

Minutes

Cuyahoga County Board of Control
October 5, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:05 a.m.

Attending:

County Executive Armond Budish
Councilman Dave Greenspan
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity
Councilman Dale Miller
Joseph Nanni, Chief of Staff, County Council (Alternate for Dan Brady)

II. REVIEW MINUTES

Armond Budish motioned to approve the minutes from the September 28, 2015 Board of Control meeting, as written. Dale Miller seconded the motion. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items

BC2015-691 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council Submitting an amendment to Agreement No. AG1400084-01, -02, and -03 with various political subdivisions for implementation of the Community/ School-based Closing the Achievement Gap Program for the period 4/1/2014 - 12/31/2015, to extend the time period to 7/31/2016; no additional funds required: a) Garfield Heights City School District; b) Maple Heights City School District; c) Warrensville Heights City School District. Funding Source: 100% Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-691 was unanimously approved.

BC2015-692 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council Submitting an amendment to Agreement No. AG1400164 with Cleveland Heights/University Heights City School District for implementation of the Community/School-based Closing the Achievement Gap program for the period 10/1/2014 - 12/31/2015 to extend the time period to 8/31/2016; no additional funds required. Funding Source: 100% Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-692 was unanimously approved.

B. New Items for review

BC2015-697 Department of Public Works Recommending an award on RQ33902 and enter into a contract with Resource International, Inc. in the amount not-to-exceed \$250,000.00 for construction material testing services. Funding Source: 100% \$7.50 Fund (Road & Bridge Improvement-Permissive)

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-697 was unanimously approved.

BC2015-698 Department of Public Works Submitting amendments to contracts with Key Bank National Association for various banking services for the period 5/1/2014 - 8/23/2017, to change the scope of services by adding Key2Fleet Card for Commercial Fleet services, effective 10/1/2015, by adding U.S. Bank National Association as the provider of Fleet Card Services and for additional funds in the amount of \$200,000.00: a) Contract No. CE1400156-01; b) Contract No. CE1400157-01. Funding Source: Road and Bridge, Sanitary, and Maintenance Garage Internal Service Funds

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-698 was unanimously approved.

BC2015-699 Department of Development Recommending an award on RQ34503 to Community Housing Solutions (7-1) in the amount not-to-exceed \$50,000.00 for emergency furnace repair services for the period 10/1/2015 - 5/31/2016. Funding Source: 100% Community Development Block Grant Funds

Sara Parks Jackson, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-699 was unanimously approved.

BC2015-700 Department of Information Technology Submitting an amendment to Contract No. CE1300351-01 with Service Express, Inc., for server maintenance and support County-wide for the period of 3/1/2013 - 2/28/2018 for additional funds in the amount \$57,465.17. Funding Source: 100% General Fund

Patrick Wright, Department of Information Technology, presented. Dale Miller asked questions regarding the budgeting for the item. Dave Greenspan asked if the services are provided on an as-needed basis, thus changing the contract amount to "not-to-exceed." Mr. Wright responded that it would, and the Chair requested that this be reflected in the record and in the contract. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-700 was unanimously approved.

BC2015-701 Department of Workforce Development Submitting a contract with Safety Controls Technology, Inc. in the amount not-to-exceed \$4,995.00 for the On-the-Job Training Program for the period 8/10/2015 - 2/3/2016. Funding Source: 100% Western Reserve Funds

Jay Bhattacharya, Workforce Development, presented. Dave Greenspan and Dale Miller questioned the use of Western Reserve funds to support the contract. Discussion ensued, and the Chair held item BC2015-701 pending validation of the funding source.

BC2015-702 Office of Procurement and Diversity Recommending an award: Department of Public Works on RQ34892 to Orkin, LLC (12-2) in the amount not-to-exceed \$195,000.00 for integrated pest management services for various County buildings for the period 11/1/2015 - 10/31/2018. Funding Source: Internal Service Fund - Space Maint

Lenora Lockett presented. Dave Greenspan asked if the service is compliant with the environmentally-friendly pest management protocol. Armond Budish motioned to approve the item; Stan Kosilesky seconded. Item BC2015-702 was unanimously approved.

BC2015-703 Office of Procurement and Diversity Recommending an award: Department of Information Technology a) on RQ34999 to MCPc, Inc (1-1) in the amount of \$28,485.38 for the purchase of 1- Symantec NetBackup Bundle Storage Shelf - Hard Drive Array. Funding Source: 100% Capital Projects Fund

Patrick Wright, Department of Information Technology, presented. Dave Greenspan asked if the funding for this item is included in the allocation from the \$15 million diverted bonds. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-703 was unanimously approved.

BC2015-704 Office of Procurement and Diversity Recommending an award: Department of Information Technology On RQ34976 to EP Technology, Inc. (1-1) in the amount of \$93,084.00 for the purchase, delivery and maintenance of 2-Microplex printers. Funding Source: 100% Capital Project Funds

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-704 was unanimously approved.

BC2015-705 Medical Examiner Submitting an amendment to Contract No. CE1300203-01 with Advantra Group Inc. for biomedical waste removal services for various County departments for the period 1/1/2013 - 12/31/2015 for additional funds in the amount of \$35,000.00. Funding Source: Medical Examiner's Office Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. Dave Greenspan asked if the tenant in the ME building has been billed for unauthorized use of medical waste disposal services, and the amount that the tenant has been charged. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-705 was unanimously approved.

BC2015-706 Public Defender's Office Submitting an amendment to Contract No. CE1400331-01 with Kreig J. Brusnahan, Esq. for legal services for indigent clients in Domestic Relations Court for the period 11/4/2014 - 11/6/2015 to extend the time period to 11/4/2017 and for additional funds in the amount not-to-exceed \$49,000.00. Funding Source: General Fund

Mark Budzar, Public Defender's Office, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-706 was unanimously approved.

BC2015-707 Department of Public Safety and Justice Services Submitting an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$20,000.00 for reimbursement of eligible expenses in connection with the FY2014 Urban Area Security Initiative (UASI) Grant Program for the period 7/1/2015 - 6/30/2016. Funding Source: U.S. Department of Homeland Security UASI Grant

Felicia Harrison, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-707 was unanimously approved.

BC2015-708 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Recommending awards on RQ34326 and enter into contracts with various providers for emergency shelter services for the period 9/1/2015 - 8/31/2016: a) Cleveland Mediation Center in the amount not-to-exceed \$38,599.00; b) Family Promise of Greater Cleveland in the amount not-to-exceed \$52,000.00; c) Volunteers of America of Greater Ohio in the amount not-to-exceed \$15,000.00; d) West Side Catholic Center in the amount not-to-exceed \$44,462.00; e) YMCA of Greater Cleveland (Y-Haven Program) in the amount not-to-exceed \$15,000.00. Funding Source: U.S. Department of Housing & Urban Development - FY2015 Emergency Solutions Grant

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-708 was unanimously approved.

BC2015-709 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an amendment to Contract No. CE1500121-01 with Youth Opportunities Unlimited for the Temporary Assistance to Needy Families Summer Youth Employment Program for the period 5/1/2015 - 10/31/2015 for additional funds in the amount not-to-exceed \$50,000.00. Funding Source: 95% Federal TANF Fund; 5% by Health and Human Services Levy Fund

David Merriman, Administrator of Job and Family Services, presented. Dave Greenspan asked for clarification on the amount and source of the County's match. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-709 was unanimously approved.

C. Exemption Requests

BC2015-710 Department of Public Works Submitting an RFP exemption on RQ35298, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$13,140.00 for electrical support services in connection with the Euclid Jail Project. Funding Source: Capital Fund - Euclid Jail Renovation Project Agreement

Don Jerele, Department of Public Works, presented. Dave Greenspan asked if this project is part of the improvements that would be reimbursed by the City of Euclid. He also asked for the balance in the \$600,000 in costs to be reimbursed by the City. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-710 was unanimously approved.

BC2015-711 Department of Information Technology Submitting an RFP exemption on RQ34864, which will result in an award recommendation to SHI in the amount of \$30,436.50 for the purchase of Novell priority maintenance licenses. Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-711 was unanimously approved.

BC2015-712 Department of Information Technology Submitting an RFP exemption on RQ35216, which will result in an award recommendation to Entrust Inc. in the amount of \$25,483.16 for the purchase of Entrust Managed SSL Enterprise Account security certificates. Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-712 was unanimously approved.

BC2015-713 Department of Information Technology Submitting an RFP exemption on RQ34885, which will result in an award recommendation to DNN Corp. in the amount of \$21,598.00 for the purchase of Evoq Content Internet Solution software. Funding Source: Cuyahoga County Information Systems, Cuyahoga County Regional Enterprise Data Sharing System Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-713 was unanimously approved.

BC2015-714 Department of Public Safety and Justice Services Submitting an RFP exemption, which will result in a Memorandum of Understanding with various collaborative partners for the Department of Justice Sexual Assault Justice Initiative for the period 1/1/2016 - 12/31/2018:
a) Cuyahoga County Prosecutor's Office in the amount of \$308,800 for investigation and prosecution of sexual assault cold cases; b) Cleveland Rape Crisis Center in the amount of \$91,200.00 for advocacy for victims services. Funding Source: FY2015 U.S. Department of Justice/Office on Violence Against Women Grant Fund

Dan McNea, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2015-714 was unanimously approved.

D. Consent Agenda

Dale Miller referred to item BC2015-720, specifically items CT-15-35424, ST-15-35412, ST-15-33932 and ST-15-35414. He asked for an explanation on the need to advertise for these items. Lenora Lockett and Stan Kosilesky provided response. Councilman Miller suggested that departments also consider the cost of the project being advertised, relative to the cost of advertisement, in making the decision whether to advertise.

Armond Budish motioned to approve Consent Agenda items BC2015-715 through 720; Dale Miller seconded. The consent agenda items were unanimously approved. Armond Budish abstained from the vote.

BC2015-715 Department of Public Works Submitting an agreement with the City of Fairview Park for emergency repair of Mastick Road Culvert No. 4A. Funding Source: 80% County Road and Bridge Fund; 20% City of Fairview Park.

Item BC2015-715 was unanimously approved; Armond Budish abstained.

BC2015-716 Department of Public Works Submitting an agreement of cooperation with City of Bedford Heights for resurfacing of Solon Road from the Bedford Heights west corporation line to the Bedford Heights east corporation line. Funding Source: 100% County Road and Bridge Funds

Item BC2015-716 was unanimously approved; Armond Budish abstained.

BC2015-717 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item BC2015-717 was unanimously approved; Armond Budish abstained.

BC2015-718 Department of Law/Risk Management Submitting various settlement agreements in connection with property damage claims: a) A. & D. Yanowitz in the amount of \$887.00; b) V. Monteleone in the amount of \$500.00; c) R. Baldwin in the amount of \$119.00. Funding Source: 100% General Fund/Self Insurance Fund

Item BC2015-718 was unanimously approved; Armond Budish abstained.

BC2015-719 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, Recommending an award on RQ35228 and enter into a contract with Fairhill Partners in the amount not-to-exceed \$22,500.00 for emergency shelter services for elderly homeless persons for the period 10/1/2015 - 9/30/2016. Funding Source: 100% Health & Human Services Levy Fund

Item BC2015-719 was unanimously approved; Armond Budish abstained.

BC2015-720 Office of Procurement & Diversity Presenting voucher payments for the week of 10/5/2015

Item BC2015-720 was unanimously approved; Armond Budish abstained.

V. Other Business

Lindy Burt reminded those in attendance that next week's meeting would fall on Tuesday due to the Monday holiday. She also informed Board members that draft revised Board of Control Rules of Procedure would accompany the October 13th meeting agenda for consideration at subsequent meetings.

VI. Public comment

There was no further public comment.

VII. Adjourn