

## **Minutes**

Cuyahoga County Board of Control  
November 16, 2015 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I. CALL TO ORDER**

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, County Executive, Chairperson

Councilman Dan Brady

Michael Dever, Director of Public Works

Dennis Kennedy, Fiscal Officer

Mike King, Special Counsel, County Council (alternate for Dave Greenspan)

Lenora Lockett, Director, Office of Procurement and Diversity

Councilman Dale Miller

### **II. REVIEW MINUTES**

Armond Budish motioned to approved the minutes from the November 9, 2015 meeting, as written;

Dale Miller seconded the motion. The minutes were unanimously approved.

### **III. PUBLIC COMMENT**

There was no public comment on the agenda.

### **IV. CONTRACTS AND AWARDS**

#### **A. Tabled Items**

#### **B. New Items for review**

BC2015-863 Department of Public Works Submitting an amendment to Contract No. CE1200558-01 for architectural engineering services for Real Estate Portfolio Consolidation by assigning the interest from URS Corporation to URS Corporation Design, to change the scope of services, effective 11/1/2015, and for additional funds in the amount not-to-exceed \$279,021.00. Funding Source: 100% General Fund

Mike Chambers, Department of Public Works, presented. Dale Miller asked if the added funds are a use of reserves, or are in the budget? Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-863 was unanimously approved.

BC2015-864 Department of Public Works a) Submitting an amendment to (Subsidiary No. 2) to Contract No. CE1200592 with Brigadier Construction Services, LLC for the Corrections Center Jail Kitchen Renovation Project for additional funds in the amount not-to-exceed \$49,283.76. b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: General Fund

Mike Chambers, Department of Public Works, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-864 was unanimously approved.

BC2015-865 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1400118-01 with Schirmer Construction LLC for the replacement of Boston Road Culvert No. 07.74 over an unnamed creek to the Rocky River in the City of Broadview Heights and Medina County for additional funds in the amount not-to-exceed \$19,266.09. b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 80% Cuyahoga County (\$7.50 Vehicle License Tax Fund); 20% City of Broadview Heights

Mike Chambers, Department of Public Works, presented. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2015-865 was unanimously approved.

BC2015-866 Department of Development a) Recommending an award on RQ31259 and enter into a contract with HzW Environmental Consultants, LLC in the amount not-to-exceed \$20,412.50 for Phase II Brownfield Environmental site assessment services for property located at 5506 Dolloff Road, Cleveland, for the period 11/16/2015 - 5/14/2016. b) Submitting a Grant of Right of Entry, Consent and Release From Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Fund

Jan Bayne, Department of Development, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-866 was unanimously approved.

BC2015-867 Department of Information Technology Submitting an amendment to Contract No. CE1200477-01 with Unify Solutions, Inc. for consultant services for SAP Human Capital Management professional support services for the period 7/2/2012 - 6/30/2016 for additional funds in the amount of \$250,000.00. Funding Source: 100% General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-867 was unanimously approved.

BC2015-868 Department of Information Technology Submitting an amendment to Contract No. CE1500174-01 with BMC Software, Inc. for maintenance services on BMC Control Software products for the period 6/1/2015 - 1/30/2016, to extend the time period to 1/30/2017 and for additional funds in the amount of \$62,953.45. Funding Source: 100% General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-868 was unanimously approved.

BC2015-869 Office of Procurement & Diversity Recommending an award on RQ25165 and enter into a contract with Periscope Holdings, Inc., sole source, in the amount of \$65,070.00 for maintenance and support on the BuySpeed Online System for the period 12/1/2015 - 11/30/2017. Funding Source: 100% General Fund

Lenora Lockett, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-869 was unanimously approved.

BC2015-870 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ35310 to Ganley Chrysler Dodge Jeep Ram (1-1) in the amount of \$39,600.00 for the purchase of (2) Dodge Grand Caravans for use by the Fiscal Office and Division of Children and Family Services. Funding Source: 100% Internal Service Fund

Lenora Lockett, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2015-870 was unanimously approved.

BC2015-871 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ35234 to Fulton & Associates Balance Company (1-1) in the amount not-to-exceed \$25,000.00 for Testing, Adjusting and Balancing (TAB) services. Funding Source: 100% Capital Projects - Maintenance Fund

Lenora Lockett, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-871 was unanimously approved.

BC2015-872 Fiscal Department Submitting an amendment to Agreement No. AG1500057-01 with State of Ohio, Office of the Auditor for an annual audit for Calendar Year 2014 for the period 2/5/2015 - 9/30/2015, to extend the time period to 12/31/2015 and for additional funds in the amount not-to-exceed \$23,780.00. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-872 was unanimously approved.

BC2015-873 Treasurer's Office Recommending an award on RQ34905 and enter into a contract with Bloomberg Finance, L.P. in the amount of \$53,760.00 for for lease of equipment and financial services for the period 6/26/2015 - 6/25/2017. Funding Source: Treasury Management Fund

Jerry Murphy, Treasurer's Office, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-873 was unanimously approved.

BC2015-874 Court of Common Pleas/Juvenile Court Division Recommending awards on various requisitions and enter into agreements with various municipalities in the total amount of \$183,600.00 for the Community Diversion Program for the period 1/1/2016 - 12/31/2017: a) on RQ35014 with Village of Bentleyville in the amount not-to-exceed \$2,400.00; b) on RQ35017 with City of Broadview Heights in the amount not-to-exceed \$4,800.00; c) on RQ35026 with City of Euclid in the amount not-to-exceed \$28,800.00; d) on RQ35043 with City of Garfield Heights in the amount not-to-exceed \$16,800.00; e) on RQ35044 with City of Highland Heights in the amount not-to-exceed 4,800.00; f) on RQ35047 with City of Lakewood in the amount not-to-exceed \$28,800.00; g) on RQ35074 with City of Strongsville in the amount not-to-exceed \$16,800.00; h) on RQ35075 with City of University Heights in the amount not-to-exceed \$7,200.00; i) on RQ35012 with City of Bedford in the amount not-to-exceed \$9,600.00; j) on RQ35016 with City of Brecksville in the amount not-to-exceed \$4,800.00; k) on RQ35018 with City of Brook Park in the amount not-to-exceed \$7,200.00; l) on RQ35023 with Village of Cuyahoga Heights in the amount not-to-exceed \$2,400.00; m) on RQ35057 with Village of Mayfield in the amount not-to-exceed \$6,000.00; n) on RQ35062 with City of North Royalton in the amount not-to-exceed \$7,200.00;

o) on RQ35066 with City of Parma in the amount not-to-exceed \$24,000.00; p) on RQ35067 with City of Parma Heights in the amount not-to-exceed \$12,000.00. Funding Source: 100% General Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-874 was unanimously approved.

BC2015-875 Court of Common Pleas/Juvenile Court Division Recommending an award on RQ35505 and enter into an agreement with Department of Health and Human Services/Division of Children and Family Services in the amount not-to-exceed \$250,000.00 for the Tapestry System of Care Program for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Health and Human Services Levy Fund

Sarah Baker, Juvenile Court, presented. Dale Miller asked for explanation on the reduction in the contract amount, as compared to the previous contract period. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-875 was unanimously approved.

BC2015-876 Court of Common Pleas/Juvenile Court Division Recommending an award on RQ33500 and enter into a contract with Mizanin Reporting Services, Inc. (17-1) in the amount not-to-exceed \$135,000.00 for court reporting services for the period 1/1/2016 - 12/31/2017. Funding Source: 100% General Fund.

Sarah Baker, Juvenile Court, presented. Dale Miller asked questions related to the history of the contract and service provision, and how the proposed cost compared to the previous contract period. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-876 was unanimously approved.

BC2015-877 Court of Common Pleas/Juvenile Court Division Recommending an award on RQ33497 and enter into a contract with Mizanin Reporting Services, Inc. (21-3) in the amount not-to-exceed \$70,000.00 for court transcription services for the period 1/1/2016 - 12/31/2017. Funding Source: 100% General Fund.

Sarah Baker, Juvenile Court, presented. Dale Miller asked for explanation on the reduction in the contract amount, as compared to the previous period. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-877 was unanimously approved.

BC2015-878 Court of Common Pleas/Juvenile Court Division; Domestic Relations Division  
Submitting an amendment to Master Contract No. CE1400407 with various providers for interpretation and translation services for the period 1/1/2015 - 12/31/2016 for additional funds: a) Asian Services In Action, Inc. in the amount of \$10,000.00; b) The Cleveland Hearing and Speech Center; no additional funds required; c) Cross Thread Solutions, LLC; no additional funds required. Funding Source: 100% General Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-878 was unanimously approved.

BC2015-879 Court of Common Pleas/Corrections Planning Board Recommending an award on RQ34884 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$50,000.00 for sober housing services for the

Sober/Recovery Housing program for the period 7/1/2015 - 6/30/2016. Funding Source: 100% Ohio Department of Rehabilitation and Correction Smart Ohio Pilot Grant Fund

Mellany Seay, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-879 was unanimously approved.

BC2015-880 Sheriff's Department a) Requesting approval to apply for and accept grant funds from Ohio Emergency Management Agency in the amount of \$110,000.00 for the FY2015 Operation Stonegarden Grant Program for the period 9/01/2015 - 3/31/2018; b) Submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$110,000.00 for the FY15 Operation Stonegarden Grant Program for the period 9/01/2015 - 3/31/2018. Funding Source: 100% FY2015 U.S. Department of Homeland Security/FEMA Operation Stonegarden Grant

Laura Simms, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-880 was unanimously approved.

BC2015-881 Department of Health and Human Services/Cuyahoga Job and Family Services  
Recommending an award on RQ34761 and enter into a contract with County Commissioners Association of Ohio Service Corporation (CCAOSC) c/o Ohio Child Support Enforcement Agency Directors Association, Inc. (OCDA) in the amount of \$5,920.00 for database tracking and location services of incarcerated non-custodial parents for the period 7/1/2015 - 6/30/2016. Funding Sources: 66% Federal Financial Participation reimbursement; 29% State and Federal Incentives; and 5% Health and Human Services Levy Funds

David Merriman, Administrator of Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-881 was unanimously approved.

BC2015-882 Department of Health and Human Services/Division of Children and Family Services  
Recommending an award on RQ31171 and enter into a contract with Five Points Technology Group in the amount not-to-exceed \$150,000.00 for placement tracking and matching system services for the period 11/18/2015 - 11/18/2017. Funding Sources: Federal 33% (Title IV-E Administration. & Training); Health and Human Services Levy 67%.

Patrick Wright, Department of Information Technology, presented on behalf of the Division of Children and Family Services. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-882 was unanimously approved.

BC2015-883 Department of Consumer Affairs Recommending an award on RQ35156 and enter into a contract with Nover Engelstein & Associates, Inc. in the amount not-to-exceed \$4,860.00 for support and maintenance on the WinWam software system for the period 2/1/2016 - 1/31/2017. Funding Source: General Fund

Sheryl Harris, Director of Consumer Affairs, presented. There were no questions. Dale Miller motioned to approve; Michael Dever seconded. Item BC2015-883 was unanimously approved.

### C. Exemption Requests

BC2015-884 Department of Public Works Submitting an RFP exemption on RQ35621, which will result in an award recommendation to Pump Systems LLC in the amount of \$120,000.00 for equipment, parts and services for hydromatic pumps for the period 12/1/2015 11/30/2018. Funding Source: 100% Sanitary Sewer Fund

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-884 was unanimously approved.

BC2015-885 Department of Public Works Recommending an alternate procurement process, which will result in award recommendations to various providers in the amount not-to-exceed \$85,000.00 for ready-mix concrete supplies for the period 12/1/2015 - 11/30/2016: a) Rockport Construction & Materials, Inc.; b) Carr Bros. Inc. Funding Sources: 30% Road and Bridge; 65% Sanitary Sewer District Funds; 5% Facilities Internal Service Fund

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-885 was unanimously approved.

BC2015-886 Department of Public Works Submitting an RFP exemption on RQ35746, which will result in an award recommendation to Bentley Systems, Inc. in the amount of \$6,609.00 for subscription services for MicroStation, FlowMaster, STAAD.Pro, Storm CAD, and Sewer CAD programs for the period 12/30/2015 - 12/29/2016. Funding Sources: \$660.90 Road & Bridge Fund; \$3,634.95 Road & Bridge Fund; \$2,313.15 Sanitary Sewer Fund

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-886 was unanimously approved.

BC2015-887 Department of Public Works Submitting an RFP exemption, which will result in a revenue generating agreement with Huston Shoe Shine in the amount of \$1,200.00 for a shoe shine workstation located on the 1<sup>st</sup> Floor of the Justice Center, 1200 Ontario, Cleveland for the period 11/1/2015 - 10/31/2016. Funding Source: Revenue Generating

Mike Chamber, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-887 was unanimously approved.

BC2015-888 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP exemption on RQ35762, which will result in an award recommendation to Priority Home Health Care, Inc. dba Addus Home Care in the amount of \$35,000.00 for medical case management services for the period 12/15/2015 - 12/15/2016. Funding Source: 100% Federal Temporary Assistance to Needy Families

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-888 was unanimously approved.

#### D. Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Michael Dever seconded. Items BC2015-889 through -94 were unanimously approved.

BC2015-889 Department of Public Works Submitting an amendment (Subsidiary No. 2) to Contract No. CE1300323-01 with Frank Novak & Sons, Inc. for interior painting at various County buildings for the period 6/1/2013 - 7/31/2015, to extend the time period to 6/30/2016; no additional funds required. Funding Source: Capital Project Future Debt Issue

*Item BC2015-889 was unanimously approved.*

BC2015-890 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

*Item BC2015-890 was unanimously approved.*

BC2015-891 Fiscal Department Submitting an amendment to change the funding source associated with Contract No. CE1500050-04 with Manatron, Inc. from the General fund to Real Estate Assessment Fund. Funding Source: Real Estate Assessment Fund

*Item BC2015-891 was unanimously approved.*

BC2015-892 Department of Public Safety and Justice Services/Witness/Victim Submitting grant agreements with Ohio Attorney General/ Crime Victims Assistance and Prevention Section for various projects in connection with the Victims of Crime Act and State Victims Assistance Act Grant Programs for the period 10/1/2015 - 9/30/2016: a) in the amount of \$221,818.00 for the Felony Coordinator Project; b) in the amount of \$15,030.00 for the Juvenile Court Advocacy Project. Funding Source: Ohio Attorney General's Office Victims of Crime and State Victim Assistance Act grant

*Item BC2015-892 was unanimously approved.*

BC2015-893 Office of Procurement & Diversity Presenting voucher payments for the week of 11/16/2015

*Item BC2015-893 was unanimously approved.*

BC2015-894 Department of Development Presenting Housing Rehabilitation Loans for the week of 11/16/2015

*Item BC2015-894 was unanimously approved.*

#### V. Other Business

BC2015-895 Kathy Goepfert, Fiscal Office, presented a time-sensitive/mission-critical item. RQ35828; vendor - Weekley's Mailing Service for the printing and mailing of 41,400 response notices to residential and commercial property owners that had filed a complaint on their property valuation. By law, these notices must be delivered 30 days before the tax notice is mailed out. The total amount of the requested purchase is \$2,502.63 for printing, folding and sealing, plus the cost of postage (approximately \$16,300). Armond Budish motioned to amend the agenda to consider the item; Dan Brady seconded the motion. The motion was unanimously approved. Dale Miller asked for clarification on the total cost of printing,

folding and mailing the notices. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

Dale Miller asked if the Board of Control meetings could be live-streamed on the internet. Lindy Burt responded that she had previously inquired with the Department of Information Technology, but was told the capability has not been fully implemented in Committee Room B. She said should would inquire again.

#### VI. Public comment

There was no further public comment.

#### VII. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:36 a.m.