

## **Minutes**

Cuyahoga County Board of Control  
Monday, April 25, 2016 11:00 AM  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I. – CALL TO ORDER**

The meeting was called to order at 11:00 AM.

#### **Attending:**

Armond Budish, Chairperson  
Councilman Dave Greenspan  
Dennis Kennedy, Fiscal Officer  
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement & Diversity  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller

### **II. – REVIEW MINUTES**

Armond Budish motioned to approve the minutes from the April 18, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III. – PUBLIC COMMENT**

There was no public comment.

### **IV. – CONTRACTS AND AWARDS**

#### **A. – Tabled Items Returned for Review**

##### **BC2016-273**

Department of Health and Human Services, Division of Children and Family Services, submitting an RFP exemption on RQ36986, which will result in an award recommendation to Crown Plaza Cleveland South/Independence in the amount of \$12,251.25 for room rental and catering services for the 2016 Supervisor Management Training Conference for the period 6/15/2016 – 6/18/2016.

Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

Daphne Kelker, Division of Children and Family Services, presented. Dave Greenspan asked if the County provides funding to the Regional Training Center. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-273 was unanimously approved.

BC2016-274

Department of Health and Human Services, Division of Children and Family Services, submitting an RFP exemption on RQ36997, which will result in an award recommendation to Crown Plaza Cleveland South/Independence in the amount of \$15,900.00 for room rental and catering services for the 2016 Substitute Caregiver Training Conference for the period 5/19/2016 – 5/21/2016.

Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

Daphne Kelker, Division of Children and Family Services, presented. Dave Greenspan asked for explanation on the payment and reimbursement process for the event. Trevor McAleer asked if the Agency had considered the Convention Center as a potential location. Dennis Kennedy asked for clarification on the services being procured. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-274 was unanimously approved.

B. – New Items for Review

BC2016-278

Department of Development, recommending awards on RQ36638 to various providers (14-6) in the total amount not-to-exceed \$350,000.00 for mortgage and real property tax counseling for Cuyahoga County homeowners for the period 5/1/2016 – 4/30/2017:

- a) Cleveland Housing Network, Inc. in the amount of \$140,000.00
- b) Community Housing Solutions in the amount of \$70,000.00
- c) East Side Organizing Project, Inc. in the amount of \$80,000.00
- d) Home Repair Resource Center in the amount of \$15,000.00
- e) Neighborhood Housing Services of Greater Cleveland, Inc. in the amount of \$45,000.00

Funding Sources: 71% Community Development Block Grant; 29% Delinquent Tax Assessment and Collections

Paul Herdeg, Department of Development, presented. Dave Greenspan asked how the services are marketed to homeowners. Trevor McAleer asked how the funding allocations are calculated. Dave Greenspan asked the Department to forward more information about the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-278 was unanimously approved.

C. – Exemption Requests

BC2016-279

Department of Health and Human Services/Division of Senior and Adult Services, submitting an RFP exemption on RQ37024, which will result in an award recommendation to Paul Greenwood

in the amount not-to-exceed \$3,450.00 for speaker services in connection with the Elder Abuse Forum being held on 6/30/2016.

Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Senior and Adult Services, presented. Armond Budish asked if the funds are budgeted. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-279 was unanimously approved.

BC2016-280

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ37102, which will result in an award recommendation to Ohio Child Support Enforcement Agency Director's Association in the amount not-to-exceed \$2,480.00 for CLEAR subscription services for the period 2/1/2016 – 5/31/2017.

Funding Source: Public Assistance Fund

Deborah Watkins, Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-280 was unanimously approved.

BC2016-281

Department of Information Technology submitting an Alternative Procurement process which will result in an award recommendation in the amount not-to-exceed \$300,000 for purchase of Automated Fingerprint Identification System (AFIS) hardware for use by the Sheriff's Office and the Medical Examiner.

Funding Source: 100% Federal Homeland Security grant funds, allocated through the State of Ohio

Pat Wright, Department of Information Technology, presented. Dale Miller asked for clarification on the need to seek an exemption when the Department is "bidding" the item. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-281 was unanimously approved.

D. – Consent Agenda

Dave Greenspan asked if Purchase Order #37030 is a "not-to-exceed" amount, and for clarification on the estimate. He also asked if the funding source could be included for each item listed in the agenda's purchase order table. Armond Budish motioned to approve items - 282 and -283; Stan Kosilesky seconded. The items were unanimously approved.

BC2016-282

Office of Procurement & Diversity, presenting voucher payments for the week of 4/25/2016

BC2016-283

Department of Development, presenting Housing Rehabilitation Loans for the week of 4/25/16.

V. – OTHER BUSINESS

BC2016-284

Office of Procurement & Diversity, recommending an award on behalf of the Department of Public Works on RQ36454 to GEM ENERGY, LLC (20-2) in the amount not-to-exceed \$166,480.00 for the purchase of a replacement condenser water pump at the Virgil E. Brown Building.

Funding Source: 100% Capital Projects Fund

Lenora Lockett presented. Armond Budish motioned to add the item to the agenda; Dale Miller seconded. The motion was unanimously approved. Dave Greenspan asked whether the project is budgeted. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-284 was unanimously approved.

VI. – PUBLIC COMMENT

There was no public comment.

VII. – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion was unanimously approved at 11:22 a.m.