



Board of Revision

**Cuyahoga County Administrative Headquarters
2079 East Ninth Street, Cleveland, Ohio 44115
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Minutes

Meeting of the Statutory Members of the Cuyahoga County Board of Revision (BOR) January 12, 2015 at 2:00 PM

Required legal notices were provided and posted. The meeting was held at Cuyahoga County Administrative Headquarters, 2079 East Ninth Street, Cleveland, OH 44115. The meeting was called to order at 2:02 PM by **Matt Carroll, Esq.**, representing the former Cuyahoga County Executive, Edward FitzGerald, Board Chairman, pursuant to Ohio Revised Code Section 5715.09. The roll was called. Present were:

- **Mark A. Parks, Jr.**, Cuyahoga County Fiscal Officer
- **Matt Carroll**, former designee of former County Executive, Edward FitzGerald

Absent:

- **Dave Greenspan**, Councilman, designee of Council President, C. Ellen Connally

Incoming County Executive Armond Budish was in attendance. Nominations for statutory members took place during the organization meeting for 2015. Executive Budish appointed Matt Carroll as his alternate.

Carroll asked for any public comment. No public comments were made.

The Minutes of the October 30, 2014, meeting were approved as presented. A Motion was made by **Parks** and seconded by **Carroll**.

The Minutes of the December 1, 2014, meeting were approved as presented. A Motion was made by **Parks** and seconded by **Carroll**.

Carroll asked for any new business and opened a discussion regarding the statutory membership.

A Motion was made by **Carroll**, to adopt the County Executive's designation of Fiscal Officer, Mark A. Parks, Jr., CPA, to serve as the third member of the Cuyahoga County Board of Revision. **Parks** seconded the Motion.

A Motion was made by **Parks** to nominate and adopt the County Executive, Armond Budish as Board Chairman. **Carroll** seconded the Motion.

A Motion was made by **Parks**, to adopt the County Executive's designee, Matt Carroll, Esq. **Carroll** seconded the Motion.

A Motion was made by **Parks** to appoint Shelley Davis as the Board of Revision Administrator. **Carroll** seconded the Motion.

Davis was requested by **Budish** to give a brief update of the BOR's history. Davis distributed a memo addressed to Board Members dated January 12, 2015 during the meeting which included a resume. Additionally, **Budish** asked Davis to respond to developers' concern regarding price sold versus market value.

Carroll continued with an acknowledgement of the Council President's designee, Board Member, Dave Greenspan. It was noted that Councilman Greenspan was appointed C. Ellen Connally and holds a two year term to January 4, 2016. Therefore no change is necessary.

Davis discussed the need hire up to six (6) 120 day part time employees as needed to comply with statutory time constraints and/or conduct timely and efficient hearings in the job classification of Clerk (or support staff) and or Hearing Officer.

Parks made a Motion to approve the request as presented. **Carroll** seconded the Motion.

The meeting of the Statutory Members was adjourned at 2:27 PM to open an Executive Session. The Executive Session was adjourned at 2:44 PM.

Parks made a motion to amend the Agenda to include Furlough Days. **Carroll** seconded the Motion.

Furlough days will be offered to three (3) employees of the BOR as follows:

Shelley Davis, Administrator	200 hours
Daniel Harbaugh, Assistant Administrator	40 hours
Ann Hoffmaster, Supervisor	20 hours

Parks made a Motion to approve the stated furlough hours, and seconded by **Carroll**. Furlough days will be granted as stated accordingly.

Carroll asked for any other business. As there was no further business before the BOR, **Carroll** called for a Motion to Adjourn. The Motion was seconded by **Parks**. The meeting was adjourned at 2:46 PM.

Minutes Recorded by: Bonnie Inniss