

## **Minutes**

Cuyahoga County Board of Control  
October 13, 2015 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I. CALL TO ORDER**

The meeting was called to order at 11:00 a.m. Matt Carroll served as Chairperson in the County Executive's absence.

#### **Attending:**

Matt Carroll, Executive Office (Alternate for Armond Budish)  
Kathy Goepfert, Fiscal Office (Alternate for Dennis Kennedy)  
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)  
Councilman Dale Miller  
Joe Nanni, County Council (Alternate for Dan Brady)  
Richard Opre, Office of Procurement & Diversity (Alternate for Lenora Lockett)  
Khalil Seren, County Council (Alternate for Dave Greenspan)

### **II. REVIEW MINUTES**

Dale Miller motioned to approve the minutes of the October 5, 2015 meeting, as written. Joe Nanni seconded. The minutes were unanimously approved. Matt Carroll abstained.

### **III. PUBLIC COMMENT**

There was no public comment.

### **IV. CONTRACTS AND AWARDS**

A. Tabled Items – no tabled items.

B. New Items for review

BC2015-721 Department of Public Works/Cuyahoga County Animal Shelter Recommending an award on RQ35185 to Petfix Northeast Ohio in the amount not-to-exceed \$180,000.00 for spay, neuter and transportation services for the period 11/1/2015 - 10/31/2018. Funding Source: 100% Animal Shelter Special Revenue Fund

Stan Kosilesky presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2015-721 was unanimously approved.

BC2015-722 Office of Procurement and Diversity Recommending an award: Sheriff's Department On RQ34248 to Integrated Precision Systems, Inc. in the amount of \$101,847.90 for the purchase and installation of a Video Surveillance System for the Euclid Jail. Funding Sources: \$100,000.00 - FY2013 Edward Byrne Memorial Justice Assistance Grant Fund; \$1,847.90 - General Fund

Richard Opre presented. Dale Miller asked if the funding for the item was included in the budget. Beth Supan responded that the item was not part of the capital plan, but is almost completely grant-funded,

with \$1,847 coming from the General Fund. Matt Carroll motioned to approve the item; Stan Kosilesky seconded. Item BC 2015-722 was unanimously approved.

BC2015-723 Office of Procurement and Diversity Recommending an award: Fiscal Department On RQ34606 to Newspaper and Printing Consultants, LLC (4-2) in the amount not-to-exceed \$24,882.60 for publication of Delinquent Land and Delinquent Manufactured Home Tax notices for the period 11/11/2015 & 11/25/2015. Funding Source: 92% Real Estate Assessment Fund; 8% General Fund.

Richard Opre presented. Dale Miller asked for the name of the publication. He further commented that most consumers are most likely now accessing the information on the internet. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2015-723 was unanimously approved.

BC2015-724 Medical Examiner Recommending to amend Board of Control Approval No. BC2015-144 dated 5/11/2015, which authorized an alternate procurement process, that will result in an award recommendation to NMS Labs for outside toxicology testing services for the period 6/1/2015 - 5/31/2017, by changing the amount not-to-exceed from \$60,000.00 to \$110,000.00. Funding Source: 100% Medical Examiner's Laboratory Funds

Hugh Shannon, Medical Examiner's Office, presented. Matt Carroll asked if the increase is related to the contract time period. Khalil Seren asked if the toxicology testing delays preparation of the autopsy report. Dale Miller asked for an update on the staffing vacancy that caused the increase in cost. He further inquired whether any portion of the requested increase could be accounted for by unpaid salary during the period the position was vacant. Hugh estimated that the Office probably spent \$10,000 in outside testing services over what was recouped in unpaid salary. Dale asked for the status on filling vacancies. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2015-724 was unanimously approved.

BC2015-725 Medical Examiner Recommending an award on RQ34994 and enter into a sole source contract with JusticeTrax, Inc. in the amount not-to-exceed \$57,960.00 for maintenance on the Laboratory Information Management System-Plus for the period 10/15/2015 - 10/14/2018. Funding Source: Crime Lab fund

Hugh Shannon presented. Khalil Seren asked if any other agencies have access to the system. Matt Carroll motioned to approve the item; Joe Nanni seconded. Item BC2015-725 was unanimously approved.

BC2015-726 Department of Health and Human Services/Division of Senior and Adult Services Submitting an amendment to Master Contract No. CE1400163 with various providers for Transportation services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2014 - 12/31/2015 to extend the time period to 3/31/2016 and for additional funds in the total amount of \$60,000.00: a) A-1 Med Tran, Inc. in the amount of \$20,000.00; b) Ace Taxi Service, Inc. in the amount of \$20,000.00; c) City News Ohio dba My City Transportation, Inc. in the amount of \$20,000.00. Funding Source: Health and Human Services Levy Funds, with a small portion of the program revenues funded by client fees for service

Mary Beth Vaughn presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2015-726 was unanimously approved.

BC2015-727 Department of Development Recommending a Property Demolition Fund award to the City of Cleveland in the amount not-to-exceed \$2,000,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 10/13/2015 - 12/31/2016. Funding Source: Cuyahoga County Property Demolition Fund

Ken Surratt, Department of Development, presented. Dale Miller asked for clarification on the item coming forward to Board of Control, given the dollar amount. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2015-727 was unanimously approved.

BC2015-728 Fiscal Office and Law Department a) Submitting an RFP exemption, which will result in an award recommendation to Ernst & Young LLP in the amount not to exceed \$125,000 to identify best practices related to health care benefits administration; b) Recommending an award to Ernst & Young LLP in the amount not to exceed \$125,000 to identify best practices related to health care benefits administration. Funding Source: General Fund

Joe Boatwright, Department of Law, presented. Dale Miller asked questions related to the scope of services under the contract, and description of the process to select the vendor. Khalil Seren asked if the scope of work would assess both the administration of internal benefits, in addition to those provided to municipalities and outside agencies under the County's regionalism program. Joe Nanni recommended that the scope of work should include a review of the level of staffing within the County's Benefits Division. He also asked about the expected time period to complete the assessment, and the funding source. Dale Miller expressed dissatisfaction with level of detail provided on the rationale behind selection of the identified vendor. Councilman Miller initially requested to hold the item. Joe Boatwright provided additional information on the rationale and process behind selection of the proposed vendor. Councilman Miller withdrew his request to hold the item. He voiced his support for the services to be provided under the contract, but stated his intention to vote "no" on the item due to objection over the vendor selection process. Joe Nanni further stated that the proposed services should include a thorough assessment of both the internal operations, and the services provided by the County's benefits consultant. He requested that upon completion, the vendor present their findings to Council Committee. Lindy Burt conducted a roll-call vote on the item, with Matt Carroll, Joe Nanni, Kathy Goepfert, and Rich Opre voting in the affirmative; Dale Miller and Khalil Seren voting against; and Stan Kosilesky abstaining. With 4 votes, item BC2015-728 was approved.

### C. Exemption Requests

BC2015-729 Department of Public Works Submitting an RFP exemption on RQ34418, which will result in an award recommendation to Rush Truck Centers in the amount of \$331,762.00 for the purchase of 2 model 7600 SFA Tandem Axle Dump Body Trucks. Funding Source: Sanitary Sewer Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Stan Kosilesky seconded. Item BC2015-729 was unanimously approved.

BC2015-730 Department of Public Works Submitting an RFP exemption on RQ34420, which will result in an award recommendation to Rush Truck Centers in the amount of \$138,194.00 for the purchase of 1 International model 7400 SFA Tandem Axle Dump Body Truck. Funding Source: Road & Bridge Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Stan Kosilesky seconded. Item BC2015-730 was unanimously approved.

BC2015-731 Department of Development Recommending an alternate procurement process, which will allow the Department to conduct an informal RFP process for the FY2016 Community Development Block Grant (CDBG) Storefront Renovation program, which provides partial funding for exterior repairs to remedy blighting conditions, as authorized by the U.S. Department of Housing and Urban Development. Funding Source: 100% Federal HUD Community Development Block Grant funds

Paul Herdeg, Department of Development, presented. There were no questions. Matt Carroll motioned to approve the item; Stan Kosilesky seconded. Item BC2015-731 was unanimously approved.

BC2015-732 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ35444, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount of \$304,596.00 for management of the Women's Emergency Shelter facility located at 2227 Payne Avenue for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Health & Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2015-732 was unanimously approved.

BC2015-733 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ35443, which will result in an award recommendation to Bowman Systems, L.L.C. in the amount of \$26,335.00 for software maintenance and support on the Homeless Management Information System for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Health & Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2015-733 was unanimously approved.

BC2015-734 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council Recommending an alternate procurement process on various requisitions, which will result in award recommendations to various vendors in the total amount not to-exceed \$189,897.00 for administration of the FY2016 Family Centered Services and Supports (FCSS) community-based wraparound program for the period 7/1/2015 - 6/30/2016. Funding Source: 100% Ohio FCSS Funds

Robin Martin, Family and Children First Council, presented. Matt Carroll motioned to approve the item; Joe Nanni seconded. Item BC2015-734 was unanimously approved.

BC2015-735 Department of Health and Human Services/Division of Senior and Adult Services Submitting an RFP exemption on RQ35450, which will result in an award recommendation to Critical Signal Technologies, Inc. in the amount of \$202,632.00 for emergency response services for the Cuyahoga County OPTIONS for Independent Living program for the period 1/1/2016 - 12/31/2017. Funding Source: 100% Health and Human Services Levy Fund

Mary Beth Vaughn presented. Khalil Seren asked if any other proposals were received in response to the RFP issued for the delivery of Options services. Ms. Vaughn responded that for the Critical Signal

Technology service category, no other proposals were submitted. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2015-735 was unanimously approved.

BC2015-736 Department of Health and Human Services/Division of Children and Family Services  
Submitting an RFP exemption on RQ35200, which will result in an award recommendation to Biometric Information Management, LLC in the amount of \$2,700.00 for the purchase of subscription software support and updates for fingerprint scanners. Funding Source: Public Assistance Fund

Matt Bender, Job and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller Seconded. Item BC2015-736 was unanimously approved.

#### D. Consent Agenda

There were no questions on the Consent Agenda items. Matt Carroll motioned to approve the items; Dale Miller seconded. Items BC2015-737 through -743 were unanimously approved.

BC2015-737 Department of Public Works Submitting an amendment (Subsidiary No. 2) to Contract No. CE1400141-01 with Ronyak Paving Inc. for 2014 Resurfacing Operations Group 2 for a decrease in the amount of (\$19,129.98): a) Chagrin Boulevard from Lander Road to South Lane in the City of Pepper Pike and the Village of Moreland Hills; b) West Grace Street from Turney Road to Broadway Avenue in the City of Bedford; c) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 100% Cuyahoga County Motor Vehicle \$7.50 License Tax Fund.

*Item BC2015-737 was unanimously approved.*

BC2015-738 Department of Public Works Submitting an agreement of cooperation with Village of North Randall for the resurfacing of Emery Road from Warrensville Center Road to Northfield Road. Funding Source: 100% County Road and Bridge Funds

*Item BC2015-738 was unanimously approved.*

BC2015-739 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

*Item BC2015-739 was unanimously approved.*

BC2015-740 Department of Public Safety and Justice Services/Office of Emergency Management  
Submitting various documents in connection with the FY2015 Port Security Grant Program for the period 9/1/2015-8/31/2018: a) Grant agreement with U.S. Department of Homeland Security/ Federal Emergency Management Agency in the amount of \$109,375.00 for the purchase of equipment and National Incident Management Systems (NIMS) position specific course training; b) Memorandum of Understanding with Cuyahoga County Sheriff's Department to define roles and responsibilities on how funding will be expended for layered security services. Funding Source: 75% FEMA; 25% County in-kind match (staff time)

*Item BC2015-740 was unanimously approved.*

BC2015-741 Department of Information Technology Submitting amendments to various contracts with MCPc, Inc. for assignment and assumption of various services to Logicalis, Inc., effective 9/1/2015: a) Contract No. CE1400168-01 for wireless hardware and setup services in connection with Wide Area Network and Telecom services for the period 6/1/2014 - 12/31/2016; no additional funds required; b) Contract No. CE1500051 for monitoring services in connection with Wide Area Network and Telecom services for the period 2/1/2015 - 1/31/2020; no additional funds required. Funding Source: Original contracts funded by Capital Campaign Fund under WAN & Telecom; General Fund under WAN & Telecom

*Item BC2015-741 was unanimously approved.*

BC2015-742 Office of Procurement & Diversity Presenting voucher payments for the week of 10/13/2015

*Item BC2015-742 was unanimously approved.*

BC2015-743 Department of Development Housing Rehabilitation Loan

*Item BC2015-743 was unanimously approved.*

#### V. Other Business

- Board of Control Draft Rules of Procedure

Lindy Burt provided a brief introduction on the Board's draft Rules of Procedure, which were distributed with the meeting agenda. She explained that the Rules had not been updated since first implemented during the previous administration. Evolving Board procedures, codification of County ordinances, and the merger of the Board of Control and Contracts and Purchasing Board necessitate revisions. She notified Board members that she would place the Rules under "other business" on each upcoming agenda for potential discussion. Dale Miller stated his intention to submit recommendations on the section pertaining to selection of Council alternates. He also recommended that upon adoption, the rules be submitted for review and approval by the Administrative Rules Board.

BC2015-744 Mike Chambers from the Department of Public Works presented a Time-Sensitive/Mission-Critical item – RQ#35596; vendor Karen Ganofsky in the amount of \$6,742.13 for spay, neutering and vaccine services delivered at the County animal shelter during a lapse in the contract period. Matt Carroll asked the amount of the long-term contract that would be awarded to the vendor. Dale Miller asked the status of the contract, and whether there was a competitive process. Dale Miller motioned to amend the agenda to consider the item; Matt Carroll seconded the motion. The motion was unanimously approved. Matt Carroll motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Matt Carroll motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

BC2015-745 & BC2015-746 Daphne Kelker from the Division of Children and Family Services presented two Time-Sensitive/Mission-Critical items. On RQ#35492 and RQ#35483 – placement for residential treatment of two youths in custody at Mohican Youth Academy. She noted that one child has had

interaction with Ohio Department of Youth Services, which has agreed to pay for the first 90 days of care for that child. Each item is in the amount of \$24,999. Dale Miller asked the amount of time that the requested amount would cover. Daphne further explained that the placements would be rolled into the master contract, and the state has agreed to reimburse the County for the first 90 days.

Dale Miller motioned to amend the agenda to consider both items; Matt Carroll seconded the motion. The motion was unanimously approved.

Matt Carroll motioned to approve item 745; Dale Miller seconded the motion. The item was unanimously approved. Matt Carroll motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

Matt Carroll motioned to approve item 746; Dale Miller seconded the motion. The item was unanimously approved. Matt Carroll motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

BC2015-747 Daphne Kelker from the Division of Children and Family Services presented a third Time-Sensitive/Mission-Critical item. On RQ#35392 for a child in custody residing and receiving one-one care at Guidestone since 2009. The Division is requesting \$10,000 to cover the cost of a mental health assessment administered by Omni Mental Health Behavior. Matt Carroll motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved.

Matt Carroll motioned to approve item 747; Dale Miller seconded the motion. The item was unanimously approved. Matt Carroll motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

#### VI. Public comment

There was no further public comment.

#### VII. Adjourn

Dale Miller motioned to adjourn; Matt Carroll seconded. The motion to adjourn was unanimously approved at 11:56 a.m.