

Minutes

Cuyahoga County Board of Control
November 30, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Chris Glassburn, Executive Office (Alternate for Armond Budish)
Dennis Kennedy, Fiscal Officer
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer, County Council (Alternate for Councilman Dan Brady)
Councilman Dale Miller
Joe Nanni, County Council (Alternate for Councilman Dave Greenspan)

II. REVIEW MINUTES – 11/23/15

Chris Glassburn motioned to approve to approve the minutes from the November 23, 2015 Board of Control Meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items

B. New Items for review

BC2015-917 Department of Public Works Submitting a purchase and sale agreement with City of Bedford in the amount of \$50,000.00 for the sale of county owned property; no longer needed for public use located at the intersection of the Centerlines of Broadview Road and Old Rockside Road, Bedford permanent parcel Nos 812-02-001, 002, 004 and 011. Funding Source: Revenue Generating

Stan Kosilesky, Department of Public Works, presented. Joe Nanni asked about the City's intended use of the property. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2015-917 was unanimously approved.

BC2015-918 Department of Public Works Recommending an award on RQ32942 and enter into a contract with Karen S. Ganofsky, DVM in the amount not-to-exceed \$360,000.00 for professional veterinary services for the period 4/1/2015 - ~~4/31/2019~~ 3/31/19. Funding Source: 100% Dog and Kennel Fund

Stan Kosilesky, Department of Public Works, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2015-918 was unanimously approved.

BC2015-919 Department of Public Works Recommending an award on RQ35206 and enter into a contract with Family Pet Vet Mgmt., LLC in the amount not-to-exceed \$24,500.00 for emergency and non-emergency off-site veterinary services for the period 11/1/2015 - 10/31/2016. Funding Source: Animal Shelters Special Revenue Fund

Stan Kosilesky, Department of Public Works, presented. Dale Miller asked if Family Pet Vet was the only vendor that bid on the service, and whether the County has contracted for the services in the past. He further-inquired how the cost of this service compares to that paid under a previous contract. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2015-919 was unanimously approved.

BC2015-920 Department of Development Requesting approval of a North Coast Opportunities Technology Fund Loan with Apollo Medical Devices, LLC in the amount not to exceed \$125,000.00 for development of an innovative point of care blood chemistry testing system located at 11000 Cedar Avenue, Cleveland; requesting authority for the Director to execute all documents required in connection with said loan. Funding Source: 100% Cuyahoga County Western Reserve Fund

David Lukas, Department of Development, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2015-920 was unanimously approved.

BC2015-921 Department of Information Technology Recommending an award on RQ34058 and enter into a contract with Sonian Inc. in the amount not-to-exceed \$288,000.00 for E-mail archiving services for consumption of legacy data for the period 7/6/2015 - 7/5/2018. Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Dale Miller asked if the County would need to continue to contract for these services at the same magnitude into the future, or whether the need will decrease as we begin the process of disposal of records according to the public records retention schedule. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-921 was unanimously approved.

BC2015-922 Department of Workforce Development Submitting a contract with A.J. Rose MFG. Co. in the amount not-to-exceed \$4,491.52 for the On-the-Job Training Program for the period 9/22/2015 - 1/13/2016. Funding Source: Western Reserve Funds

Jay Bhattacharya, Workforce Development, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-922 was unanimously approved.

BC2015-923 Office of Procurement & Diversity Submitting an amendment to Contract No. CE1200053-01 with Novusolutions for maintenance on NovusAgenda software for the Automated Agenda Management System for the period 12/4/2011 - 12/4/2015 to extend the time period to 6/4/2016 and for additional funds in the amount not-to-exceed \$1,900.00. Funding Source: General Fund

Lenora Lockett, Director of the Office of Procurement and Diversity, presented. Trevor McAleer asked if items completed and stored in NOVUS could be transferred to the new Onbase system, and for the estimated date of implementation. Joe Nanni asked if the new system would have enable the County to

develop and post the searchable contractor database. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-923 was unanimously approved.

BC2015-924 Department of Public Safety and Justice Services/Witness Victim Submitting an amendment to Contract No. CE1500122-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for the Children Who Witness Violence project for the period 1/1/2015 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount of \$449,150.00. Funding Source: General Fund

George Taylor, Department of Public Safety, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-924 was unanimously approved.

BC2015-925 Department of Health and Human Services/Division of Senior and Adult Services Submitting an amendment to Contract No. CE1400246-01 with PeerPlace Networks, LLC for an off-the-shelf, cloud-based comprehensive case management system for the period 8/4/2014 - 1/31/2016 to extend the time period to 9/30/2016, to change the terms, effective 12/1/2015 and for additional funds in the amount not-to-exceed \$200,990.00. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-925 was unanimously approved.

C. Exemption Requests

BC2015-926 Department of Public Works Submitting an RFP exemption, which will result in revenue generating agreements with various tenants in the total amount of \$35,874.30 for Airport Ramp Area snow removal services: a) CJC Business Enterprises LLC, dba The Cleveland Jet Center; b) Corporate Wings-Cleveland, LLC; c) Flight Options; d) Eaton Corporation; e) Nextant Aerospace, LLC; f) Progressive Casualty Insurance Company; g) Zomar Group, Ltd. Funding Source: Revenue Generating

Stan Kosilesky presented. Dale Miller asked about the time period on the agreements. Stan responded that given the requirement to provide these services, the agreements are entered into with the tenants in perpetuity but can be canceled as necessary. Councilman Miller asked if the agreement allows for a necessary rate increase. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-926 was unanimously approved.

BC2015-927 Department of Public Works Submitting an RFP exemption, which will result in a revenue generating agreement with T & G Flying Club, Inc. in the amount of \$26,052.2430 for lease of office space and aircraft tie-down fees for the period 1/15/2015 - 12/31/2016. Funding Source: Revenue Generating

Stan Kosilesky presented. Lindy Burt noted corrections in the item's dollar amount and begin date. Dale Miller praised the administration's success in finding a solution to T & G's space needs. Joe Nanni asked if the Department was aware of any plans to demolish the hangar at the airport, to accommodate Corporate Wings' expansion. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2015-927 was unanimously approved.

BC2015-928 Department of Public Works Submitting an RFP exemption on RQ35748, which will result in an award recommendation to Jack Doheny Company in the amount of \$3,121.17 for restoration of a fire damaged 2014 Freightliner Jet/Vac truck. Funding Source: Sanitary Sewer Fund - Pending resolution of legal settlement through the County Risk Department

Mike Chambers, Department of Public Works, presented. Joe Nanni asked for additional explanation on the cause of the legal matter related to the purchase. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2015-928 was unanimously approved.

BC2015-929 Fiscal Department Submitting an RFP exemption on RQ35716, which will result in an award recommendation to R.R. Donnelley & Sons Company in the amount of \$18,351.50 for printing of 2016 Homestead Exemption Forms. Funding Source: Assessment Fund

Kathy Goepfert, Fiscal Office, presented. Dale Miller asked for additional explanation on the method used to select the vendor. Discussion ensued regarding the possibility of bidding out the service in the future. Trevor McAleer asked how the unit cost of this mailing compares to other mailings done by the Fiscal Office. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2015-929 was unanimously approved.

BC2015-930 Department of Health and Human Services/Division of Children and Family Services
Submitting an RFP exemption on RQ35722, which will result in an award recommendation to Advertising Vehicles, Inc. in the amount not-to-exceed \$10,270.00 for an ad campaign for buses, rapid transit and para transit vehicles. Funding Source: IVE Admin (29%) / HHS Levy (71%)

Daphne Kelker, Division of Children and Family Services, presented. Dale Miller asked how the agency determined that bus ads are the most effective form of outreach, and whether DCFS tracks the results of this and other communication methods used for outreach campaigns. He also inquired about the possible cause of the 40% drop in agency-licensed foster care providers, and where children are placed when an agency-licensed provider is unavailable. Trevor McAleer suggested that the reduction in providers be explored further in Council's HHS Committee. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2015-930 was unanimously approved.

D. Consent Agenda

Joe Nanni asked if item BC2015-936 relates to the P-Card. Trevor McAleer asked if the agenda could provide more detail on the settlement claim under item -937, and on other settlement items that come forward on the agenda. Dennis Kennedy asked that more detail be provided on the rehabilitation loans listed under item -940. Chris Glassburn motioned to approve the consent agenda items; Dale Miller seconded. Items BC2015-931 through -940 were unanimously approved.

BC2015-931 Department of Public Works Submitting a grant agreement with State of Ohio, Department of Natural Resources for funding assistance in the amount not-to-exceed \$500,000.00 in connection with construction of Stage 3 of the Towpath Trail Extension from Steelyard Commons to Tremont Trailhead. Funding Sources: **Clean Ohio Trails Fund**

Item BC2015-931 was unanimously approved.

BC2015-932 Department of Public Works Department of Public Works, submitting a quitclaim deed to Village of Newburgh Heights for the conveyance of certain County-owned property no longer needed for public use, located at the centerline intersection of Harvard Avenue and East 49th Street, Newburgh Heights, Permanent Parcel No. 1, portion of 511-17-003 and Parcel No. 3 un-numbered. Funding Source: N/A

Item BC2015-932 was unanimously approved.

BC2015-933 Department of Public Works Submitting agreements with various municipalities for the Countywide Preventative Maintenance Program: a) City of Beachwood; b) City of Middleburg Heights. Funding Source: N/A

Item BC2015-933 was unanimously approved.

BC2015-934 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item BC2015-934 was unanimously approved.

BC2015-935 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item BC2015-935 was unanimously approved.

BC2015-936 Office of Procurement & Diversity Submitting an amendment to change the sub-object codes associated with Contract No. CE1400157-24 with Keybank National Association from the 0060 (Union salaries) to 0610 (other expenses). Funding Sources: General Fund

Item BC2015-936 was unanimously approved.

BC2015-937 Department of Law/Risk Management Submitting a settlement agreement with R. & D. Boyda in the amount of \$179.75 in connection with a property damage claim. Funding Source: General Fund/Self Insurance Fund

Item BC2015-937 was unanimously approved.

BC2015-938 Department of Public Safety and Justice Services Submitting amendments to contracts with various providers for the FY2013 Title II Juvenile Justice and Delinquency Prevention grant program for the period 2/1/2014 - 7/30/2015 to extend the time period to 7/30/2016; no additional funds required: a) Contract No. CE1400147 with Bellefaire Jewish Children's Bureau; b) Contract No. CE1400148 with Mental Health Services for Homeless Person's Inc., dba Front-Line Services. Funding Source: Original Contracts: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention

Item BC2015-938 was unanimously approved.

BC2015-939 Office of Procurement & Diversity
11/30/2015

Presenting voucher payments for the week of

Item BC2015-939 was unanimously approved.

BC2015-940 Department of Development
11/30/2015

Presenting Housing Rehabilitation Loans for the week of

Item BC2015-940 was unanimously approved.

V. Other Business

BC2015-941 Mike Chambers, Department of Public Works presented an item, RQ35464 – rental of a manlift for the repair of the Cedar Point Bridge. Vendor – All Aerial; amount - \$3,953.00.

BC2015-942 Mike Chambers, Department of Public Works presented an item, RQ35881 – emergency vet services for a dog at the kennel. Vendor – Great Lakes Vet Specialists; amount - \$3,923.

Chris Glassburn motioned to amend the agenda to consider both items; Trevor McAleer seconded the motion. The motion was unanimously approved. There were no questions on item -941. On item -942, Trevor McAleer asked if, in the future, this type of emergency vet service would be covered under the contracts approved on items 918 and 919. Chris Glassburn motioned to approve the items; Trevor McAleer seconded the motion. The items were unanimously approved. Chris Glassburn motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Stan Kosilesky seconded the motion. The motion was unanimously approved.

VI. Public comment

There was no further public comment.

VII. Adjourn

Chris Glassburn motioned to adjourn; Joe Nanni seconded. The motion to adjourn was unanimously approved at 11:45 a.m.