

**Cuyahoga County Board of Control
 January 19, 2016 11:00 A.M.
 County Headquarters
 2079 East Ninth Street, 4th Floor
 Committee Room B**

I. CALL TO ORDER

II. REVIEW MINUTES – 1/11/16

III. PUBLIC COMMENT

IV. CONTRACTS AND AWARDS

A. Tabled Items

B. New Items for review

Item	Requestor	Description	Board Action
BC2016-34	Department of Development	Requesting approval of an Economic Development Loan to 1455 East 185th Street, LLC in the amount not-to-exceed \$500,000.00 for assistance with the redevelopment/modernization of a building located at 1455 East 185th Street, Pepper Pike; authorizing the Director of Development to execute all documents, required or appropriate to effectuate the loan. Funding Source: Western Reserve Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2016-35	Office of Procurement & Diversity	Recommending an award: <u>Fiscal Office</u> On RQ35638 to Endicott Microfilm, Inc. (17-3) in the amount of \$59,250.00 for the purchase of (2,000) rolls of 215' EPM Imagelink Microfilm and (500) rolls of 100' EPM Imagelink Microfilm for use in ArchiveWriters at the Microfilming Center. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2016-36	Court of Common Pleas/ Juvenile Court Division	Recommending an award on RQ34501 and enter in a Master Contract in the total amount not-to-exceed \$350,000.00 with various providers (14-8) for in-home family therapy treatment services for the period 2/1/2016 - 1/31/2018: a) Beech Brook in the amount of \$55,000.00 b) Catholic Charities Corporation in the amount of \$85,000.00	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>c) Cornell Abraxas Group, Inc. in the amount of \$40,000.00</p> <p>d) Ohio Mentor, Inc. in the amount of \$170,000.00</p> <p>Funding Source: 100% Health and Human Services Levy Funds</p>	
BC2016-37	Court of common Pleas/ Juvenile Court Division	<p>Recommending an award on RQ34504 and enter into a contract with OhioGuidestone in the amount not-to-exceed \$200,000.00 for assessment and case management services for the Court Unruly Program for the period 2/1/2016 - 1/31/2018.</p> <p>Funding Source: 100% Health and Human Services Levy Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2016-38	Court of Common Pleas/ Juvenile Court Division	<p>Submitting an amendment to Contract No. CE1300016-01 with CourtSmart Digital Systems Inc., for audio and visual recording system maintenance services for the period 1/1/2013 - 12/31/2015 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$191,058.48.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2016-39	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	<p>Recommending an award on RQ35932 and enter into a contract with Metanoia Project Inc. in the amount not-to-exceed \$25,000.00 for temporary cold weather weekend shelter services for single adults for the period 1/1/2016 - 5/31/2016.</p> <p>Funding Source: 100% Health & Human Services Levy</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
BC2016-40	Department of Public Works	<p>Submitting an RFP exemption on RQ36174, which will result in an award recommendation to Ohio Desk in the amount of \$45,241.07 for materials and labor to install a modular floor in the new JJC Coordination Center.</p> <p>Funding Source: Bond Proceeds to be reimbursed by General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).</p> <p>DPW intends to purchase materials and labor for a Steelcase Low-Profile modular floor for the new JJC Coordination Center.</p> <p>http://www.steelcase.com/products/power-flooring/low-profile-floor/</p> <p>If contract or contract amendment term has begun please respond to questions 1b. and 1c below:</p> <p>1b. Why is the contract amendment being submitted late? N/A</p> <p>1c. What is being done to prevent this from reoccurring? N/A</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>\$45,241.07 - pricing for material per State of Ohio Contract #STS-800395 and Ohio Desk delivery, installation and design.</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name. Departments Internal Source Fund = CC768721 0706 (100%) Project code is 069008 JV02</p> <p>4. Was the specific project funding included in OBM-approved budget for the current year?</p> <p>Yes</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The Steelcase Low-Profile raised floor is a unique product. The JJC Coordination Center project has several design challenges and this particular product allows for construction cost savings not available if a conventional system (high-rise raised floor) would be used. The system also uses modular wiring which adds to initial savings and long term savings if wiring changes are needed. State of Ohio Contract #STS-800395</p>	
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		<p>6. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>A conventional (high-rise) floor would require extensive architectural / construction changes to the space. Another similar product was considered but was more costly due to heavy duty components...and modular wiring was not available. This type of required furniture has a limited number of suppliers and the state contractor is the prime distributor for this area.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Using the Steelcase Low-Profile raised floor system saves on construction costs, offers light weight components (additional savings) and offers modular wiring components (up-front and long term savings). This type of required furniture has a limited number of suppliers and the state contractor is the prime distributor for this area.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>A formal bid process would be time consuming, add expenses and provide the same results with the state contractor winning the award.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>This construction project is a single, isolated event. The likelihood of another similar purchase is very limited. Public Works staff exercises extreme diligence in the selection of material and vendors when obtaining all services. Only after review of the properties, the longevity, serviceability, and pricing are decisions made.</p>	
BC2016-41	Department of Development	<p>Recommending an alternate procurement process to solicit proposals from nonprofit and for-profit developers seeking Federal Home Investments Partnerships Program (HOME) fund loans in the amount not-to-exceed 450,000.00 per rental project to develop rental housing projects serving low-income households.</p> <p>Funding Source: Home Investments Partnerships Program (HOME Program)</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).</p> <p>The Department of Development will solicit proposals from nonprofit and private developers seeking loans of federal Home Investments Partnerships Program (HOME) funds to develop rental housing projects serving low-income households. Each loan will not exceed \$450,000 with the exact amount and terms of the loan determined by underwriting each project according to HOME program regulations issued by the United States Department of Housing and Urban Development (HUD). Each proposed loan will be reviewed by the Cuyahoga Housing Consortium Review Board, the seven-member board responsible for administering HOME program funding on behalf of Cuyahoga County. Each recommended HOME loan will then be submitted to the Cuyahoga County Board of Control for final approval.</p> <p>To meet a federal statutory deadline to have available HOME program funds committed, loan applications for projects that County staff determine will be ready to have their Cuyahoga County HOME funds placed under a written loan agreement, will be preferred for funding.</p> <p>Projects located in the City of Cleveland may be considered for HOME program funding, under federal HOME program rules, provided they will serve low-income residents of the suburban Cuyahoga Housing Consortium service area.</p> <p>If contract or contract amendment term has begun please respond to questions 1b. and 1c below: 1b. Why is the contract amendment being submitted late? N/A</p> <p>1c. What is being done to prevent this from reoccurring? N/A</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) Each loan will be 100% federally funded using HOME program funds. The exact amount and terms of each loan will be determined by underwriting each proposal.</p>	
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		<p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name. Cuyahoga County has used an annual solicitation of federal HOME program loan applications from nonprofit and private developers, with underwriting by County staff and review by the Cuyahoga Housing Consortium Review Board, to select rental projects for loans of HOME program funds, each year since 2010.</p> <p>4. Was the specific project funding included in OBM-approved budget for the current year? Yes.</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Cuyahoga County has used an annual solicitation of federal HOME program loan applications from nonprofit and private developers, with underwriting by County staff and review by the Cuyahoga Housing Consortium Review Board, to select rental projects for loans of HOME program funds, each year since 2010.</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why. Because loans of HOME program funds to develop rental housing are not direct purchases of goods and services by Cuyahoga County, the usual Cuyahoga County Request for Proposals process is not suitable to evaluate loan applications.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected? The rules of the federal HOME program define what type of rental housing may be developed with HOME funds. The solicitation and review of loan applications authorized by this Alternative Procurement Process will ensure that only eligible projects, ready for funding within the deadline set by federal law, are selected.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Because loans of HOME program funds to develop rental housing are not direct purchases of goods and services by Cuyahoga County, the usual Request for Proposals process would not be suitable to evaluate loan applications.</p>	
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		<p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The same process for solicitation and review of HOME program loan applications will be used in the future.</p>	
BC2016-42	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1500214-01 with Benjamin Rose Institute on Aging for evaluation services for the Adult Protective Services Emergency Intervention Team Project in connection with the FY2015 Ohio Department of Jobs and Family Services Innovation Grant Program for the period 4/1/2015 - 12/31/2015 to extend the time period to 05/31/2016; no additional funds required.</p> <p>Funding Source: Original contract – State of Ohio Department of Jobs and Family Services grant fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).</p> <p>Benjamin Rose Institute is currently contracted to deliver evaluation services through field interviews and focus groups.</p> <p>This project is funded through a public assistance award from the State of Ohio. This grant provides support to an innovative adult protective services (APS) project which advances the supposition that if DSAS is able to bring together medical professionals earlier in the process of responding to high risk APS cases, we will be able to move these clients out of risk and into stable situations more quickly and we will be able to decrease recidivism in these cases.</p> <p>This amendment seeks to extend the contract time period to May 31, 2016.</p> <p>If contract or contract amendment term has begun please respond to questions 1b. and 1c below: 1b. Why is the contract amendment being submitted late? The vendor noticed late in December 2015 that the project work for the referenced evaluation services would not be completed by the contract end date and additional time would be required to complete the project.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>1c. What is being done to prevent this from reoccurring? For the purposes of this grant, this is a one-time contract.</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>Original contract: \$15,560.00 This Amendment: \$0.00 time only Amended contract: \$15,560.00</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.</p> <p>Ohio Department of Jobs and Family Services</p> <p>4. Was the specific project funding included in OBM-approved budget for the current year?</p> <p>No, the balance of the Public Assistance award is being carried over into 2016.</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The idea for this project originated from 2009 grant called Project Assist in which 6 agencies specializing in service mental health and elderly clients worked together to serve high risk clients. DSAS and Benjamin Rose were part of Project Assist, with Benjamin Rose conducting the evaluation of the project's success. This new project expounds on the findings of Project Assist.</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None. Benjamin Rose is considered a national leader in the study of issues surrounding seniors and as a private, Cuyahoga County non-profit organization, they are considered a perfect fit for this project.</p> <p>In addition, the Benjamin Rose Institute has served with DSAS on the Cuyahoga County Adult Protective Collaborative since its inception. This collaborative is an interdisciplinary team of professionals who provide a coordinated community response to the victims of elder abuse. This</p>	
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		<p>makes Benjamin Rose uniquely qualified to evaluate the county's project.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Any public initiative must include an evaluation component to make sure the public's interests are safeguarded; therefore, bringing a private non-profit partner like Benjamin Rose Institute who has national acclaim on as part of this project strengthens Cuyahoga County's position as a leader in the community.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>This contract is a result of a grant award from the State of Ohio.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>For the purposes of this grant, this is a one-time contract.</p>	
BC2016-43	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Submitting an alternate procurement process to solicit proposals for Phase II of the Senior Center Innovation Grant program for the period 1/1/2017 - 11/30/2017.</p> <p>Funding Source: Health and Human Services Levy Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>As part of its biennial budget, DSAS received funding to issue competitive Senior Center Innovation Grants in the amount of \$100,000 in 2016 and 2017.</p> <p>These grants are being established to help senior centers develop the innovation needed to remain responsive to the changing needs of seniors. The central objectives behind this grant are to:</p> <p>a) Foster partnerships and collaboration among senior centers, other aging service organizations, academic</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>institutions, medical institutions, healthcare providers, non-profits and other community organizations;</p> <p>b) Develop new models of service that can enhance traditional senior center programs;</p> <p>c) Showcase the economic and social value of senior centers and the role they play in their communities;</p> <p>d) Embrace best practice from exemplary senior centers across the country;</p> <p>e) Create a venue for stakeholders to share innovative ideas and to develop projects that can be replicated in other communities.</p> <p>DSAS plans to issue RFP 36075 in 2016 for Phase I of this grant. As a result of this RFP, four \$25,000 grants will be awarded to four community collaboratives to engage in joint planning activities convening several municipalities and/or community organizations. This focus of joint planning must be specific to taking a regional approach to services for seniors that will lead to service expansion and/or new models of serving seniors.</p> <p>Phase II of this grant program is tentatively set for a contract time period of 1/1/17-11/30/17. In the fall of 2016, the four collaboratives winning the initial \$25,000 awards will be eligible to compete for one of two \$50,000 awards to further develop and implement their innovative concept (Phase II). The collaboratives will be evaluated based on the outcome of the deliverables arising from Phase I and the viability and community impact of the proposed projects.</p> <p>To be eligible to participate in the Senior Center Innovation Grant, the proposed collaboratives must be:</p> <p>a) At least three community organizations, one of which must be an established senior center, that agree to share resources and expand services absent any restrictions associated with geography or political boundaries, or</p> <p style="padding-left: 40px;">i. In the City of Cleveland, DSAS will consider collaborations of 3 or more centers transcending neighborhood boundaries.</p>	
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		<p>b) Two or more municipalities, one of which must be an established senior center, that agree to share resources and expand services absent any restrictions associated with geography or political boundaries, or</p> <p>c) One municipality and two or more community organizations, one of which (the municipality or community organization) must be an established senior center, that agree to share resources and expand services absent any restrictions associated with geography or political boundaries.</p> <p>Collaborative membership for the purposes of the Senior Center Innovation Grant is limited to organizations operating under 501 (c) 3 status and political sub-divisions of the State of Ohio located within Cuyahoga County.</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>Phase I – 2016: 4 awards of \$25,000 = \$100,000 Phase II – 2017: 2 awards of \$50,000 = \$100,000 (to be awarded in late 2016) Total Awards: \$200,000</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.</p> <p>Health & Human Services Levy</p> <p>4. Was project funding included in OBM-approved budget for the current year?</p> <p>Yes</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>DSAS intends to issue a formal RFP for Phase I of this grant (identifying the initial 4 awards). We will be using the standard practice for issuing RFPs: a public notice will be placed in the Plain Dealer and the availability of the RFP will be on the County web-site. In addition, DSAS will be requesting OPD e-mail the RFP to all municipal Offices on Aging, senior centers and community centers on the DSAS roster of these agencies.</p>	
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		<p>The alternative procurement being requested by DSAS will be for Phase II. In Phase II, the four previously-awarded collaboratives from RFP 36075 will be competing for awards. In this case, the competition will be limited. The collaboratives will be evaluated based on the outcome of the deliverables arising from Phase I and the viability and community impact of the proposed projects.</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>DSAS will consider proposals from any collaborative meeting the eligibility criteria listed in the response to question 1.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Vendors will not be selected until after the initial RFP is closed.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The Phase II awards will build upon the work being generated out of Phase I which are being competitively bid.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None, the Phase II awards will build upon the work being generated out of Phase I.</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
BC2016-44	Department of Public Works	<p>Recommending administrative settlement offers to various property owners for acquisition of property rights in connection with the replacement of Lakeshore Blvd Bridge 01.12 (fka Bridge No. 188) in the Village of Bratenahl:</p> <p>Parcel No(s): 2T Owner(s): Village of Bratenahl Approved Appraisal (Fair Market Value Estimated): \$550.00</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>Parcel No(s): 4T Owner(s): D.J. Sylvan Approved Appraisal (Fair Market Value Estimated): \$850.00</p> <p>Parcel No(s): 5T Owner(s): Colony at Bratenahl Association Approved Appraisal (Fair Market Value Estimated): \$850.00</p> <p>Funding Source: 100% County Road and Bridge Funds - for Right of Way (For Construction -80% Federal Funds and 20% Road and Bridge Funds)</p>	
BC2016-45	Department of Public Works	<p>Recommending administrative settlement offers in the total amount of \$5,300.00 for acquisition of property rights in connection with the replacement of Lakeshore Blvd Bridge 01.12 (fka Bridge No. 188) in the Village of Bratenahl:</p> <p>Parcel No(s): 1T Owner(s): Southside Acreage Ltd. Settlement \$ Amount: \$4,450.00</p> <p>Parcel No(s): 3T Owner(s): Southside Acreage Ltd. Settlement \$ Amount: \$850.00</p> <p>Funding Source: Right-of-Way - 100% Road and Bridge Funds; Construction - 80% Federal Funds / 20% Road and Bridge Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2016-46	Department of Public Works	<p>Recommending a payment to the City of Cleveland in the amount of \$162,153.21 for the purchase of a building permit in connection with the Huntington Park Garage Rehabilitation Project.</p> <p>Funding Source: Parking Enterprise Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2016-47	Office of Procurement & Diversity	<p>Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2016-48	Department of Health and Human Services/ Division of Children and	<p>Submitting an affiliation agreement with Case Western Reserve University for administration and coordination of the Social Work Field Learning Experience Education Program for Case Western Reserve students for the period 1/20/2016 - 1/19/2018.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

	Family Services	Funding Source: N/A	
BC2016-49	Office of Procurement & Diversity	Presenting voucher payments for the week of 1/19/2016	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2016-50	Department of Development	Housing Rehabilitation Loan	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public comment

VII. Adjourn

MINUTES

Cuyahoga County Board of Control
January 11, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, County Executive, Chairperson
Michael Dever, Public Works
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Office of Procurement & Diversity
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller

II. REVIEW MINUTES – 1/4/16

Armond Budish motioned to approve the minutes from the January 4, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items - none

B. New Items for review

BC2016-15 Department of Public Works Submitting an amendment to a revenue generating agreement with LifeBanc for lease of space at the Samuel R. Gerber Medical Examiner's Building, located at 11001 Cedar Avenue, Cleveland, for the period 12/1/2010 - 12/31/2013 to extend the time period to 12/31/2016 for additional revenue in the amount of \$85,200.00 Funding Source: Revenue Generating

Mike Chambers, Public Works, presented. Dave Greenspan asked if the proposed agreement relates to the medical waste disposal service. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-15 was unanimously approved.

BC2016-16 Department of Information Technology Submitting an amendment to Contract No. CE1500049 with CGI Technologies and Solutions Inc. for maintenance and support on Hyland Onbase software for the Document Imaging System for Cuyahoga Job and Family Services for the period 1/1/2015-12/31/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$28,500.00. Funding Source: 100% Public Assistance Fund

Pat Wright, Information Technology, presented. Dale Miller asked about the status of the public notification system. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-16 was unanimously approved.

BC2016-17 Department of Information Technology Recommending an award on RQ35928 and enter into a contract with Web Performance, Incorporated in the amount not-to-exceed \$11,000.00 for load testing services for the period 1/11/2016 - 12/31/2016. Funding Source: 100% General Fund

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-17 was unanimously approved.

BC2016-18 Department of Health and Human Services/Job and Family Services Requesting approval to apply for and accept grant funds from MDRC and the WK Kellogg Foundation's FY2016 Families Forward Demonstration program in the amount of \$300,000, for implementation and development of programs for low income non-custodial parents who owe child support, for the period 2/1/2016 - 3/1/2020. Funding Sources: MDRC/W.K. Kellogg Foundation Grant; required local County match of \$285,000 - HHS Levy

David Merriman and Deborah Watkins, Jobs & Family Services, presented. Dave Greenspan asked whether the proposed program is for fathers only, and if so, how it relates to the Fatherhood Initiative. He also asked why the contract starts on February 1, if we're just now applying for the grant. Councilman Greenspan also asked how the planning phase would be funded. Dale Miller asked whether the County has already been selected as a funding recipient, and which other states are applying. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-18 was unanimously approved.

BC2016-19 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Recommending an award on RQ35444 and enter into a contract with Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$304,596.00 for management of the Women's Emergency Shelter facility located at 2227 Payne Avenue for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Health and Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-19 was unanimously approved.

BC2016-20 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council Recommending awards on RQ34250 and enter into contracts with various providers (13-2) for the Teen Pregnancy Prevention Program for the period 11/1/2015 - 12/31/2016:
a) Beech Brook in the amount not-to-exceed \$125,000.00.
b) Planned Parenthood of Greater Ohio in the amount not-to-exceed \$275,000.00.
Funding Source: 100% Health and Human Services Levy Fund

Kathy Johnson, Family and Children First Council, presented. Dave Greenspan asked if the contract would cover only teen pregnancy. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-20 was unanimously approved.

BC2016-21 Department of Health and Human Services/Division of Children and Family Services Submitting an amendment to Contract No. CE1200560 with Burlington Coat Factory Warehouse

Corporation for emergency assistance services for the purchase of clothing for the period 9/1/2012 - 4/30/2018 for additional funds in the amount of \$120,000.00. Funding Source: 79% Federal Emergency Services (ESSA); 21% Health and Human Services Levy Fund.

Daphne Kelker, Division of Children and Family Services, presented. Dave Greenspan asked if the item should reflect a “not-to-exceed” amount; Ms. Kelker responded it should not. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-21 was unanimously approved.

BC2016-22 Personnel Review Commission a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300560-01 with Gregory P. Szuter for hearing officer services for the period 12/1/2013 - 12/31/2015 for additional funds in the amount not-to-exceed \$11,387.50. b) Submitting an amendment to Contract No. CE1300560-01 with Gregory P. Szuter for hearing officer services for the period 12/1/2013 - 12/31/2015 for additional funds in the amount not-to-exceed \$11,387.50. Funding Source: General Fund

Rebecca Kopcienski, Personnel Review Commission, presented. Dave Greenspan asked if the funds had been encumbered. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-22 was unanimously approved.

C. Exemption Requests

BC2016-23 Department of Information Technology Submitting an RFP exemption on RQ35696, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$19,821.84 for the purchase of (9) Security Cameras and (1) 10-Terabyte Network Video Recorder for use by Domestic Relations Court. Funding Sources: 100% U.S. Department of Justice/Office of Violence Against Women - \$13,168.55 Court Training and Improvement Grant; \$6,653.29 Justice for Families Grant

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2016-23 was unanimously approved.

BC2016-24 Personnel Review Commission Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300558 with Michael J. Gordillo of Valore & Gordillo, LLP for hearing officer services for the period 12/1/2013 - 12/31/2015 to extend the time period to 3/31/2016; no additional funds required. Funding Source: General Fund

Rebecca Kopcienski, Personnel Review Commission, presented. Dave Greenspan asked if the funds had been encumbered. Trevor McAleer noted a correction in the contract end-year under question #1 – it should read 2015. Dale Miller motioned to approve the item; Michael Dever seconded. Item BC2016-24 was unanimously approved. Armond Budish abstained.

D. Consent Agenda

Trevor McAleer asked for explanation in the difference between item #31 and item #24. Dale Miller motioned to approve the Consent Agenda items; Michael Dever seconded. Items BC2016-25 – 32 were unanimously approved. Armond Budish abstained from item #31.

BC2016-25 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1500061-01 with The Triad Engineering and Contracting Co. for replacement of Warrensville Center Road Culvert No. 05.13 in the City of Shaker Heights for a decrease in the amount of (\$58,650.71). b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 80% Cuyahoga County \$7.50 Vehicle License Tax Fund; 20% City of Shaker Heights

Item BC2016-25 was unanimously approved.

BC2016-26 Department of Public Works Submitting an agreement of cooperation with City of Brooklyn for reconstruction of Tiedeman Road at I-480. Funding Sources: \$960,000 - Federal Highway Fund; \$220,000 - County Road and Bridge Fund; \$220,000 - City of Brooklyn

Item BC2016-26 was unanimously approved.

BC2016-27 Department of Information Technology Submitting an amendment to Contract No. CE1100719-01 with OneLink Technical Services, LLC for professional design services in connection with the implementation of the Public Notification Initiative project for the period 11/1/2011 - 12/31/2015, to extend the time period to 12/31/2016; no additional funds required. Funding Source: General Fund

Item BC2016-27 was unanimously approved.

BC2016-28 Department of Information Technology Submitting a contract for assignment, assumption and consent to assignment of internet provider and fiber maintenance services associated with wide area network and telecom services, from OneCommunity to Everstream Solutions, LLC, for the period 6/1/2014 - 12/31/2018 in connection with Contract No. CE1400196-01, effective 11/23/2015. Funding Source: Original Contract - General Fund

Item BC2016-28 was unanimously approved.

BC2016-29 Department of Public Safety and Justice Services Recommending a payment in the amount of \$2,766.71 to Ohio Department of Youth Services as reimbursement of unused grant funds in connection with the FY2013 Juvenile Accountability Block Grant. Funding Source: FY2013 Juvenile Accountability Block Grant

Item BC2016-29 was unanimously approved.

BC2016-30 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting a grant agreement with Ohio Development Services Agency/Community Services Division/Office of Community Development in the amount of \$1,608,000.00 for rapid re-housing and housing stability services in connection with the FY2015 Homeless Crisis Response Program for the period 1/1/2016 - 2/28/2018. Funding Source: 100% Ohio Housing Trust Fund

Item BC2016-30 was unanimously approved.

BC2016-31 Personnel Review Commission Submitting an amendment to Contract No. CE1300558 with Michael J. Gordillo of Valore & Gordillo, LLP for hearing officer services for the period 12/1/2013 - 12/31/2015, to extend the time period to 3/31/2016; no additional funds required. Funding Source: General Fund

Trevor McAleer asked for explanation in the difference between item #31 and item #24. Item BC2016-31 was unanimously approved; Armond Budish abstained.

BC2016-32 Office of Procurement & Diversity Presenting voucher payments for the week of 1/11/2016

Item BC2016-32 was unanimously approved.

V. Other Business

BC2016-33 Hugh Shannon, Medical Examiner's Office, presented a time-sensitive/mission-critical item: RQ36304; Repair of infra-red spectrometer in Trace Evidence Lab; \$4,671.50; vendor Perkin Elmer. Armond Budish motioned to amend the agenda and consider the item; Dale Miller seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved. Armond Budish motioned to restore the Agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded. The motion was unanimously approved.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:30 a.m.

IV. – B. New Items for Review

BC2016-34

A. Scope of Work Summary:

1. Department of Development requesting approval of a Redevelopment and Modernization Loan to 1455 East 185 Street, LLC in the amount not-to-exceed \$500,000 and authorizing the Director of Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.
2. The primary goal of the project is to assist 1455 East 185th Street, LLC in the redevelopment/modernization of a building located at 1455 East 185th Cleveland, Ohio (Old TRW manufacturing plant). The project will create 50 new jobs and retain 64 existing manufacturing jobs. The total project investment will exceed \$2.3 million.; the County's participation is an Redevelopment and Modernization Loan for \$500,000 with a term of 7 years at an interest rate of 4%. Up to 30% of the loan may be forgiven in equal amount over a seven-year period following completion of the Project, if certain program criteria are met.

B. Procurement

1. Loan

2. The loan project will be subject to the following, as applicable and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein.
Redevelopment and Modernization Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its November 12, 2015 meeting.

C. Contractor and Project Information:

1. 1455 East 185th Street, LLC
1455 East 185th Street
Cleveland, Ohio 44110
2. Principal Owners Joseph Greenberg 50%, Michael Kadis 50%
3. The location of the project is:
1455 East 185th Street
Cleveland, Ohio 44110
Council District: 10 - Anthony T. Hairston

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga County.

E. Funding

1. Cuyahoga County Western Reserve Fund
2. The loan funds will be disbursed at the completion of acquisition
3. The loan payments will be fully amortized over 7 years at an interest rate of 4%

BC2016-35

A. Scope of Work Summary

1. The Office of Procurement & Diversity is recommending an award to Endicott Microfilm, Inc. on RQ35638 for the purchase of 2000 rolls of 215' EPM Imagelink RA 06 Microfilm and 500 rolls of 100' EPM Imagelink RA 13 Microfilm for use in the ArchiveWriters for the Fiscal Office/Microfilming Center in the amount of \$59,250.00.
2. The primary goal is to purchase the 2000 rolls of 215' EPM Imagelink RA 06 Microfilm and 500 rolls of 100' EPM Imagelink RA 13 Microfilm for use by the County Microfilming Center in the Center's ArchiveWriters where scanned digital images (some historical, some current) are converted to 16 mm film images and then processed on the Centers' Kodak ProStar Archive Film Processor. Film then serves as state approved backup film to the original paper documents belonging to the various County Agencies that use the Center's microfilming services. Duplicate sets of film are created with one "working" set going to the Agency and one set being retained by the Center as a backup copy.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The estimated dollar amount of the RFB was \$65,000.00.
2. The bid closed on December 7, 2015.
3. Seventeen (17) bids were pulled from OPD and two (3) bids were submitted. The lowest compliant bidder was Endicott Microfilm, Inc.
There is 0% SBE goal participation.
5. No Performance Bond required

C. Contractor and Project Information

1. Endicott Microfilm, Inc.
P.O. Box 777
642 High Street
Hamilton Ohio 45011
2. The President is Len Weber
3. Film will be purchased quarterly by the Fiscal Office.

D. Project Status and Planning

1. This is the 4th Competitive Bid for this type of purchase. The prior purchase order (RQ31845) was in the amount of \$68,385.00 for the purchase of 2,500 EPM Imagelink RA Microfilm 06 film and 100 rolls of 100' EPM Imagelink RA Microfilm 06 film for use in the ArchiveWriters for the Fiscal Office/Microfilming Center.
2. The Mission of the Cuyahoga County Fiscal Department - Microfilming is to assist county agencies and other governmental entities in their quest to save funds, reduce storage space and increase efficiency of operation by scanning stored agency documents and converting the images to digital and microfilm storage and retrieval systems, thereby eliminating the need to retain the paper and boxes in expensive and often inaccessible locations.
Founded in December, 2008, the Microfilming Center is a revenue generating division that has the authority to enter into contracts and agreements with a wide variety of governmental units throughout Northeastern Ohio (and state-wide if practical) for the purpose of providing microfilming or image processing services.
The Microfilming Center, inheriting a system established by the County Recorder's Office over 11 years ago, has established a cost-effective system for back-scanning, indexing and filming of documents and their eventual removal from the Records Retention Schedules.
3. The resulting purchase order will be active for 12 months.

E. Funding

1. The contract is funded 100% by General Fund (FS109645)
2. Schedule of payments will be by invoice upon delivery and acceptance of the merchandise by the County under the terms of the purchase order.

BC2016-36

A. Scope of Work Summary

1. Juvenile Court is requesting approval of award recommendation and approval of a Master Contract for In-Home Family Therapy Treatment Services with Beech Brook, Catholic Charities Corporation, Cornell Abraxas Group, Inc. and Ohio Mentor, Inc. for the time period of February 1, 2016 through January 31, 2018, with the not-to-exceed amount of \$350,000.00.
2. The primary goals of the project are to provide youth and their families with an In-Home Family Treatment Program.
3. N/A

B. Procurement

1. The procurement method for this project was an RFP (#34501). The total value of the RFP is \$350,000.00.
2. The above RFP closed on September 4, 2015. There was no SBE goal.
3. There were eight (8) proposals submitted to OPD. The eight (8) proposals were submitted for review and four (4) vendors were selected.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

(a) Beech Brook

3737 Lander Road
Cleveland, Ohio 44124
Council District: 9

(b) Catholic Charities Corporation

6753 State Road
Parma, Ohio 44134
Council District: 4

(c) Cornell Abraxas Group, Inc.

2775 State Road 39
Shelby, Ohio 44875
Council District: N/A

(d) Ohio Mentor

3085 West Market Street Suite 201
Fairlawn, Ohio 44333
Council District: N/A

2. Executive Director of Beech Brook is Debra Rex

Executive Director of Catholic Charities Corporation is Maureen Dee

The Divisional Vice President of Cornell Abraxas Group, Inc. is Jonathan Swatsburg

The Director of Operations of Ohio Mentor, Inc. is A.M. Chip Bonsutto

- 3.a The project is located throughout various community locations (i.e. family homes, schools, etc.)

- 3.b. The project is located in various council districts.

D. Project Status and Planning

1. This project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by Health & Human Services Levy Funds.
2. The schedule of payments is monthly, by invoice.
3. N/A

BC2016-37

A. Scope of Work Summary

1. Juvenile Court is requesting approval of award recommendation and approval of a Contract for the Court Unruly Program with OhioGuidestone for the time period of February 1, 2016 to January 31, 2018, with a not-to-exceed value of \$200,000.00.
2. The primary goals of the project are to provide services for youth diverted from formal Court action through a Court Unruly Program consisting of assessment and case management services.
3. N/A

B. Procurement

1. The procurement method for this project was an RFP (#34504). The total value of the RFP is \$200,000.00.
2. The above RFP closed on September 29, 2015. There was no SBE goal.
3. This RFP encompassed two (2) different programs. For the Court Unruly Program, there were four (4) proposals submitted to OPD. The four (4) proposals were submitted for review and one (1) vendor was selected to provide services.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
OhioGuidestone
202 East Bagley Road
Berea, Ohio 44017
Council District: 5
2. The President and CEO of OhioGuidestone is Richard Frank
- 3.a Project is located throughout various community locations (i.e. family homes, schools, etc.)
- 3.b. The project is located in various council districts.

D. Project Status and Planning

1. This project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by Health & Human Services Levy Funds.
2. The schedule of payments is monthly, by invoice.
3. N/A

BC2016-38

A. Scope of Work Summary

1. Juvenile Court is requesting to amend a contract with CourtSmart Digital Systems Inc. for Audio and Visual Recording System Maintenance for the time period of January 1, 2013 to December 31, 2015, to increase the funds in the amount of \$191,058.48 and to extend the time period of the contract through December 31, 2017.
2. The primary goal of the project is to provide maintenance to the Court's digital recording system.
3. N/A.

B. Procurement

1. The procurement method for this project was an RFP exemption. The total value of the project is \$289,330.19.
2. N/A
3. The proposed contract received an RFP exemption on 10/4/12.

C. Contractor and Project Information

1. CourtSmart Digital Systems, Inc.
51 Middlesex Street, Suite 128
Chelmsford, MA 01863
Council District: N/A
2. Andrew J. Treinis, President
- 3.a. The location of the service is:
9300 Quincy Avenue
Cleveland, Ohio 44106
- 3.b. The project is located in Council District 7

D. Project Status and Planning

1. This project reoccurs, as it is maintenance and support.
2. N/A
3. N/A
4. The project's term has already begun. The reason there was a delay in this request was due to the County IT Department holding the item for TAC approval. The County Law Department was then asked to review the Contract and revise it with the Vendor.
5. N/A

E. Funding

1. The project is 100% funded by General Funds.
2. The schedule of payments is by invoice.
3. This project is the second amendment to the contract. The first amendment to the contract extended the original time period through December 31, 2015 and increased the funds. This amendment will also increase the funds and extend the time period for an additional two (2) years.

BC2016-39

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with the Metanoia Project, Inc. in the amount of \$25,000; the contract term is January 1, 2016 through May 31, 2016.
2. The primary goals of the Metanoia Project are to a) provide a safe, overnight drop in location for persons living on the street who are reluctant to access public shelters, and b) attempt to engage these persons into mainstream community resources.
3. N/A

B. Procurement

1. N/A
2. N/A
3. Option 3 - The contract received an RFP Exemption, CPB2015-958 on 12/07/15.

C. Contractor and Project Information

1. The Metanoia Project, Inc.
PO BOX 93453
Cleveland, OH 44101
Council District #3
2. Megan Bonem is the Executive Director, (734) 660-1310. The Metanoia Project is a non profit organization.
3. The services provided by the Metanoia Project take place at St. Malachi School Building, located at W. 25th and Washington Avenue.; Council District #3

D. Project Status

1. This activity has been funded annually for the past several years.
2. N/A
3. N/A
4. The services provided through this contract occur during the winter months; November through March. The delay in submitting the contract is related to receiving some of the supporting documents from the provider.
5. N/A

E. Funding

1. The contract is funded 100%by FY 2016 Health & Human Services Levy. The contract amount is included in the Office of Homeless Services budget as approved by County Council.
2. Payment is issued on a reimbursement basis, by invoice, monthly.
3. N/A

C. EXEMPTIONS

[Item details for BC2016-40 – BC2016-43 in Section C., above]

D. CONSENT AGENDA

BC2016-44

A. Scope of Work Summary

1. Public Works Department requesting approval of three (3) Offers of Settlement for acquiring necessary easement from the following property owners for the amounts listed in connection with the replacement of the existing bridge along the Lakeshore Boulevard over Nine Mile Creek, within the Village of Bratenahl:

- a. The Village of Bratenahl – Parcel 2-T [Temporary Easement] - \$550.
- b. David J. Sylvan - Parcel 4-T [Temporary Easement] - \$850.
- c. Colony at Bratenahl Association - Parcel 5-T [Temporary Easement] - \$850.

These Agreements are for an amount that is EQUAL to the Fair Market Value Estimate (FMVE).

The anticipated start-completion date of right-of-way acquisition is July 2015 to January 2016 and anticipated start-completion date of construction is May 2016 to December 2016.

2. The primary goal of acquiring right-of-way for the replacement of the existing bridge along Lakeshore Boulevard over Nine Mile Creek project is to allow the residents of the Villages of Bratenahl and Mayfield to utilize.

B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant, O.R. Colan, pre-qualified appraiser, visits the properties and prepares a FMVE of the property being acquired. The FMVE is then reviewed by the County. Then, one of O.R. Colan's negotiators negotiates with the property owners.

- 2. N/A
- 3. N/A

C. Contractor and Project Information

1. The address of the property owners are:

a. The Village of Bratenahl
411 Bratenahl Road
Bratenahl, Ohio 44108
District 10

b. David J. Sylvan
3 Bingham CT.
Bratenahl, Ohio 44108
District 10

c. Colony at Bratenahl Association
6690 Beta Drive Suite 220
Mayfield Village, Ohio 44143
District 6

2. N/A

3.a. The location of the project is the Lakeshore Blvd. Bridge.

b. The project is located in Council Districts 10 & 6.

D. Project Status and Planning

1. This particular project is new to the County.

- 2. N/A
- 3. N/A
- 4. N/A

5. N/A

E. Funding

1. 100% County Road and Bridge Funds - for Right of Way
(For Construction -80% Federal Funds and 20% Road and Bridge Funds)
2. N/A
3. N/A

BC2016-45

A. Scope of Work Summary

1. Public Works Department, 2015 is requesting approval of two (2) Administrative Settlements for acquiring necessary temporary easements from the following property owners for the amounts listed in connection with the replacement of the existing bridge along Lakeshore Boulevard over Nine Mile Creek, within the Village of Bratenahl. Cuyahoga County proposes to acquire the necessary land and/or property rights in accordance with the area described in the property plans for the Lakeshore Blvd. (C.R. 282) project and designated as Parcel No. 1-T and Parcel No. 3-T.
 - a. Southside Acreage, Ltd.–
Parcel 1 TS [Temporary Easement]
Administrative Settlement Amount = \$4,450
This amount EXCEEDS the FMVE of \$450 by \$4,000.
 - b. Southside Acreage, Ltd. Parcel 3-T [Temporary Easement] Administrative Settlement Amount = \$850
This amount EXCEEDS the FMVE of \$300 by \$550.

These items are through administrative settlements within the discretionary authority of the County to administratively settle claims. The County's consultant, O.R. Colan, has recommended this administrative settlement as it is more economical than continuing negotiations and filing appropriation actions. The Department of Public Works agrees with these recommendation [see, Administrative Settlement Documentation for each parcel, attached hereto].

The anticipated start-completion date of right-of-way acquisition is July 2015 to January 2016 and anticipated start-completion date of construction is May 2016 to December 2016.

2. The primary goal of acquiring right-of-way for the Lakeshore Blvd. project is to allow for the replacement of the bridge along Lakeshore Blvd. over Nine Mile Creek in the Village of Bratenahl.
3. N/A

B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant, O.R. Colan, pre-qualified appraiser, visits the properties and prepares a FMVE of the property being acquired. The FMVE is then reviewed by the County. Then, one of O.R. Colan's negotiators negotiates with the property owners.
In the agreements set forth, the negotiators reached what they believe is fair and reasonable settlement.
2. N/A
3. N/A

C. Contractor and Project Information

1. The addresses of the property owner:

Parcel 1

a. Southside Acerage, Ltd.

12521 Lakeshore Blvd.

Cleveland, OH 44108

District 10

Parcel 3-T

Southside Acerage, Ltd.

12521 Lakeshore Blvd.

Cleveland, OH 44108

District 10

3.a. The location of the project is Lakeshore Blvd.

b. The project is located in Council District 10.

D. Project Status and Planning

1. This particular project is new to the County.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. 100% Road and Bridge Funds - for Right of Way

(For Construction -80% Federal Funds and 20% Road and Bridge Funds)

2. N/A

3. N/A

BC2016-46

A. Scope of Work Summary

Department of Public Works Request Approval of Payment to the City of Cleveland for the Building Permit for the reconstruction of Huntington Park Garage.

The anticipated cost for this permit is \$162,153.61. The anticipated start date for construction and need for the permit of this project is January 12.

2. The primary goal of this request is to receive approval to directly pay for the building permit in order to avoid contractor mark up of the permit.

3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. The address of the payee is:

The City of Cleveland

Division of Construction Permitting

601 Lakeside Avenue, Room 505

Cleveland, Ohio 44114-1070

2. N/A

3. a. The location of the project is the Huntington Park Garage.

3. b. The project is located in Council District 7.

D. Project Status and Planning

1. The project is an ongoing project for the County.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The Project is funded by the parking enterprise fund.
2. N/A
3. N/A

BC2016-47

A. Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; (4 -Public Works vehicles) recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after CPB approval.
2. The primary goals of the project is to sell said property via internet auction, to the highest bidder. through GovDeals. The auction surplus list (Exhibit "A") is attached.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information:

N/A

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.
2. The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

E. Funding:

1. There is no cost for this process. The project is a revenue generating project.

Item(s) Description /Detail:

Four (4) Public Works Vehicles:

<u>Year</u>	<u>- Make -</u>	<u>Model -</u>	<u>Vin Number</u>
1997	Ford	Crown Victoria	2FALP71W4VX185947
2001	Ford	4x2 Cab F150	2FTPF17L01CA08533

2005 Dodge Caravan	1D4GP24R65B166570
2004 Chevy Venture	1GNDX23E34D226782

BC2016-48

A. Scope of Work Summary

CCDCFS shall provide social work field education-learning experiences which are planned, organized, and in accordance with mutually agreed upon field educational objectives and guidelines as outlined in the learning agreement. CCDCFS shall provide qualified staff to supervise student interns in keeping with all applicable state laws and regulations.

Both CCDCFS and CWRU will each designate a person (referred to as each party's "Field Education Coordinator") who shall act as a liaison and be responsible for overseeing the administration and coordination of the student field education experience in order to meet the stated philosophies and objectives of CCDCFS and CWRU and to make meaningful social work field learning experiences available to University students.

Both CCDCFS and CWRU agree that they will collaborate to assure quality and continuity of care for agency clients and attainment of learning objectives for CWRU students in accordance with the Field Education Manual.

Both CCDCFS and CWRU will collaborate and mutually agree upon the duration, schedules, time periods and number of students assigned to CCDCFS.

B. Procurement

N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

N/A

E. Funding

N/A

BC2016-49 – PURCHASE ORDER APPROVALS FOR THE WEEK OF 1/19/2016

Department/Location Key:

AE	Statutory Expenses	HRCOM	Personnel Review Commission
AU	Fiscal Office	HS	Health & Human Services
BE	Board of Elections	IA	Internal Auditor
BR	Board of Revision	IG	Inspector General
CA	Court of Appeals	IS	Information Technology
CC-002	Human Resources	JA	Public Safety and Justice Services
CC-010	County Administration	JC	Juvenile Court
CC03	Office of Budget and Management	LA	Law Department
CCE	Executive Office	LLOO1	Law library
CE	Public Works - Engineer	MI	HIV/AIDS Services
CF	Children & Family Services	MR	Board Developmental Disabilities
CL	Clerk of Courts	OPD	Procurement and Diversity
CO	Common Pleas	PC	Probate Court
COUN	County Council	PR	County Prosecutor
CP	County Planning Commission	SA	Senior & Adult Services
CR	Medical Examiner	SE	Support Enforcement Agency
CT	Public Works	SH	Sheriff
DC	Communications	SM	Solid Waste District
DR	Domestic Relations	ST	Public Works - Sanitary
DRC	Regional Collaboration	TR	Treasurer
DS	Sustainability	VS	Veterans Service Commission
DV	Development	WI	Workforce Development
EC	Early Childhood	WT	Jobs & Family Services

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Vendor Name	Total
AU-16-36186	12/18/2015	160 Cases of 8 1/2" x 12" Continuous Feed Paper	AU / AU99	Northcoast Computer Supply, Inc.	\$3,992.00
AU-16-35696	10/23/2015	Cameras and Video Recorder for	AU / AU99	Integrated Precision Systems, Inc.	\$19,821.84

		Domestic Relations Court			
CE-16-36292	1/5/2016	Legal Notice Estimate: Bridge 01.12 Replacement	CE / CE01	The Plain Dealer	\$1,200.00
CF-16-36197	12/21/2015	Passs - Neurofeedback in home system	CF / CF01	Adoption & Attachment Therapy Partners LLC	\$3,603.35
CF-16-35970	11/25/2015	Monitors for conference and training rooms	CF / CF01	B&H Foto & Electronics Corp. dba B&H Photo Video	\$4,907.10
CR-16-36057	12/7/2015	Consumables for the LC/MS	CR / CR00	VWR International	\$8,145.05
CR-16-36305	1/5/2016	Bleach/Dawn/Oxivir - Autopsy	CR / CR00	Sutton Industrial Hardware & Tool Rental	\$973.96
CR-16-36365	1/7/2016	Vortex Genie Mixer - Toxicology	CR / CR00	VWR International	\$1,981.01
CR-16-36367	1/8/2016	Tubing and Bags - Autopsy	CR / CR00	Aabaco Plastics, Inc.	\$606.08
CR-16-36369	1/8/2016	Pathology Containers - Autopsy	CR / CR00	Centurion Medical Products	\$812.08
CR-16-36376	1/8/2016	Applicator shields, developer, HFE Fluid - Trace Evidence/Fingerprint Lab	CR / CR00	Sirchie	\$919.06

CR-16-36380	1/8/2016	Cassette Storage Boxes Histology	CR / CR00	Leica Microsystems Inc.	\$974.55
CR-16-36381	1/8/2016	DVD's, CD's and Trays	CR / CR00	The Little Warehouse, Inc.	\$742.00
CR-16-36383	1/8/2016	Sponges - Autopsy	CR / CR00	Detroit Sponge & Chamois Co., Inc.	\$876.00
CT-16-36184	12/18/2015	Animal Shelter - BULLETPROOF VEST	CT / CT01	Standard Law Enforcement	\$6,050.00
CT-16-36301	1/5/2016	Print Shop (CO) - 4-Part NCR Paper	CT / CT01	Millcraft Paper Company	\$896.80
CT-16-36271	1/4/2016	Print Shop (DSAS) - Pocket Folders	CT / CT09	ZippityPrint.com	\$1,150.00
CT-16-36291	1/5/2016	Print Shop (CFS) - File Folders with Clip	CT / CT09	Franklin Mills Co.	\$6,988.00
CT-16-36306	1/5/2016	Print Shop - Inter-Office Envelopes	CT / CT09	Western States Envelope and Label	\$2,087.90
CT-16-36309	1/5/2016	Print Shop (BE) - Business Reply Envelopes	CT / CT09	Mac Paper Converters	\$915.00
HS-16-36272	1/4/2016	FCSS FY16 YMCA Membership	HS/HS12	YMCA	\$697.00
HS-16-36274	1/4/2016	FCSS FY16 Tumblers Recreational Classes	HS/HS12	Children's Fun Fitness	\$557.30
LL001-16-36388	1/8/2016	LJP Book January 2016	LL001 / LL00	Alm Media, LLC aka Law Journal Press	\$560.90
LL001-16-36386	1/8/2016	Lexis Jan 2016 Books	LL001 / LL00	RELX, Inc., dba LexisNexis	\$1,024.26

SA-16-36294	1/5/2016	Elder Abuse Training DVDS	SA / SA01	Terra Nova Films, Inc.	\$643.00
ST-16-36219	12/24/2015	Traffic Cones	ST / ST01	Lawmen's & Shooter's Supply, Inc.	\$1,423.00
WI-16-36378	1/8/2016	Legal/ RFP for Youth Services	WI / WI01	Plain Dealer	\$750.00
WT-16-35954	11/24/2015	PD ad for job readiness	WT/WT01	Plain Dealer	\$700.00
<i>Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)</i>					
Purchase Order #	Purchase Order Date	Description	Dept/Loc	Vendor Name	Total
1618425	1/11/2016	FEBRUARY CAKE MIX	SH/SHFS	Sweet Peanut LLC	\$1,050.00
1618424	1/11/2016	FEBRUARY BREAD	SH/SHFS	PORTLAND FOODS	\$14,756.40
1618423	1/11/2016	FEBRUARY CHEESE SAUCE	SH/SHFS	Benjamin Foods	\$4,155.60
1618422	1/11/2016	FEBRUARY SPICES	SH/SHFS	Benjamin Foods	\$1,098.64
1618421	1/11/2016	FEBRUARY BEANS	SH/SHFS	Benjamin Foods	\$5,004.40
1618420	1/11/2016	FEBRUARY FROZEN VEGETABLES	SH/SHFS	Benjamin Foods	\$10,243.50
1618419	1/11/2016	FEBRUARY CHICKEN	SH/SHFS	Benjamin Foods	\$9,190.00
1618417	1/11/2016	FEBRUARY SAUCE & DRESSINGS	SH/SHFS	National Food Group, Inc.	\$729.60
1618418	1/11/2016	FEBRUARY SAUCE & DRESSINGS	SH/SHFS	Sweet Peanut LLC	\$1,632.00

1618416	1/11/2016	FEBRUARY BEEF PATTIES	SH/SHFS	Good Source Solutions, Inc.	\$7,350.00
1618415	1/11/2016	FEBRUARY BAGELS	SH/SHFS	JNS FOODS, LLC	\$1,314.00
1618414	1/11/2016	FEBRUARY FRESH VEGETABLES	SH/SHFS	THE SANSON COMPANY	\$15,223.45
1618413	1/11/2016	FEBRUARY TURKEY	SH/SHFS	Benjamin Foods	\$1,770.00
1618412	1/11/2016	FEBRUARY BULK CEREAL	SH/SHFS	JNS FOODS, LLC	\$2,316.00
1618411	1/11/2016	FEBRUARY TURKEY HAM	SH/SHFS	Benjamin Foods	\$7,882.50
1618410	1/11/2016	FEBRUARY GROUND BEEF	SH/SHFS	north star imports llc	\$4,380.00
1618408	1/11/2016	FEBRUARY JELLY / SYRUP	SH/SHFS	Benjamin Foods	\$721.62
1618409	1/11/2016	FEBRUARY JELLY / SYRUP	SH/SHFS	Elwood International, Inc.	\$1,051.50
1618407	1/11/2016	FEBRUARY MILK	SH/SHFS	Borden Dairy Company of Ohio dba Dairymen's Milk Company	\$16,462.40
1618406	1/11/2016	FEBRUARY CANNED FRUIT	SH/SHFS	Benjamin Foods	\$4,548.00
1618405	1/11/2016	FEBRUARY PASTA	SH/SHFS	Benjamin Foods	\$5,870.20
1618404	1/11/2016	FEBRUARY SOUP	SH/SHFS	Benjamin Foods	\$3,776.16
1618403	1/11/2016	FEBRUARY SUGAR, FLOUR	SH/SHFS	Sweet Peanut LLC	\$3,540.00

1618402	1/11/2016	FEBRUARY DAIRY	SH/SHFS	HILLCREST FOOD SERVICE	\$6,588.20
1618401	1/11/2016	FEBRUARY DONUTS	SH/SHFS	Benjamin Foods	\$2,548.00
1618400	1/11/2016	FEBRUARY WAFFLES	SH/SHFS	Benjamin Foods	\$3,725.46
1618399	1/11/2016	FEBRUARY SAUCES ETC.	SH/SHFS	Benjamin Foods	\$2,373.00
1618398	1/11/2016	FEBRUARY POTATOES/MILK/OA TS	SH/SHFS	Benjamin Foods	\$3,604.40
1618396	1/11/2016	FEBRUARY SAUSAGE	SH/SHFS	National Food Group, Inc.	\$3,180.00
1618397	1/11/2016	FEBRUARY SAUSAGE	SH/SHFS	JNS FOODS, LLC	\$3,000.00
1618395	1/11/2016	FEBRUARY FRESH FRUIT	SH/SHFS	THE SANSON COMPANY	\$13,610.00
1618394	1/11/2016	FEBRUARY CRACKERS/CHIPS	SH/SHFS	Benjamin Foods	\$2,440.25
1618393	1/11/2016	FEBRUARY FRANKS	SH/SHFS	Benjamin Foods	\$2,928.00

BC2016-50 – HOUSING REHABILITATION LOAN

Borrower	Loan Amount	Purpose	Real Property Tax Status	Source of Funds
Albright, Pauline	\$11,125.00	Repairs - Roofing and Electrical	On a payment plan for delinquent taxes, and current in the plan as of 1/5/16 per Fiscal Office	Federal CDBG Program