

## **Minutes**

Cuyahoga County Board of Control  
March 21, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I. CALL TO ORDER**

The meeting was called to order at 11:03 a.m.

Attending:

Chris Glassburn, Executive Office (alternate for Armond Budish)  
Councilman Dave Greenspan  
Dennis Kennedy, Fiscal Officer  
Stan Kosilesky, Public Works (alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity  
Councilman Dale Miller  
Joe Nanni, County Council (alternate for Dan Brady)

### **II. REVIEW MINUTES – 3/14/16**

Chris Glassburn motioned to approve the minutes from the March 14, 2016 Board of Control meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III. PUBLIC COMMENT**

There was no public comment.

### **IV. CONTRACTS AND AWARDS**

#### **A. Tabled Items**

BC2016-184 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Lenora Lockett presented. Dave Greenspan asked the average amount of revenue generated by internet sales of the County's surplus property, and whether the method used is a reverse auction. Lenora said she would provide information on average amount of sales. Chris Glassburn motioned to approve; Stan Kosilesky seconded. Item BC2016-184 was unanimously approved.

#### **B. New Items for review**

BC2016-211 Department of Public Works Recommending an award on RQ34558 and enter into a contract with AECOM Services of Ohio, Inc. in the amount not-to-exceed \$200,000.00 for general architectural engineering services for the period 3/21/2016 - 3/20/2019. Funding Source: 100% General Fund

Stan Kosilesky presented. Joe Nanni asked about the type of projects supported by the service, and whether the Department has architects on staff. Chris Glassburn motioned to approve; Stan Kosilesky seconded. Item BC2016-211 was unanimously approved.

BC2016-212 Department of Development Recommending a Property Demolition Fund award to the City of Parma in the amount not-to-exceed \$98,400.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 3/14/2016 - 7/31/2017. Funding Source: Demolition Fund

Paul Herdeg, Department of Development, presented. Dale Miller asked for further explanation on the unit cost. Dave Greenspan asked whether the funding would support demo of commercial or residential structures, the number of houses to be demolished and whether there is a per unit cap. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-212 was unanimously approved.

BC2016-213 Department of Information Technology Recommending an award on RQ34864 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$30,456.50 for Countywide support and maintenance on Novell software products for the period 7/1/2015 - 6/30/2016. Funding Source: 100% General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-213 was unanimously approved.

BC2016-214 Department of Information Technology Recommending an award on RQ33914 and enter into a contract with Iron Mountain Information Management, LLC in the amount not-to-exceed \$12,000.00 for off-site data protection and recovery solutions services for the period 8/1/2015 - 7/31/2016. Funding Source: 100% General Fund

Pat Wright, Department of Information Technology, presented. He corrected the dollar amount to \$12,009.96. Dale Miller asked whether another contract would be needed when this one expires. Chris Glassburn asked if the capital budget could support the proposed item. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-214 was unanimously approved.

BC2016-215 Department of Human Resources Submitting an amendment to Contract No. CE1300032-01 with Ceridian Corporation aka Ceridian Benefits Services, Inc. for group care benefits for County employees and their dependents for Consolidated Omnibus Budget Reconciliation Act (COBRA) Administrative Services, to assign the interest to Wameworks, Inc. for the period 1/1/2013 - 3/31/2016, to extend the time period to 3/31/2019, and for additional funds in the amount not-to-exceed \$180,000.00. Funding Source: 100% Self Insurance Fund

Joni Harbaugh, Department of Human Resources, presented. Joe Nanni asked for clarification on the proposed amendment. Chris Glassburn motioned to approve; Stan Kosilesky seconded. Item BC2016-215 was unanimously approved.

BC2016-216 Department of Human Resources Submitting an amendment to Contract No. CE1300299 for Demopoulos & Associates, LLC for workers compensation investigative services and specialized Cuyahoga County Inspector General investigative services for the period 4/1/2013 - 3/31/2016, to extend the time period to 3/31/2017, change the scope of services, and for additional

funds in the amount not-to-exceed \$15,000.00. Funding Source: Workers' Compensation Internal Service Fund

Lori Acosta, Department of Human Resources, presented. There were no questions, Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-216 was unanimously approved.

BC2016-217 Office of Procurement & Diversity Recommending an award: Division of Children and Family Services On RQ36347 to Environments 4 Business, LLC (2-2) in the amount of \$62,445.49 for the purchase of (35) big and tall and (215) standard Staff chairs. Funding Sources: 71% Health and Human Services Levy; 29% IV-E Administration.

Lenora Lockett presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-217 was unanimously approved.

BC2016-218 Office of Procurement & Diversity Recommending an award: Department of Public Works On RQ36342 to National Flag & Display Company dba Metro Flag Co. (14-3) in the amount of \$48,297.60 for the purchase of 780-Gross U.S. Flags. Funding Source: 100% General Fund

Lenora Lockett presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-218 was unanimously approved.

BC2016-219 Court of Common Pleas/Juvenile Court Division Recommending an award on RQ34770 and enter into a contract with B.I. Incorporated in the amount not-to-exceed \$495,000.00 for electronic monitoring services for the period 4/1/2016 - 3/31/2018. Funding Source: 100% General Fund

Karen Lippman, Juvenile Court, presented. Dale Miller asked for explanation on the vendor selection process, and whether the County would be liable for damaged equipment under the contract. Dennis Kennedy asked why BI scored higher in the evaluation on pricing, when their price quote was actually higher than the other vendor. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-219 was unanimously approved.

BC2016-220 Court of Common Pleas/Juvenile Court Division Submitting amendments to Master Contract No. CE1500320 with various providers for diagnostic clinic - psychologist services for the period 1/1/2016 - 12/31/2017:

*Change in scope of services effective 3/14/16 (no additional funds required):*

- a) Randall S. Baenen
- b) Thomas M. Evans
- c) Amy Justice, Ph.D., Inc.
- d) John Joseph Konieczny
- e) Kathryn M. Kozlowski
- f) Robert R. Kurtz
- g) Steven M. Neuhaus, Ph.D
- h) Terry B. Pinsoneault
- i) Douglas E. Waltman, Ph.D.

*Decrease:*

- j) Bethany A. Young-Lundquist for a decrease in the amount of (3,000.00).

*Recommending awards on RQ35499 to various providers for various services:*

- k) Edward A. Becker, in the amount of \$16,000.00 for social worker/counselor services.

- l) LaKisha L. Sharp in the amount of \$5,167.00 for psychometrist services.
- m) Samantha A. Scott - Zottola in the amount of \$21,833.00 for psychometrist services.

Funding Source: 100% Title IV-E Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-220 was unanimously approved.

BC2016-221 Department of Health and Human Services/Division of Children and Family Services  
Submitting an amendment to Contract No. CE1500062 with Adopt America Network for adoption services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$5,000.00. Funding Source: 100% State Child Protective Allocation Fund

DCFS was no in attendance, and Chris Glassburn discussed items 221 and 222 on their behalf. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-221 was unanimously approved.

BC2016-222 Department of Health and Human Services/Division of Children and Family Services  
Recommending an award on RQ36225 and enter into a contract with A Adoption Advocates of Georgia, Inc. in the amount not-to-exceed \$5,000.00 for adoption services for the period 3/1/2016 - 12/31/2016. Funding Source: 100% State Child Protective Allocation Fund

DCFS was no in attendance, and Chris Glassburn discussed items 221 and 222 on their behalf. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-222 was unanimously approved.

BC2016-223 County Law Library Recommending an award on RQ36594 and enter into a sole source contract with West, a Thomson Reuters business in the amount not-to-exceed \$285,323.43 for electronic legal research and reference database services for library patrons for the period 4/1/2016 - 3/31/2019. Funding Source: 100% Special Revenue Fund of the Cuyahoga County Law Library Resources Board

Kathy Dugan, County Law Library, presented items 223, 224, and 225 together. Dale Miller asked the sources of revenues on the Special Revenue Fund. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-223 was unanimously approved.

BC2016-224 County Law Library Recommending an award on RQ36596 and enter into a sole source contract with West, a Thomson Reuters business in the amount not-to-exceed \$223,337.04 for legal reference and research books for library patrons for the period 4/1/2016 - 3/31/2019. Funding Source: 100% Special Revenue Fund of the Cuyahoga County Law Library Resources Board

Kathy Dugan, County Law Library, presented items 223, 224, and 225 together. Dale Miller asked the sources of revenues on the Special Revenue Fund. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-224 was unanimously approved.

BC2016-225 County Law Library Recommending an award on RQ36595 and enter into a sole source contract with West, a Thomson Reuters business in the amount not-to-exceed \$25,953.40 for electronic legal research and reference database services for library staff for the period 4/1/2016 -

3/31/2019. Funding Source: 100% Special Revenue Fund of the Cuyahoga County Law Library Resources Board

Kathy Dugan, County Law Library, presented items 223, 224, and 225 together. Dale Miller asked the sources of revenues on the Special Revenue Fund. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-225 was unanimously approved.

#### C. Exemption Requests

BC2016-226 Department of Public works Recommending an alternative procurement process, to authorize monthly lease payments via voucher in the amount not-to-exceed \$84,000.00 for lease of office space and miscellaneous expenses at 1255 Euclid Avenue for the period 1/1/2016 - 6/30/2016, for use by Public Safety and Justice Services – Cuyahoga Emergency Communications Systems (CECOMS). Funding Sources: ~~General Fund – \$21,000; 100% Wireless 911 Fund – \$63,000~~

Mike Chambers, Department of Public Works, presented. The funding sources was corrected to 100% Wireless. There were no questions. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-226 was unanimously approved.

BC2016-227 Department of Health and Human Services/Division of Senior and Adult Services Submitting an RFP exemption on RQ36783, which will result in an award recommendation to Mather Lifeways in the amount not-to-exceed \$2,500.00 for speaker services for the Senior Center Best Practice Forum for the period 5/16/2016 - 5/17/2016. Funding Source: 100% Health and Human Services Levy Fund

Mary Beth Vaughn, Division of Senior and Adult Services, presented. Joe Nanni asked for the location of the event. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-227 was unanimously approved.

#### D. Consent Agenda

Chris Glassburn referred the Board to the Consent Agenda. Dave Greenspan asked for additional explanation on a Purchase Order Report item – tree removal on Lakeshore Blvd. Chris Glassburn motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2016-228 through 236 were unanimously approved.

BC2016-228 Department of Public Works Submitting a revenue generating agreement with City of Cleveland Heights in the amount amount-not-to-exceed \$380,000.00 for maintenance of storm and sanitary sewerage systems located in County Sewer District No. 17 for the period 1/22/2016 - 12/31/2016. Funding Source: Revenue Generating

*Item BC2016-228 was unanimously approved.*

BC2016-229 Department of Public Works Submitting various agreements with Stream and Wetlands Foundation for the purchase of non-forested wetland mitigation credits in connection with the construction of Stage 3 of the Towpath Trail Extension from Steelyard Commons to Tremont Trailhead: a) 0.30 acres, in the amount of \$10,800.00 for the restoration and/or enhancement of Trumbull Creek Wetlands Mitigation Bank. b) 0.20 acres in the amount of \$6,000.00 for the restoration and/or

enhancement of Pearson Metropark Wetlands Mitigation Bank. Funding: 80% Federal CMAQ funds; 20% Ohio Dept. of Natural Resources

*Item BC2016-229 was unanimously approved.*

BC2016-230 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

*Item BC2016-230 was unanimously approved.*

BC2016-231 Department of Information Technology Submitting an amendment to Contract No. CE1500066 with Advanced Server Management Group, Inc. for Phase I disaster recovery services for the period 3/2/2015 - 3/1/2016 to extend the time period to 3/1/2017; no additional funds required. Funding Source: Original Contract - 100% General Fund

*Item BC2016-231 was unanimously approved.*

BC2016-232 Office of Procurement & Diversity Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

*Item BC2016-232 was unanimously approved.*

BC2016-233 Department of Public Safety and Justice Services Requesting approval to apply for grant funds from Ohio Emergency Management Agency on behalf of the State Emergency Response Commission (SERC) for various activities of the Cuyahoga County Local Emergency Planning Committee in connection with FY2015/2016 Hazardous Materials Emergency Preparedness Grant Program for the period 10/1/2015 - 9/30/2016:

- a) in the amount of \$45,682.14 for planning activities
- b) in the amount of \$13,000.00 for training activities

Funding Source: 20% County match from the Local Emergency Planning Committee Fund; 80% Ohio Emergency Management Agency Grant

*Item BC2016-233 was unanimously approved.*

BC2016-234 Department of Health and Human Services/Division of Children and Family Services Submitting an amendment to Contract No. CE1500106 with Domestic Violence & Child Advocacy Center for the Enhanced Family Supervised Visit Program for the period 5/1/2015 - 12/31/2015, to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$8,228.40 Funding Source: Funding Source: 100% Efficiency and Innovation State Grant Fund

*Item BC2016-234 was unanimously approved.*

BC2016-235 Department of Health and Human Services/Division of Children and Family Services  
Submitting an amendment to Master Contract No. CE1300571-17 with The Village Network for placement services for the period 1/1/2014 – 12/31/2016, to change the scope of services, effective 1/1/2016; no additional funds required. Funding Source: Original Contract - 29% Federal (CFDA 93.658); 71% Health and Human Services Levy

*Item BC2016-235 was unanimously approved.*

BC2016-236 Office of Procurement & Diversity Presenting voucher payments for the week of 3/21/2016

*Item BC2016-236 was unanimously approved.*

#### V. Other Business

- Canceled – March 28<sup>th</sup> Board of Control Meeting
- New agenda format (April 4<sup>th</sup>)

#### Items of Note (non-voted)

Department of Public Works Recommending confirmation of settlements for various property owners for appropriation of property rights in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township:

Parcel No(s): 9WD & T

Owners(s): G & D Moyse

Payable to Cuyahoga County Probate Court

Settlement Amount: \$61,600.00

Parcel No(s): 26WD, S & T

Owners(s): G. & D. Moyse

Payable to Cuyahoga County Probate Court

Settlement Amount: \$7,350.00

Parcel No(s): 29S & T

Owners(s): G. Moyse

Payable to Cuyahoga County Probate Court

Settlement Amount: \$2,700.00

Funding Source: 80% of eligible costs, up to a maximum of \$3,276,000 - federal fund reimbursement; 20% County Road and Bridge Funds

Department of Public Works Recommending administrative settlement offers for acquisition of property rights in connection with the replacement of Bagley Road Bridge No. 03.45 in the City of Olmsted Falls:

Parcel No(s): 2-T, SH & CH

Owner(s): J. C. Schneider

Settlement \$ Amount: \$5,500.00

Parcel No(s): 3-T, SH & CH  
Owner(s): C. Williams, Trustee  
Settlement \$ Amount: \$15,583.00

Parcel No(s): 5-T  
Owner(s): W. Romito-Mason  
Settlement \$ Amount: \$1,000.00  
Funding Source: 100% Road and Bridge Funds

Department of Public Works Submitting various Local Public Agency (LPA) agreements with Ohio Department of Transportation in connection with various road projects:

- a) Rehabilitation of Avery Road Bridge No. 1.16 over Chippewa Creek in the City of Broadview Heights.
- b) Resurfacing of Turney Road from Hathaway Road to the Garfield Heights East Corporation Line in City of Garfield Heights.

Funding Source: Ohio Department of Transportation and Federal CEAO LBR (4B87) Federal NOACA STP (4TA7) Funds

#### VI. Public comment

There was no further public comment.

#### VII. Adjourn

Chris Glassburn motioned to adjourn; Joe Nanni seconded. The motion to adjourn was unanimously approved at 11:45 a.m.