

## Minutes

Cuyahoga County Board of Control  
February 29, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I. CALL TO ORDER

The meeting was called to order at 11:03 a.m.

#### Attending:

Armond Budish, County Executive  
Councilman Dave Greenspan  
Dennis Kennedy, Fiscal Officer  
Stan Kosilesky, Public Works (alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement & Diversity  
Trevor McAleer, County Council (alternate for Dan Brady)  
Councilman Dale Miller

### II. REVIEW MINUTES – 2/22/16

Armond Budish motioned to approve the minutes from the February 29, 2016 Board of Control meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### III. PUBLIC COMMENT

There was no public comment.

### IV. CONTRACTS AND AWARDS

#### A. Tabled Items

BC2016-114 Department of Health and Human Services/Cuyahoga Job and Family Services  
Recommending an award on RQ36440 and enter into a contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$37,485.42 for software licensing, maintenance and support on the Office of Child Support Services' Electronic Document Management System for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Public Assistance Fund

David Merriman, Administrator of Jobs and Family Services presented. Dale Miller asked if the need for the service would stop once the new systems are in place. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-114 was unanimously approved.

#### B. New Items for review

BC2016-147 Department of Development Recommending awards to various municipalities in the total amount of \$159,052.00 for exterior improvements for various Storefront Renovation Rebate Program projects in connection with the FY2016 Storefront Renovation Grant Program for the period 4/1/2016 - 12/31/2016. a) City of Berea in the amount not-to-exceed \$9,052.00 for the Destination Berea: Creating Downtown Spaces Project located at 1 Berea Commons, 10 Seminary Street and 130

Front Street. b) City of Fairview in the amount not-to-exceed \$50,000.00 for the 2016 Commercial Property Reinvestment Program located at 21405, 21531 and 21545-47 Lorain Road. c) City of Shaker Heights in the amount not-to-exceed \$50,000.00 for the Lee Road Storefront Renovation Program located at 3581, 3601, 3605, 3649, 3625 and 3677 Lee Road. d) City of South Euclid in the amount not-to-exceed \$50,000.00 for the Cedar-Green Storefront Renovation Project located at 14421 - 14439 Cedar Road. Funding Source: 100% Federal Community Development Block Grant Fund

Sara Parks Jackson, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-147 was unanimously approved.

BC2016-148 Office of Procurement and Diversity Recommending an award: Department of Public Works On RQ36064 to Graybar Electric Company, Inc. (17-1) in the amount not-to-exceed \$32,946.71 for the purchase of one (1) Automatic Static Transfer Switch. Funding Source: 100% Internal Service Fund - Space Maintenance

Lenora Lockett presented. Dale Miller asked if the department had a solid estimate of cost, given only 1 bid was submitted. Dave Greenspan asked for clarification on the budgeting for the purchase. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-148 was unanimously approved.

BC2016-149 Office of Procurement and Diversity Recommending an award: Department of Public Safety and Justice Services On RQ35973 to N-Vision Optics, LLC (12-4) in the amount of \$72,228.00 for the purchase of twenty-six (26) Night Vision Monocular (N-Vision Optics GT-14) including head/helmet mount, case and miscellaneous accessories. Funding Source: 100% FY2014 Urban Area Security Initiative Grant Fund

Lenora Lockett presented. Dale Miller asked for clarification on the use of the equipment. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-149 was unanimously approved.

BC2016-150 Common Pleas Court Corrections Planning Board Recommending an award on RQ35710 and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$195,000.00 for evaluator services for implementation of the Cuyahoga County Veterans Treatment Court Project for the period 9/30/2015 - 9/29/2018. Funding Source: 100% Substance Abuse and Mental Health Services Administration Grant Fund

Mellany Seay, Corrections Planning Board, presented. Dale Miller asked the total cost of the Veterans' Treatment Court Project, in order to know the cost of evaluation in proportion to the entire program cost. Trevor McAleer asked if the balance of the grant will fund operation of the Court. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-150 was unanimously approved.

BC2016-151 Medical Examiner Recommending an award on RQ35984 and enter into a contract with Advantra Group, Inc. in the amount not-to-exceed \$239,175.00 for biomedical waste removal services for various County Departments for the period 1/1/2016 - 12/31/2018. Funding Sources: 69% Medical Examiner's General Fund; 16% Common Pleas/Adult Probation General Fund; 4% Juvenile Court General; 10.5% Sheriff's Office General Fund; 0.5% Public Works/Animal Shelter Fund

Hugh Shannon, Medical Examiner's Office, presented. Dave Greenspan asked staff to explore the potential of using the Court's allocation of Title IV(E) funding as a primary source of funding, with HHS

Levy funds being secondary, for eligible projects. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-151 was unanimously approved.

BC2016-152 Department of Health and Human Services/Office of Re-entry Submitting an amendment to Contract No. CE1300249 with YMCA of Greater Cleveland for transitional housing and case management services for Male Ex-Offenders for the Open Door Housing Program for the period 3/1/2013 - 2/29/2016 to extend the time period to 12/31/2016, to change the scope of services, effective 1/11/2016 and for additional funds in the amount not-to-exceed \$250,000.00. Funding Source: 100% Health and Human Services Levy Fund

Mary Kelley, Office of Re-entry, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-152 was unanimously approved.

BC2016-153 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Contract No. CE1500264 with Starting Point for administration and implementation of various supportive services of the Universal Pre-Kindergarten Program for the Invest in Children Program for the period 8/1/2015 - 7/31/2018 for additional funds in the amount of \$41,857.00. Funding Source: 100% Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-153 was unanimously approved.

BC2016-154 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting amendments to contracts with various providers for Universal Pre-Kindergarten services for the period 8/1/2015 - 7/31/2018: a) Contract No. CE1500217 with The Cleveland Music School Settlement for additional funds in the amount of \$25,000.00. b) Contract No. CE1500206 with Sandy's Darlin' Munchkins Family Child Care Home and Universal Pre-Kindergarten for additional funds in the amount of \$6,285.00. Funding Source: 100% Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. Dave Greenspan asked if the proposed funds are part of the \$10 million UPK allocation, and whether these providers would qualify for the new program. Trevor McAleer asked for the number of slots to be funded under the proposed contracts, and whether the amount for each family is capped. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-154 was unanimously approved.

BC2016-155 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Requesting approval to submit a Memorandum of Understanding to The Early Childhood Resource Center to accept funds in the amount of \$39,044.00 for the Supporting Partnerships to Assure Ready Kids Program for the period 1/1/2016 - 6/30/2016. Funding Source: State of Ohio Funds through The Early Childhood Resource Center

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-155 was unanimously approved.

BC2016-156 Department of Health and Human Services/Division of Senior and Adult Services Recommending an award on RQ36042 and enter into an agreement with City of Strongsville in

the amount not-to-exceed \$100,000.00 for Adult Development, Congregate Meals and Transportation services for the Cuyahoga County Community Social Services Program for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. Dave Greenspan asked if the proposed funding is the part of the amount for East Cleveland and Strongsville that was identified during the Budget process. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-156 was unanimously approved.

BC2016-157 Department of Health and Human Services/Division of Senior and Adult Services  
Recommending an award on RQ35030 and enter into a contract with Upp Technology, Inc. in the amount not-to-exceed \$75,000.00 for medical billing/coding consultant services for the period 2/15/2016 - 2/14/2017. Funding Source: 100% Health and Human Services Levy Fund

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-157 was unanimously approved.

### C. Exemption Requests

BC2016-158 Department of Information Technology Submitting an RFP exemption on RQ36675, which will result in an award recommendation to Advanced Server Management Group in the amount of \$48,078.37 for Data Center Project planning and management, and cabling for relocation of the BlueBridge Network. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-158 was unanimously approved.

BC2016-159 Department of Health and Human Services Submitting an RFP exemption on RQ36666, which will result in an award recommendation to The Cleveland Hearing and Speech Center in the amount not-to-exceed \$208,000.00 for support of the Audiology Patient Assistance Program for the period 4/1/2016 - 12/31/2017. Funding Source: 100% Health and Human Services Levy Fund

Sabrina Roberts, Department of Health and Human Services, presented. Dale Miller expressed his support for the project, and the fact that it also includes an economic development component as it provides gainful employment for residents. Trevor McAleer asked if services were being provided during the first quarter of the year. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-159 was unanimously approved.

BC2016-160 Department of Health and Human Services/Division of Children and Family Services  
Recommending an alternate procurement process on RQ34146 for Cuyahoga Tapestry System of Care services to reduce the value of the Request for Proposals from \$9,750,000.00 to \$5,700,000.00, to change the minimum score for proposal evaluations from 86.25 to 75 and to accept the following vendors whose evaluation scores were less than the minimum required, as service providers for the period 3/1/2016 - 12/31/2018: a) Bellefaire Jewish Children's Bureau; b) OhioGuidestone; c) Presley Ridge. Funding Source: 29% Title IV-E Administration and Training; 71% Health and Human Services Levy Funds

Daphne Kelker, Division of Children and Family Services, presented. Dale Miller asked for explanation on the need to reduce the minimum score. Dennis Kennedy noted that under the proposed minimum, the recommended vendors still would not meet the scoring criteria. Item BC2016-160 was held for further departmental review.

BC2016-161 Department of Health and Human Services/Division of Children and Family Services  
Submitting an RFP exemption on RQ36347, which will result in an award recommendation to Environments 4 Business, LLC in the amount of \$62,445.49 for the purchase of (35) big and tall and (215) standard staff chairs. Funding Source: 71 % by the Health and Human Services Levy and 29% IV-E Administration

Daphne Kelker, Division of Children and Family Services, presented. Trevor McAleer asked how the second phase of the purchase would be funded. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-161 was unanimously approved.

BC2016-162 Department of Health and Human Services/Division of Children and Family Services  
Submitting an RFP exemption, which will result in an amendment to Contract No. CE1500106 with Domestic Violence & Child Advocacy Center for the Enhanced Family Supervised Visit Program for the period 5/11/2015 - 12/31/2015, to extend the time period to 6/30/2016 and for additional funds in the amount of \$8,228.40. Funding Source: 100% Efficiency and Innovation State Grant Fund

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-162 was unanimously approved.

#### D. Consent Agenda

There were no questions on the consent agenda. Armond Budish motioned to approve the items; Dale Miller seconded. Items BC2016-163 through -171 were unanimously approved.

BC2016-163 Department of Public Works Recommending a payment in the amount of \$100,000.00 to Gateway Economic Development Corporation of Greater Cleveland for feasibility studies, consultant and professional fees in connection with future capital repairs for the Gateway Complex. Funding Source: General Fund with reimbursement from the Gateway Sin tax revenues

*Item BC2016-163 was unanimously approved.*

BC2016-164 Department of Development Recommending a payment to Greater Cleveland Film Commission in the amount of \$210,000.00 for operational support for the period 1/1/2016 - 12/31/2016. Funding Source: 100% General Fund

*Item BC2016-164 was unanimously approved.*

BC2016-165 Department of Development Recommending a payment to Greater Cleveland Sports Commission in the amount of \$200,000.00 for operational support for the period 1/1/2016 - 12/31/2016. Funding Source: 100% General Fund

*Item BC2016-165 was unanimously approved.*

BC2016-166 Department of Development Recommending a payment in the amount of \$120,000.00 to Downtown Cleveland Alliance for operational support for the period 1/1/2015 - 12/31/2016. Funding Source: 100% General Fund

*Item BC2016-166 was unanimously approved.*

BC2016-167 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

*Item BC2016-167 was unanimously approved.*

BC2016-168 Department of Health and Human Services/Division of Senior and Adult Services Recommending an award on RQ36185 and enter into a contract with the The Centers for Families and Children in the amount of \$625.00 for rental of space and related services for the Elder Justice Community Forum being held on 6/22/2016 in connection with Elder Abuse Awareness Month. Funding Source: 100% Health and Human Services Levy Fund

*Item BC2016-168 was unanimously approved.*

BC2016-169 County Council Recommending a payment in the amount of \$50,000.00 to Milestones Organization for support of the Parent Coaching Capacity Building Initiative for the period 1/1/2016 - 12/31/2016. Funding Source: 100% Health and Human Services Levy Fund

*Item BC2016-169 was unanimously approved.*

BC2016-170 County Council Recommending a payment in the amount of \$29,300.00 to support the Community Engagement Program for the period 1/1/2016 – 12/31/2016. Funding Source: 100% General Fund

*Item BC2016-170 was unanimously approved.*

BC2016-171 Office of Procurement & Diversity Presenting voucher payments for the week of 2/29/2016

*Item BC2016-171 was unanimously approved.*

#### V. Other Business

##### BC2016-172

Mike Chambers of Public Works presented a time-sensitive/mission-critical item: repair of switches at the pump station; RQ#36778; \$3,617.08; vendor – Rexel. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded the motion. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved. Armond Budish motioned to restore the agency's time-

sensitive/mission-critical budget to \$25,000; Stan Kosilesky seconded the motion. The motion was unanimously approved.

- Rules of Procedure – 2<sup>nd</sup> reading (*attached*)

There were no further comments, questions or proposed amendments to the Board of Control Rules of Procedure. Dale Miller noted that Councilman Greenspan, who was no longer in attendance, supported the Rules, as currently drafted. Dale Miller motioned to adopt the rules, as amended; Trevor McAleer seconded. The Rules were unanimously approved.

#### VI. Public comment

There was no further public comment.

#### VII. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:42 a.m.