

Minutes

Cuyahoga County Board of Control
November 9, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, County Executive
Kathy Goepfert, Fiscal Office (Alternate for Dennis Kennedy, Fiscal Officer)
Stan Kosilesky, Deputy Chief Engineer (Alternate for Michael Dever Department of Public Works)
Lenora Lockett, Director Office of Procurement & Diversity
Councilman Dale Miller
Joe Nanni, Council Chief of Staff (Alternate for Councilman Dan Brady)
Khalil Seren, Policy Analyst (Alternate for Councilman Dave Greenspan)

II. REVIEW MINUTES

Armond Budish motioned to approve the minutes from the November 2, 2015 Board of Control meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items

B. New Items for review

BC2015-832 Department of Public Works a) Submitting an amendment to (Subsidiary No. 2) to Contract No. CE1400064-01 with Ronyak Paving, Inc. for the repair and resurfacing of Highland Road from Euclid Avenue to Richmond Road in the Cities of Euclid and Richmond Heights for additional funds in the amount not-to-exceed \$136,548.67. b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 80% Federal Funds; 20% Cuyahoga County (\$5.00 Vehicle License Tax Fund)

Stan Kosilesky presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-832 was unanimously approved.

BC2015-833 Department of Development Submitting an amendment to Contract No. CE1300208 with Travis Systems, Inc. for maintenance on the One Roof Software System for the period 12/15/2012 - 12/14/2015 to extend the time period to 12/14/2016 and for additional funds in the amount not-to-exceed \$1,750.00. Funding Source: 100% Federal Community Development Block Grant funds

Paul Herdeg presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-833 was unanimously approved.

BC2015-834 Department of Information Technology (a) / Office of Procurement & Diversity (b): a) Submitting an RFP exemption on RQ35647, which will result in an award recommendation to AT&T Corp. in the amount of \$25,600.00 to relocate AT&T equipment to the BlueBridge facility in connection with the Cuyahoga County Data Center and State of Ohio DAS site project. b) Recommending an Award on RQ35647 to AT&T Corp. in the amount of \$25,600.00 to relocate AT&T equipment to the BlueBridge facility in connection with the Cuyahoga County Data Center and State of Ohio DAS site project. Funding Source: Capital Fund

Cherie Kubit presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-834 was unanimously approved.

BC2015-835 Department of Information Technology Recommending to amend Board of Control No. BC2015-79 dated 4/13/2015 which approved an amendment to Contract No. CE1200396 with Sage Group Consulting, Inc. for professional SAP Human Capital Management support services by changing the time period from 7/2/2012 - 7/2/2016 to 7/2/2012 - 8/31/2015 and by changing the amount of additional funds from \$500,000.00 to \$250,000.00. Funding Source: General Fund

Cherie Kubit presented. Khalil Seren asked what would happen in the event that the vendor experiences transition in staff. Joe Nanni asked for clarification on the manner in which services are delivered under the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-835 was unanimously approved.

BC2015-836 Department of Information Technology Recommending an award on RQ34743 and enter into a contract with MNJ Technologies Public Sector, LLC (1-1) in the amount not-to-exceed \$52,954.00 for support and maintenance on Symantec Netbackup Enterprise software for the period of 2/15/2016 - 2/14/2017. Funding Source: General Fund

Cherie Kubit presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-836 was unanimously approved.

BC2015-837 Department of Information Technology Recommending an award on RQ34419 and enter into a contract with Environmental Systems Research Institute, Inc. in the amount not-to-exceed \$41,776.00 for maintenance on ArcGIS software for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Geographic Information System (Real Estate Assessment Fund)

Cherie Kubit presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-837 was unanimously approved.

BC2015-838 Department of Information Technology Submitting a revenue generating agreement with Cleveland Metropolitan School District in the amount of \$7,900.00 for Geographical Information Systems professional services for the period 8/25/2015 - 11/30/2015. Funding Source: Revenue Generating

Cherie Kubit presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-838 was unanimously approved.

BC2015-839 Fiscal Department/Real Estate Services Recommending an award on RQ35402 and enter into a contract with Corporation Service Company for electronic document recording services for the period 11/12/2015 - 11/12/2017. Funding Source: No cost to County; costs paid by service users

Kathy Goepfert presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-839 was unanimously approved.

BC2015-840 Office of Procurement and Diversity Recommending an award: Fiscal Office/ Department of the Treasurer on RQ35589 to Mid-West Presort Mailing Services, Inc. in the amount of \$278,385.00 for production and mailing of first and last half 2015 real property and delinquent collection tax bills. Funding Source: 100% by the General Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-840 was unanimously approved.

BC2015-841 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ34418 to Rush Truck Centers of Ohio, Inc. (1-1) in the amount of \$331,762.00 for the purchase of (2) International model 7600 SFA Tandem Axle Dump Body Trucks. Funding Source: 100% Sanitary Sewer Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve items 841, 842 and 843; Joe Nanni seconded. The items were unanimously approved.

BC2015-842 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ34420 to Rush Truck Centers of Ohio, Inc. (1-1) in the amount of \$138,194.00 for the purchase of (1) International model 7400 SFA Tandem Axle Dump Body Truck. Funding Source: 100% Road & Bridge Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve items 841, 842 and 843; Joe Nanni seconded. The items were unanimously approved.

BC2015-843 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ33656 to Rush Truck Centers of Ohio, Inc. (1-1) in the amount of \$134,362.00 for the purchase of (1) International 7400 Single Axle Truck with Stainless Steel Dump Body. Funding Source: 100% Road & Bridge Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve items 841, 842 and 843; Joe Nanni seconded. The items were unanimously approved.

BC2015-844 Office of Procurement and Diversity Recommending an award: Department of Information Technology On RQ35407 to Hewlett-Packard Company (1-1) in the amount of \$179,622.00 for the purchase of (200) HP Z230 workstations. Funding Source: General Fund

Lenora Lockett presented. Kathy Goepfert corrected the funding source from General Fund to Capital Fund. There were no questions. Dale Miller seconded. Item BC2015-844 was unanimously approved.

BC2015-845 Office of Procurement and Diversity Recommending an award: Department of Information Technology On RQ35409 to Hewlett-Packard Company (1-1) in the amount of \$40,482.00 for the purchase of (50) HP ProDesk Model 600 G1 Mini Personal Computers. Funding Source: 100% General Fund

Lenora Lockett presented. Kathy Goepfert corrected the funding source from General Fund to Capital Fund. Dale Miller asked which department would be using the computers, whether the funds are budgeted or would be covered by reserves, and for the amount of the Capital Fund balance and the fund's source of revenues. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-845 was unanimously approved.

BC2015-846 Office of Procurement and Diversity Recommending an award: Department of Public Safety and Justice Services On RQ34845 to Upstate Wholesale Supply, Inc. dba Brite Computers (15-2) in the amount of \$69,206.40 for the purchase of (20) Fujitsu Lifebook Model T725 Tablet PCs and various accessories. Funding Source: 100% Department of Homeland Security, Ohio Emergency Management Agency's FY14 Law Enforcement State Homeland Security Grant Program

Lenora Lockett presented. Dale Miller asked for the difference between the bids submitted by the lowest-bidding vendor and the awarded vendor, and how the lowest bidder's equipment was incompatible. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-846 was unanimously approved.

BC2015-847 Department of Public Safety and Justice Services a) Requesting authority to apply for and accept Title II Juvenile Justice and Delinquency Prevention grant funds from the Ohio Department of Youth Services in the amount of \$110,000.00 for Disproportionate Minority Contact services for the period 10/1/2015 - 12/31/2016; and b) Submitting a grant award in the amount of \$110,000.00 in connection with said grant application. Funding Source: U.S. Office of Juvenile Justice and Delinquency Prevention - Title II Juvenile Justice and Delinquency Prevention grant, via Ohio Department of Youth Services

Brandy Carney, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-847 was unanimously approved.

BC2015-848 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council Submitting an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$218,000.00 for the FY2016 System of Care Family Centered Services and Supports Grant Program for the period 7/1/2015 - 6/30/2016. Funding Source: 100% Federal child welfare dollars and State general revenue funds from ODMH, ODADAS, ODYS, and ODODD

Robin Martin presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-848 was unanimously approved.

BC2015-849 Department of Health and Human Services/Division of Children and Family Services Submitting an amendment to Contract No. CE1400278 with Pomegranate Health Systems of Central Ohio, Inc. for emergency placement services for the period 2/1/2014 - 1/31/2015, to extend the time period to 7/31/2015 and for additional funds in the amount of \$72,219.00. Funding Source: 100% Federal Title IV-E Foster Care Maintenance

Daphne Kelker presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-849 was unanimously approved.

BC2015-850 Department of Health and Human Services/Division of Children and Family Services
Submitting an amendment to Contract No. CE1500062 with Adopt America Network for adoption services for the period 1/1/2015 - 12/31/2016, for additional funds in the amount not-to-exceed \$5,000.00. Funding Source: 100% State Child Protective Allocation Fund

Daphne Kelker presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-850 was unanimously approved.

C. Exemption Requests

BC2015-851 Department of Public Works Submitting an RFP exemption, which will result in an award recommendation to Boyas Excavating in the amount not-to-exceed \$60,000.00 for clean fill dumping services for the period 12/1/2015 - 11/30/2016. Funding Sources: Sanitary Sewer District Funds – 75%; Road and Bridge – 20%; Facilities Internal Service Funds – 5%

Mike Chambers presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-851 was unanimously approved.

BC2015-852 Department of Health and Human Services Submitting an RFP exemption on RQ35595, which will result in an award recommendation to The Center for Community Solutions in the amount of \$300,000.00 for support of the AIDS Funding Collaborative for the period 1/1/2016 - 12/31/2017. Funding Source: Health and Human Services Levy Fund

Sabrina Roberts presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-852 was unanimously approved.

BC2015-853 Department of Health and Human Services Submitting an RFP exemption on RQ35691, which will result in an award recommendation to Cuyahoga Health Access Partnership (CHAP) in the amount of \$90,648.00 for support of County-wide health access coordination for the period 1/1/2016 - 12/31/2017.

Sabrina Roberts presented. Joe Nanni asked if services are provided outside of Cuyahoga County, and for the number of staff supporting the project. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-853 was unanimously approved.

BC2015-854 Department of Health and Human Services/Division of Children and Family Services
Submitting an RFP exemption on RQ35709, which will result in award recommendations to various providers in the total amount of \$18,000.00 for family visits and interaction services for the Efficiency and Innovation Fund Grant Program for the period 12/1/2015 - 3/31/2017: a) Harvard Community Services Center in the amount of \$3,000.00; b) Murtis Taylor Human Services System in the amount of \$3,000.00; c) Parma City School District in the amount of \$3,000.00; d) St. Martin De Porres Family Center in the amount of \$3,000.00; e) University Settlement Courts, Inc. in the amount of \$3,000.00; f) Westside Family Resource Network in the amount of \$3,000.00. Funding Source: 100% Efficiency and Innovation Grant Fund

Daphne Kelker presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-854 was unanimously approved.

D. Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve items BC2015-855 through -861; Dale Miller seconded. The items were unanimously approved.

BC2015-855 Department of Public Works Submitting an amendment to Contract No. CE1400409 with Shaw Industries, Inc. (3-1) for installation of Shaw carpet for various County locations for the period 1/1/2015 - 12/31/2015 to extend the time period to 12/31/2016; no additional funds required. Funding Source: Capital Projects Maintenance Fund

Item BC2015-855 was unanimously approved.

BC2015-856 Department of Public Works Submitting settlement agreements to various property owners for acquisition of right of way in connection with the construction of underground sanitary sewers from Broadrock Court to Old Rockside Road in the Cities of Parma and Seven Hills for the Broadrock Court Drill Drop Project: Parcel No(s): 551-02-112 S Owner(s): D.J. & A.J. Piatak Settlement Amount: \$5,000.00; Parcel No(s): 551-02-111 S Owner(s): P.M. & J.R. Guadalupe Settlement Amount: \$5,500.00; Parcel No(s): 445-15-018 S Owner(s): C.L. Kowalski Settlement Amount: \$1,300.00; Parcel No(s): 551-02-001 S Owner(s): SVS Properties, LLC Settlement Amount: \$600.00; Parcel No.(s): 445-17-002 S Owner(s): F.A. Gruntkowski Jr. Approved Appraisal (Fair Market Value Estimated): \$680.00. Funding Source: City of Parma Sanitary Sewer Funds

Item BC2015-856 was unanimously approved.

BC2015-857 Department of Development Recommending to amend Board of Control Approval No. BC2015-48 dated 3/9/2015, which approved an Economic Development Loan in the amount not-to-exceed \$380,000.00 for assistance in the purchase of equipment and a 23,200 square foot facility located at 17770 St. Clair Avenue, Cleveland, by changing the name of the borrower from USA Insulation to PJ3 Holding, LLC. Funding Source: Western Reserve Fund

Item BC2015-857 was unanimously approved.

BC2015-858 Department of Information Technology Submitting an amendment to change the funding source associated with Agreement No. AG1500089 with Ohio Department of Administrative Services from Capital Projects Plan to the General Fund; no additional funds required. Funding Source: General Fund

Item BC2015-858 was unanimously approved.

BC2015-859 Office of Procurement & Diversity Submitting an amendment to Contract No. CE1300508 for furnishing and delivery of office supplies for various County departments, by changing the name of the vendor from OfficeMax North America, Inc. to Office Depot, Inc. for the period 12/1/2013 - 11/30/2015 to extend the time period to 3/31/2016, to change the terms, effective 12/1/2015; no additional funds required. Funding Source: Original Contract - Health and Human Services

Levy Fund (16.96% Cuyahoga Job and Family Services; 3.91% Senior and Adult Services; 10% Children & Family Services; 69.13% Fiscal Department)

Item BC2015-859 was unanimously approved.

BC2015-860 Department of Public Safety and Justice Services Submitting a grant agreement with Ohio Emergency Management Agency in the amount not-to-exceed \$284,705.00 for the FY2015 Emergency Management Performance Grant Program for the period 10/1/2014 - 6/30/2016; authorizing George Taylor or Walter Topp to execute all fiscal and programmatic reports required in connection with the grant. Funding Source: FY2015 Emergency Management Performance Grant

Item BC2015-860 was unanimously approved.

BC2015-861 Office of Procurement & Diversity Presenting voucher payments for the week of 11/9/2015

Item BC2015-861 was unanimously approved.

V. Other Business

BC2015-862 Mike Chambers, Department of Public Works, presented a time-sensitive/mission critical item; RQ#35775; vendor Direct Digital Graphics; amount \$3,387 for printing of calendars for a DCFS event. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. There were no questions on the item. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Stan Kosilesky seconded. The motion to adjourn was unanimously approved at 11:30 a.m.