



Minutes

Cuyahoga County Board of Control Meeting
Monday, April 04, 2016 11:00 AM
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 AM.

Attending:

Armond Budish, County Executive, Chairperson
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Michael King, County Council (alternate for Dan Brady)
Stan Kosilesky, Public Works (alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity
Councilman Dale Miller

II – REVIEW MINUTES

Armond Budish motioned to approve the minutes of the March 21, 2016 Board of Control meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A. – Tabled Items Returned for Review – none

B. – New Items for Review

BC2016-237

Department Of Development, recommending a Community Development Loan in the amount of \$450,000.00 to Cleveland Housing Network Inc. for construction of 66 affordable housing units located at 13109, 13205 & 13207 Miles Avenue, Cleveland in connection with the Emerald Alliance IX project.

Funding Source: Federal Home Investment Partnership Program Fund

Sara Parks Jackson, Department of Development, presented. Dale Miller asked the amount of the County's annual HOME Program funding allocation, received from HUD. Dave Greenspan asked if the funding source is a grant, and for clarification on the County's use of the funds.

Armond Budish motioned to approve; seconded by Dale Miller. Item BC2016-237 was unanimously approved.

BC2016-238

Department of Development, recommending a Community Development Loan in the amount of \$450,000.00 to Cleveland Housing Network Inc. for construction of 60 affordable housing units located at 1844, 1848, 1862 & 1866 East 97th Street, Cleveland in connection with the Hough Heritage Apartments Project.

Funding Source: Federal Home Investment Partnership Program Fund

Sara Parks Jackson, Department of Development, presented. There were no questions. Armond Budish motioned to approve; seconded by Michael Dever. Item BC2016-238 was unanimously approved.

BC2016-239

Department Of Development, recommending a North Coast Opportunities Technology Fund Loan in the amount of \$125,000.00 to iRx Reminder LLC, for assistance in the development of software, pod prototyping and pod product manufacturing for proper FDA clearance for a complete smartphone-based clinical study and intervention management platform for research centers.

Funding Source: Western Reserve Fund

David Lukas, Department of Development, and Anthony Sterns, CEO of iRx Reminder LLC, presented. Dave Greenspan asked questions related to the terms and structure of the loan, and about the loan recipient's assets. Dale Miller asked whether the funds were part of the 2015 or 2016 budget, and for clarification on use of Western Reserve Funds instead of the Job Creation Fund as the funding source. Armond Budish motioned to approve; seconded by Dale Miller. Item BC2016-239 was unanimously approved.

BC2016-240

Office of Procurement and Diversity, recommending an award: Department of Information Technology On RQ36675 to Advanced Server Management Group, Inc. in the amount of \$48,078.37 for Data Center Project planning, management, design documentation, review, development and cabling for relocation of the BlueBridge Network.

Funding Source: 100% Capital Fund, Relocation

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; seconded by Dale Miller. Item BC2016-240 was unanimously approved.

C – Exemption Requests

BC2016-241

Medical Examiner, recommending to amend Board of Control No. BC2015-145 dated 5/11/2015, which approved an alternate procurement process, that resulted in an award recommendation to Ohio State Highway Patrol for outside toxicology testing services for the period 6/1/2015 - 5/31/2017, by changing the not-to-exceed amount from \$12,000.00 to \$24,000.00.

Funding Source: 100% Medical Examiner's Lab Fund

Hugh Shannon, representing the Medical Examiner's Office, was unable to attend. In his absence, Armond Budish provided brief explanation on the item. Dale Miller asked if the Medical Examiner is doubling the amount of the contract because the project a two-fold increase in demand for services, and whether the increase will require use of reserves as an unbudgeted item. Armond Budish motioned to approve; seconded by Dale Miller. Item BC2016-241 was unanimously approved.

BC2016-242

Medical Examiner, submitting an RFP exemption on RQ36658, which will result in an award recommendation to Hitachi High Technologies America, Inc. in the amount of \$37,620.00 for maintenance on the S3400N - II PC/VP Scanning Electronic Microscope for the period 3/22/2016 – 3/21/2019.

Funding Source: 100% Medical Examiner's Lab Fund

Hugh Shannon, representing the Medical Examiner's Office, was unable to attend. In his absence, Armond Budish provided brief explanation on the item. There were no questions. Armond Budish motioned to approve; seconded by Dale Miller. Item BC2016-242 was unanimously approved.

D – Consent Agenda

Lindy Burt announced a correction to item #244 – the year of the vehicle to be sold is 2003, not 2014. Lenora Lockett clarified that the Consent Agenda also includes items #254 and #255 – the Purchase Order report and Housing Rehabilitation Loan report. Dave Greenspan referred the Board's attention to item #252, and asked if the iPads are part of the UPK initiative. Armond Budish motioned to approve items BC2016-243 through -255; Michael Dever seconded. The Consent Agenda items were unanimously approved.

BC2016-243

Department Of Public Works, recommending to declare Cuyahoga Emergency Communications Systems' miscellaneous furniture, equipment and other assets located at 1255 Euclid Avenue, as surplus County-owned property no longer needed for intended use; recommending to reuse, recycle, donate, scrap or discard said property in accordance with Administrative Rules Board Policy Resolution No. ARB2015-0006.

Funding Source: General Fund

Armond Budish motioned to approve item BC2016-243; seconded by Michael Dever. The item was unanimously approved.

BC2016-244

Department of Public Works, recommending to declare (1) 2003 Ford F-450 Dump Truck as surplus County property no longer needed for public use; recommending to sell said property in the amount of \$4,900 to the City of Parma Heights, in accordance with Ohio Revised Code Section 307.12(D).

Funding Source: Sanitary Sewer District Funds

Lindy Burt announced a correction to item #244 – the year of the vehicle to be sold is 2003, not 2014.

Armond Budish motioned to approve item BC2016-244; seconded by Michael Dever. The item was unanimously approved.

BC2016-245

Common Pleas Court/Corrections Planning Board, requesting approval to apply for grant funds from the Ohio Department of Rehabilitation and Corrections in the amount of \$3,651,409.00 for the FY2017 407 Non-Residential Felony Diversion Program for the period 7/1/2016 - 6/30/2017.

Funding Source: Department of Rehabilitation and Corrections Bureau of Community Sanctions Grant

Armond Budish motioned to approve item BC2016-245; seconded by Michael Dever. The item was unanimously approved.

BC2016-246

Common Pleas Court/Corrections Planning Board, requesting approval to apply for grant funds from the Ohio Department of Rehabilitation and Corrections in the amount of \$2,029,099.00 for the FY2017 408 Non-Residential Misdemeanant Jail Misdemeanor Diversion Program for the period 7/1/2016 - 6/30/2017.

Funding Source: Department of Rehabilitation and Corrections Bureau of Community Sanctions Grant

Armond Budish motioned to approve item BC2016-246; seconded by Michael Dever. The item was unanimously approved.

BC2016-247

Common Pleas Court/Corrections Planning Board, requesting approval to apply for grant funds from the Department of Health and Human Services/Substance Abuse and Mental Health Services Administration in the amount of \$975,000.00 for the FY2016 Treatment Drug Courts Grant Program for the period of 9/30/2016 - 9/29/2019.

Funding Source: 100% Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Grant

Armond Budish motioned to approve item BC2016-247; seconded by Michael Dever. The item was unanimously approved.

BC2016-248

Common Pleas Court/Corrections Planning Board, requesting approval to apply for grant funds from the U.S. Department of Justice/ Office of Justice Programs/Bureau of Justice Assistance in the amount of \$750,000.00 for the FY2016 Smart Supervision: Reducing Prison Populations, Saving Money and Creating Safer Communities Grant Program for the period 10/1/2016 – 9/30/2019.

Funding Source: U.S. Department of Justice, Office of Justice Programs and Bureau of Justice Assistance Grant

Armond Budish motioned to approve item BC2016-248; seconded by Michael Dever. The item was unanimously approved.

BC2016-249

Common Pleas Court/Corrections Planning Board, requesting approval to apply for grant funds from the U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance in the amount of \$650,000.00 for the FY2016 Second Chance Act Reentry Program for Adults with Co-Occurring Substance Abuse and Mental Disorders Grant Program for the period 10/1/2016 - 9/30/2019.

Funding Source: U.S. Department of Justice, Office of Justice Programs and Bureau of Justice Assistance Grant

Armond Budish motioned to approve item BC2016-249; seconded by Michael Dever. The item was unanimously approved.

BC2016-250

Department of Public Safety and Justice Services, submitting a grant agreement in the amount of \$460,566.87 from the Ohio Department of Public Safety/Office of Criminal Justice Services for the FY2015 STOP Violence Against Women Act Block Grant Program for the period 1/1/2016-12/31/2016.

Funding Source: Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services.

Note: Board of Control approved authority to apply for and accept funds for this grant on 10/19/2015.

Armond Budish motioned to approve item BC2016-250; seconded by Michael Dever. The item was unanimously approved.

BC2016-251

Department of Public Safety and Justice Services, submitting a grant agreement in the amount of \$300,000.00 from Ohio Emergency Management Agency for the Automated Fingerprinting Identification System Project in connection with the FY2014 State Homeland Security Grant Program for the period 9/1/2014 – 6/30/2016.

Funding Source: 100% State Homeland Security Grant Funds

Armond Budish motioned to approve item BC2016-251; seconded by Michael Dever. The item was unanimously approved.

BC2016-252

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to accept a donation from PNC Bank for (10) Apple iPads, cases and gift cards valued in the total amount of \$4,490.00.

Funding Source: Donation

Dave Greenspan asked if the iPads are part of the UPK initiative.

Armond Budish motioned to approve item BC2016-252; seconded by Michael Dever. The item was unanimously approved.

BC2016-253

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to a grant agreement with U.S. Department of Housing and Urban Development for planning for the Cuyahoga County Continuum of Care Grant Program in connection with the FY2012 HEARTH Act Homeless Assistance Grant for the period 4/1/2014 - 12/31/2015 to extend the time period to 4/30/2016; no additional funds required.

Funding Source: Original Grant Agreement - 100% U.S. Department of Housing and Urban Development Grant

Armond Budish motioned to approve item BC2016-253; seconded by Michael Dever. The item was unanimously approved.

BC2016-254 Office of Procurement & Diversity; Purchase Order Report

Armond Budish motioned to approve item BC2016-254; seconded by Michael Dever. The item was unanimously approved.

BC2016-255 Department of Development; Housing Rehabilitation Loans

Armond Budish motioned to approve item BC2016-255; seconded by Michael Dever. The item was unanimously approved.

V – OTHER BUSINESS

BC2016-256 David Merriman, Administrator of Job and Family Services, presented an item not included in the Agenda - Department of Health and Human Services/ Job and Family Services, recommending an award on RQ36697 and enter into a contract with Youth Opportunities Unlimited (16-1) in the amount not-to-exceed \$98,948.00 for the Experiential Internship Program for the period 4/4/2016 – 12/31/2016; Funding Source: 100% General Fund. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. The motion was unanimously approved. Dale Miller expressed Council's support for the program and thanked the Administration for collaboration and support in bringing it to fruition. He also provided a brief explanation on the rationale for the program. Armond Budish motioned to approve the item; Michael Dever seconded. The item was unanimously approved.

BC2016-257 On behalf of the Department of Information Technology, Emily McNeely, Law Department, requested approval of an RFP exemption and contract. Vendor – Krizman and Associates, LLC; 2-year time period 4/7/16 – 4/6/18; contract amount - \$280,000; services – consulting on real tax property system and ERP projects. Ms. McNeely stated that the item is time-sensitive due to a critical ERP/RFP meeting scheduled for this week which requires knowledge of the consultant. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. The motion was

unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

BC2016-258 Mike Chambers, Department of Public Works, presented a time-sensitive/mission-critical item. Vendor – Cromwell Mechanical, LLC; RQ# 36795; amount - \$23,000; services – repair of equipment mounted on the roof of the Old Courthouse building. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. The item was unanimously approved.

ITEMS OF NOTE (non-voted)

Department Of Public Works, submitting a utility easement agreement with T. Wozniak-Smith in the amount of \$710.00 for the addition of overhead wires, guy wires and anchors for the transmission and distribution of electricity on the South side of Bagley Road, in Middleburg Heights, for parcel No. 32-U in connection with improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma. Funding Source: Road & Bridge Fund

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded the motion. The motion to adjourn was unanimously approved at 11:26 AM.