

**Cuyahoga County Board of Control
 January 11, 2016 11:00 A.M.
 County Headquarters
 2079 East Ninth Street, 4th Floor
 Committee Room B**

I. CALL TO ORDER

II. REVIEW MINUTES – 1/4/16

III. PUBLIC COMMENT

IV. CONTRACTS AND AWARDS

A. Tabled Items

B. New Items for review

Item	Requestor	Description	Board Action
BC2016-15	Department of Public Works	Submitting an amendment to a revenue generating agreement with LifeBanc for lease of space at the Samuel R. Gerber Medical Examiner's Building, located at 11001 Cedar Avenue, Cleveland, for the period 12/1/2010 - 12/31/2013 to extend the time period to 12/31/2016 for additional revenue in the amount of \$85,200.00 Funding Source: Revenue Generating	___ Approve ___ Disapprove ___ Hold
BC2016-16	Department of Information Technology	Submitting an amendment to Contract No. CE1500049 with CGI Technologies and Solutions Inc. for maintenance and support on Hyland Onbase software for the Document Imaging System for Cuyahoga Job and Family Services for the period 1/1/2015-12/31/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$28,500.00. Funding Source: 100% Public Assistance Fund	___ Approve ___ Disapprove ___ Hold
BC2016-17	Department of Information Technology	Recommending an award on RQ35928 and enter into a contract with Web Performance, Incorporated in the amount not-to-exceed \$11,000.00 for load testing services for the period 1/11/2016 - 12/31/2016. Funding Source: 100% General Fund	___ Approve ___ Disapprove ___ Hold
BC2016-18	Department of Health and Human Services/	Requesting approval to apply for and accept grant funds from MDRC and the WK Kellogg Foundation's FY2016 Families Forward Demonstration program in the amount of \$300,000, for implementation and development of	___ Approve ___ Disapprove ___ Hold

	Job and Family Services	<p>programs for low income non-custodial parents who owe child support, for the period 2/1/2016 - 3/1/2020.</p> <p>Funding Sources: MDRC/W.K. Kellogg Foundation Grant; required local County match of \$285,000 - HHS Levy</p>	
BC2016-19	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	<p>Recommending an award on RQ35444 and enter into a contract with Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$304,596.00 for management of the Women's Emergency Shelter facility located at 2227 Payne Avenue for the period 1/1/2016 - 12/31/2016.</p> <p>Funding Source: 100% Health and Human Services Levy Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2016-20	Department of Health and Human Services/ Community Initiatives Division/ Family and Children First Council	<p>Recommending awards on RQ34250 and enter into contracts with various providers (13-2) for the Teen Pregnancy Prevention Program for the period 11/1/2015 - 12/31/2016:</p> <p>a) Beech Brook in the amount not-to-exceed \$125,000.00.</p> <p>b) Planned Parenthood of Greater Ohio in the amount not-to-exceed \$275,000.00.</p> <p>Funding Source: 100% Health and Human Services Levy Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2016-21	Department of Health and Human Services/ Division of Children and Family Services	<p>Submitting an amendment to Contract No. CE1200560 with Burlington Coat Factory Warehouse Corporation for emergency assistance services for the purchase of clothing for the period 9/1/2012 - 4/30/2018 for additional funds in the amount of \$120,000.00.</p> <p>Funding Source: 79% Federal Emergency Services (ESSA); 21% Health and Human Services Levy Fund.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2016-22	Personnel Review Commission	<p>a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300560-01 with Gregory P. Szuter for hearing officer services for the period 12/1/2013 - 12/31/2015 for additional funds in the amount not-to-exceed \$11,387.50.</p> <p>b) Submitting an amendment to Contract No. CE1300560-01 with Gregory P. Szuter for hearing officer services for the period 12/1/2013 - 12/31/2015 for additional funds in the amount not-to-exceed \$11,387.50.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The Personnel Review Commission (PRC) has contracted with Gregory P. Szuter to provide hearing officer services for the PRC. The PRC is requesting an amendment to the contract with Mr. Szuter to cover the costs of conducting a hearing which exceeded the current terms of his contract. The PRC is requesting additional funding in the amount of \$11,387.50 to cover the costs of this hearing. The hearing was for an appeal that involved an extraordinary number of witnesses, documents and scheduled days of hearings which caused the Hearing Officer to exceed the terms of his contract.</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) This contract has been in effect from 12/1/14 and is in effect to 12/31/15 and has not been amended prior to this request.</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name. General fund.</p> <p>4. Was the specific project funding included in OBM-approved budget for the current year? The Hearing Officer contracts were included in the PRC’s 2015 budget.</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date). NA</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why. See item 5.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected? Mr. Szuter was originally selected through the RFP process because he is an experienced third-party neutral and arbitrator.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. NA</p>	
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		9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. NA	
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C. Exemption Requests

Item	Requestor	Description	Board Action
BC2016-23	Department of Information Technology	<p>Submitting an RFP exemption on RQ35696, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$19,821.84 for the purchase of (9) Security Cameras and (1) 10-Terabyte Network Video Recorder for use by Domestic Relations Court.</p> <p>Funding Sources: 100% U.S. Department of Justice/Office of Violence Against Women - \$13,168.55 Court Training and Improvement Grant; \$6,653.29 Justice for Families Grant</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>This procurement is for security cameras and servers to store video from areas in and around office of the Domestic Relations Division of Common Pleas Court in the Old Courthouse.</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>\$19,821.84</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.</p> <p>100% U.S. Department of Justice/Office of Violence Against Women - \$13,168.55 Court Training and Improvement Grant; \$6,653.29 Justice for Families Grant</p> <p>4. Was project funding included in OBM-approved budget for the current year?</p> <p>No – because it is grant-funded</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>In order to provide consistency in the management of the large enterprise networked security system, it is essential that a single vendor provide and maintain any equipment that is being added to this system. Furthermore, IPS has provided guaranteed pricing of licensing for the period of its current maintenance agreement that runs through August of 2016. The State Term Schedule Number is 800160.</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Had another vendor been selected, the County would be running multiple independent security camera systems. Such a decision would have returned the County to the Balkanized nature of the security systems that are being upgraded and replaced.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>We are adding on to an existing system. IPS has been providing goods and services to the County for more than fifteen years. IPS was selected due to the quality of their work and professionalism of their team.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Should it be determined that a competitive bid be required and another vendor is selected management of the security systems will become disjointed and lead to confusion. As mentioned above, we would be taking backward steps and be forced to support multiple systems.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The current maintenance agreement with IPS is over in August of 2016. A request for information is being issued shortly to determine if there are other qualified vendors in the area who may provide support to the system. Depending upon the results of that RFI, an RFP may be issued.</p>	
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<p>BC2016-24</p>	<p>Personnel Review Commission</p>	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300558 with Michael J. Gordillo of Valore & Gordillo, LLP for hearing officer services for the period 12/1/2013 - 12/31/2015 to extend the time period to 3/31/2016; no additional funds required.</p> <p>Funding Source: General Fund</p> <ol style="list-style-type: none"> 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The Personnel Review Commission (PRC) has contracted with Michael Gordillo to provide hearing officer services for the PRC. The PRC is requesting an amendment to the contract with Mr. Gordillo to extend the term of his contract to 3/31/2016 to allow Mr. Gordillo adequate time to complete his current assignment of appeals. The current contract expires on 12/31/16. 2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) This contract has been in effect from 12/1/14 and is in effect to 12/31/15 and has not been amended prior to this request. 3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name. General fund. 4. Was the specific project funding included in OBM-approved budget for the current year? The Hearing Officer contracts were included in the PRC's 2015 budget. 5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date). NA 6. What other available options and/or vendors were evaluated? If none, include the reasons why. See item 5. 7. What ultimately led you to this product or service? Why was the recommended vendor selected? Mr. Gordillo was originally selected through the RFP process because he is an experienced third-party neutral. 	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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		<p>8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. NA</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. NA</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
BC2016-25	Department of Public Works	<p>a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1500061-01 with The Triad Engineering and Contracting Co. for replacement of Warrensville Center Road Culvert No. 05.13 in the City of Shaker Heights for a decrease in the amount of (\$58,650.71).</p> <p>b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: 80% Cuyahoga County \$7.50 Vehicle License Tax Fund; 20% City of Shaker Heights</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2016-26	Department of Public Works	<p>Submitting an agreement of cooperation with City of Brooklyn for reconstruction of Tiedeman Road at I-480.</p> <p>Funding Sources: \$960,000 - Federal Highway Fund; \$220,000 - County Road and Bridge Fund; \$220,000 - City of Brooklyn</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2016-27	Department of Information Technology	<p>Submitting an amendment to Contract No. CE1100719-01 with OneLink Technical Services, LLC for professional design services in connection with the implementation of the Public Notification Initiative project for the period 11/1/2011 - 12/31/2015, to extend the time period to 12/31/2016; no additional funds required.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2016-28	Department of Information Technology	<p>Submitting a contract for assignment, assumption and consent to assignment of internet provider and fiber maintenance services associated with wide area network and telecom services, from OneCommunity to Everstream Solutions, LLC, for the period 6/1/2014 - 12/31/2018 in connection with Contract No. CE1400196-01, effective 11/23/2015.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		Funding Source: Original Contract - General Fund	
BC2016-29	Department of Public Safety and Justice Services	Recommending a payment in the amount of \$2,766.71 to Ohio Department of Youth Services as reimbursement of unused grant funds in connection with the FY2013 Juvenile Accountability Block Grant. Funding Source: FY2013 Juvenile Accountability Block Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2016-30	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	Submitting a grant agreement with Ohio Development Services Agency/Community Services Division/Office of Community Development in the amount of \$1,608,000.00 for rapid re-housing and housing stability services in connection with the FY2015 Homeless Crisis Response Program for the period 1/1/2016 - 2/28/2018. Funding Source: 100% Ohio Housing Trust Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2016-31	Personnel Review Commission	Submitting an amendment to Contract No. CE1300558 with Michael J. Gordillo of Valore & Gordillo, LLP for hearing officer services for the period 12/1/2013 - 12/31/2015, to extend the time period to 3/31/2016; no additional funds required. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2016-32	Office of Procurement & Diversity	Presenting voucher payments for the week of 1/11/2016	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public comment

VII. Adjourn

Minutes

Cuyahoga County Board of Control
January 4, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:08 a.m.

Attending:

Armond Budish, County Executive, Chairperson

Councilman Dave Greenspan

Dennis Kennedy, Fiscal Officer

Stan Kosilesky, Public Works (Alternate for Michael Dever)

Councilman Dale Miller

Rich Opre, Procurement & Diversity (Alternate for Lenora Lockett)

Kahlil Seren, County Council (Alternate for Dan Brady)

II. REVIEW MINUTES – 12/29/15

Armond Budish motioned to approve the minutes from the December 29, 2015 Board of Control meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment related to the agenda.

IV. CONTRACTS AND AWARDS

A. Tabled Items

BC2015-1020 Department of Health and Human Services/Cuyahoga Job and Family Services
Recommending an award on RQ35403 and enter into a contract with West Publishing Corporation in the amount not-to-exceed \$12,335.76 for CLEAR subscription services for the period 1/1/2016 - 12/31/2017.

This item was held at the request of JFS Administrator, David Merriman. JFS is still exploring the potential of merging the proposed contract with another executed by a Division within the Agency, with the same vendor for similar services.

B. New Items for review

BC2016-01 Department of Public Works Submitting an amendment to (Subsidiary No. 1) to Contract No. CE1400197 with Terrace Construction Company, Inc. for the 2014 - 2015 Sewer and Lateral Repair Program for various County sewer districts for additional funds in the amount not-to-exceed \$300,000.00. Funding Source: Sewer District Cash Balances (User Fees)

Stan Kosilesky, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-01 was unanimously approved.

BC2016-02 Department of Information Technology Recommending an award on RQ34730 and enter into a contract with MNJ Technologies Direct, Inc. dba MNJ Tech Public Sector, LLC in the amount not-to-exceed \$6,460.00 for support maintenance on Barracuda Load Balancer appliances for the period 2/22/2015 - 2/21/2018. Funding Source: 100% General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-02 was unanimously approved.

BC2016-03 Treasurer's Office Submitting an amendment to Contract No. CE1300498 with PFM Asset Management, LLC for investment advisory services for the period 10/1/2013 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount of \$95,000.00. Funding Source: General Fund

Gerry Murphy, Treasurer's Office, presented. Dave Greenspan asked if the item will support costs for the one year period, and whether it should be a "not-to-exceed" amount. Gerry Murphy confirmed the contract is a not-to-exceed arrangement with the vendor. Dave Greenspan motioned to amend the item as a "not-to-exceed" amount; Kahlil Seren seconded. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-03 was unanimously approved.

BC2016-04 Department of Public Safety and Justice Services Submitting various agreements with Cuyahoga County Fire Chief's Association for reimbursement of eligible expenses in connection with the FY2014 State Homeland Security Grant Program: a) in the amount not-to-exceed \$40,637.00 for the purchase of an urban search and rescue command vehicle for the period 9/21/2015 - 1/10/2016; b) in the amount not-to-exceed \$14,877.00 for rope rescue training for the period 11/1/2015 - 1/10/2016. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Brandy Carney, Public Safety, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-04 was unanimously approved.

BC2016-05 Department of Public Safety and Justice Services/Witness Victim Recommending an award on RQ35756 and enter into a contract with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$320,575.00 for implementation of a high risk team for the Domestic Violence Homicide Prevention Demonstration Initiative for the period 1/1/2016 - 9/30/2016. Funding Source: U.S. Department of Justice, Grants to Encourage Arrest and Enforcement of Protection Orders

Brandy Carney and George Taylor presented the item. Dave Greenspan asked why the project is limited to implementation in the City of Cleveland. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-05 was unanimously approved.

BC2016-06 Department of Health and Human Services/Office of Re-entry Submitting an amendment to Contract No. CE1200445-01 with Project Learn, Inc. for adult basic educational services for inmates at the County Corrections Center for the period 5/1/2012 - 12/31/2015 to extend the time period to 12/31/2016, to change the scope of services, effective 3/1/2016 and for additional funds in the amount of \$100,000.00. Funding Source: 100% Health and Human Services Levy Fund

Mary Kelly, Office of Re-Entry, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-06 was unanimously approved.

BC2016-07 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an amendment to Contract No. CE1500257-01 with Emerald Development & Economic Network, Inc. for administration of the Shelter Plus Care Sponsor Based-Rental Assistance program for homeless disabled persons for the period 9/1/2015 - 8/31/2016, for additional funds in the amount of \$443,480.00. Funding Source: 100% U.S. Department of Housing & Urban Development FY2014 Continuum of Care Homeless Assistance Grant Fund

Shari Weir, Office of Homeless Services, presented. Dave Greenspan asked whether the item should reflect a “not-to-exceed” amount. Shari Weir confirmed the contract is a not-to-exceed arrangement with the vendor. Dave Greenspan motioned to amend the item as a “not-to-exceed” amount. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-07 was unanimously approved.

BC2016-08 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an amendment to Contract No. CE1300127-01 with Mental Health Services, Inc. dba Frontline Service for implementation of a Coordinated Assessment and Intake System for the period 10/1/2012 - 12/31/2016, for additional funds in the amount of \$408,902.00. Funding Source: 100% Ohio Department of Development, Ohio Housing Trust Fund Agency Grant Funds

Shari Weir, Office of Homeless Services, presented. Dave Greenspan asked whether the item should reflect a “not-to-exceed” amount. Shari confirmed the contract is a not-to-exceed arrangement with the vendor. The item was amended to reflect a “not-to-exceed” amount. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-08 was unanimously approved.

C. Exemption Requests

BC2016-09 Department of Public Works Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300102 with Aramark Uniform & Career Apparel, LLC for employment uniform rental services for the period 6/1/2012 - 5/31/2015 to extend the time period to 5/31/2016 and for additional funds in the amount of \$48,000.00. Funding Sources: County Airport Fund \$ 480.00; Internal Service Fund \$ 16,800.00; Road & Bridge Fund \$ 12,960.00; Sanitary Sewer Fund \$ 17,760.00

Don Jerele, Public Works, presented. Dave Greenspan asked whether the item should reflect a “not-to-exceed” amount. Don confirmed the contract is a not-to-exceed arrangement with the vendor. The item was amended to reflect a “not-to-exceed” amount. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-09 was unanimously approved.

BC2016-10 Department of Information Technology Submitting an RFP exemption on RQ36088, which will result in an award recommendation to Logicalis in the amount of \$61,261.17 for the purchase of NetApp SAN storage to provided VMWare capabilities. Funding Source: Capital Project Funds

Pat Wright, Department of Information Technology, presented. Dale Miller asked for clarification on the purpose of the proposed item, and whether it is a budgeted expense. Dave Greenspan asked if the item is within the budgeted amount generated by bond proceeds. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-10 was unanimously approved.

BC2016-11 Department of Public Safety and Justice Services Submitting an RFP exemption on RQ33768, which will result in an award recommendation to West Publishing Corporation in the amount of \$8,500.00 for CLEAR subscription services for the period 1/1/2016 - 12/31/2016. Funding Source: General Fund

Brandy Carney and George Taylor, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-11 was unanimously approved.

D. Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Stan Kosilesky seconded. Items BC2016-12 through 14 were unanimously approved.

BC2016-12 Department of Information Technology Submitting an amendment to Contract No. CE1400138-01 with AT&T Corp. for Session Initiation Protocol services in connection with wide area network and telecommunication services for the period 6/1/2014 - 12/31/2018 to change the scope of services, effective 1/4/2016; no additional funds required. Funding Source: Original Contract – General Fund

Item BC2016-12 was unanimously approved.

BC2016-13 Treasury Department Submitting amendments to various Contracts with N. Harris Computer Corporation to change the funding sources from the Delinquent Tax Real Estate Assessment Fund to the Tax Prepayment Special Fund. Funding Source: Tax Prepayment Special Fund

Item BC2016-13 was unanimously approved.

BC2016-14 Office of Procurement & Diversity Presenting voucher payments for the week of 1/4/2016

Item BC2016-14 was unanimously approved.

V. Other Business

There was no other business presented.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:37 a.m.

IV. – B. New Items for Review

BC2016-15

A. Scope of Work Summary

1. The Department of Public Works is submitting request for recommendation and submission of award for plans to amend a Revenue Generating Lease authorized by Resolution No. R2011-0081 with Lifebanc, for the lease of 600 square feet of space at the Samuel Gerber Medical Examiner's Building 11001 Cedar Ave., Cleveland, Ohio 44106 by amending the 2011 Lease (12/1/2010 – 12/31/2013) requesting an exemption to amend the time period from 1/1/2014-12/31/2016 in the amount of \$85,200.00
2. The primary goals of the project are to continue leasing space so Lifebanc may continue to provide valuable service for many patients in need of organs and tissue donations, and their location in the Samuel Gerber Medical Examiner's Building allows them to act quickly in support of their critical mission.
3. N/A

B. Procurement

1. N/A
2. N/A
3. N/A

C. Contractor and Project Information

1. The address:

Lifebanc
4775 Richmond Road
Cleveland, Ohio 44128

2. The CEO is:

Chief Executive Officer
Gordon Bowen, CEO
4775 Richmond Road
Cleveland, Ohio 44128
Contact: Heather Mekesa for Gordon Bowen, CEO
216 820-4933 heatherm@lifebanc.org

3.a Location of the project is:

Samuel Gerber Medical Examiner's Building
11001 Cedar Ave.
Cleveland, Ohio 44106

3.b. The project is located in Council District 10

D. Project Status and Planning

1. This is a Revenue Generating Lease with Lifebanc.
2. This is a Generating Lease with Lifebanc.
3. The project is on a critical action path because the lease expires on December 31, 2015.
4. The lease term has already begun and will end on December 31, 2015. There is no delay.

E. Funding

1. This is a Revenue Generating Lease with Lifebanc.
2. The schedule of payments is monthly.
3. The project is Revenue Generating Lease with Lifebanc.

The history of the amendments is:
R2011-0081 dated March 22, 2011.

2011 Lease

\$82,800.00 (\$2,300.00 per month / \$27,600.00 annually)

12/1/2010 – 12/31/2011

1/1/2012 – 12/31/2012

1/1/2013 – 12/31/2013

This Amendment is adding 1/1/2014 – 12/31/2016 in the amount of \$85,200.00

\$55,200.00 (\$2,300.00 per month / \$27,600.00 annually for 1/1/2014-12/31/2015)

\$30,000.00 (\$2,500.00 per month for 1/1/2016-12/31/2016) (increase in funds).

BC2016-16

A. DoIT requesting approval of a contract amendment with CGI for an additional not-to-exceed amount of \$28,500. The contract time period was 1/1/15 - 12/31/15 extending through 06/30/2016

B. The proposed contract received a RFP Exemption on 11/25/2015.

C.. CGI Technology and Solutions, Inc.

11325 Random Hills Road

Fairfax, VA. 22030

Serge Godin / Board Chairman

D. This amendment is an extension of a current contract (CE1500049)

E. 1. The project is funded 100% by Public Assistance Funds. Fund 24A

3. This contract is an amendment to a contract (CE1500049) This amendment changes the term (extending to 06/30/2016) and adds an additional \$28,500.00(Total value of contract is \$121,652.00). This is the first amendment to this contract.

BC2016-17

A. Submitting a contract with Web Performance, Inc. in the amount not-to-exceed \$11,000.00 for internet user load simulation and testing web site infrastructure and applications for the period upon Executive execution-12/31/2016.

B.Contract received an Alternative Procurement Process Justification approval on 8-17-2015. ITD-0297.

C. Web Performance, Inc.

2140 Page Rd., Suite 101

Durham, NC 27703

Michael Czeiszperger/President

D. This project reoccurs occasionally.

E. 100% General Fund IT601054 0263

BC2016-18

A. Scope of Work Summary

1. The Cuyahoga Job and Family Services, Office of Child Support Services is requesting approval to submit a grant for the anticipated amount of \$300,000. The anticipated start-completion dates are February 2016-March 2020.
2. The grant application requires that the County provide local match of \$285,000. The matching funds are HHS levy dollars.

B. Procurement
Not Applicable.

C. Contractor and Project Information

The project will provide services to low-income non-custodial parents who have a child support obligation and who reside in Cuyahoga County.

D. Project Status and Planning

1. The project is new to the County.
2. The project has 2 phases. Phase 1 is a Planning Phase from February 2016 to February 2017. During this phase, OCSS will work with MDRC to develop the program model and the research procedures, and to solidify plans and partnerships for service delivery. A comprehensive implementation plan will also be completed. Phase 2 is the Implementation Phase from March 2017 to March 2020. This phase will include recruitment of eligible noncustodial parents in the first quarter of 2017. The enrollment period will last for 12-18 months, and it is anticipated to enroll 250 participants, split equally in program and control groups. MDRC will then follow the program and control groups for at least one year after enrollment, collecting administrative data on employment, earnings, and child support payments.
3. The project is on a critical action path because the grant application to MDRC is due January 18, 2016.

E. Funding

1. The project is funded by MDRC, with support from the W.K. Kellogg Foundation. Through an anticipated waiver, funds will be eligible for federal financial participation. The MDRC funds, along with the local match, will be eligible for federal match of 66% from the Federal Child Support Program (Title IV-D). \$300,000 from MDRC, plus \$582,352 Federal Title IV-D funds; \$285,000 from HHS Levy, plus \$553,235.29 Federal Title IV-D funds for a total PROJECT cost of \$1,720,587.29.

BC2016-19

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a Contract with Emerald Development & Economic Network, Inc. in the amount of \$304,596.00, for the period January 1, 2016 through December 31, 2016, to manage facility operations at 2227 Payne Avenue, which is the 160 bed community shelter for women.
2. The primary objectives of the contract are to:
 - (a) maintain the interior and exterior of the Norma Herr Women's Center, 2227 Payne Avenue, in a clean and fully operational manner at all times;
 - (b) assure ongoing utility services;
 - (c) arrange for needed repairs and/or other services as requested by FrontLine Service, Inc. or the County, in a timely manner.
3. N/A

B. Procurement

1. The RFP Exemption was approved by the Board of Control on October 13, 2015.
2. N/A
3. (2). The original contract was approved as a Sole Source contract per CPB 2014- 999, on 12/22/14.

C. Contractor and Project Information

1. Emerald Development & Economic Network, Inc.
7812 Madison Avenue
Cleveland, OH 44102
Council District # 3
2. Irene Collins is the Executive Director. The agency is a non profit organization.
3. The Norma Herr Center is located at:
2227 Payne Avenue
Cleveland, OH 44114
Council District # 7

D. Project Status

1. Managing the Emergency Women's Shelter, the Norma Herr Women's Center, is an annual contract.
2. N/A
3. N/A
4. The contract term started January 1st. The contract was delayed in being submitted until the 2016 budget was approved. This Contract is fully funded by Health & Human Services Levy dollars.

E. Funding

1. The contract is funded 100% by the Health & Human Services Levy. The funding is included in the FY2016/2017 budget approved by County Council.
2. The provider is reimbursed on a monthly basis.
3. N/A

BC2016-20

A. Scope of Work Summary

1. Health and Human Services Family and Children First Council requesting approval of contracts with various vendors for the anticipated cost, not-to-exceed \$400,000.00. The anticipated start-completion dates are (11/01/2015- 12/31/2016).
2. The primary goals of the project are:
 - a. provide medically accurate evidence-based sexual health curricula to school age youth across Cuyahoga County;
 - b. provide youth with the necessary information, motivation, and behavioral skills to make informed choices about their sexual and reproductive health;
 - c. increase access to adolescent health services.

B. Procurement

1. The procurement method for this project is RFP. The total value of the RFP is \$400,000.00 for the first year. RFP stated second and third year funding would be based on the budget process.
2. The RFP was closed on 7/28/2015.
3. There were two bids pulled from OPD, two bids were submitted for review, two bids were approved

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
Planned Parenthood of Greater Ohio
25350 Rockside Road

Bedford Heights, Ohio 44146
Berea, Lakewood, Parma, and South Euclid/Lyndhurst City School Districts
Beech Brook
3737 Lander Road
Cleveland, Ohio 44124
Bedford and Mayfield Heights City School Districts

2. The Principal owners for the contractors/vendors are:

Planned Parenthood of Greater Ohio, Inc.

- Stephanie Kight

Beech Brook - Debra Rex

3.b. The project is located in the following Council Districts 2, 4, 5, 6, 9, 11.

D. Project Status and Planning

1. The project reoccurs annually.

4. The project's term has already begun. The reason there was a delay in this request is vendors needed time to gather paperwork and register with the IG's office.

BC2016-21

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting to amend the CE1200560-02-R2012-0143 contract with Burlington Coat Factory Warehouse Corporation for additional funding to provide Emergency Assistance (Food, Clothing and Furniture items) purchases required to mitigate risk of abuse/neglect and/or to facilitate placement of children outside their own homes. DCFS released one RFP#22547, but the contract based on that RFP needs the additional funding, as the previous two RFP's (RFP#31908 & RFP#32782) did not produce a Master Contract. Only two (2) providers responded to each RFP. The additional funding is \$120,000.00, but there is no change to the contract end date of 4/30/18.

Current contract amount

CE1200560-02 – Burlington Coat Factory Warehouse Corporation - \$1,671,667.00

New 2012/18 contract amount

CE1200560-02 – Burlington Coat Factory Warehouse Corporation - \$1,791,667.00 – Amendment # 5 - Add \$120,000.00 – No Change to End Date of 4/30/18

2. This RFP is for Emergency Assistance (Food, Clothing, and Household/Children Furniture items) services that are required to mitigate risk of abuse/neglect and/or to facilitate placement of children outside their own homes.

B. Procurement

1. The procurement method for this project is RFP - 22547. The total value of the RFP is \$1,797,667.00.

2. There is no SBE goal.

3. This contract amendment received an approved OPD RFP Exemption on 11/04/15.

C. Contractor and Project Information

1. The address(es) for this vendor:

Burlington Coat Factory Warehouse Corporation

1830 Route 130

North Burlington, NJ 08016

Council District - Out of District

D. Project Status and Planning

This project reoccurs tri-annually and often the need arises for more monies to be added and the contract period to be extended due to the Emergency Assistance (Food, Clothing and Furniture items) that DCFS children need at any given time.

Given the nature of an amendment occurring at any point during or after a contract ends, and sometimes not providing sufficient time far in advance to request required documents from a vendor, our agency will make every effort to request and coordinate with the law department to put a start date on an amendment that will allow a vendor sufficient time to return required documents.

E. Funding

1. Funding Percentage Breakdown: 79% Federal Emergency Services (ESSA); 21% Health and Human Services Levy.
2. The schedule of payments is by invoice.

BC2016-22

[Item details in Section B., above]

C. EXEMPTIONS

[Item details for BC2016-23 – BC2016-24 in Section C., above]

D. CONSENT AGENDA

BC2016-25

A. Scope of Work Summary

(a) Department of Public Works is submitting the final amended agreement (Subsidiary No. 1) to Contract CE1500061 with Triad Engineering and Contracting Co. for the replacement of Warrensville Center Road Culvert No. 05.13 in the City of Shaker Heights for a decreased amount of (\$58,650.71).

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications and the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

All quantity adjustments on this amendment are based on final field measurements and calculations. The new items of work were the result of unforeseen field conditions.

Project is staffed with the following employees:

Darwin Merdes, P.E., Area Construction Engineer

Mark Rinderman, Project Supervisor

The engineer's estimate was \$715,000.00.

Original Contract Amount: \$694,765.00

Amendment No. 1: (\$58,650.71)

Rev. Contract Amount: \$636,114.29

2) The primary goals is to close out the project and accept construction as complete per plans and specifications.

B. Procurement

This is a final amended agreement therefore Justification for Other Than Full and Open Competition is not required.

C. Contractor and Project Information

1. Contractor: Triad Engineering and Contracting Co., 9715 Clinton Road, Brooklyn, Ohio 44144 (Council

District 3). Project Location: Shaker Heights (Council District 9).

D. Project Status and Planning

1. Construction is complete per plans and specifications.

E. Funding

1. 80% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund and 20% City of Shaker Heights

BC2016-26

A. Summary of Request Action

1. Department of Public Works, 2015, Requesting Approval of Agreement of Cooperation for the reconstruction of Tiedeman Road approaches to I-480 in the City of Brooklyn.

The anticipated cost for this improvement is \$1,400,000.

The project is to be funded in the amount of \$960,000 by Federal Earmark, \$220,000 with County Road and Bridge Fund and \$220,000 by the City of Brooklyn.

The anticipated start date for construction is 2016.

2. The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is to properly maintain the County's infrastructure.

3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. N/A

2. N/A

3a. The location of the project is Tiedeman Road approaches to I-480 in the City of Brooklyn

3b. The project is located in Council District 3.

D. Project Status and Planning

1. The project is new to the County.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is to be funded in the amount of \$960,000 by Federal Earmark, \$220,000 with County Road and Bridge Fund (50% of the non-federal share) and \$220,000 by the City of Brooklyn (50% of the non-federal share).

2. N/A

3. N/A

BC2016-27

A. DoIT submitting an amendment to Contract No. CE1100719 with OneLink Technical Services, LLC for Professional Services for the period 11/11/11-12/31/15 to extend the time period to 12/31/16 and for \$0.00 additional funds.

B. The proposed Contract Amendment received a RFP Exemption Justification approval on 12/16/2015; .

C. OneLink Technical Services, LLC
875 Westpoint Parkway
Westlake, Ohio 44145
Council District 1
DeWayne Ashcraft / CEO

D. This amendment is an extension of a current contract (CE1100719)

E 1. This project is 100% funded by the General Fund; 3. This project is an amendment to an existing contract (CE1100719). This amendment extends the contract from 12/31/2015 through 12/31/2016 with no additional funds. The history of the contract and subsequent amendments is as follows: Original contract 11/11/11 thru 12/31/12 in the amount of \$273,013.24; 1st amendment added additional funds of \$173,000; 2nd amendment extended time through 12/31/2013 and added an additional \$50,000; 3rd amendment extended time thru 12/31/2014 and added an additional \$98,000; 4th amendment extended time thru 12/31/2015 with zero increase in funding.

BC2016-28

Department of Information Technology, submitting an Assignment and Assumption of Services Contract and Consent to Assignment for contract No. CE1400196 from OneCommunity to Everstream.

BC2016-29

A. Scope of Work Summary

1. Department of Public Safety and Justice Services, 2016, requesting authority to return revenue to the Ohio Department of Youth Services (ODYS) in the amount of \$2,766.71 in connection with the 2013 Juvenile Accountability Block Grant (FY13 JABG). The revenue in question was received in error and needs to be returned to the Ohio Department of Youth Services.

B. Procurement

1. N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. N/A

E. Funding

The FY13 JABG is from the Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

BC2016-30

A. Scope of Work Summary

1. Office of Homeless Services is submitting a grant agreement with the Ohio Development Services Agency (ODSA) for \$1,608,000.00 awarded to Cuyahoga County to conduct activities allowed under the Homeless Crisis Response Program (HCRP). The HCRP award will maintain Rapid Re-Housing and Housing

Stability activities in Cuyahoga County for a two year award period, ~~1/01/16—12/31/17~~. 1/1/2016 - 2/28/2018.

2. The primary goals of the HCRP are to a) reduce the length of time that families experience homelessness; b) support a coordinated entry system that matches client needs with continuum resources, and c) promote housing stability for households assisted with rapid exit subsidies.

3. N/A

B. Procurement - N/A

C. Contractor & Project Information - N/A

D. Project Status & Planning

1. This is the third HCRP grant awarded to Cuyahoga County since FY2013.

2. N/A

3. N/A

4. The Grant awards funding for a 2 year period, 1/01/16 - 12/31/17. The grant agreement was received by the County in mid December and is being processed according to the County's scheduling constraints.

5. The Grant Agreement requires an ink signature. There are two copies which must be signed and returned to ODSA.

E. Funding

1. The award is funded 100% by the Ohio Housing Trust Fund, a dedicated funding source from the state budget.

2. N/A

3. N/A

BC2016-31

Personnel Review Commission submitting an amendment to Contract No.CE1100757-01 with Michael Gordillo for hearing officer services for the period 12/1/14 to 12/31/15 to extend the time period to 3/31/16.

BC2016-32 – PURCHASE ORDER APPROVALS FOR THE WEEK OF 1/11/2016

Department/Location Key:

AE	Statutory Expenses	HRCOM	Personnel Review Commission
AU	Fiscal Office	HS	Health & Human Services
BE	Board of Elections	IA	Internal Auditor
BR	Board of Revision	IG	Inspector General
CA	Court of Appeals	IS	Information Technology
CC-002	Human Resources	JA	Public Safety and Justice Services
CC-010	County Administration	JC	Juvenile Court
CC03	Office of Budget and Management	LA	Law Department
CCE	Executive Office	LLOO1	Law library
CE	Public Works - Engineer	MI	HIV/AIDS Services
CF	Children & Family Services	MR	Board Developmental Disabilities
CL	Clerk of Courts	OPD	Procurement and Diversity
CO	Common Pleas	PC	Probate Court
COUN	County Council	PR	County Prosecutor
CP	County Planning Commission	SA	Senior & Adult Services
CR	Medical Examiner	SE	Support Enforcement Agency
CT	Public Works	SH	Sheriff
DC	Communications	SM	Solid Waste District
DR	Domestic Relations	ST	Public Works - Sanitary
DRC	Regional Collaboration	TR	Treasurer
DS	Sustainability	VS	Veterans Service Commission
DV	Development	WI	Workforce Development
EC	Early Childhood	WT	Jobs & Family Services

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Vendor Name	Total
AU-15-35989	12/1/2015	Fire Proof Cabinet	Independence Business Supply	\$1,799.00
CE-16-36234	12/30/2015	R&R Trans - 3-244	John Lance Ford	\$2,324.00
CT-16-36187	12/21/2015	COURT HOUSE JANITORIAL SUPPLIES	Emerald Supply, Inc.	\$1,650.26
CT-16-36205	12/22/2015	ANIMAL SHELTER EVENT SUPPLIES	Miller's Specialty Products, Inc.	\$14,500.00
CT-16-36220	12/24/2015	HPG ONE YEAR PARKING TICKETS	Toledo Ticket Company	\$3,844.80

CT-16-36221	12/28/2015	Alarm Circuit Repairs - Justice Center (2015)	Simplex-Grinnell	\$3,485.50
CT-16-36222	12/28/2015	Alarm Service - Court Tower (2014)	Simplex-Grinnell	\$2,484.80
CT-16-36216	12/24/2015	Replace Power Distribution Center	Ganley Chrysler Jeep Dodge	\$687.60
CT-16-36134	12/14/2015	Print Shop (CFS) - Record Jackets	Walker Group, LLC	\$1,302.00
CT-16-36169	12/17/2015	Print Shop (JFS) - Drop Off Envelope	Peck Engraving Co.	\$509.75
CT-16-36177	12/17/2015	Print Shop (HHS & JFS) - Opaque Offset Paper	Millcraft Paper Company	\$19,206.80
CT-16-36201	12/22/2015	60# Offset - Med Exam	XPEDX	\$696.00
CT-16-36202	12/22/2015	Finch Opaque Cover - BOE	Millcraft Paper Company	\$990.00
JC-15-35924	11/20/2015	Certified Mailers	Certified Mail Done Fast, Inc. aka Ferrarelli, Inc.	\$12,948.00
ST-16-36098	12/10/2015	Liquid Powder Tracing Dye	Norlab Inc	\$5,760.00
ST-16-36152	12/15/2015	Repair Front & Rear Springs #S-227	EAB Truck Service	\$1,542.13