

## **Minutes**

Cuyahoga County Board of Control  
September 14, 2015 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I. CALL TO ORDER**

The meeting was called to order at 11:00 a.m. Chris Glassburn served as chairperson in the absence of County Executive Armond Budish.

#### **Attending:**

Chris Glassburn, Senior Policy Advisor, Executive Office  
Councilman Dan Brady, President, County Council  
Dennis Kennedy, Fiscal Officer  
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever, Public Works Director)  
Lenora Lockett, Director, Office of Procurement and Diversity  
Trevor McAleer, Legislative Budget Advisor, County Council (Alternate for Dave Greenspan)  
Councilman Dale Miller

### **II. REVIEW MINUTES**

Chris Glassburn motioned to approve the minutes of the September 8, 2015 Board of Control meeting, as written. Dale Miller seconded. The minutes were unanimously approved.

### **III. PUBLIC COMMENT**

There was no public comment.

### **IV. CONTRACTS AND AWARDS**

#### **A. Tabled Items**

There were no tabled items.

#### **B. New Items for review**

BC2015-612 Department of Public Works Recommending an award on RQ34540 and enter into a contract with Aramark Uniform & Career Apparel, LLC (7-1) in the amount not-to-exceed \$96,000.00 to furnish and deliver floor mats for various County buildings for the period 9/1/2015 - 8/31/2018. Funding Source: Internal Service Fund

Don Jerele, Public Works, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-612 was unanimously approved.

BC2015-613 Department of Public Works Submitting an amendment (Subsidiary No. 3) to Contract No. CE1300306-01 with Perk Company, Inc. for the reconstruction of Ridge Road from Interstate 480 to Memphis Avenue in the City of Brooklyn for additional funds in the amount of \$39,669.12. Funding Source: 80% Federal Funds; 20% County Motor Vehicle \$5.00 License Tax Fund

Stan Kosilesky presented. Dale Miller asked for the anticipated completion date of the project. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-613 was unanimously approved.

BC2015-614 Department of Human Resources Recommending an award on RQ34255 and enter into an agreement with The MetroHealth System in the amount not-to-exceed \$24,532.00 for biometric screenings at wellness fairs for County employees for the period 8/31/2015 - 11/30/2015. Funding Source: 100% County Wellness Fund

Lisa Durkin, Interim Director of Human Resources, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-614 was unanimously approved.

BC2015-615 Department of Human Resources Recommending an award on RQ34192 and enter into an agreement with The MetroHealth System in the amount not-to-exceed \$24,532.00 for Flu Shot Clinics for County Employees/Spouses/Domestic Partners for the period 8/31/2015 - 11/30/2015. Funding Source: 100% County Wellness Fund

Lisa Durkin, Interim Director of Human Resources, presented. Dale Miller asked when the clinics will occur. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-615 was unanimously approved.

BC2015-616 Fiscal Department Recommending an award on RQ34114 and enter into a contract with John Q. Ebert and Associates Consulting, LLC in the amount not-to-exceed \$150,000.00 for Property Tax Administration consulting services for the period 9/15/2015 - 12/31/2016. Funding Source: 100% Real Estate Assessment Fund

Kathy Goepfert, Fiscal Office, presented. Trevor McAleer asked for information on the SBE goal for the contract. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-616 was unanimously approved.

BC2015-617 Court of Common Pleas/Corrections Planning Board Recommending an award on RQ34722 and enter into an agreement with Cuyahoga County Board of Developmental Disabilities in the amount not-to-exceed \$32,200.00 for forensic liaison services for the Offenders with Developmental Disabilities Program in connection with the FY2015 Community Corrections Act Grant Program for the period 7/1/2015 - 6/30/2016. Funding Source: 100% Ohio Department of Rehabilitation and Correction

Marty Murphy, Corrections Planning Board, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-617 was unanimously approved.

BC2015-618 Court of Common Pleas/Juvenile Court Division Recommending an award on RQ34598 and enter into a contract with Rite of Passage, Inc. in the amount not-to-exceed \$452,600.00 for Residential Treatment services for the period 9/14/2015 - 6/30/2016. Funding Source: 100% Targeted RECLAIM Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-618 was unanimously approved.

BC2015-619 Court of Common Pleas/Juvenile Court Division Submitting a revenue generating agreement with Positive Education Program in the amount of \$27,500.00 for school-based liaison services for the period 10/20/2015 - 10/19/2016. Funding Source: 50% Positive Education Program; 50% RECLAIM grant

Sarah Baker, Juvenile Court, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-619 was unanimously approved; Dale Miller abstained.

BC2015-620 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting grant agreements with U.S. Department of Housing and Urban Development for the FY2014 Continuum of Care Homeless Program for the period 8/1/2015 - 7/31/2016: a) Shelter Plus Care Sponsor-based Rental Assistance in the amount of \$1,443,960.00 for rental assistance in permanent supportive housing for homeless disabled persons; b) PASS Supportive Housing Program in the amount of \$208,375.00 for supportive services for single men participating in the PASS Program. Funding Source: 100% U.S. Department of Housing & Urban Development FY 2014 funding

Ruth Gillet, Office of Homeless Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-620 was unanimously approved.

BC2015-621 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Recommending awards on RQ34326 with various providers in the total amount of \$165,061.00 for emergency shelter services for the period 9/1/2015 - 8/31/2016: a) Cleveland Mediation Center in the amount not-to-exceed \$38,599.00; b) Family Promise of Greater Cleveland in the amount not-to-exceed \$52,000.00; c) Volunteers of America of Greater Ohio in the amount not-to-exceed \$15,000.00; d) West Side Catholic Center in the amount not-to-exceed \$44,462.00; e) YMCA of Greater Cleveland (Y-Haven Program) in the amount not-to-exceed \$15,000.00. Funding Source: 100% U.S. Department of Housing & Urban Development FY2015 Emergency Shelter Grant Program

Ruth Gillet, Office of Homeless Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-621 was unanimously approved.

BC2015-622 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Recommending an award on RQ35008 and enter into a contract with Family Connections of Northeast Ohio in the amount not-to-exceed \$25,000.00 for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 9/1/2015 - 8/31/2016. Funding Source: 100% Fowler Foundation Grant Fund

Bob Staib, Office of Early Childhood, presented. Dale Miller asked if there are additional sources of funding for the program. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-622 was unanimously approved.

BC2015-623 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council Submitting a grant award in the amount of \$387,296.00 from Ohio Children's Trust Fund for the Child Abuse and Neglect Prevention Program for the period 7/1/2015 - 6/30/2016. Funding Source: Ohio Children's Trust Fund

Kathleen Johnson, Family and Children First Council, presented. Dale Miller asked whether there is a required County match, and why the item was coming forward to the Board. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-623 was unanimously approved.

BC2015-624 Department of Health and Human Services/Division of Children and Family Services Recommending an award on RQ34874 and enter into a contract with Institute of Child Outcomes, Inc. dba Kids Insight in the amount not-to-exceed \$350,000.00 for Child Welfare performance outcome data services for the Treatment Outcome Package Cloud based system for the period 7/1/2015 - 6/30/2017. Funding Source: 29% Federal (mostly Title IV-E Admin); 71% Health and Human Services Levy

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-624 was unanimously approved.

BC2015-625 Department of Health and Human Services/Division of Children and Family Services Recommending an award on RQ32757 and enter into a contract with Hattie Larlham Community Services in the amount not-to-exceed \$45,000.00 for placement services for the period 3/1/2015 - 12/31/2015. Funding Source: 67% HHS Levy; 33% Federal Title IV- Foster Care Maintenance Fund

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-625 was unanimously approved.

### C. Exemption Requests

BC2015-626 Department of Public Works Submitting an RFP exemption, which will result in an amendment to Contract No. CE0500565 with JPMC 2001-A Southgate, LLC c/a Capital Services, Inc. for lease of space located at 5398 1/2 Northfield Road, Maple Heights, for the Southeast Neighborhood Family Service Center for use by Cuyahoga Job and Family Services, for the period 6/1/2005 - 5/31/2015 to assign the interest to Southgate Center Associates, LLC, effective 6/1/2014, to change the scope of services, effective 6/1/2014, to extend the time period to 5/31/2016 and for additional funds in the amount of \$489,708.04. Funding Source: 83% HHS Levy; 17% General Fund

Stan Kosilesky presented. Dennis Kennedy asked if the contract might need to be amended again in the future. Dale Miller and Trevor McAleer asked questions related to the status of the Halle Building project. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-626 was unanimously approved.

BC2015-627 Department of Information Technology Submitting an RFP exemption on RQ35167, which will result in an award recommendation to Sterling Data Center, LLC dba BlueBridge Networks in the amount of \$45,700.04 for the purchase of modifications in connection with the Data Center migration to Columbus. Funding Source: Data Center Capital Project fund

Jeff Mowry, Chief Information Officer, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-627 was unanimously approved.

BC2015-628 Department of Information Technology Submitting an RFP exemption on RQ34975, which will result in an award recommendation to MCPc in the amount of \$1,773.50 for the purchase of rackspace reduction to redeploy storage hardware to the current NetApp storage platform in connection with the Data Center migration to Columbus. Funding Source: Capital Projects Fund

Jeff Mowry, Chief Information Officer, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-628 was unanimously approved.

BC2015-629 Communications Department Submitting an RFP exemption on RQ34916, which will result in an award recommendation to TVEyes in the amount of \$4,800.00 for TV and radio broadcast monitoring services for the period 10/1/2015 - 9/30/2017. Funding Source: General Fund

Mary Louise Madigan, Director of Communications presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-629 was unanimously approved.

BC2015-630 Department of Workforce Development Submitting an RFP exemption, which will result in award recommendations to various providers in the total amount of \$1,045,000.00 for career services, training, and job placement to Dislocated Workers in Northeast Ohio in connection with the Sector Partnership National Emergency Grant program for the period 9/1/2015 - 8/31/2017: a) Lorain County Community College in the amount of \$100,000.00; b) Manufacturing Advocacy & Growth Network Inc. (MAGNET) in the amount of \$180,000.00; c) NewBridge in the amount of \$600,000.00; d) Towards Employment in the amount of 165,000.00; Funding Source: US Department of Labor Sector Partnership National Emergency Grant Program

Norma Arasim, Workforce Development, presented. Dale Miller asked for additional explanation on the internship program. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-630 was unanimously approved.

BC2015-631 Treasury Department Submitting an RFP exemption on RQ35154, which will result in an award recommendation to SymPro, Inc. in the amount of \$3,723.00 for maintenance on financial reporting software for the period 9/1/2015 - 8/31/2016. Funding Source: Treasury Management Fund

Jerry Murphy, Treasury, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-631 was unanimously approved.

BC2015-632 Court of Common Pleas/Juvenile Court Division Submitting an RFP exemption on RQ25057, which will result in an amendment to Contract No. CE1200644 with ComDoc, Inc. for maintenance and support on the DocuWare System for the period 11/1/2012 -10/31/2015 to extend the time period to 10/31/2017 and for additional funds in the amount of \$13,419.00. Funding Source: 100% General Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-632 was unanimously approved.

BC2015-633 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ35228, which will result in an award recommendation to Fairhill Partners in the amount of \$22,500.00 for emergency shelter services for

elderly homeless persons for the period 10/1/2015 - 9/30/2016. Funding Source: 100% Health and Human Services Levy dollars

Ruth Gillet, Office of Homeless Services, presented. Trevor McAleer asked whether there was federal funding for the program prior to 2013, and for the amount of the City of Cleveland and DSAS funding matches provided in prior years. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-633 was unanimously approved.

BC2015-634 Department of Health and Human Services/Division of Senior and Adult Services  
Submitting an RFP exemption on RQ35102, which will result in an award recommendation to IDEASTREAM in the amount of \$1,540.00 for marketing and advertising services for the 21st Annual Cuyahoga County Conference on Aging for the period 9/28/2015 - 10/3/2015. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-634 was unanimously approved.

BC2015-635 Department of Health and Human Services/Division of Children and Family Services  
Submitting an RFP Exemption on RQ34993, which will result in an award recommendation to Fun 'n' Stuff Amusements, Inc. in the amount of \$7,715.00 for rental of space and related services for the National Adoption Finalization Day for the period 10/30/2015 - 11/21/2015. Funding Source: 29% Federal (Title IV-E Admin & Training); 71% Health and Human Service Levy.

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-635 was unanimously approved.

BC2015-636 Department of Health and Human Services/Division of Children and Family Services  
Submitting an RFP Exemption on RQ34993, which will result in an award recommendation to Ohio Desk in the amount of \$1,673.02 for the purchase of 3 ADA chairs. Funding Source: 71 % by the Health and Human Services Levy and 29% IV-E Administration

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-636 was unanimously approved.

#### D. Consent Agenda

Dennis Kennedy referred to item BC2015-637, and asked if there was a local contribution toward the project. Stan Kosilesky explained that on these types of road projects, the County does not currently require a local match. Chris Glassburn asked if approval of the item would inhibit the Department's ability to apply for Issue I or other sources of funding. Chris Glassburn motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2015-637 – 640 were unanimously approved.

BC2015-637 Department of Public Works Submitting an agreement of cooperation with City of Garfield Heights for the resurfacing of Turney Road from Hathaway Road to the Garfield Heights East Corporation Line. Funding Source: 100% County Road and Bridge Fund

Dennis Kennedy referred to item BC2015-637, and asked if there was a local contribution toward the project. Stan Kosilesky explained that on these types of road projects, the County does not currently require a local match. Chris Glassburn asked if approval of the item would inhibit the Department's ability to apply for Issue I or other sources of funding.

*Item BC2015-637 was unanimously approved.*

BC2015-638 Department of Public Works Submitting an agreement with Village of Brooklyn Heights for bridge inspection and related services. Funding Source: 100% Municipality Reimbursed

*Item BC2015-638 was unanimously approved.*

BC2015-639 Department of Law Submitting an amendment to Contract No. CE1400334-01 with Lexis Nexis, a division of Reed Elsevier Inc. for print and on-line legal research services for the period 10/1/2014 - 12/31/2017 to upgrade subscription services from Lexis.com to Lexis Advance; no additional funds required. Funding Source: N/A; Original Contract General Fund

*Item BC2015-639 was unanimously approved.*

BC2015-640 Office of Procurement & Diversity Presenting voucher payments for the week of 9/14/2015

*Item BC2015-640 was unanimously approved.*

#### V. Other Business

BC2015-641 Don Jerele, Department of Public Works presented a time-sensitive/mission critical item. RQ34817, in the amount of \$9,713.00 to Hach, Inc. for servicing on Flo-Dar meters and loggers at the Sanitary Division. Chris Glassburn motioned to amend the agenda to consider the item; Dan Brady seconded the motion. The motion was unanimously approved. Dale Miller asked for additional explanation on the service being provided, and why the item is coming forward as a time-sensitive/mission critical item. Chris Glassburn motioned to approve the item; Dan Brady seconded the motion. The item was unanimously approved. Chris Glassburn motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dan Brady seconded the motion. The motion was unanimously approved.

#### VI. Public comment

There was no further public comment.

#### VII. Adjourn

Chris Glassburn motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:47 a.m.