



**Cuyahoga County Board of Control Agenda
Monday, April 25, 2016 11:00 AM
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 4/18/16

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2016-273

Department of Health and Human Services, Division of Children and Family Services, submitting an RFP exemption on RQ36997, which will result in an award recommendation to Crowne Plaza Cleveland South/ Independence in the amount of \$15,900.00 for room rental and catering services for the 2016 Substitute Caregiver Training Conference for the period 5/19/2016 – 5/21/2016.

Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

BC2016-274

Department of Health and Human Services, Division of Children and Family Services, submitting an RFP exemption on RQ36986, which will result in an award recommendation to Crowne Plaza Cleveland South/ Independence in the amount of \$12,251.25 for room rental and catering services for the 2016 Supervisor Management Training Conference for the period 6/15/2016 – 6/18/2016.

Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

B – New Items for Review

BC2016-278

Department of Development, recommending awards on RQ36638 to various providers (14-6) in the total amount not to-exceed \$350,000.00 for mortgage and real property tax counseling for Cuyahoga County homeowners for the period 5/1/2016 – 4/30/2017:

- a) Cleveland Housing Network, Inc. in the amount of \$140,000.00
- b) Community Housing Solutions in the amount of \$70,000.00
- c) East Side Organizing Project, Inc. in the amount of \$80,000.00
- d) Home Repair Resource Center in the amount of \$15,000.00
- e) Neighborhood Housing Services of Greater Cleveland, Inc. in the amount of \$45,000.00

Funding Sources: 71% Community Development Block Grant; 29% Delinquent Tax Assessment and Collections

C. Exemption and Alternative Procurement Requests

BC2016-279

Department of Health and Human Services/Division of Senior and Adult Services, submitting an RFP exemption on RQ37024, which will result in an award recommendation to Paul Greenwood in the amount not-to-exceed \$3,450.00 for speaker services in connection with the Elder Abuse Forum being held on 6/30/2016.

Funding Source: Health and Human Services Levy Fund

BC2016-280

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ37102, which will result in an award recommendation to Ohio Child Support Enforcement Agency Director’s Association in the amount not-to-exceed \$2,480.00 for CLEAR subscription services for the period 2/1/2016 – 5/31/2017.

Funding Source: Public Assistance Fund

BC2016-281

Department of Information Technology submitting an Alternative Procurement process which will result in an award recommendation in the amount not-to-exceed \$300,000 for purchase of Automated Fingerprint Identification System (AFIS) hardware for use by the Sheriff’s Office and the Medical Examiner.

Funding Source: 100% Federal Homeland Security grant funds, allocated through the State of Ohio

D. Consent Agenda

BC2016-282

Office of Procurement & Diversity, presenting voucher payments for the week of 4/25/2016

Direct Open Market Purchases (\$500 - \$25,000)				
Requisition #	Description	Department	Vendor Name	Total
JA-16-37030	Advertisement for formal bid – First responder P25 radios	Department of Public Safety and Justice Services	Plain Dealer Publishing Co.	\$800.00 -estimate-
JA-16-36941	Shredder Level P4 Security – Fusion Center	Department of Public Safety and Justice Services	Iprint Technologies	\$1,076.50
CE-16-37088	Electrical repairs to truck	Department of Public Works	Rush Truck Centers of Ohio Inc.	\$965.09

CT-16-36922	Sanitary top soil	Department of Public Works	Kurtz Bros., Inc.	\$23,375.00
CT-16-37122	Vinyl and latex gloves for staff	Department of Public Works	L-Mor, Inc. DBA Darling Fire & Safety Co., Inc.	\$976.20
CT-16-37173	Sanitary Halo flashlights	Department of Public Works	Lakefront Automotive Parts	\$799.60
CT-16-37143	Pearl Dry Waterless Plate Roll for Ryobi 3404DI for Printshop	Department of Public Works	Presstek	\$4,522.00
ST-16-37012	Replace exhaust system on truck S-714	Department of Public Works	Valley Ford Truck Inc.	\$4,447.44
CR-16-37006	Fire arms laboratory supplies	Medical Examiner	Uline, Inc.	\$1,088.14
CR-16-37006	Fire arms laboratory supplies	Medical Examiner	Industrial Safety Products	\$493.10
CR-16-37115	DNA Kits	Medical Examiner	Life Technologies	\$20,784.93
CR-16-37127	DNA Casework Kits	Medical Examiner	Promega Corporation	\$21,840.00
CR-16-37124	Photography supplies: checkers, ink	Medical Examiner	B&H Foto & Electronics Corp.	\$926.83
CR-16-37123	Pre-centered filaments – Trace evidence	Medical Examiner	Hitachi High Technologies America, Inc.	\$1,500.00

Open Market Purchases - Sheriff's Department/Corrections Center (Over \$25,000 or requiring assistance from Office of Procurement & Diversity)			
Purchase Order #	Description	Vendor Name	Total
1618943	Cookies May – June	Benjamin Foods	\$7,461.00
1618944	Crackers/Chips – May	Benjamin Foods	\$2,613.25

1618945	Fresh fruit – May	The Sanson Company	\$15,625.00
1618946	Sausage – May	Benjamin Foods	\$7,260.00
1618947	Potatoes & oats - May	Benjamin Foods	\$3,491.30
1618948	Sauces – May	Benjamin Foods	\$2,432.40
1618949	Waffles– May	Benjamin Foods	\$4,392.18
1618950	Dairy – May	Gordon Food Service, Inc.	\$6,595.20
1618952	Jelly & syrup – May	Elwood International Inc.	\$1,069.50
1618951	Jelly & syrup – May	Benjamin Foods	\$717.44
1618953	Turkey ham – May	JNS Foods, LLC	\$9,408.50
1618954	Bulk cereal - May	Benjamin Foods, LLC	\$2,379.00
1618955	Turkey - May	Benjamin Foods, LLC	\$2,600.00
1618956	Fresh vegetables – May	The Sanson Company	\$17,178.20
1618970	Pasta – May	Benjamin Foods, LLC	\$6,573.40
1618961	Frozen vegetables – May	Benjamin Foods, LLC	\$8,422.00
1618958	Beef patties – May	Benjamin Foods, LLC	\$5,350.00
1618968	Canned fruit – May	Benjamin Foods, LLC	\$7,162.50
1618969	Milk – May	Borden Dairy Company of Ohio DBA/ Dairymens Milk Co	\$17,339.70
1618960	Chicken – May	Good Source Solutions, Inc.	\$9,432.50
1618972	Sugar/flour – May	Benjamin Foods, LLC	\$3,209.70
1618964	Cheese sauce – May	Blue Skies Commodities	\$2,259.00
1618967	Franks – May	Benjamin Foods, LLC	\$2,560.00

1618966	Bread – May	Portland Foods	\$14,210.40
1618971	Soup – May	Benjamin Foods, LLC	\$3,755.08
1618965	Cake mix – May	Benjamin Foods, LLC	\$6,025.50
1618963	Spices – May	Benjamin Foods, LLC	\$1,034.84
1618959	Sauces & dressings – May	Benjamin Foods, LLC	\$3,581.85
1618957	Bagels – May	Rainmaker, Inc.	\$1,256.40
1618962	Beans – May	Benjamin Foods, LLC	\$5,357.50

BC2016-283

Department of Development, presenting Housing Rehabilitation Loans for the week of 4/25/2016

Borrower	Loan Amount	Purpose	Real Property Tax Status	Source of Funds
Mayweather, Mary	\$14,525	Repairs - Roof, Electrical	Current	Federal CDBG Program
Total Loans	\$14,525			

V – OTHER BUSINESS

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control Meeting
Monday, April 18, 2016 11:00 AM
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. – CALL TO ORDER

The meeting was called to order at 11:00 AM.

Attending:

Armond Budish, Chair

Councilman Dave Greenspan

Dennis Kennedy, Fiscal Officer

Stan Kosilesky, Department of Public Works (alternate for Michael Dever)

Lenora Lockett, Director, Office of Procurement and Diversity

Councilman Dale Miller

Joe Nanni, County Council (alternate for Dan Brady)

II. – REVIEW MINUTES

Armond Budish motioned to approve the minutes from the April 11, 2016 meeting as written; Dale Miller seconded. The motion was unanimously approved.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items Returned for Review

There were no tabled items.

B. – New Items for Review

BC2016-268

Office of Procurement & Diversity, recommending an award: Department of Public Works on RQ36170 to Ohio Machinery Co. dba Ohio CAT (23-4) in the amount of \$48,750.00 for the purchase of (1) generator and automatic transfer switch for Juvenile Justice Center Coordination Center Project. Funding Source: 100% Capital Project Fund

Lenora Lockett presented. Dale Miller asked if the purchase is part of the relocated Emergency Operations Center Project. Dennis Kennedy asked for information on the other bidder. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-268 was unanimously approved.

BC2016-269

- a) Department of Public Works submitting an RFP exemption on RQ37021, which will result in an award recommendation to Jack Doheny Company in the amount of \$197,000 for purchase of an airport rescue and firefighting vehicle.
- b) Recommending an award on RQ37021 to Jack Doheny Company in the amount of \$197,000 for purchase of an airport rescue and firefighting vehicle.

Funding Source: 100% General Fund – Airport Operation Fund

Mike Chambers, Department of Public Works, presented. Dave Greenspan asked for clarification on the source of the \$75,000 in unbudgeted funds for the purchase. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-269 was unanimously approved.

BC2016-270

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ36682 and enter into a contract with West Side Catholic Center in the amount not-to-exceed \$170,000.00 for fiscal agent services in connection with the Identification Documentation Collaborative for the period 3/1/2016 – 2/28/2017.

Funding Source: 100% Health and Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. Dale Miller thanked the Administration for their support of the program and the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-270 was unanimously approved.

BC2016-271

- a) Department of Development submitting an RFP exemption on RQ37182, which will result in an award recommendation to Quick Employment, LLC in the amount not-to-exceed \$50,000 for temporary staffing services, [for a period of sixteen weeks from start date of contract.](#)
- b) Recommending an award on RQ37182, which will result in an award recommendation to Quick Employment, LLC in the amount not-to-exceed \$50,000 for temporary staffing services, [for a period of sixteen weeks from start date of contract.](#)

Funding Source: 100% General Fund

Lindy Burt added the time period to the item (16 weeks from start date of contact). Ted Carter and Judith Weyburne, Department of Development, presented. Joe Nanni and Dave Greenspan asked questions related to the number of temporary employees to be hired; the rate to be paid to the employees and vendor's fee; the duties of the employees; and the budgeting for the services. Ted Carter informed the Board that beyond the contract period, it is the Department's intention to hire a permanent employee to assume the responsibilities of the temporary staff. Joe Nanni asked if the Department had initiated the hiring process, given the average length of the County's hiring process, as compared to the 16-week contract period. Dale Miller asked if the Department intends to fill the two permanent positions that are currently vacant. Dennis

Kennedy asked if the temporary employees will work on the reconciliation of economic development loan balances. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-271 was unanimously approved.

C. – Exemption Requests

BC2016-272

Medical Examiner, submitting an RFP exemption on RQ37018, which will result in an award recommendation to Thermo Electron North America LLC in the amount of \$112,741.56 for maintenance on Liquid Chromatograph/Tandom Mass Spectrometer for the period 5/2/2016 – 5/1/2019. Funding Source: Medical Examiner’s Lab Fund

Hugh Shannon, Medical Examiner’s Office, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-272 was unanimously approved.

BC2016-273

Department of Health and Human Services, Division of Children and Family Services, submitting an RFP exemption on RQ36997, which will result in an award recommendation to Crown Plaza Cleveland South/Independence in the amount of \$15,900.00 for room rental and catering services for the 2016 Substitute Caregiver Training Conference for the period 5/19/2016 – 5/21/2016. Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

The Department was not in attendance. Item BC2016-273 was held.

BC2016-274

Department of Health and Human Services, Division of Children and Family Services, submitting an RFP exemption on RQ36986, which will result in an award recommendation to Crown Plaza Cleveland South/Independence in the amount of \$12,251.25 for room rental and catering services for the 2016 Supervisor Management Training Conference for the period 6/15/2016 – 6/18/2016. Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

The Department was not in attendance. Item BC2016-274 was held.

D. – Consent Agenda

Dave Greenspan referred to item BC2016-275. Given the large dollar amount of the agreement, he asked if that item should come before County Council. There were no further questions on the consent agenda. Armond Budish motioned to approve the Consent Agenda items; Stan Kosilesky seconded. Items BC2016-275 through -277 were unanimously approved.

BC2016-275

Common Pleas Court/Corrections Planning Board, submitting a grant agreement with the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount

of \$833,360.00 for FY2016 Non-Medicaid funding for alcohol and other drug prevention and treatment services for the period 1/1/2016 - 12/31/2017. Funding Source: Adult Treatment Drug Court and Treatment Capacity Expansion Grant

BC2016-276

Department of Health and Human Services, Community Initiatives Division, Office of Re-entry, recommending a payment in the amount of \$1,200.00 to EDWINS Leadership & Restaurant Institute for sponsorship of the Re-Entry Business Summit being held on 4/15/2015. Funding Source: 100% Health and Human Services Levy Fund

BC2016-277

Office of Procurement & Diversity – Purchase Order Report

V. – OTHER BUSINESS

Items of Note (non-voted)

Department of Development, submitting a conveyance agreement with the Cuyahoga County Land Reutilization Corporation for transfer of certain County-owned property located at 19511 Ridgewood Avenue, Permanent Parcel No. 761-08-054 and 20004 Ridgewood Avenue, Permanent Parcel No. 761-09-062, Warrensville Heights in connection with a U.S. Department of Housing and Urban Development Neighborhood Stabilization Program Loan. Funding Source: Federal Neighborhood Stabilization Program 100%

VI. – PUBLIC COMMENT

There was no public comment.

VII. – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The meeting was adjourned at 11:21 AM.

Item Detail

IV. Contracts and Awards

A. Tabled Items

BC2016-273

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

The Division of Children and Family Services is seeking to secure room rental and catering services for the annual Substitute Caregiver Training Conference. This conference is an educational resource that offers substitute caregivers, child welfare professionals, and community partners learning opportunities designed to improve and strengthen parenting skills and effectiveness in caring for children in substitute care. The conference is from May 19, 2016 to May 21, 2016 at an amount not to exceed \$15,900.00.

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

The estimated dollar value is not to exceed \$15,900.00.

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

The funding source and percentage breakdown for this project is 100% State Reimbursable through the North Central Ohio Regional Training Contract.

4. Was the specific project funding included in OBM-approved budget for the current year?

The project funding was included in OBM-approved budget for the current year of 2016.

5. Rationale Supporting the Use of the Selected Procurement Method?

The Division Of Children and Family Services is seeking approval of an RFP Exemption For Room Rental And Catering Services With Crowne Plaza Cleveland South/independence For The 2016 Substitute Caregiver Training Conference On May 19, 2016 To May 21, 2016 At An Amount Not To Exceed \$15,900.00.

6. What other available options and/or vendors were evaluated? If none, include the reasons why. The Informal Bidding Process Was Attempted Initially, Yet Resulted In Only One Compliant Vendor That Met The Criteria Of Availability, Location, Parking, Amenities And Price.

7. What ultimately led you to this good or service? Why was the recommended vendor selected? The Vendor, Crowne Plaza Cleveland South/independence, Was The Only Vendor That Met Our Criteria Of Availability, Location, Parking, Amenities, And Price.

8. Provide an explanation of the unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. A Competitive Bid Process Would Preclude The Eminent Selection Of The Only Vendor That Can Provide Room Rental And Catering Services Of The Days Requested At An Amount The Did Not Exceed \$15,900.00.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. In The Future, The Division Of Children And Family Services Will Issue An Informal RFP For Room Rental And Catering Services.

BC2016-274

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

This is a request for an RFP exemption to contract with Crowne Plaza Cleveland South/Independence for room rental and catering services from June 15, 2016 to June 18, 2016 in the amount of \$12,251.25. The purpose of this contract is to give supervisors and managers enhanced training to increase their knowledge and skills. Professional experts will deliver this upper level training. After the completion of the conference, supervisors should have new knowledge and skills that will assist them in their daily responsibilities. The conference goal is to motivate supervisors and managers to maximize their resources to assist staff in their daily operations on the job.

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

\$12, 251.25

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

This is 100% State Reimbursable through the North Central Ohio Regional Training Center.

4. Was the specific project funding included in OBM-approved budget for the current year?

Yes. This funding was included.

5. Rationale Supporting the Use of the Selected Procurement Method

The Division of Children and Family Services requests an RFP exemption to contract with Crowne Plaza for the 2016 Supervisor-Manager Conference. The RFP exemption is the appropriate procurement method as this is the vendor who can provide the appropriate room rental and catering needs within the specified location.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

The informal bidding process was attempted to solicit vendors within the specified location who were able to accommodate the room rental and catering needs.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

The recommended vendor was the only provider in the specified location that was able to provide the room rental and catering services at the budgeted amount.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The conference is scheduled to be held in June. Additional competitive bidding efforts would create a delay and will lead to vendors who are unable to provide the appropriate services at the budgeted price.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The Division of Children and Family Services plans to issue an Informal RFP in the future.

IV. B. New Items

BC2016-278

Department of Development, recommending awards on RQ36638 to the following vendors, for mortgage and real property counseling for Cuyahoga County homeowners, from May 1, 2016 – April 30, 2017:

- A. Cleveland Housing Network, Inc. in the amount of not to exceed \$140,000.
- B. Community Housing Solutions in the amount of not to exceed \$70,000.
- C. East Side Organizing Project in the amount of not to exceed \$80,000.
- D. Home Repair Resource Center in the amount of not to exceed \$15,000.
- E. Neighborhood Housing Services of Greater Cleveland, Inc. in the amount of not to exceed \$45,000.

The goal of this project is to prevent vacancy and foreclosure by counseling homeowners having difficulty paying their real property taxes and/or mortgages to adjust their budgets as needed to make monthly payments, enter into appropriate repayment agreements with Cuyahoga County, and/or enter into appropriate mortgage modification agreements with their mortgage holders.

The procurement method for these awards was a formal Request for Proposals closing on March 18, 2016. Twelve (12) vendors received RFP packages. Six (6) proposals were received.

Services will be provided countywide, in all County Council districts.

This is an ongoing project, depending on the availability of funding each year.

Payments will be made monthly, on a reimbursement basis, according to the number of homeowners served each month by each agency.

C. EXEMPTIONS and Alternative Procurement Requests

BC2016-279

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

Senior and Adult Services seeks to contract with Paul Greenwood in the amount not-to-exceed \$3,450.00 for Speaker fees for the Elder Abuse Forum for the period 6/30/16 – 6/30/16.

If approved, this contract will allow the Division of Senior and Adult Services (DSAS) to bring awareness to Elder Abuse in the community.

If contract or contract amendment term has begun please respond to questions 1b. and 1c below:

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

Original contract: not-to-exceed - \$3,450.00

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

Cuyahoga County Health & Human Services Levy.

4. Was the specific project funding included in OBM-approved budget for the current year?

Yes.

5. Rationale Supporting the Use of the Selected Procurement Method

The RFP exemption was the only option available, and the referenced vendor is recommended by the Adult Protective Services Unit for the provision of said speaker services.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

None. DSAS does not believe there is another vendor willing and/or able to provide this service at this level for the price.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

Paul Greenwood (Sole Proprietor) is a vendor recommended by APS.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

DSAS expect no delays. This is a RFP exemption.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

DSAS will issue a RFP for the 2017 period. This RFP will released in the fall of 2016.

BC2016-280

1. Description of Supplies or Services

Cuyahoga Job and Family Services - Online investigative tool to determine contact information and addresses in order to investigate benefit fraud and/or initiate repayment.

If contract or contract amendment term has begun please respond to questions 1b and 1c below:

1b. Why is the contract amendment being submitted late?

The Program Manager elected to pursue services with CCAOSC/OCDA due to the cost savings while a contract for these services was being processed in the system with West Publishing (DEC 2015). Subsequently, the West Publishing contract was tabled by the Agency Director. A new contract process had to be initiated with CCAOSC/OCDA after the start of services in FEB 2016. Agency didn't have the lead time to process the new contract before the Program Manager began using the services.

1c. What is being done to prevent this from reoccurring?

The Program Manager is being educated on contract processing & decision making when changing services. Agency will have this contract on file for renewing prior to the end date.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

Total cost for this contract will not exceed \$2,480.00

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

Funding Source is Public Assistance

4. Was the specific project funding included in OBM-approved budget for the current year?
Yes, project funding was included in OBM approved budget for the year, but at a higher amount.

5. Rationale Supporting the Use of the Selected Procurement Method

County Commissioners Association of Ohio Service Corporation (CCAOSC) through a competitive process, entered into an agreement with West Publishing Corp/Thomson Reuters who provides CLEAR Services for Participants (OH counties) at statewide pricing. CCAOSC in conjunction with Ohio CSEA Directors' Association (OCDA), who manages the financial & administration portion of the agreement & participating counties developed a participation agreement. ORC Section 9.48 (C) exempts certain purchases by a political subdivision from competitive bidding through participation in an association program, which this agreement will provide at reduced costs.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.
An earlier exercise was to process a sole source contract with West Publishing at almost 3 times the cost.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?
ORC Section 9.48 (B) is the enabling statute that permits a political subdivision to participate in a joint purchasing program operated by a state association of political subdivisions in which the purchasing political subdivision is eligible for membership.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.
County would be without these services until a service provider was awarded a contract.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.
Continue to use the CCAOSC contract with West Publishing as a cooperative purchase agreement.

BC2016-281

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

Automated Fingerprint Identification System hardware including: Two blade servers, 40TB SAN and Microsoft SQL licenses, compatible with DoIT existing architecture standards.

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

Not to exceed \$300,000

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

100% Ohio Homeland Security funds

4. Was the specific project funding included in OBM-approved budget for the current year?

The County was only recently notified of the availability of the grant funds, which will be used to support the purchase.

5. Rationale Supporting the Use of the Selected Procurement Method

Items would typically be purchased using the Ohio State Term or the Microsoft Enterprise Agreement. However, the Federal Government does not consider those procurement methods as meeting their requirement for a competitive procurement.

The solicitation/bid for the hardware/software is not allowed to limit the bid to an existing hardware standard or software architectures used by the County. DoIT worked with Public Safety Justice Services and Ohio EMA on the wording of the bid.

Because the equipment must be purchased and paid for by June 10, 2016 while meeting all the conditions of the grant, this request is asking that DoIT be allowed use an expedited, non-standard bid format and a 5-day solicitation window for the bids.

To meet the aggressive timeline, the solicitation is currently posted with closing date on the 5-day bid of April 25, 2016.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

All vendors are being evaluated, the request is to allow a shorter than normal solicitation window (5 days) and a bid document that isn't presented in the typical County format, but does meet the State and Federal guidelines required by the grant conditions.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

The procurement method is being drive by the requirements to meet the procurement conditions of the Homeland Security grant.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

If the items are not procured and paid for by June 10, 2016, the County will loss the \$300,000.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The compressed timeline for the procurement was a problem, but all items are being procured through a competitive bid process.

D. CONSENT AGENDA

[Item detail for BC2016-282 - BC2016-283 in Section D., above]