

Minutes

Cuyahoga County Board of Control
December 14, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, County Executive - Chairperson
Councilman Dan Brady
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity
Councilman Dale Miller

II. REVIEW MINUTES – 12/7/15

Armond Budish motioned to approve the minutes, as written, from the December 7, 2015 meeting; Dan Brady seconded. The minutes were unanimously approved. Dave Greenspan abstained.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items – no tabled items

B. New Items for review

BC2015-966 Department of Public Works Recommending an award on RQ32991 and enter into a contract with The Safety Company, LLC dba M Tech Company in the amount not-to-exceed \$360,000.00 for equipment, parts and labor for Cues Inc. sewer inspection camera trucks for the period 9/1/2015 - 8/31/2018. Funding Source: Sanitary Sewer Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-966 was unanimously approved.

BC2015-967 Department of Public Works Recommending an award on RQ35611 and enter into a contract with IVideo Technologies, LLC in the amount not-to-exceed \$24,500.00 for maintenance and repair on audio and visual equipment located at the Justice Center Complex, 1200 Ontario Street, 1st Floor in the former Cuyahoga County Council Chambers for the period 3/1/2016 - 2/28/2021. Funding Source: Internal Service Fund

Mike Chambers, Department of Public Works, presented. Dave Greenspan asked about the current use of the space. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-967 was unanimously approved.

BC2015-968 Department of Development Submitting contracts with various providers for exterior improvements in connection with Storefront Renovation Rebate Program projects for the period 12/7/2015-12/6/2016: a) Juventus, LLC in the amount not-to-exceed \$20,000.00 located at 21380 Lorain Road, Fairview Park; and b) Fairview LW, LLC in the amount of not-to-exceed \$8,551.74 located at 21050 Lorain Road, Fairview Park. Funding Source: 100% Federal Community Development Block Grant Fund

Sara Parks Jackson, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-968 was unanimously approved.

BC2015-969 Department of Information Technology Recommending an award on RQ35108 and enter into a contract with OneLink Technical Services, LLC in the amount not-to-exceed \$153,050.04 for maintenance on Hyland OnBase Software Products for the period 1/1/2016 - 12/31/2017. Funding Source: 100% General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-969 was unanimously approved.

BC2015-970 Office of Procurement and Diversity Recommending an award: Department of Public Works on RQ35098 to Bob Gillingham Ford, Inc. (7/1) in the amount of \$52,717.00 for the purchase of (2) 2016 Ford Transit 250 Cargo Vans. Funding Source: 100% Internal Service Fund

Lenora Lockett presented. Dale Miller asked how the proposed cost compares to the original estimate. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-970 was unanimously approved.

BC2015-971 Office of Procurement and Diversity Recommending an award: Department of Public Works on RQ35109 to Bob Gillingham Ford, Inc. (7-1) in the amount of \$28,378.50 for the purchase of (1) 2016 Ford Transit 350 Cargo Van. Funding Source: 100% Internal Service Fund

Lenora Lockett presented. Dale Miller asked how the proposed cost compares to the original estimate, and why the County is not able to attract more bidders to the purchase. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-971 was unanimously approved.

BC2015-972 Department of Public Safety and Justice Services Recommending an award on RQ35288 and enter into a contract with SAS Institute Inc. in the amount not-to-exceed \$23,279.03 for software license support and maintenance on the Critical Data Analysis Memex System for the Northeast Ohio Regional Fusion Center for the period 7/1/2015 - 6/30/2016. Funding Source: 100% FY2014 State Homeland Security Grant Funds

Brandy Carney, Administrator of the Department of Public Safety, presented. Dave Greenspan asked the Department to provide a briefing, at a later date, on the function and operations of the Fusion Center. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-972 was unanimously approved.

BC2015-973 Department of Health and Human Services Recommending an award on RQ35595 and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$300,000.00 for fiscal agent services for the AIDS funding collaborative for the period 1/1/2016 - 12/31/2017. Funding Source: 100% Health and Human Services Levy Funds

Sabrina Roberts, Department of Health and Human Services, presented. Dale Miller asked whether the proposed funding goes toward administrative costs or direct services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-973 was unanimously approved.

BC2015-974 Department of Health and Human Services Recommending an award on RQ35637 and enter into a contract with United Way of Greater Cleveland in the amount not-to-exceed \$277,333.32 for community information and referral services for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Health and Human Services Levy Funds

Sabrina Roberts, Department of Health and Human Services, presented. Dan Brady asked for clarification on the \$1 million savings achieved by the program. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-974 was unanimously approved.

BC2015-975 Department of Health and Human Services Recommending an award on RQ35594 and enter into a contract with Children's Hospital Medical Center in the amount not-to-exceed \$257,400.00 for support of the Drug and Poison Information Center for the period 1/1/2016 - 12/31/2017. Funding Source: 100% Health and Human Services Levy Funds

Sabrina Roberts, Department of Health and Human Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-975 was unanimously approved.

BC2015-976 Department of Health and Human Services Recommending an award on RQ35691 and enter into a contract with Cuyahoga Health Access Partnership (CHAP) in the amount of \$90,648.00 for support of County-wide health access coordination for the period 1/1/2016 - 12/31/2017. Funding Source: 100% Health and Human Services Levy Funds

Sabrina Roberts, Department of Health and Human Services, presented. Dale Miller asked questions related to the target population served by the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-976 was unanimously approved.

BC2015-977 Department of Health and Human Services/Division of Senior and Adult Services
Recommending an award on RQ35567 and enter into a contract with The Center for Community Solutions on behalf of the Council on Older Persons (COOP) in the amount of \$7,500.00 for financial support for administrative staffing for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Health and Human Services Levy Funds

Daurin Elliott, Division of Senior and Adult Services, presented. Dale Miller asked for a description of the types of services provided by the agency. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-977 was unanimously approved.

C. Exemption Requests

BC2015-978 Department of Public Works Recommending an alternative procurement process on RQ35985 to solicit informal bid proposals from various vendors, which will result in an award recommendation for design build services for a new sanitary sewer connection for the Courthouse Square Building in the amount not to exceed \$199,999.00. Funding Source: General Fund

Stan Kosilesky presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-978 was unanimously approved.

BC2015-979 Department of Public Works Submitting an RFP exemption, which will result in an amendment to Contract No. CE1400048-01 with Trumbull Industries, Inc. for sewer pipe supplies for the period 12/1/2013 - 11/30/2015 to extend the time period to 11/30/2016 and for additional funds in the amount of \$110,000.00. Funding Source: Sanitary Sewer Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2015-979 was unanimously approved.

BC2015-980 Department of Information Technology Submitting an RFP exemption on RQ33914, which will result in an award recommendation to Iron Mountain Information Management, LLC in the amount of \$12,009.76 for off-site data protection and recovery solution services for the period 8/1/2015 - 7/31/2016. Funding Source: 100% General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dan Brady seconded. Item BC2015-980 was unanimously approved.

D. Consent Agenda

Dave Greenspan referred the Board's attention to item BC2015-983 and asked if the Cleveland Development Foundation is part of the Greater Cleveland Partnership, and for clarification on the source of funds.

Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2015-981 through -987 were unanimously approved.

BC2015-981 Department of Public Works Submitting an agreement of cooperation with City of Middleburg Heights for the resurfacing of Fowles Road from the west corporation line to Pearl Road. Funding Source: 50% County Road and Bridge Fund; 50% City of Middleburg Heights.

Item BC2015-981 was unanimously approved.

BC2015-982 Department of Public Safety and Justice Services Submitting an agreement with City of North Royalton in the amount not-to-exceed \$295.09 for reimbursement of eligible training expenses in connection with the FY2014 State Homeland Security Grant Program for the period 8/12/2015 - 11/30/2015. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Item BC2015-982 was unanimously approved.

BC2015-983 County Executive Recommending a grant payment to Cleveland Development Foundation in the amount of \$26,683.39 for support of a nationwide executive search process to fill various leadership positions within the new County Administration. Funding Source: 100% Cleveland Foundation Grant Funds

Item BC2015-983 was unanimously approved.

BC2015-984 Department of Health and Human Services/Community Initiatives Division/
Office of Homeless Services a) Submitting amendments to various grant agreements with U.S. Department of Housing and Urban Development for Shelter Plus Care Sponsor-based Rental Assistance program, for the period 9/1/2015 - 8/31/2016, by consolidating Grant No. OH0310L5E021401 in the amount of \$272,442.00 and Grant No. OH0035L5E021402 in the amount of \$318,864.00, into Grant No. OH0426L5E021403 originally in the amount of \$384,768.00, and changing the total amount of this consolidated grant award to \$976,074.00. Funding Source: 100% FY2014 Shelter Plus Care Grant (HUD)
b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$537,741.00 for the PASS Transitional Housing Program for transitional housing for single men the period 10/1/2015 - 9/30/2016. Funding Source: FY2014 100% U.S. Department of Housing & Urban Development Continuum of Care Program Funds

Item BC2015-984 was unanimously approved.

BC2015-985 Department of Health and Human Services/Division of Children and Family Services
Submitting an affiliation agreement with Cleveland State University for administration and coordination of the Social Work Field Learning Experience Program for Cleveland State students for the period 12/15/2015 - 12/14/2016. Funding Source: N/A

Item BC2015-985 was unanimously approved.

BC2015-986 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an amendment to Contract No. CE1300350-01 with First Choice Medical Staffing of Ohio, Inc. for therapy and temporary nursing services for the period 6/1/2013 - 12/31/2015 to extend the time period to 5/31/2016; no additional funds required. Funding Source: Original contract – Health and Human Services Levy Fund

Item BC2015-986 was unanimously approved.

BC2015-987 Office of Procurement & Diversity Presenting voucher payments for the week of 12/14/2015

Item BC2015-987 was unanimously approved.

V. Other Business

BC2015-988 Medical Examiner, recommending an award on RQ35883 and enter into a contract with Forensic Firearms Training Seminars, Inc. in the amount not-to-exceed \$100,000.00 for firearms laboratory consulting services for the period 11/30/2015 - 11/30/2016. Funding Source: 100% Medical Examiner's Laboratory Funds and Regional Crime Lab Funds

Hugh Shannon, Medical Examiner's Office, presented. Armond Budish motioned to suspend the rules and add the item to the agenda; Dan Brady seconded. There were no questions. Armond Budish motioned to approve the item; Dan Brady seconded. The item was unanimously approved.

BC2015-989 Time-Sensitive/Mission Critical item: Department of Human Resources, recommending an award on RQ34998 and enter into a contract with Next Generation Enrollment, Inc. in the amount not-to-exceed \$24,975.00 for Patient Protection and Affordable Care Act Third Party Administrator services for monthly employee hours tracking and Internal Revenue Service reporting for the period 1/1/2016 - 12/31/2016. Funding Source: Benefits Administration Fund

Pat Smock, Department of Human Resources, presented. Dale Miller asked Pat to identify the agency requiring the reports to be prepared under the proposed contract. Armond Budish motioned to amend the agenda to consider the item; Dan Brady seconded the motion. The motion was unanimously approved. The item was unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:35 a.m.