

Minutes

Cuyahoga County Board of Control
September 21, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:02 a.m. Chris Glassburn served as Chairperson in the absence of the County Executive.

Attending:

Chris Glassburn (Alternate for Armond Budish)
Councilman Dan Brady, President, County Council
Michael Dever, Director, Department of Public Works
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity
Councilman Dale Miller

II. REVIEW MINUTES

Chris Glassburn motioned to approve the minutes from the September 14, 2015 meeting, as written; Dan Brady seconded the motion. The minutes were unanimously approved. Dave Greenspan abstained.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items

There were no tabled items.

B. New Items for review

BC2015-642 Department of Public Works Submitting an amendment (Subsidiary No. 1) to Contract No. CE1400245-01 with The Shelly Company for the repair and resurfacing of Madison Avenue from Riverside Drive to West 117th Street in the City of Lakewood for additional funds in the amount not-to-exceed \$113,596.44. Funding Source: 50% Ohio Public Works Commission, 40% Federal Funds and 10% Cuyahoga County \$7.50 Vehicle License Tax Funds

Mike Chambers, Department of Public Works, presented. Dale Miller asked for the total project cost and the estimated time of completion. Dave Greenspan asked when the project was first proposed, and whether it is included in the request for Issue I funds recently submitted to the State. Dale Miller motioned to approve the item; Dan Brady seconded. Item BC2015-642 was unanimously approved.

BC2015-643 Department of Public Works Recommending an award on RQ34797 and enter into a contract with Hepner Air Filter Service, Inc. in the amount not-to-exceed \$20,000.00 for heating,

ventilation and air conditioning filter replacement services for various County buildings for the period 11/1/2015 - 10/31/2016. Funding Source: 100% Internal Service Fund

Mike Chambers, Department of Public Works, presented. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-643 was unanimously approved.

BC2015-644 Department of Development Requesting approval of a North Coast Opportunities Technology Fund Loan with CorMetrics LLC in the amount not-to-exceed \$120,000.00 for funding assistance to design, develop and manufacture a portfolio of sensor based interventional devices for the cardiology market; requesting authority for the Interim Director to execute all documents required in connection with said loan. Funding Source: 100% Cuyahoga County Western Reserve Fund

David Lukas, Department of Development, presented. Dan Brady requested that the Department forward information on the balance in the Western Reserve Fund, and the asked the location of the company. Dave Greenspan asked questions related to the project's financing structure, collateral, and related job retention activity. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-644 was unanimously approved.

BC2015-645 Department of Development Recommending an award on RQ31259 and enter into a contract with Partners Environmental Consulting, Inc. in the amount not-to-exceed \$3,100.00 for Phase I environmental site assessment services at Roth Signs Building site, located at 26241 Cannon Road, Bedford Heights, for the period 9/14/2015 - 3/22/2016. Funding Source: Brownfield Revolving Loan Funds

David Lukas, Department of Development, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-645 was unanimously approved.

BC2015-646 Department of Information Technology Recommending an award on RQ34718 and enter into a contract with Service Express, Inc. in the amount not-to-exceed \$75,000.00 for moving services in connection with the Cuyahoga County Data Center and State of Ohio DAS site project for the period 9/21/2015 - 12/31/2015. Funding Source: 100% Capital Fund

Mike Young, Department of Information Technology presented. Chris Glassburn asked for clarification on the project funding. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-646 was unanimously approved.

BC2015-647 Office of Procurement & Diversity Recommending to amended Board of Control Approval No. BC2015-452 dated 8/3/2015, which authorized an award on behalf of the Fiscal Department on RQ34312 to R.R. Donnelley & Sons Company (1-1) for printing, mailing, tracking, and reporting services for the 2015 proposed value notices, by changing the amount from \$80,604.25 to \$82,549.79. Funding Source: Assessment Fund

Lenora Lockett presented. Chris Glassburn asked for clarification on the type of appraisal related to the item – commercial or residential. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-647 was unanimously approved.

BC2015-648 Office of Procurement & Diversity Recommending an award: Department of Public Works On RQ34231 to Quality Truck Body and Equipment Co., Inc. (7-2) in the amount not-to-exceed

\$59,996.00 for the purchase and installation of 2 aluminum truck bodies for F-450 Truck Cab & Chassis.
Funding Source: 100% Sanitary Sewer Fund

Lenora Lockett presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-648 was unanimously approved.

BC2015-649 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ34056 to Kraftsman, Inc. (12-3) in the amount of \$21,990.00 for the purchase of 1 Kraftsman, Inc. 25-Ton Drawbar Tag-Along Trailer. Funding Source: 100% Sanitary Sewer Fund

Lenora Lockett presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-649 was unanimously approved.

BC2015-650 Medical Examiner Recommending an award on RQ34323 and enter into a contract with Parma Laundry Service, Inc. in the amount not-to-exceed \$22,770.00 for laundry services for the period 11/1/2015 - 10/31/2018. Funding Source: 100% General Fund

Hugh Shannon, Medical Examiner's Office, presented. Dave Greenspan asked for explanation of the informal bid process. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-650 was unanimously approved.

BC2015-651 Court of Common Pleas/Corrections Planning Board Recommending an award on RQ34720 and enter into an agreement with Cleveland Municipal Court in the amount not-to-exceed \$218,360.00 for the Domestic Intervention, Education and Training Program for the period 7/1/2015 - 6/30/2016. Funding Source: 100% by the Ohio Department of Rehabilitation and Corrections FY2016 Community Correction Act grant fund

Mellany Seay, Corrections Planning Board, presented. Chris Glassburn asked if there was a disruption in services, and why the agreement is late. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-651 was unanimously approved.

BC2015-652 Department of Public Safety and Justice Services Submitting an agreement with City of Cleveland in the amount not-to-exceed \$58,330.28 for reimbursement of system and dispatch computer aided equipment in connection with the FY2014 State Homeland Security Grant Program - Law Enforcement for the period 5/15/2015 - 1/1/2016. Funding Source: 100% through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Chris Glassburn asked why the item is late. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-652 was unanimously approved.

BC2015-653 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Requesting approval to apply for and accept grant funds from United Way of Greater Cleveland in the amount of \$45,000.00 for funding to develop a School Readiness Mobile Application for the period 11/1/2015 - 10/31/2017. Funding Source: United Way

Bob Staib, Office of Early Childhood, presented. Dale Miller asked if the application funded under the project already exists, or if it is new. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-653 was unanimously approved.

C. Exemption Requests

BC2015-654 Department of Information Technology Submitting an RFP exemption on RQ34976, which will result in an award recommendation to EP Technology, Inc. in the amount of \$93,084.00 for the purchase, delivery and maintenance of 2 Microplex printers. Funding Source: Capital Projects Fund

Mike Young, Information Technology, presented. Dave Greenspan asked the status of the contract for the existing machinery. Dennis Kennedy asked what the County will do with the existing equipment. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-654 was unanimously approved.

BC2015-655 Department of Information Technology Submitting an RFP exemption on RQ35168, which will result in an award recommendation to MCPc, Inc. in the amount of \$16,873.00 for consulting services for the setup and configuration of 2 new Cisco Nexus 7000 and 2000 Fabric Extenders in connection with the Data Center migration to Columbus. Funding Source: Capital Projects Fund

Mike Young, Information Technology, presented. Dave Greenspan asked if the contract is included in the data center move budget. He also asked the Department to forward a summary of costs and savings related to the Data Center move. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-655 was unanimously approved.

BC2015-656 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an RFP exemption on RQ35211, which will result in an award recommendation to Starting Point in the amount of \$79,306.00 for child care resource referral – Parent HotLine, community planning, family child care pre-licensing/support services and the Majorie Hall-Ellis Child Day Care Scholarship program for the period 8/1/2015 - 7/31/2016. Funding Source: 100% pass through of Federal Child care Administrative Funds

Bob Staib, Office of Early Childhood, presented. There were no questions. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-656 was unanimously approved.

BC2015-657 Department of Health and Human Services/Cuyahoga Job and Family Services
Submitting an RFP exemption on RQ35172, which will result in an award recommendation to SS Kemp & Company, LLC in the amount of \$5,621.00 for the replacement of an Ice machine dispenser for the staff cafeteria located in the Virgil E. Brown building. Funding Source: 100% Public Assistance Funds

David Merriman, Administrator of Job and Family Services, presented. Dale Miller asked the cost of the machinery without the discount. Chris Glassburn motioned to approve the item; Dan Brady seconded. Item BC2015-657 was unanimously approved.

D. Consent Agenda

Dennis Kennedy referred to item BC2015-659, and asked if the County is checking for delinquent taxes on parties involved in settlement agreements. Dave Greenspan asked for explanation of the criteria

applied in making the determination to place items on the Consent Agenda. Chris Glassburn motioned to approve Consent Agenda items BC2015-658 through -662. Michael Dever seconded the motion. The Consent Agenda items were unanimously approved.

BC2015-658 Department of Public Works Submitting an agreement of cooperation with City of Garfield Heights for the resurfacing of Hathaway Road from the Garfield Heights south corporation line to Turney Road. Funding Source: 100% County Road and Bridge Funds

Item BC2015-658 was unanimously approved.

BC2015-659 Department of Law/Risk Management Submitting a settlement agreement with J. McMickens and Goldstein & Goldstein Co., LPA in the amount of \$4,200.00 in connection with a bodily injury claim. Funding Source: 100% by the General Fund/Self Insurance Fund

Item BC2015-659 was unanimously approved.

BC2015-660 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting various grant agreements with the U.S Department of Housing and Urban Development for rental assistance for chronically homeless individuals for the Shelter Plus Care Tenant based Rental Assistance Program in connection with the FY2014 HEARTH Act Continuum of Care Homeless Assistance Programs: a) in the amount of \$272,442.00 for the period 12/1/2015 - 11/30/2016; b) in the amount of \$318,864.00 for the period 12/1/2015 - 11/30/2016; c) in the amount of \$384,768.00 for the period 9/1/2015 - 8/31/2016. Funding Source: 100% by the U.S. Department of Housing & Urban Development, FY2014 Federal Fund

Item BC2015-660 was unanimously approved.

BC2015-661 Office of Procurement & Diversity Presenting voucher payments for the week of 9/21/2015

Item BC2015-661 was unanimously approved.

BC2015-662 Department of Development Housing Rehabilitation Loans for the week of 9/21/2015

Item BC2015-662 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public comment

There was no further public comment.

VII. Adjourn

Chris Glassburn motioned to adjourn; Dan Brady seconded. The motion to adjourn was unanimously approved at 11:41 a.m.