



Board of Revision

**Cuyahoga County Administrative Headquarters
2079 East Ninth Street, Cleveland, Ohio 44115
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Minutes

**Meeting of the Statutory Members of the
Cuyahoga County Board of Revision (BOR)
June 17, 2015 at 1:30 PM**

Required legal notices were provided and posted. The statutory meeting pursuant to Ohio Revised Code section 5715.09 was held at Cuyahoga County Administrative Headquarters, 2079 East Ninth Street, Cleveland, OH 44115. The meeting was called to order at 1:35 PM by **Matt Carroll, Esq.**, representing Cuyahoga County Executive, Armond Budish, Board Chairman. The roll was called. Present were:

- **Matt Carroll**, designee of the County Executive, Armond Budish
- **Dennis G. Kennedy**, Cuyahoga County Fiscal Officer
- **Dave Greenspan**, Councilman, designee of Council President

Carroll asked for any public comment. No public comments were made.

A Motion to approve the Minutes of the January 12, 2015 meeting was made by **Greenspan** who requested that the Minutes be amended to show that Armond Budish was in attendance. **Carroll** seconded the Motion. The Minutes were approved as amended.

Carroll asked for any new business. Shelley Davis, BOR Administrator, explained that during the last COLA / Merit increase, BOR's classified staff did not received compensation at the same time as other County employees. To avoid any future disparity, Davis presented a document for signing with the following recommendation to be adopted:

- (A) In the event the County awards a merit payment to classified and/or non-union County employees based on performance evaluations, meeting the criteria as set forth and established by the County, the Board of Revision full time non-classified and non-union employees shall be entitled to receive the same compensation.
- (B) In the event the County approves and authorizes a COLA for classified and/or non-union County employees shall be entitled to receive the same compensation.

A Motion was made by **Greenspan**, to accept the recommendation and adopt items (A) and (B) as outlined above. **Carroll** seconded the Motion.

Davis submitted the following recommendation for approval and adoption:

For the seamless continuation of efficient operations and to effectively hear Board of Revision complaints judiciously, the Statutory Board as outlined in the Cuyahoga County Charter hereby recognizes the necessity to extend the employment of the unclassified part-time Hearing

Officers another 120 days as needed, which the Board of Revision's annual operating budget supports.

A Motion to accept the recommendation was made by **Greenspan**. **Kennedy** seconded the Motion.

Davis submitted a recommendation for approval and adoption to implement a telephonic hearing process. A legal opinion was sought from the County Prosecutor which permits such hearings. Upon approval, it is expected to have a process in place for tax year 2015. This process would provide eligible taxpayers an additional option to have their complaint heard by the Board during regular business hours and potentially evenings and weekends.

A Motion to accept the recommendation was made by **Greenspan**. **Kennedy** seconded the Motion.

Carroll asked for any other business. Davis asked the Board's approval to post the unclassified position of the Board of Revision Administrative Support Manager. Discussion ensued.

A Motion to accept the request was made by **Kennedy**. **Greenspan** seconded the Motion.

As there was no further business before the BOR, **Carroll** called for a Motion to Adjourn. The Motion was seconded by **Kennedy**. The meeting was adjourned at 2:27 PM.

Minutes Recorded by: Bonnie Inniss