

## Minutes

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
July 16, 2012 11:00 AM

1. Call to Order: The was called to order at 11:04 AM: Julian Rogers sat in for Pernel Jones, Jr., C. Ellen Connally sat in for Michael Gallagher.
2. Review and Approve Minutes: Ed fitzGerald made a motion to approve, Dale Miller seconded the minutes were approved as written.
3. Public Comment: There was no public comment
4. Tabled Items Returned for Review
5. New Items for Review

BC2012-197 Department of Health and Human Services Community Initiatives Division/Family and Children First Council, submitting an agreement with The Ohio State University in the amount not to-exceed \$250,000.00 for Youth Advisory Committee services for the period 5/1/2012 - 4/30/2014.  
Funding Source: 100% Health and Human Services Levy

This item was held

Approve  
 Disapprove  
 Hold

BC2012-198 Department of Public Works

a) submitting an amendment (Subsidiary No. 3) to Contract No. CE1100149-01 with Liberta Construction Company for repair and resurfacing of Sprague Road from York Road to State Road in the Cities of North Royalton and Parma for additional funds in the amount not-to-exceed \$89,241.60.

b) recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Federally Funded, 10% County using the \$5.00 Vehicle License Tax Fund and 10% City of North Royalton and Parma

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-199 Office of Human Resources Submitting an amendment to Contract No. CE0900458-03 with Employee Benefits International, Inc. for consultant services for various healthcare initiatives for the period 5/1/2009 - 4/30/2012 to extend the time period to 7/31/2012 and for additional funds in the amount of \$180,000.00.

Funding Source: 100% Regular Hospitalization Fund

This item was held

Approve  
 Disapprove  
 Hold

6. Other Business

Exemption from Aggregation of Contracts and Grant Application Program per Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Sections 3.5.a and 4.4.17

BC2012-200 Department of Development Submitting an exemption from aggregation of contracts, which will result in an award recommendation on RQ24211 to Paragon CMS in the amount of \$25,840.00 for Lead Remediation for property located at 13809 - 13811 Beaumont Avenue, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/16/2012 - 9/15/2012.

1. Description of Supplies or Service

This contract covers Lead Hazard Remediation services at 13809 & 13811 Beaumont Ave (up & dwn) East Cleveland, OH.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The contract amount is \$25,840. The contract is 100% funded by U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant funds passed through the Cuyahoga County Board of Health to Cuyahoga County.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

Competitive bidding was carried out by the Department of Development as usual for Lead Hazard Remediation services. The lowest bidder of three qualified bidders for this job was Paragon CMS.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

All Lead Abatement Contractors registered with Cuyahoga County were asked to bid, and the lowest of three bids was selected.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Lead Hazard Remediation services are carried out based on a standard Lead Risk Assessment by Cuyahoga County Board of Health. The lowest of 3 bids from qualified contractors registered with Cuyahoga County was selected.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Since Lead Hazard Remediation bids rarely come in over \$25,000, and since the informal bidding process used by the Department of Development ensures full and open competition among all Lead Abatement Contractors

registered with Cuyahoga County, nothing would be gained by repeating the bidding process.

Additionally, with the health of the young children at risk

due to exposure to lead paint, delay for bidding would cause a health risk.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Since the Department of Development already uses a sealed bid process with at least three bids required from qualified contractors, the current informal bid process will be continued except for very large jobs.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove

Hold

7. General Business: Ed FitzGerald stated that he would like the Fiscal Office to complete a memo confirming the prohibition of starting contracts without requisite approval.

8. Public Comment: There was no public comment

9. Adjournment: Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:35 AM.