

Minutes

Cuyahoga County Board of Control
February 16, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:03 a.m.

II. REVIEW MINUTES – 2/8/16

Attending:

Armond Budish, County Executive
Kathy Goepfert, Fiscal Office (Alternate for Dennis Kennedy)
Councilman Dave Greenspan
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller

II. REVIEW MINUTES

Armond Budish motioned to approve the minutes from the February 8, 2016 Board of Control meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items

BC2016-98 Department of Human Resources a) Submitting an RFP exemption, which will result in an award recommendation to ~~Mutual Health Services, a Division of~~ Medical Mutual Services, LLC in the amount not-to-exceed \$350,000.00 for administration of a Health Reimbursement Arrangement for eligible County employees and their eligible dependents for the time period 1/1/2016 through 12/31/2016; and b) Recommending an award to ~~Mutual Health Services, a Division of~~ Medical Mutual Services, LLC in the amount not-to-exceed \$350,000.00 for administration of a Health Reimbursement Arrangement for eligible County employees and their eligible dependents for the time period 1/1/2016 through 12/31/2016. Funding Source: General Fund

Ed Morales, Department of Human Resources, presented. Dale Miller asked for explanation of the difference between a the proposed service and a Health Services Agreement. Dave Greenspace asked for the timeframe on the process to procure the next contract. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-98 was unanimously approved.

B. New Items for review

BC2016-110 Department of Public Works Recommending an award on RQ35782 and enter into a contract with All America Moving & Storage (14-5) in the amount not-to-exceed \$331,313.00 for moving services in connection with the new Cuyahoga County Storage Building located at 1858-1890 E. 40th Street, Cleveland for the period 2/16/2016 - 2/16/2017. Funding Source: General Fund

Stan Kosilesky presented. Dave Greenspan asked for the status of the Halle Warehouse renovations, when that contract was executed and why it's taking so long to complete the project. Trevor McAleer asked the Department to identify the SBE vendors on the project, and when the move would occur. He also asked about the tabulation of bid results. Dale Miller asked for the cost difference between the awarded and lowest bidder. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-110 was unanimously approved.

BC2016-111 Department of Public Works Recommending an award on RQ36217 and enter into a contract with the Cleveland Animal Protective League in the amount not-to-exceed \$24,500.00 for off-site veterinary services for the Cuyahoga County Animal Shelter for the period 3/1/2016 - 2/28/2017. Funding Source: Animal Shelters Special Revenue Fund

Stan Kosilesky presented. Dale Miller asked how this rate compares to that under the current contract, and why some animals are treated under contracted services, while others are treated under arrangements approved as a time-sensitive/mission critical item. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-111 was unanimously approved.

BC2016-112 Department of Public Works Submitting an amendment (Subsidiary No. 1) to Contract No. CE1500271 with R.W. Clark Co. for the Cuyahoga County Courthouse Americans with Disabilities Act Improvements Project, Base Bid "A" (Interior) for additional funds in the amount not-to-exceed \$6,200.00. Funding Source: 2009 General Obligation Limited Tax Bonds

Stan Kosilesky presented. Dale Miller asked how the County is able to financially support the project through such an old funding source. Dave Greenspan asked when the project was started. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-112 was unanimously approved.

BC2016-113 Department of Health and Human Services/Cuyahoga Job and Family Services
Submitting an amendment to Contract No. CE1400045-01 with Catholic Charities Corporation for the period 3/1/2014 - 2/29/2016 which provides sanction compliance programming and support services for Ohio Works First families losing cash assistance, to extend the time period to 6/30/2016 and for additional funds in the amount of \$161,500.00. Funding Source: 100% Federal Temporary Assistance to Needy Families Fund

Item BC2016-113 was held at the request of the Department.

BC2016-114 Department of Health and Human Services/Cuyahoga Job and Family Services
Recommending an award on RQ36440 and enter into a contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$37,485.42 for software licensing, maintenance and support on the Office of Child Support Services' Electronic Document Management System for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Public Assistance Fund

Item BC2016-114 was held at the request of the Department.

BC2016-115 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an amendment to Contract No. CE1400252-01 with Terminix International, Inc. for bed bug extermination services for the period 8/1/2014 - 7/31/2016 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$100,000.00. Funding Source: Health & Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. Dale Miller asked if there is a waiting list for the service, for explanation on the manner in which the services is applied, and whether a single application typically resolves the situation. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-115 was unanimously approved. Dale Miller acknowledged Councilwoman Conwell's leadership in bringing the project to fruition.

C. Exemption Requests

BC2016-116 Department of Public Safety and Justice Services Submitting an RFP exemption, which will result in awards to various providers in the total amount of \$110,000.00 for the FY2015 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 10/1/2015 - 12/31/2016: a) Bellefaire Jewish Children's Bureau in the amount of \$22,000.00. b) Mental Health Services for Homeless Persons, Inc. dba Front-Line Service in the amount of \$22,000.00. c) Lawn Life in the amount of \$22,000.00. e) Golden Ciphers in the amount of \$22,000.00. f) Cuyahoga County Court of Common Pleas/Juvenile Court Division in the amount of \$22,000.00. Funding Source: Office of Juvenile Justice Delinquency Prevention through the Ohio Department of Youth Services

Brandy Carney, Department of Public Safety, presented. Dave Greenspan asked if any of the proposed vendors are new to the County, and whether they are located within Cuyahoga County. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-116 was unanimously approved.

BC2016-117 Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood Submitting an RFP exemption on RQ36438, which will result in an award recommendation to Starting Point in the amount of \$3,967,986.00 for administration of the Special Needs Child Care Program for the period 1/1/2016 - 12/31/2017. Funding Source: 100% Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. Dave Greenspan asked if the County is required to contract with Starting Point, given the agency's designation from the State of Ohio as the Regional Resource and Referral Agency for childcare in the northeast ohio region. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-117 was unanimously approved.

BC2016-118 Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood Submitting an RFP exemption on RQ36436, which will result in an award recommendation to Starting Point in the amount of \$2,867,102.00 for administration of the Family Child Care Home Professional Development System Program for the period 1/1/2016 - 12/31/2017. Funding Source: 100% Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-118 was unanimously approved.

BC2016-119 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an RFP exemption, which will result in an amendment to Master Contract No. CE1400162 with various providers for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2014 - 12/31/2015 for additional funds in the total amount of \$16,972.00: a) A-1 Home Health Care, Inc. in the amount not-to-exceed \$4,664.00. b) Home Care Relief, Inc. in the amount not-to-exceed \$4,707.00. c) Rx Home Healthcare, Inc. in the amount not-to-exceed \$1,365.00. d) U First Homecare Services, Inc. in the amount not-to-exceed \$5,146.00. e) Xcel Healthcare Providers, Inc. in the amount not-to-exceed \$1,090.00. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. Dave Greenspan asked what caused the cost overrun. Dale Miller asked for the source of the unencumbered funds that would be used to cover the proposed increase in funding. Trevor McAleer asked if the additional service units are attributed to new clients served or increased services to existing clients. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-119 was unanimously approved.

BC2016-120 Department of Health and Human Services/Division of Senior and Adult Services
Submitting an RFP exemption, which will result in an amendment to Master Contract No. CE1400161 various providers for Home Delivered Meals services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2014 - 12/31/2015 for additional funds in the total amount of \$10,838.00: a) Casleo Corporation dba Global Meals in the amount not-to-exceed \$2,327.00. b) Mobile Meals, Inc. in the amount not-to-exceed \$8,511.00. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. Dave Greenspan inquired about the source of funds that would cover the funding increase. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2016-120 was unanimously approved.

D. Consent Agenda

Trevor McAleer asked if BC2016-122 requires an RFP exemption from the Board. Councilman Greenspan also referred to item #122 and asked about the scope of services being provided by Global Cleveland as a condition of the funding. Armond Budish motioned to approved Consent Agenda items BC2015-121 through 127; Trevor McAleer seconded the motion. The Consent Agenda Items were unanimously approved.

BC2016-121 Department of Public Works a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1500081-01 with The C.A. Agresta Construction Co. for resurfacing of Biddulph Road from the Cleveland West Corporation Line to Pearl Road in the City of Cleveland for a decrease in the amount of (\$240,020.19). b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 100% County using funds from the \$7.50 Vehicle License Tax

Item BC2016-121 was unanimously approved.

BC2016-122 Department of Development Recommending a payment in the amount of \$25,000.00 to Global Cleveland for operational support for the period 1/1/2016 - 12/31/2016. Funding Source: 100% General Fund

Item BC2016-122 was unanimously approved.

BC2016-123 Department of Information Technology Submitting an amendment to change the funding source from Capital Project Data Center Fund to Capital Project Data Center Move to Columbus Fund in association with Contract No. CE1500270 with Service Express, Inc. for moving services in connection with the Cuyahoga County Data Center and State of Ohio DAS site project; no additional funds required. Funding Source: Capital Project Data Center Move to Columbus Fund

Item BC2016-123 was unanimously approved.

BC2016-124 Department of Public Safety and Justice Services Submitting a grant award in the amount of \$10,000.00 from Ohio Department of Youth Services for the FY2016 Title II Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Community Planning Grant Program for the period 10/1/2015 - 12/31/2016. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention

Item BC2016-124 was unanimously approved.

BC2016-125 Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood Submitting an amendment to change the funding source from Program Administration fund to William J. & Dorothy K. O' Neill Foundation - Positively Moms Initiative Fund in association with Contract No. CE1500282 with Pascal Learning Inc. dba Ready Rosie for early childhood development, parent engagement and school readiness preparation video services; no additional funds required. Funding Source: William J. & Dorothy K. O'Neill Foundation - Positively Moms Initiative Fund

Item BC2016-125 was unanimously approved.

BC2016-126 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an amendment to a grant agreement with City of Cleveland for fiscal agent services in connection with the implementation of the Emergency Solutions Grant Program for the period 1/1/2015 - 12/31/2015 to change the terms and reduce the time period to 10/31/2015; no additional funds required. Funding Source: U.S. Department of Housing and Urban Development - FY 2014 Emergency Solutions Grant

Item BC2016-126 was unanimously approved.

BC2016-127 Office of Procurement & Diversity Presenting voucher payments for the week of 2/16/2016

Item BC2016-127 was unanimously approved.

V. Other Business

BC2016-128 Don Jerele, Department of Public Works, presented two time-sensitive/mission-critical items - RQ#36489; emergency veterinary services for an animal at the shelter; vendor - Cleveland Westside Veterinary Emergency Group; \$2,656.67; and

BC2016-129 - RQ#36518, emergency repair to residential sewer, vendor Mayer Plumbing, \$3,045.00.

Armond Budish motioned to amend the agenda to consider both items; Dale Miller seconded the motion. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve both items; Stan Kosilesky seconded the motion. The items were unanimously approved. Armond Budish motioned to restore the agency's time-sensitive/mission-critical budget to \$25,000; Dale Miller seconded the motion. The motion was unanimously approved.

VI. Public comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded the motion. The motion to adjourn was unanimously approved at 11:52 a.m.