

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 July 16, 2012 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-197	Department of Health and Human Services	Community Initiatives Division/Family and Children First Council, submitting an agreement with The Ohio State University in the amount not to-exceed \$250,000.00 for Youth Advisory Committee services for the period 5/1/2012 - 4/30/2014. Funding Source: 100% Health and Human Services Levy	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-198	Department of Public Works	a) submitting an amendment (Subsidiary No. 3) to Contract No. CE1100149-01 with Liberta Construction Company for repair and resurfacing of Sprague Road from York Road to State Road in the Cities of North Royalton and Parma for additional funds in the amount not-to-exceed \$89,241.60. b) recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 80% Federally Funded, 10% County using the \$5.00 Vehicle License Tax Fund and 10% City of North Royalton and Parma	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-199	Office of Human Resources	Submitting an amendment to Contract No. CE0900458-03 with Employee Benefits International, Inc. for consultant services for various healthcare initiatives for the period 5/1/2009 - 4/30/2012 to extend the time period to 7/31/2012 and for additional funds in the amount of \$180,000.00. Funding Source: 100% Regular Hospitalization Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

Exemption from Aggregation of Contracts and Grant Application Program per Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Sections 3.5.a and 4.4.17

BC2012-200	Department of Development	Submitting an exemption from aggregation of contracts, which will result in an award recommendation on RQ24211 to Paragon CMS in the amount of \$25,840.00 for Lead Remediation for property located at 13809 -	
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		<p>13811 Beaumont Avenue, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/16/2012 - 9/15/2012.</p> <p>1. Description of Supplies or Service This contract covers Lead Hazard Remediation services at 13809 & 13811 Beaumont Ave (up & dwn) East Cleveland, OH.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The contract amount is \$25,840. The contract is 100% funded by U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant funds passed through the Cuyahoga County Board of Health to Cuyahoga County.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Competitive bidding was carried out by the Department of Development as usual for Lead Hazard Remediation services. The lowest bidder of three qualified bidders for this job was Paragon CMS.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. All Lead Abatement Contractors registered with Cuyahoga County were asked to bid, and the lowest of three bids was selected.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Lead Hazard Remediation services are carried out based on a standard Lead Risk Assessment by Cuyahoga County Board of Health. The lowest of 3 bids from qualified contractors registered with Cuyahoga County was selected.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Since Lead Hazard Remediation bids rarely come in over \$25,000, and since the informal bidding process used by</p>	
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		<p>the Department of Development ensures full and open competition among all Lead Abatement Contractors registered with Cuyahoga County, nothing would be gained by repeating the bidding process. Additionally, with the health of the young children at risk due to exposure to lead paint, delay for bidding would cause a health risk.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Since the Department of Development already uses a sealed bid process with at least three bids required from qualified contractors, the current informal bid process will be continued except for very large jobs.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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- 7. General Business
- 8. Public Comment
- 9. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor

- 1. Call to Order: The meeting was called to order at 11:05 AM: Rich Opre sat in for Lenora Lockett and Mark Parks sat in for Wade Steen
- 2. Review and Approve Minutes: Ed FitzGerald made a motion to approve Bonnie Teeuwen seconded, the minutes were approved as written.
- 3. Public Comment: There was no public comment
- 4. Tabled Items Returned for Review

July 9, 2012 11:00 AM

BC2012-176 Department of Public Works 1) Submitting an RFP exemption, which will result in an amendment to Contract No. CE11039-04 with Heery International, Inc. for project management services in connection with the Cuyahoga County Juvenile Justice Center Project to change the scope of services, effective 6/1/2012 and for additional funds in the amount not-to-exceed in the amount of \$32,713.18.

2) Submitting an amendment to Contract No. CE11039-04 with Heery International, Inc. for project management services in connection with the Cuyahoga County Juvenile Justice Center Project to change the scope of services, effective 6/1/2012 and for additional funds in the amount of \$32,713.18.

Funding Source: 100% Proceeds for Future Debt

Ed FitzGerald made a motion to approve, Mark Parks seconded, the item was approved.

- Approve
- Disapprove
- Hold

BC2012-177 Information Technology Department 1) The CCISC plans to contract by sole source state term with Onix Networking Corp.

1. Description of Supplies or Services

Renewal of SWM of Intrusion Protection System (IBM /ISS) security software

2. Estimated and Funding Source(s) including percentage breakdown IS 692236 0263 100%

3. Rationale Supporting the Use of the Selected Procurement Method

Onix is a State of Ohio term vendor STS 533376, went out to bid, 3 vendors, Onix was the only bidder, need to post on WEB.

4. What other available options and/or vendors were evaluated?

None, this contract is for SWM of product we already own and need maintenance on.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

We have the software- need maintenance

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This is a renewal for SWM only, we need support of our licenses

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Investigate new software for intrusion protection.

2) Submitting a state contract with Onix Networking Corporation in the amount not-to-exceed \$189,113.72 for maintenance on IBM/ISS Security Sensors for the period 11/30/2012 - 12/31/2014.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve

Disapprove

Hold

5. New Items for Review

BC2012-189 Department of Development Recommending a loan in the amount not-to-exceed \$125,000.00 to In2une, LLC for a North Coast Opportunities Technology Fund Project, located at 18300 Parkland Drive, Shaker Heights.

Funding Source:100% Western Reserve Fund-North Coast Opportunities Technology Project

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-190 Department of Health and Human Services Community Initiatives Division, Office of Homeless Services, submitting amendments to contracts with various providers for the Homeless Prevention and Rapid Re-Housing Program for the period 9/15/2009 - 7/31/2012 to extend the time period to 12/31/2012 and for additional funds:

a) Contract No. CE0900640-01 with Cleveland Tenants Organization in the amount of \$40,833.00.

b) Contract No. CE0900641-01, 02 with Cleveland Mediation Center in the amount of \$254,229.00.

c) Contract No. CE0900642-01, 02 with MHS, Inc. in the amount of \$300,000.00.

d) Contract No. CE0900644-01 with Emerald Development and Economic Network, Inc. in the amount of \$275,000.00.

e) Contract No. CE0900828-01 with United Way of Greater Cleveland in the amount of \$11,250.00.

Funding Source: 5%-Reallocated HPRP \$45,000.00

34%-HHS Levy \$300,000.00

20%-HOME \$175,412.00

41%-Housing Stability Program \$360,900.00

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-191 Department of Health and Human Services Community Initiatives Division/Office of Homeless Services, submitting a contract with The Salvation Army in the amount of \$171,403.00 for the Supportive Housing Program for families for the period 2/1/2012 - 1/31/2013.

Funding Source: 100% U.S. Department of Housing & Urban Development through the McKinney-Vento Homeless Assistance Grant

Ed FitzGerald made a motion to approve, Pernel Jones, Jr., seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-192 Department of Health and Human Services Community Initiatives Division/Office of Homeless Services, submitting a contract with West Side Catholic Center in the amount not-to-exceed \$311,069.00 for the Supportive Housing Program for families for the period 5/1/2012 - 4/30/2013.

Funding Source: 100% U.S. Department of Housing & Urban Development through the McKinney-Vento Homeless Assistance Grant

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-193 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with City of Middleburg Heights for the purchase of equipment, valued in the amount of \$219,540.94 for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 3/31/2010.

Funding Source: 100% FY2007 Urban Area Security Initiative Grant

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-194 Department of Public Works Recommending an award on RQ22589 and enter into a contract with Resource International, Inc in the amount not-to-exceed \$250,000.00 for construction material testing services for the period 7/9/2012 - 7/8/2015.

Funding Source: 100% by the \$7.50 Fund

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-195 Department of Public Works Recommending an award on RQ22590 and enter into a contract with TranSystems Corporation of Ohio in the amount not-to-exceed \$300,000.00 for construction management services for 7/9/2012 – 7/8/2015.

Funding Source: 100% \$7.50 Fund

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove
 Hold

6. Other Business

BC2012-196 Department of Development Seeking approval of an amendment to existing InterAgency Agreement between Cuyahoga County and the County Planning Commission to (1) extend the effective date of the Agreement and (2) authorize the Planning Commission to enter into grant agreements with the various municipalities in the form attached to the InterAgency Agreement. Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

7. General Business

8. Public Comment: There was no public comment

9. Adjournment: Ed FitzGerald made a motion to approve, Dale Miller seconded, the meeting was adjourned at 11:31 AM

New Items for Review

BC2012-197

SUMMARY OF REQUESTED ACTION:

Novus Title: Department of Health and Human Services, 2012, Family and Children First Council, Youth Advisory Committee of Cuyahoga County, RQ#22655

A. Scope of Work Summary:

1. The Department of Health and Human Services is requesting approval of an agreement with The Ohio State University for the anticipated cost of \$250,000.00. The anticipated start-completion dates are 05/01/2012-04/30/2014.

2. The primary goals of the project are:

a. A development and prevention strategy for youth

b. Active members learn how to facilitate meetings and workshops, plan events, multimedia skills, and ways to live a healthy lifestyle, while participating in learning activities and connecting with caring adults

c. To promote youth to attend college or work, become emotionally and physically healthy and engaged in political or community life.

B. Procurement:

1. The procurement method for this project was RFP. The total value of the RFP is \$250,000.00.

2. The RFP was closed on 3/27/2012. There is a 0% SBE and a 0% DBE goal.

3. There were 3 proposals pulled from OPD, 3 proposals submitted for review, 1 proposal approved.

C. Contractor and Project Information:

1. The address of the vendor is:

The Ohio State University

1960 Kenny Road

Columbus, Ohio 43210-10162

.Anne J. M. Moffat, Executive Director

3. The project impacts the entire Cuyahoga County.

D. Project Status and Planning:

- 1.The project is ongoing.
- 2.The project has already begun. The reason there was a delay in this request is the timing of funding becoming available, completion of the RFP process, and review of the agreement by The Ohio State University.

E. Funding:

- 1.The project is funded 100% by the Health and Human Services Levy. The schedule of payments is monthly.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

After approval from the Contracts and Purchasing Board on February 27, 2012, Cuyahoga County Family and Children First Council issued a RFP on March 5, 2012 seeking an organization to coordinate and facilitate the Youth Advisory Committee of Cuyahoga County (YAC). The Youth Advisory Committee has over 300 active members who are learning how to facilitate meetings and workshops, plan events, multimedia skills, and ways to live a healthy lifestyle, while participating in learning activities and connecting with caring adults. The Youth Advisory Committee is designed to promote youth to attend college or work, become emotionally and physically healthy and engaged in political or community life. The Family and Children First Council is making a recommendation to award the contract to The Ohio State University on behalf of The Ohio State University Extension, Cuyahoga County. This organization had the highest average RFP review score. The Ohio State University Extension, Cuyahoga County meets specific criteria, agrees to work non-traditional hours, agrees to the evaluation process, has a proven track record in youth engagement, and has connections to educators and other providers that provide family-centered services.

BC2012-198

SUMMARY OF REQUESTED ACTION:

Department of Public Works (DOPW):

A. Summary of Scope

1. (a.) is submitting the final amendment (Subsidiary No. 3) to Contract CE1100149-01 with the Liberta Construction Company for the repair and resurfacing of Sprague Road from York Road to State Road in the Cities of North Royalton and Parma for an amount not-to-exceed \$89,241.60.

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

This project was staffed with following employees of the Department of Public Works:

Darwin Merdes, P.E., Area Construction Engineer
Terry Cain, Project Supervisor
Chris Nader, Project Inspector
Tim Burson, Project Inspector

Original Contract Amount: \$4,837,941.50

Amendment No. 1: \$126,746.14

Amendment No. 2: (\$46,080.15)

Final Amendment: \$89,241.60

Rev. Contract Amount: \$5,007,849.08 (3.51% over the original contract amount)

2) The primary goal is to approve the final amended agreement, accept construction as complete and release the remaining escrow balance.

B. Procurement

1. Competitive Bid Process (original contract).

C. Contractor and Project Information

1. Contractor: Liberta Construction Company, 1001 Eastwood Avenue, Akron, Ohio 44305, (Council District N/A). Project Location: City of Parma (Council District 4) and City of North Royalton (Council District 5).

D. Project Status and Planning

1. Construction is complete per plan and specifications.

E. Funding

1. 80% Federally Funded, 10% County using the \$5.00 Vehicle License Tax Fund and 10% City of North Royalton and Parma.

Liberta Construction Company has completed required training.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Principal Owner: Domenic Cioffi, President (330) 794-9448

This contract amendment is the result of final field measurements and calculations.

BC2012-199

SUMMARY OF REQUESTED ACTION:

The Department of Human Resources is submitting an amendment to Contract CE0900458-03 with Employee Benefits International, Inc. for Benefits Consultation for the period May 1, 2012 until July 31, 2012 for additional funds in the amount of \$180,000.00.

This will amend the original Resolution Number 090563 of \$370,420.00.

This is the second amendment to this contract. The first amendment was Resolution Number 092031 in the amount of \$61,732.30.

This will bring the total contract amount to \$612,152.30

Title: Department of Human Resources EBI Contract amendment 2012 RQ13641. The primary street is Euclid Avenue, Council District #7 Cleveland.

A. Scope of Work Summary

1. Department of Human Resources is requesting approval of a contract amendment with Employee Benefits International, Inc. for \$180,000.00 to continue consultation with the County benefit plans.

2. The primary focus of the amendment is continuity of benefits consultation until a new contract is awarded August 1, 2012.
3. Services include recurring projects, diversification of medical plans and regional benefits expansion that were omitted from the original contract and maintenance of prior plans as well as ORC compliance.

B. Procurement

1. The procurement method for this project was the submission and approval of other than full and open competition.

C. Contractor and Project Information

1. The address of Employee Benefits International, Inc. is:
Employee Benefits International, Inc.
4700 Rockside Road, Summit One, Suite 505,
Independence, Ohio 44131

Council District 6

2. The owner for Employee Benefits International, Inc. is James Dustin. This is an S-Corp.
3. The address or location of the project is:

Cuyahoga County

Benefits Division

The Sterling Building

1255 Euclid Avenue, Suite 310

Cleveland, Ohio 44115

- 3b. The project is located in Council District 07

D. Project Status and Planning

1. The project is part of our professional benefits consulting services for Cuyahoga County.
3. The project is to continue consulting while we await the new award via RFQ.
4. The project's term has already begun on May 1, 2012. The reason for the delay was finalizing the amount necessary for the regional increase and the omission of this expansion and the medical plan changes for 2012.

E. Funding

1. The project is funded 100% by the Regular Hospitalization Fund. Index code CC499012.
2. The schedule of payments is monthly.

New Items for Review

BC2012-200

A. Scope of work Summary

1. Department of Development requesting an exemption from aggregation of contracts to allow approval of a contract with Paragon CMS for the anticipated cost of \$25,840. The anticipated start-completion dates are July 16, 2012 through September 15, 2012.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

b. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$25,840.00.
2. The competitive bid was closed on 3/30/12.

3. There were 3 bids received by the Department of Development; the lowest combined bidder is recommended for approval.

C. Contractor and Project Information

1. The address(es) of all vendors and /or contractors is:

Paragon CMS

3740 Carnegie Ave. #302

Cleveland, Ohio 44115

Council District 08

The president for the contractor /vendor is Dan Lawson

3.a. The address or location of the project is:

13809 & 13811 Beaumont Ave.

East Cleveland, Ohio 44112

3.b. The project is located in Council District 10.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding.

1. The project is funded 100% by U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through the County Board of Health.

2. The schedule of payments is payment upon completion of the project. This is a two unit structure, so this contract covers two units.