Funding Source: Federal – Title II grant

Karen Lippman, Juvenile Court, presented. There were no questions. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2015-531 was unanimously approved.

BC2015-532 Domestic Relations Court Recommending an award on RQ34575 and enter into an agreement with Cuyahoga County Department of Public Safety and Justice Services/Office of Mediation in the amount not-to-exceed \$174,000.00 for mediation services for the period 10/1/2015 - 9/30/2016. Funding Source: Court fees charged to litigants ordered to attend mediation

Item BC2015-532 was held by the Clerk, as Domestic Relations Court was not in attendance to present.

BC2015-533 Department of Health and Human Services/Cuyahoga Job and Family Services  
Recommending an award on RQ33075 and enter into a contract with Ipsos Public Affairs, Inc. fka Synovate, Inc. in the amount not-to-exceed \$126,388.27 for customer satisfaction tracking surveys for benefits reapplication and Office of Child Support customers for the period 7/1/2015 - 6/30/2016.  
Funding Source: 51% Federal Public Assistance Funds; 49% Child Support Funds

David Merriman, Administrator of Job and Family Services, presented. He noted that no services have occurred under the contract to date, and that the contract's begin date would be pushed back to October 1, 2015. Dave Greenspan asked for clarification on the funding source. He also questioned whether the end date of the contract should also be pushed back, and for a brief summary of the anticipated goals and outcomes of the survey process. Trevor McAleer requested a copy of the outcome report for the most recent survey. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-533 was unanimously approved.

BC2015-534 Department of Health and Human Services/Division of Children and Family Services  
Recommending an award on RQ34356 and enter into a contract with Lutheran Homes Society, Inc. in the amount not to-exceed \$200,000.00 for Board and Care Services for the period 1/1/2015 - 12/31/2015. Funding Source: 33% Federal (Title IV-E Maintenance); 67% Health and Human Services Levy Funds

Daphne Kelker, Division and Children and Family Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-534 was unanimously approved.

BC2015-535 Department of Health and Human Services/Division of Children and Family Services  
Recommending an award on RQ34563 and enter into a contract with New Beginnings Residential Treatment Center, LLC in the amount not-to-exceed \$150,000.00 for Board and Care services for the period 6/1/2015 - 5/31/2016. Funding Source: 33% Federal (Title IV-E Maintenance) 67% Health and Human Services Levy Funds

Daphne Kelker, Division and Children and Family Services, presented. Dave Greenspan asked whether items 535 and 536 were included in the budget and incorporated into the master contract set up for these types of services. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2015-535 was unanimously approved.

BC2015-536 Department of Health and Human Services/Division of Children and Family Services  
Submitting an amendment to Master Agreement No. AG1300181-01 with The MetroHealth System for medical home services for the Pediatric Foster Care Joint Program for the period 10/1/2013 - 9/30/2015 to extend the time period to 12/31/2015 and for additional funds in the amount of \$89,707.50. Funding Source: 100% State Child Protective Allocation (SCPA)

Daphne Kelker, Division and Children and Family Services, presented. Dale Miller asked whether the rate charged for the extension is the same as under the original contract, and whether MetroHealth is considered the sole provider of services. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-536 was unanimously approved.

### C. Exemption Requests

BC2015-537 Department of Public Works Submitting a RFP exemption, which will result in an amendment to Contract No. CE1300102 with Aramark Uniform & Career Apparel, LLC for employment uniform rental services for the period 6/1/2012 - 5/31/2015 to extend the time period to 11/30/2015 and for additional funds in the amount of \$30,000.00. Funding Sources: Road & Bridge Fund \$8,100.00 Sanitary Sewer Fund \$ 11,100.00; Internal Service Fund \$10,500.00; County Airport Fund \$300.00

Don Jerele presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-537 was unanimously approved.

BC2015-538 Department of Development Recommending an alternate procurement process to conduct an informal RFP process for the FY2016 Community Development Block Grant (CDBG) Municipal Grant program, which will result in award recommendations to eligible members of the 51 Cuyahoga Urban County communities for various municipal grant projects.

Paul Herdeg, Department of Development, presented. Dave Greenspan asked when applications will be available, and Dale Miller asked for the application deadline. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-538 was unanimously approved.

BC2015-539 Department of Workforce Development In partnership with City of Cleveland/Cuyahoga County Workforce Investment Board, submitting an RFP exemption, which will result in amendments to contracts with various providers for OhioMeansJobs - Cleveland/Cuyahoga County One-Stop operation and/or services to job seekers for the period 7/1/2013 - 6/30/2015 to extend time period to 6/30/2016, to incorporate new workforce legislation requirements, performance measures and continued provisions in connection with the Workforce Innovation and Opportunity Act for (WIOA) eligible adults and dislocated workers, and for additional funds: a) Contract No. CE1300365-01 with Mature Services, Incorporated in the amount of \$257,788.00; b) Contract No. CE1300366-01 with United labor Agency, Inc. in the amount of \$2,540,988.00. Funding Source: Workforce Innovation and Opportunity Act (WIOA) Funds

Jay Bhattacharya, Workforce Development, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-539 was unanimously approved.

BC2015-540 Department of Workforce Development Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300368-01 with United Labor Agency, Inc. for employer services for the period 7/1/2013 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds in the amount of \$1,583,490.00. Funding Source: Workforce Innovation and Opportunity Act (WIOA) Funds

Jay Bhattacharya, Workforce Development, presented. Dale Miller asked how the rate charged in the extension compares to the previous contract period. He also asked how the County's 2015-16 WIOA grant amount compares to the previous year. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-540 was unanimously approved.

BC2015-541 Department of Workforce Development Submitting an RFP exemption on RQ34727, which will result in a payment to Cummings Watts & Associates, LLC in the amount of \$8,912.60 for the Purple Project: I Believe in Me Conference held June 17 - 19, 2015

Funding Source: 100 % funded special TANF funding provided by ODJFS to Workforce Areas that are participating in the *Connecting the Dot* pilot

Candace James, Workforce Development, presented. There were no questions. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2015-540 was unanimously approved.

BC2015-542 Sheriff's Department Submitting an RFP exemption on RQ34248, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$101,847.90 for the purchase of a Video Surveillance System for the Euclid Jail. Funding Source: FY2013 Edward Byrne Memorial Justice Assistance Grant Program in the amount of \$100,000.00. The remaining \$1,847.90 will be funded by the General Fund.

James Taylor, Sheriff's Department, presented. Dave Greenspan asked if the proposed system is an upgrade or a new installation, and whether the \$100,000 Byrne grant was included in the County's \$250,000 commitment toward the project. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-542 was unanimously approved.

BC2015-543 Department of Public Safety and Justice Services Submitting an RFP exemption on RQ34839, which will result in an award recommendation to Brown Enterprise Solutions in the amount of \$1,213.80 for Red Hat Enterprise Linux Standard License Renewal for Memex Servers for the period 11/6/2015 - 11/5/2016. Funding Source: General Fund

Felicia Harrison, Department of Public Safety, presented. There were no questions. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2015-543 was unanimously approved.

BC2015-544 Department of Health and Human Services/Community Initiatives Division/Office of Early childhood Submitting an RFP exemption, requesting authority to submit a grant application to the Cleveland Foundation in the amount of \$275,000.00, which will result in an award recommendation to Family Connections for implementation of the Supporting Partnerships to Assure Ready Kids Program for the period 10/1/2015 - 9/30/2017. Funding Source: The Cleveland Foundation

Bob Staib, Office of Early Childhood, presented. Dale Miller asked if the proposed services are currently in operation, whether they are being funded at the same level, and if the Agency has any plans to expand to other communities. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-544 was unanimously approved.

#### D. Consent Agenda

Dave Greenspan asked for further explanation on the services to be provided and the rationale behind the funding sources on item #545. Chris Glassburn noted that other, non-County agencies are also participating in the proposed program. Dave Greenspan asked the Department to provide a list of the other participating agencies. Dennis Kennedy asked whether the recipients of the Housing Rehab Loans being provided by the Department of Development under item #553 are current on their property taxes.

Chris Glassburn motioned to approve consent agenda items BC2015-545 through -553. Dale Miller seconded. The consent agenda items were unanimously approved.

BC2015-545 Department of Public Works Recommending a payment to Greater Cleveland Partnership in the amount of \$25,000.00 for support of the Greater Cleveland Public Private Collaborative program for the period of 1/1/2015 – 12/31/2015. Funding Source: Road & Bridge Fund: 50% / Sanitary Sewer District Funds: 50%

*Dave Greenspan asked for further explanation on the services to be provided and the rationale behind the funding sources on item #545. Chris Glassburn noted that other, non-County agencies are also participating in the proposed service program. Dave Greenspan asked the Department to provide a list of the other participating agencies.*

*Item BC2015-545 was unanimously approved.*

BC2015-546 Department of Public Works Recommending to declare miscellaneous furniture and office equipment that is obsolete and has no value as surplus County property no longer needed for public use; recommending to discard or salvage furniture and office equipment in accordance with Ohio Revised Code Section 307.12(I). Funding Source: Revenue Generating

*Item BC2015-546 was unanimously approved.*

BC2015-547 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

*Item BC2015-547 was unanimously approved.*

BC2015-548 Department of Law/Risk Management Submitting various settlement agreements in connection with property damage claims: a) Greater Cleveland Regional Transit Authority in the amount of \$1,660.38; b) M. Bilak in the amount of \$500.00. Funding Source: General Fund/Self Insurance Fund

*Item BC2015-548 was unanimously approved.*

BC2015-549 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Contract No. CE1400258-01 with Starting Point for administration of various initiatives of the Universal Pre-Kindergarten Program for the Invest in Children Program for the period 8/1/2014 - 7/31/2015 to extend the time period to 12/31/2015; no additional funds required. Funding Source: Original Contract Health and Human Services Levy Fund

*Item BC2015-549 was unanimously approved.*

BC2015-550 Department of Health and Human Services/Division of Children and Family Services Submitting a subgrant agreement with Ohio Department of Job and Family Services in the amount of \$805,594.00 for staffing for the Ohio Child Welfare Training Program for the period 7/1/2015 - 6/30/2017. Funding Source: Ohio Department of Job and Family Services Grant Funds

*Item BC2015-550 was unanimously approved.*

BC2015-551 Department of Health and Human Services/Division of Children and Family Services Submitting a subgrant agreement with Ohio Department of Job and Family Services in the amount of \$523,914.00 for Foster Care training for the Ohio Child Welfare Training Program for the period 7/1/2015 - 6/30/2017. Funding Source: Ohio Department of Job and Family Services Grant Funds

*Item BC2015-551 was unanimously approved.*

BC2015-552 Office of Procurement & Diversity  
8/24/2015

Presenting voucher payments for the week of

*Item BC2015-552 was unanimously approved.*

BC2015-553 Department of Development Housing Rehabilitation Loans

*Dennis Kennedy asked whether the recipients of the Housing Rehab Loans being provided by the Department of Development under item #553 are current on their property taxes.*

*Item BC2015-553 was unanimously approved.*

V. Other Business

No further business was presented.

VI. Public comment

There was no further public comment.

VII. Adjourn

Chris Glassburn motioned to adjourn; Dale Miller seconded the motion. The motion to adjourn was unanimously approved at 11:48 a.m.