

Minutes

Cuyahoga County Board of Control
February 1, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, County Executive, Chairperson
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Stan Kosilesky, Public Works (Alternate for Michael Dever)
Lenora Lockett, Office of Procurement and Diversity
Councilman Dale Miller
Trevor McAleer, County Council (Alternate for Dan Brady)

II. REVIEW MINUTES – 1/25/16

Armond Budish motioned to approve the minutes from the January 25, 2016 meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items - none

B. New Items for review

BC2016-66 Department of Public Works Submitting an amendment to Contract No. CE1300102-01 with Aramark Uniform & Career Apparel, LLC for employment uniform rental services for the period 6/1/2012 - 5/31/2015 to extend the time period to 5/31/2016 and for additional funds in the amount of \$48,000.00. Funding Sources: Road & Bridge Fund \$12,960.00; Sanitary Sewer Fund \$17,760.00; Internal Service Fund \$16,800.00; County Airport Fund \$480.00

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-66 was unanimously approved.

BC2016-67 Office of Procurement and Diversity Recommending an award: Department of Public Works a) on RQ36174 to The Ohio Desk Company (1-1) in the amount of \$45,241.07 for the purchase of 1 modular steelcase low-profile raised floor with labor and installation for use in the Emergency Operations Center at the JJC. Funding Source: Capital Projects Fund

Lenora Lockett presented. Dale Miller and Dave Greenspan asked for clarification on the budgeting of the funding source. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-67 was unanimously approved.

BC2016-68 Department of Development Recommending a Property Demolition Fund award and enter into an agreement with City of Cleveland in the amount not-to-exceed \$2,000,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 2/1/2016 - 1/31/2017. Funding Source: Cuyahoga County Demolition Fund

Ken Surratt, Department of Development presented items BC2016-68, -69, -70, and -71 together. Dave Greenspan asked about the projected funds available for 2016, given the allocations proposed under items 68 through 71; the \$3 million commitment to the Land Bank; and anticipated, additional large funding requests from the City of Cleveland. Ken noted that the Land Bank has not completely spent their first round of funding. Armond stated that the Land Bank also anticipates receiving some additional amount of direct funding from the Federal budget, through the Ohio Housing Finance Agency. Dale Miller asked Ken to identify the first-time applications among the contracts proposed for approval. He also asked why Shaker Heights has two allocations included among the proposed contracts. Armond Budish motioned to approve items -68 through -71; Dale Miller seconded. Items BC2016-68, -69, -70, and -71 were unanimously approved.

BC2016-69 Department of Development Recommending a Property Demolition Fund award to Cuyahoga County Land Reutilization Corporation in the total amount not-to-exceed \$660,000.00 to administer the demolition of vacant, abandoned, nuisance or blighted structures for various municipalities in connection with the Cuyahoga County Property Demolition Program for the period 2/1/2016 - 7/31/2017: a) City of Mayfield Heights \$105,000.00; b) City of Richmond Heights \$24,000.00; c) City of Shaker Heights \$100,000.00 (*commercial structures*); d) City of University Heights \$79,000.00; e) City of Warrensville Heights \$342,000.00; f) Village of Bratenahl \$10,000.00. Funding Source: Cuyahoga County Demolition Fund

Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-69 was unanimously approved.

BC2016-70 Department of Development Recommending a Property Demolition Fund award to City of Shaker Heights in the amount not-to-exceed \$420,000.00 for demolition of *residential* vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 2/1/2016 - 7/31/2017. Funding Source: Cuyahoga County Demolition Fund

Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-70 was unanimously approved.

BC2016-71 Department of Development Recommending a Property Demolition Fund award to Village of Cuyahoga Heights in the amount not-to-exceed \$100,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 2/1/2016 - 7/31/2017. Funding Source: Cuyahoga County Demolition Fund

Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-71 was unanimously approved.

BC2016-72 Department of Information Technology Recommending an award on RQ35712 and enter into a contract with DLT Solutions, LLC, in the amount not-to-exceed \$14,734.25 for maintenance and support on Solarwinds software applications for the period 12/13/2015 - 12/31/2016. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-72 was unanimously approved.

BC2016-73 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ35468 to Bob Gillingham Ford, Inc. (14-3) in the amount of \$27,422.00 for the purchase of (1) new Ford Explorer Police Interceptor vehicle. Funding Source: Internal Service Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-73 was unanimously approved.

BC2016-74 Office of Procurement & Diversity Recommending an award: Department of Information Technology On RQ36088 to Logicalis, Inc. (1-1) in the amount of \$61,261.17 for the purchase of NetApp SAN storage to provide VMware capabilities in connection with the Cuyahoga County Data Center and State of Ohio DAS site project. Funding Source: Capital Project Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-74 was unanimously approved.

BC2016-75 Common Pleas Court/ Corrections Planning Board Recommending an award on RQ36276 and enter into a contract with National Center for State Courts in the amount not-to-exceed \$55,000.00 for technical assistance services for the period 1/1/2016 - 9/30/2016. Funding Sources: State Justice Institute Technical Assistance Award (approximately 91%); Smart Ohio Grant Funds (approximately 9%)

Marty Murphy, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-75 was unanimously approved.

BC2016-76 Department of Public Safety and Justice Services/ Office of Emergency Management Submitting an amendment to Agreement No. AG1400118-01 with Cuyahoga County Planning Commission for planning and mapping services for the Cuyahoga County Geographical Information System for the period 8/1/2014 - 7/31/2016 to extend time period to 12/31/2016 and for additional funds in the amount of \$10,000.00. Funding Source: 100% General Fund

Brandy Carney, Department of Public Safety, presented. Dave Greenspan asked how the service is used. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-76 was unanimously approved.

BC2016-77 Department of Health and Human Services Recommending an award on RQ35915 and enter into an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$125,000.00 for management of the Cuyahoga County Child Fatality Review for the period 1/1/2016 - 12/31/2016. Funding Source: Health and Human Services Levy Fund

The Department was not in attendance. David Merriman had knowledge of the item, and presented on their behalf. Dale Miller expressed support for the report and the information produced. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-77 was unanimously approved.

BC2016-78 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council Requesting approval to apply for and accept grant funds from Ohio Department of Job and Family Services in the amount of \$661,155.76 for Ohio Children's Trust Fund Regional Prevention Coordinators for the Child Abuse and Neglect Prevention Program for the period 3/14/2016 - 6/30/2021. Funding Source: Ohio Department of Job and Family Services grant fund

Kathleen Johnson, Family and Children First Council, presented. Dave Greenspan asked why the County's request was denied the first time around. Dale Miller asked when the County will receive notification on the award. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-78 was unanimously approved.

BC2016-79 Department of Health and Human Services/Division of Children and Family Services Recommending an award on RQ36194 and enter into a contract with Adoption Advocacy, Inc. in the amount not-to-exceed \$5,000.00 for adoption services for the period 1/1/2016 - 12/31/2016. Funding Source: 100% State Child Protective Allocation Funds

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-79 was unanimously approved.

C. Exemption Requests

BC2016-80 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an RFP exemption on RQ36440, which will result in an award recommendation to Northwoods Consulting Partners, Inc. in the amount of \$37,485.42 for software licensing, maintenance and support on the Office of Child Support Services' Electronic Document Management System for the period 1/1/2016 - 12/31/2016. Funding Source: Public Assistance Fund

David Merriman, Job and Family Services, presented. He indicated that there may be opportunity in the Agency to combine proposed item with another contract. As a result, the item may change slightly prior to coming back for contract approval. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-80 was unanimously approved.

BC2016-81 Department of Health and Human Services/Division of Children and Family Services Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption, which will result in an amendment to a Master Agreement with The MetroHealth System for various services: a) Agreement No. AG1300181-01 for medical home services for the Pediatric Foster Care Joint Program for the period 10/1/2013 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount of \$358,830.41. b) Agreement No. AG1300181-02 for toxicology services for the period 8/1/2011 - 7/31/2016 to extend the time period to 12/31/2016 and for additional funds in the amount of \$106,250.00. c) Agreement No. AG1300181-05 for Second Opinion - Psychotropic Medications services for the period 6/1/2014 - 5/31/2016 to extend the time period to 12/31/2016; no additional funds required. Funding Source: 100% State Child Protective Allocation Fund

Daphne Kelker, Division of Children and Family Services, presented. Trevor McAleer referred to question #4, noting that the response states that \$155,000 was budgeted for toxicology (b), but item requests an increase of only \$106,250 for this service category. Daphne responded that the lower amount, as requested, is the correct amount. Dale Miller asked if the increase is due to an increase in rates, or to expanded scope of services. Daphne responded that the increase is a result of both. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-81 was unanimously approved.

BC2016-82 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an RFP exemption on RQ35962, which will result in an award recommendation to Murphy and Company Graphic Communications in the amount of \$17,000.00 for marketing campaign services for the period 2/1/2016 - 6/30/2016. Funding Source: Health and Human Services Levy Fund

Mary Beth Vaughn presented. Dave Greenspan asked if the Department is confident that they are getting a fair rate, given no competitive process was used to procure the service. He further commented that there are numerous vendors in the service category, providing the County with opportunity to compare and obtain the best price. Trevor McAleer agreed with Councilman Greenspan's comments. Councilman Miller agreed in principle with Councilman Greenspan, but expressed doubt that the County would save a significant amount of money in this case through a competitive process. Given those factors, he expressed potential support for the item if it's of a time-sensitive nature. Trevor McAleer indicated support due to the short-timeframe of the contract, and extensive length of time it would take to undertake an RFP. Armond Budish motioned to approve the item; Trevor McAleer seconded. The item was approved, with Armond Budish, Trevor McAleer, Dale Miller, Stan Kosilesky, Dennis Kennedy, and Lenora Lockett voting in the affirmative, and Dave Greenspan voting against.

D. Consent Agenda

Dave Greenspan asked for clarification on the purchase status of item #AU-16-36506 on the purchase order report. Trevor McAleer asked for additional explanation on item #85. Armond Budish motioned to approve Items BC2016-83 through -90; Dale Miller seconded. The items were unanimously approved.

BC2016-83 Department of Public Works a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1400140 with The C.A. Agresta Construction Co. for repair and resurfacing of Harvard Avenue from the Newburgh Heights West Corporation Line to East 54th Street in the Village of Newburgh Heights for a decrease in the amount of (\$8,708.77); b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 100% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund

Item BC2016-83 was unanimously approved.

BC2016-84 Department of Public Works Recommending an administrative settlement offer for acquisition of property rights in connection with the construction of underground sanitary sewers from Broadrock Court to Old Rockside Road in the Cities of Parma and Seven Hills for the Broadrock Court Drill Drop Project: Parcel No(s): 445-17-020 SE Owner(s): N. Vizer approved Appraisal (Fair Market Value Estimated): \$1,300.00. Funding Source: City of Parma Sanitary Sewer Funds

Item BC2016-84 was unanimously approved.

BC2016-85 Department of Information Technology Submitting amendments to change the funding source associated with various approved contracts from the General Fund - WAN and Telecommunications to Internal Service Fund - Information Services Center; no additional funds required: 1) AT&T Mobility National Accounts LLC a) Contract No. CE1300543 for iPad Wireless Services in connection with wide area network and telecommunication services for the period 11/1/2013 - 12/31/2018. b) Contract No. CE1500160 for Cellular Phone and Services in connection with wide area network and telecommunication services for the period 11/1/2013 - 12/31/2018.2) AT&T Corp. c) Contract No. CE1400137 for Centrex and messaging services in connection with wide area network and telecommunication services 6/1/2014 - 12/31/2018. d) Contract No. CE1500162 for Centrex and messaging services in connection with wide area network and telecommunication services for the period 6/1/2014 - 12/31/2018. e) Contract No. CE1400068 for wide area network and telecom voice PRI services in connection with wide area network and telecommunication services for the period 4/1/2014 - 12/31/2018. f) Contract No. CE1400139 for long distance services in connection with wide area network and telecommunication services for the period 6/1/2014 - 12/31/2018. g) Contract No. CE1400136 for measured business lines in connection with wide area network and telecommunication services for the period 6/1/2014 - 12/31/2018. Funding Source: Internal Service Fund - Information Services Center

Item BC2016-85 was unanimously approved.

BC2016-86 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item BC2016-86 was unanimously approved.

BC2016-87 Common Pleas Court/Corrections Planning Board Submitting an amendment to Contract No. CE1400316 with Oriana House Inc. for Cognitive Skills Development Programming services for the period 7/1/2014 - 6/30/2017 for a decrease in the amount of (\$2,250.00). Funding Source: 100% Ohio Department of Rehabilitation and Corrections Act Grant Funds

Item BC2016-87 was unanimously approved.

BC2016-88 Department of Health and Human Services/Division of Senior and Adult Services Submitting a grant agreement with Western Reserve Area Agency on Aging in the amount of \$210,072.00 for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Older Americans Act Title III E Grant Funds

Item BC2016-88 was unanimously approved.

BC2016-89 Office of Procurement & Diversity Presenting voucher payments for the week of 2/1/2016

Item BC2016-89 was unanimously approved.

Item BC2016-90 was unanimously approved.

V. Other Business

BC2016-91 Daphne Kelker presented a time-sensitive;mission-critical item for residential placement of a youth in custody; vendor – Pomegranate; amount of contract \$24,999. Armond Budish asked if the youth has developmental disabilities. Dave Greenspan asked for the period of the most recent contract for the child, and whether there are funds being returned from that vendor to the County. Trevor McAleer and Dave Greenspan asked questions related to the child’s status. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency’s time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

- Rules of Procedure

Lindy Burt summarized changes made since the last discussion and referred the Board to the consent agenda section. She recommended that those contract items that have traditionally been placed on the consent agenda, but per code are under the Executive’s authority should have their own section under miscellaneous business for informational purposes only. Discussion then ensued on Section IX(C.) regarding recording of meetings. Dale Miller stated his preference for the language included in Council’s Rules, in that it only *requests*, as opposed to *requires* provision of notification to record. Nora Hurley spoke briefly on Ohio open meetings laws, and shared provisions of the Ohio House rules on the matter. The Rules were referred for further discussion at the next Board meeting.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn the meeting; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:10 p.m.