



**Cuyahoga County Board of Control Agenda
Monday, May 2, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 4/25/16

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A- Tabled Items - none

B- New Items for Review

BC2016-285

Personnel Review Commission, submitting a revenue generating agreement with the Village of Highland Hills in the amount not-to-exceed \$6,000.00 for Classification and Compensation consulting services for the period 4/30/2016 - 8/30/2016.

Funding Source: Revenue Generating

C. Exemptions

BC2016-286

Department of Development, submitting an RFP exemption on RQ37087, which will result in an award recommendation to Empower Gas & Electric LLC in the amount of \$60,000.00 for energy audits for income-eligible urban County households for the period 5/1/2016 – 12/31/2016.

Funding Source: 100% Federal Community Development Block Grant Funds

BC2016-287

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ30836, which will result in an amendment to Agreement No. AG1400087 with Educational Service Center of Cuyahoga County for fiscal and administrative services for the Help Me Grow Bright Beginnings Home Visiting Program for the period 7/1/2014 – 6/30/2016, to change the scope of services, effective 4/1/2016 and to make budget line item revisions.

Funding Source: Health and Human Service Levy Fund

BC2016-288

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ34066, which will result in an amendment to Contract No. CE1500154 with The JRS Group, Ltd. for strategic planning services for the period 4/1/2015 – 3/31/2016 to extend the time period to 3/31/2017 and for additional funds in the amount of \$122,500.00.

Funding Sources: 33% Federal (Title IV-E Admin), 67% Health and Human Service Levy Fund

BC2016-289

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ37193, which will result in an award recommendation to Advertising Vehicles, Inc. in the amount of \$2,000.00 for advertising services on RTA buses for the Fraud Awareness Campaign for the period 5/2/2016 -5/29/2016.

Funding Source: 100% Federal Fraud Awareness

BC2016-290

Department of Information Technology submitting an RFP exemption on RQ37146, which will result in an award recommendation to Zones Inc. in the amount of \$14,920.60 for Microsoft Software for the Emergency Coordination Center.

Funding Source: 100% General Fund – Public Works Capital Fund

Note: Award of purchase included on Agenda under item BC2016-300, Purchase Order Report

BC2016-291

Department of Information Technology submitting an RFP exemption on RQ37148, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$10,300.00 for purchase of Cisco Ethernet Switch for the Emergency Coordination Center.

Funding Source: 100% General Fund – Public Works Capital Fund

Note: Award of purchase included on Agenda under item BC2016-300, Purchase Order Report

BC2016-292

Department of Information Technology submitting an RFP exemption on RQ37142, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$3,580.00 for purchase of server equipment and license for the Emergency Coordination Center.

Funding Source: 100% General Fund – Public Works Capital Fund

Note: Award of purchase included on Agenda under item BC2016-300, Purchase Order Report

BC2016-293

Department of Public Safety and Justice Services, submitting an RFP exemption on RQ37217, which will result in an award recommendation to Motorola Solutions in the amount not-to-exceed \$103,364.00 for the purchase of Radio Encryption equipment for the Motorola SWAT Radio Encryption project.

Funding Source: 100% State Homeland Security Grant Funds

Note: Award of purchase included on Agenda under item BC2016-300, Purchase Order Report

D. Consent Agenda

BC2016-294

Department of Public Works, recommending to accept a donation in the amount of \$1,000.00 from Quaker Steak & Lube for support of the Pawject Runway fundraiser being held on August 6, 2016.

Funding Source: Donation

BC2016-295

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 301.12(E).

Funding Source: Revenue Generating

BC2016-296

Common Pleas Court/Corrections Planning Board, requesting approval to apply for grant funds from The Supreme Court of Ohio in the amount of \$75,000.00 to reduce recidivism rates among adults in connection with the FY2017 Court Innovation Grant Program for the period 7/1/2016 – 6/30/2017.

Funding Source: 100% Court Innovation Grant

BC2016-297

Department of Information Technology, recommending an award on RQ37201 to Logicalis in the amount of \$233,812.60 for the purchase of Blade Servers and storage in connection with the Automated Fingerprinting Identification System Project.

Funding Source: 100% State Homeland Security Grant Funds

BC2016-298

Department of Public Safety and Justice Services/Office of Emergency Management, recommending an award on RQ35902 and enter into a contract with Sport Spirit, Inc. dba Readiness Co. in the amount not-to-exceed \$23,840.00 for consultant services for Citizen Corps and Community Emergency Response Team Programs for the period 1/4/2016 - 7/22/2016.

Funding Source: FY2014 Department of Homeland Security Urban Area Security Initiative Grant Funds

BC2016-299

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1500098 with City of Cleveland for reimbursement of eligible expenses in connection with the FY2014 Urban Area Security Initiative Grant Program for the period 9/1/2014 - 6/30/2016 for a decrease in the amount of (\$37,500.00).

Funding Source: FY2014 Department of Homeland Security Urban Area Security Initiative Grant Funds

BC2016-300

Office of Procurement & Diversity, presenting voucher payments for the week of 5/2/2016

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Department – see below):

Requisition #	Description	Department	Vendor Name	Total
CT-16-37162	Mini excavator repair	Department of Public Works	Ohio CAT	\$800.00
CT-16-37145	Flowerbeds - plants	Department of Public Works	Uncle John's Plant Farm	\$1,603.90
CT-16-37075	Landscape sprinkler systems service	Department of Public Works	Carefree Maintenance	\$2,503.00
CR-16-37125	Supplies for gas chromatograph/mass spectrometer for Drug Chemistry and Toxicology	Medical Examiner	Restek	\$3,648.36
CR-16-37125	Supplies for gas chromatograph/mass spectrometer for Drug Chemistry and Toxicology	Medical Examiner	Phenomenex, Inc.	\$1,769.00
CR-16-37125	Supplies for gas chromatograph/mass spectrometer for Drug Chemistry and Toxicology	Medical Examiner	Fisher Scientific Company, LLC	\$777.80
CR-16-37125	Supplies for gas chromatograph/mass spectrometer for Drug Chemistry and Toxicology	Medical Examiner	Agilent Technologies, Inc.	\$2,047.75
CR-16-37215	Applicator shields, developer, HFE fluid – Trace Evidence/Fingerprint Lab	Medical Examiner	Sirchie	\$533.71
CR-16-37212	Death Scene Investigation Training lunch	Medical Examiner	Italian Creations	\$931.50
CR-16-37214	Quantifiler kits for DNA	Medical Examiner	Life Technologies Corporation	\$24,859.52

CR-16-37150	General lab supplies – Drug Chemistry/Toxicology	Medical Examiner	Fisher Scientific Company, LLC	\$271.02
CR-16-37150	General lab supplies – Drug Chemistry/Toxicology	Medical Examiner	VWR International	\$571.59
CR-16-37177	Cart with drawers/cabinet for Fingerprint Lab	Medical Examiner	Uline, Inc.	\$916.13
CR-16-37149	File jackets, legal guide	Medical Examiner	Independence Business Supply	\$1,719.80
CR-16-37179	Zolpidem Elisa Kit	Medical Examiner	Alere San Diego Inc.	\$692.00
CR-16-37154	Blank blood	Medical Examiner	Quality Assurance Services	\$1,000.00
CR-16-37187	General lab supplies – toxicology	Medical Examiner	VWR International	\$10,278.73
CR-16-37189	Lab solvents – toxicology	Medical Examiner	VWR International	\$540.27
CR-16-37195	Lab supplies – DNA	Medical Examiner	Fisher Scientific Company, LLC	\$2,697.71
CR-16-37195	Lab supplies – DNA	Medical Examiner	VWR International	\$1,610.64
CR-16-37203	Police Chief's April meeting, Lunch	Medical Examiner	Italian Creations	\$802.90
CR-16-37126	Drug standards for drug chemistry and toxicology	Medical Examiner	Cerilliant	\$1,241.05
CR-16-37152	Consumable supplies for Toxicology Department	Medical Examiner	Nova Biomedical	\$4,557.54
SH-16-37176	Radio repair	Sheriff's Department	Cleveland Communications, Inc.	\$998.25
SH-16-37188	Screen projectors for employee training	Sheriff's Department	B & H Foto Electronics Corp.	\$599.98

Items already purchased:

CF-16-36924	Post Adoption Special Services Subsidy – child specific residential treatment	Division of Children and Family Services	New Directions, Inc.	\$3,694.95
FC-16-37209	Family Centered Services and Supports – Service Dog: August 2015 – February 2016	Family and Children First Council	Angela Gilliam Warshaw	\$5,227.00
FC-16-37196	Family Centered Services and Supports – Social/Recreational services: Annual family membership	Family and Children First Council	YMCA of Greater Cleveland	\$748.00
FC-16-37178	Family Centered Services and Supports –March rent	Family and Children First Council	Barbara Phillips	\$1,100.00
FC-16-37198	Family Centered Services and Supports - Social/Recreational services: membership FY2016	Family and Children First Council	City of Seven Hills	\$570.00
ST-16-36940	Repair engine on Truck S-506	Department of Public Works	John Lance Ford	\$4,745.05
AU-16-37116	Senior Leadership Retreat services	Fiscal Office	Main Stream Enterprises, Inc.	\$1,250.00
CR-16-37180	Toxicology testing	Medical Examiner	State of Ohio Highway Patrol	\$2,000.00
CR-16-37164	Toxicology testing	Medical Examiner	National Medical Services DBA/ NMS Labs	\$2,867.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Description	Department	Vendor Name	Total
1619006	Bread for Juvenile Detention Center - May	Juvenile Court	Schwebel Baking Company	\$1,839.50
1619007	Milk for Juvenile Detention Center - May	Juvenile Court	Borden Dairy Company of Ohio DBA/ Dairymens Milk Company	\$5,291.16
1916009	Pork and beans for Juvenile Detention Center - May	Juvenile Court	Gorden Food Service, Inc.	\$457.03
1619010	Pork and beans for Juvenile Detention Center - May	Juvenile Court	Benjamin Foods	\$817.56
1619013	Dairy for Juvenile Detention Center - May	Juvenile Court	Benjamin Foods	\$245.16
1619017	Bananas for Juvenile Detention Center - May	Juvenile Court	The Sanson Company	\$2,947.50
1619008	Peaches for Juvenile Detention Center - May	Juvenile Court	Benjamin Foods	\$3,044.85
1619014	Lunch meat for Juvenile Detention Center - May	Juvenile Court	Benjamin Foods	\$190.80
1619012	Lima beans for Juvenile Detention Center - May	Juvenile Court	Benjamin Foods	\$2,232.80
1619011	Lima beans for Juvenile Detention Center - May	Juvenile Court	Gordon Food Service, Inc.	\$584.00
1619016	Meats for Juvenile Detention Center - May	Juvenile Court	Gordon Food Service, Inc.	\$2,039.52
1619015	Meats for Juvenile Detention Center - May	Juvenile Court	Shaker Valley Foods, Inc.	\$2,292.20
1637217	SWAT Radio encryption equipment	Public Safety	Motorola Solutions	\$103,364.00

1637146	Emergency Coordination Center – Microsoft software	Information Technology	Zones Inc.	\$14,920.60
1637148	Emergency Coordination Center – Cisco Ethernet Switch	Information Technology	MNJ Technologies Direct	\$10,300.00
1637142	Emergency Coordination Center – Server	Information Technology	MNJ Technologies Direct	\$3,580.00

V – OTHER BUSINESS

Items of Note (non-voted)

Item 1.

Department of Development, submitting a Memorandum of Agreement among the Northcoast Brownfield Coalition Partners, including Cuyahoga County, City of Cleveland, Cuyahoga County Board of Health and Northeast Ohio First Suburbs Consortium for the Hazardous and Petroleum Substances Project in connection with a grant award in the amount of \$500,000.00 from U.S. Environmental Protection Agency for the Brownfields Assessment Coalition Grant Program for the period 10/1/2015 – 9/30/2018.

Item 2.

Department of Health and Human Services/Division of Children and Family Services, submitting an agreement with Cuyahoga Community College District for use of facilities for Teen Advocate Group Youth Council meetings for the period 5/1/2016 – 12/31/2016.

Item 3.

Department of Health and Human Services/Division of Children and Family Services, submitting an agreement with The Centers for Families and Children for use of facilities for Youth and Permanency and Transition Team Graduation Ceremony for Youth in Foster Care being held on August 11, 2016.

Minutes

Cuyahoga County Board of Control
Monday, April 25, 2016 11:00 AM
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. – CALL TO ORDER

The meeting was called to order at 11:00 AM.

Attending:

Armond Budish, Chairperson
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Stan Kosilesky, Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller

II. – REVIEW MINUTES

Armond Budish motioned to approve the minutes from the April 18, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items Returned for Review

BC2016-273

Department of Health and Human Services, Division of Children and Family Services, submitting an RFP exemption on RQ36986, which will result in an award recommendation to Crown Plaza Cleveland South/Independence in the amount of \$12,251.25 for room rental and catering services for the 2016 Supervisor Management Training Conference for the period 6/15/2016 – 6/18/2016.

Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

Daphne Kelker, Division of Children and Family Services, presented. Dave Greenspan asked if the County provides funding to the Regional Training Center. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-273 was unanimously approved.

BC2016-274

Department of Health and Human Services, Division of Children and Family Services, submitting an RFP exemption on RQ36997, which will result in an award recommendation to Crown Plaza Cleveland South/Independence in the amount of \$15,900.00 for room rental and catering services for the 2016 Substitute Caregiver Training Conference for the period 5/19/2016 – 5/21/2016.

Funding Source: 100% reimbursable through the North Central Ohio Regional Training Center Contract

Daphne Kelker, Division of Children and Family Services, presented. Dave Greenspan asked for explanation on the payment and reimbursement process for the event. Trevor McAleer asked if the Agency had considered the Convention Center as a potential location. Dennis Kennedy asked for clarification on the services being procured. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-274 was unanimously approved.

B. – New Items for Review

BC2016-278

Department of Development, recommending awards on RQ36638 to various providers (14-6) in the total amount not-to-exceed \$350,000.00 for mortgage and real property tax counseling for Cuyahoga County homeowners for the period 5/1/2016 – 4/30/2017:

- a) Cleveland Housing Network, Inc. in the amount of \$140,000.00
- b) Community Housing Solutions in the amount of \$70,000.00
- c) East Side Organizing Project, Inc. in the amount of \$80,000.00
- d) Home Repair Resource Center in the amount of \$15,000.00
- e) Neighborhood Housing Services of Greater Cleveland, Inc. in the amount of \$45,000.00

Funding Sources: 71% Community Development Block Grant; 29% Delinquent Tax Assessment and Collections

Paul Herdeg, Department of Development, presented. Dave Greenspan asked how the services are marketed to homeowners. Trevor McAleer asked how the funding allocations are calculated. Dave Greenspan asked the Department to forward more information about the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-278 was unanimously approved.

C. – Exemption Requests

BC2016-279

Department of Health and Human Services/Division of Senior and Adult Services, submitting an RFP exemption on RQ37024, which will result in an award recommendation to Paul Greenwood

in the amount not-to-exceed \$3,450.00 for speaker services in connection with the Elder Abuse Forum being held on 6/30/2016.

Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Senior and Adult Services, presented. Armond Budish asked if the funds are budgeted. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-279 was unanimously approved.

BC2016-280

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ37102, which will result in an award recommendation to Ohio Child Support Enforcement Agency Director's Association in the amount not-to-exceed \$2,480.00 for CLEAR subscription services for the period 2/1/2016 – 5/31/2017.

Funding Source: Public Assistance Fund

Deborah Watkins, Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-280 was unanimously approved.

BC2016-281

Department of Information Technology submitting an Alternative Procurement process which will result in an award recommendation in the amount not-to-exceed \$300,000 for purchase of Automated Fingerprint Identification System (AFIS) hardware for use by the Sheriff's Office and the Medical Examiner.

Funding Source: 100% Federal Homeland Security grant funds, allocated through the State of Ohio

Pat Wright, Department of Information Technology, presented. Dale Miller asked for clarification on the need to seek an exemption when the Department is "bidding" the item. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-281 was unanimously approved.

D. – Consent Agenda

Dave Greenspan asked if Purchase Order #37030 is a "not-to-exceed" amount, and for clarification on the estimate. He also asked if the funding source could be included for each item listed in the agenda's purchase order table. Armond Budish motioned to approve items - 282 and -283; Stan Kosilesky seconded. The items were unanimously approved.

BC2016-282

Office of Procurement & Diversity, presenting voucher payments for the week of 4/25/2016

BC2016-283

Department of Development, presenting Housing Rehabilitation Loans for the week of 4/25/16.

V. – OTHER BUSINESS

BC2016-284

Office of Procurement & Diversity, recommending an award on behalf of the Department of Public Works on RQ36454 to GEM ENERGY, LLC (20-2) in the amount not-to-exceed \$166,480.00 for the purchase of a replacement condenser water pump at the Virgil E. Brown Building.

Funding Source: 100% Capital Projects Fund

Lenora Lockett presented. Armond Budish motioned to add the item to the agenda; Dale Miller seconded. The motion was unanimously approved. Dave Greenspan asked whether the project is budgeted. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-284 was unanimously approved.

VI. – PUBLIC COMMENT

There was no public comment.

VII. – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion was unanimously approved at 11:22 a.m.

Item Details

IV. Contracts and Awards

IV. B. New Items

BC2016-285

A. Scope of Work Summary

1. Personnel Review Commission requesting approval of a revenue generating agreement with the Village of Highland Hills for the anticipated receivables in the amount not-to-exceed \$6,000.00. The anticipated start-completion dates are April 30, 2016 to August 30, 2016.
2. The primary goals of the project are to address the need of a regional entity, the Village of Highland Hills, for professionally-developed position descriptions through the County's shared services program.
3. NA

B. Procurement

1. This is a revenue generating agreement. There was no procurement of goods or services.

C. Contractor and Project Information

1. The address of the client is (provide the full address in the following format):

Village of Highland Hills

3700 Northfield Road

Highland Hills, OH 44122

Council District 9

2. The Mayor for the client is Mayor Robert L. Nash. The address or location of the project is 3700 Northfield Road, Highland Hills, Ohio 44122.

- 3.b. The project is located in Council District 9.

D. Project Status and Planning

1. The project is new to the County.
2. [*When applicable*] The project has 1 phase.
3. NA
4. The estimated project term is approximately 4 months, or 120 days. The project has not yet begun.
5. The contract needs a signature in ink by April 30, 2016.

E. Funding

1. The project is a revenue generating agreement; funds will be directed to the PRC's budget to support hiring of Interns to supplement the PRC's FTE staffing structure.
2. Was the specific project funding included in OBM – approved budget for the current year? This project was not anticipated in the PRC's 2016 budget.
3. The schedule of payments is by invoice at the completion of the project, which is anticipated to be August 30, 2016.

C. EXEMPTIONS

BC2016-286

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

Department of Development - As recommended by the Office of Sustainability, Empower Gas & Electric will carry out energy audits at the homes of income eligible Cuyahoga Urban County residents to identify cost-effective energy conservation measures. Property owners will have an opportunity to finance the recommended energy conservation measures on favorable terms, with financing arranged through the Cuyahoga County Sustainability HUB.

2. Estimated Dollar Value.

The contract amount is \$60,000.

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

The contract is 100% federally funded through the Community Development Block Grant (CDBG) program.

4. Was the specific project funding included in OBM-approved budget for the current year?

Yes, this activity is specifically listed in Cuyahoga County's 2016 Annual Plan for Community Development Block Grant funded activities submitted to the United States Department of Housing and Urban Development (HUD).

5. Rationale Supporting the Use of the Selected Procurement Method

The Office of Sustainability has determined that Empower Gas & Electric LLC is the best vendor to provide the energy audit services, because of its innovative approach to identifying housing units most in need of energy conservation services using "big data" obtained from utility companies, and because of its ability to offer reasonably priced energy conservation measures to property owners based on the results of each energy audit.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

The Office of Sustainability has advised Development that no other provider is as well qualified to provide these services, as part of a comprehensive program to both identify and finance residential energy conservation services on a countywide basis.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

The Office of Sustainability determined that no other provider is as well qualified to provide these services, as part of a comprehensive program to both identify and finance residential energy conservation services on a countywide basis.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The Office of Sustainability determined that competitive bidding would be a waste of time and resources, since no other provider is as well qualified to provide these services, as part of a comprehensive program to both identify and finance residential energy conservation services on a countywide basis.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Development will look to the Office of Sustainability for advice as to any future procurement of the same service using CDBG funds.

BC2016-287

1. Description of Supplies or Services

Office of Early Childhood would like to use some of the current funds of this contract and redirect them to our Newborn Home Visiting Program to cover the costs of training for our nurse home visitors in a new database being finalized for use by these home visitors. The database will replace two inefficient systems currently used by the nurses. Avantia is the vendor finalizing the database and will conduct the training. This will be completed by June 30, 2016.

2. Estimated Dollar Value

AG1400087

R2014-0146 Original Contract - July 1, 2014 to June 30, 2016 – \$2,495,056.00

CPB2015-150 Amendment – July 1, 2014 to June 30, 2016-Scope and Budget adjustments only

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

100% HHS Levy

4. Was the specific project funding included in OBM-approved budget for the current year?

Yes.

5. Rationale Supporting the Use of the Selected Procurement Method

The ESC through cooperative endeavors provides fiscal services to a variety of different Programs throughout Cuyahoga County. We currently, contract with the ESC to be the fiscal and hiring entity for our ABC program at DCFS. Additionally, the ESC is the fiscal entity for HMG Bright Beginnings Home Visiting Program. As the fiscal agent for these two home visiting programs we felt it was an efficient way to proceed with the completion of another home visiting programs database and training requirement.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

None were evaluated as the funding and contracting mechanism was in place already at the ESC. The ESC has proven an effective and efficient partner in providing fiscal and programmatic leadership to our programs in the currently and in the past

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

The Newborn Home Visiting Program currently uses two inefficient systems to input data. We worked with the County Department of Information Technology to contract with the vendor to develop a new database. Unfortunately, funds were depleted before we could finalize the database and provide end user training. Fortunately, we identified some available funds in this contract with the ESC and they have agreed to work with us and the vendor to finalize the database.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The funding that is available will run out by June 30, 2016. Additionally, we have already put on hold completing and launching a \$70,000 database because of lack of funds to complete the system and provide appropriate training to the end users. We have already missed one quarter of the year because of this.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

N/A

BC2016-288

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

The JRS Group, Ltd. has previously contracted with DCFS for Strategic Planning. CCDCFS would like to extend the current with JRS Group, Ltd. from 3/31/16 to 3/31/17 and add \$122,500.00 for another Leadership Academy that will include 42 people. The services provided will be: 1) two-combined follow-up sessions for the prior Cohort members; 2) an expanded ten-part Leadership Seminar Series in 2016 for up to 42 participants; 3) a four-part series for up to 32 Senior Managers; and 4) up to 48 hours of one-on-one coaching for selected executives.

2. Estimated Dollar Value

Current contract amount - \$75,000.00 for time period 04/01/15 to 03/31/16

Amendment #1 – Extend time from 04/01/15 to 03/31/17 and Add \$122,500.00

Total amended amount - \$197,500.00

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

The dollar amount for this project will be \$122,500.00. Funding breakdown is 33% Federal (Title IV-E Admin) and 67% will come from the HHS Levy.

4. Was the specific project funding included in OBM-approved budget for the current year?

Yes – 2016

5. Rationale Supporting the Use of the Selected Procurement Method

The JRS Group, Ltd. has played a role in the development of the agency's strategic planning effort. Continuing to use this service will allow us to continue with the strategic plan, and since we have worked previously with this group they are acclimated to our agency and the work that we do.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

The JRS Group, Ltd. was previously used, due to the past experience and working relationships, we would like to contract with them for another year.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

This provider had a previous contract, but due to the contract expiring, we would like to contract with them for another year. In doing, we will have another approximately 42 employees attending the leadership academy. The purpose of the academy is to determine and identify the professional development needs of our mid-level managers. In the next 5 years, there will be a high level of senior managers who will be able to retire. By creating a succession plan, we will be able to prepare mid-level managers.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The delays would be due to the procurement procedures before the process can start. This delay would not allow the academy to complete in timely manner. Begin new process would delay program vendor familiar with agency and the work we do.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

None at this time.

BC2016-289

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Cuyahoga Job and Family Services - ODJFS provided counties with a Fraud Awareness funding to advertise county fraud awareness campaigns. Cuyahoga Job and Family Services will advertise with Regional Transit Authorities. RTA's production and media vendor is Advertising Vehicles. Production and media package includes 55 Interior Displays showing 5/2/2016-5/29/2016 in the Cleveland market.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown
ODJFS SFY16 Fraud Awareness funds in the amount of \$2,000.

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

Federal Fraud Awareness Funds @ 100%

4. Was the specific project funding included in OBM-approved budget for the current year?
Yes, project funding was included in OBM approved budget for the year.

5. Rationale Supporting the Use of the Selected Procurement Method

Due to the limited time frame for the campaign and availability of funds, RTA's vendor Advertising Vehicles provide the greatest exposure to the targeted population.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

None. Cuyahoga Job and Family Services will advertise with Regional Transit Authority and use RTA's vendor Advertising Vehicles.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

The target audiences are Cuyahoga County citizens. It is estimated RTA signs will be viewed by 100,000 residents per month, per bus and the message regarding fraud awareness and where and how to report it will reach 1,060,000 residents during the month.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The ODJFS Fraud Awareness funds must be spent by June 30, 2016.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

This is a unique situation where ODJFS is providing funding to counties for a very short period of time with very specific advertising requirements.

BC2016-290

Department of Information Technology submitting an RFP exemption on RQ37146, which will result in an award recommendation to Zones Inc. in the amount of \$14,920.60 for Microsoft Software for the Emergency Coordination Center. Funding Source: 100% General Fund – Public Works Capital Fund

Was the specific project funding included in OBM-approved budget for the current year?

Yes, funding is budgeted.

Rationale Supporting the Use of the Selected Procurement Method

The Department of Public Safety & Justice Services is requesting an RFP Exemption for Motorola Solutions to procure Special Weapons and Tactics (SWAT) Team Radio Encryption Equipment. Motorola Solutions has provided radios to the county SWAT, Fire and Police Departments and the encryption equipment is needed to ensure confidential communication between departments during RNC. This procurement will be under Motorola Solutions State Contract #573077-0, 6/30/2017 and include additional RNC discounts.

What other available options and/or vendors were evaluated? If none, include the reasons why.

No other vendors were evaluated for this project. Motorola Solutions has provided radios for first responders in Northeast Ohio after a formal bid process and evaluation and testing of radios by first responders in remote building locations. Motorola is able to expediently provide the encryption equipment and offered a significant discount due to immediate need prior to RNC.

What ultimately led you to this good or service? Why was the recommended vendor selected?

Motorola Solutions is being recommended as vendor due to the immediate need for confidential communication between SWAT teams.

Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This is a priority project for the Department of Public Safety & Justice Services and must be completed prior to the RNC.

Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required goods or services.

Any future radio encryption equipment will be vetted through the standard county process.

BC2016-291

Department of Information Technology submitting an RFP exemption on RQ37148, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$10,300.00 for purchase of Cisco Ethernet Switch for the Emergency Coordination Center. Funding Source: 100% General Fund – Public Works Capital Fund

Rationale Supporting the Use of the Selected Procurement Method

This equipment is for the Emergency Coordination Center for the RNC. MNJ Technologies Direct, a trusted vendor for the county was originally selected because they were able to provide the equipment under

Ohio State Contract# 533110-3 which was to be competitively bid on line. Multiple problems has caused unfortunate delays and there is no longer enough time to complete a competitive bid since this equipment must be ordered, installed and operational by the Emergency Coordination Center start up date of 6/1/16

Was the specific project funding included in OBM-approved budget for the current year?

Yes, funding is budgeted.

What other available options and/or vendors were evaluated? If none, include the reasons why.

The equipment was determined by the IT engineers as being necessary for the implementation of the ECC system while remaining compatible with the county's current (HP and Microsoft) systems. This procurement option is necessary to have this equipment purchased and installed within the required timeline.

What ultimately led you to this good or service? Why was the recommended vendor selected?

Equipment was determined by the IT engineering to be the best solution for providing the OEC with the required environment to provide the citizens of Cuyahoga County with the services they need.

Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The ECC requires the equipment to support all operations of the Office of Emergency Management to provide emergency services to the citizens of Cuyahoga County from their new location at the Juvenile Justice Center.

Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required goods or services.

Future purchases that are not constricted by this urgent timeline will be posted and competitively bid to provide the lowest cost.

BC2016-292

Department of Information Technology submitting an RFP exemption on RQ37142, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$3,580.00 for purchase of server equipment and license for the Emergency Coordination Center. Funding Source: 100% General Fund – Public Works Capital Fund

Rationale Supporting the Use of the Selected Procurement Method

This equipment is for the Emergency Coordination Center for the RNC. MNJ Technologies Direct, a trusted vendor for the county, was originally selected because they were able to provide the equipment under Ohio State Contract# 534515 which was to be competitively bid on line. Multiple problems have caused unfortunate delays and there is no longer enough time to complete a competitive bid since this equipment must be ordered, installed and operational by the Emergency Coordination Center start-up date of 6/1/16

Was the specific project funding included in OBM-approved budget for the current year?

Yes.

What other available options and/or vendors were evaluated? If none, include the reasons why.

The equipment was determined by the IT engineers as being necessary for the implementation of the ECC system while remaining compatible with the county's current (HP and Microsoft) systems. This

procurement option is necessary to have this equipment purchased and installed within the required timeline.

What ultimately led you to this good or service? Why was the recommended vendor selected?

Equipment was determined by the IT engineering to be the best solution for providing the OEC with the required environment to provide the citizens of Cuyahoga County with the services they need.

Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The ECC requires the equipment to support all operations of the Office of Emergency Management to provide emergency services to the citizens of Cuyahoga County from their new location at the Juvenile Justice Center.

Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required goods or services.

Future purchases that are not constricted by this urgent timeline will be posted and competitively bid to provide the lowest cost.

BC2016-293

Department of Public Safety and Justice Services, submitting an RFP exemption on RQ37217, which will result in an award recommendation to Motorola Solutions in the amount not-to-exceed \$103,364.00 for the purchase of Radio Encryption equipment for the Motorola SWAT Radio Encryption project.

Funding Source: 100% State Homeland Security Grant Funds

Rationale Supporting the Use of the Selected Procurement Method

The Department of Public Safety & Justice Services is requesting an RFP Exemption for Motorola Solutions to procure Special Weapons and Tactics (SWAT) Team Radio Encryption Equipment. Motorola Solutions has provided radios to the county SWAT, Fire and Police Departments and the encryption equipment is needed to ensure confidential communication between departments during RNC. This procurement will be under Motorola Solutions State Contract #573077-0, 6/30/2017 and include additional RNC discounts.

Was the specific project funding included in OBM-approved budget for the current year?

Yes, funding is budgeted.

What other available options and/or vendors were evaluated? If none, include the reasons why.

No other vendors were evaluated for this project. Motorola Solutions has provided radios for first responders in Northeast Ohio after a formal bid process and evaluation and testing of radios by first responders in remote building locations. Motorola is able to expediently provide the encryption equipment and offered a significant discount due to immediate need prior to RNC.

What ultimately led you to this good or service? Why was the recommended vendor selected?

Motorola Solutions is being recommended as vendor due to the immediate need for confidential communication between SWAT teams.

Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This is a priority project for the Department of Public Safety & Justice Services and must be completed prior to the RNC.

Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required goods or services.

Any future radio encryption equipment will be vetted through the standard county process.

D. CONSENT AGENDA

BC2016-294

Department of Public Works, recommending to accept a donation in the amount of \$1,000.00 from Quaker Steak & Lube for support of the Pawject Runway fundraiser being held on August 6, 2016.

BC2016-295

A. Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.
2. The primary goals of the the project is to sell said property via internet auction, to the highest bidder. through GovDeals. The auction surplus list (Exhibit "A") is attached.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information:

N/A

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.
2. The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

E. Funding:

1. There is no cost for this process. The project is a revenue generating project.

Auction Items:

Department of Public Works

Qty. 5 Items /Vehicles & Equipment:

<u>Year</u>	<u>Make</u>	<u>Model</u>
2004	Ford	Focus

2001	New Holland	575 E Backhoe
1997	Chevy	3500
2006	Hummer	H3
2003	Chevy	Avalanche

BC2016-296

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board requesting approval of a grant application for the anticipated cost of \$75,000.00. The anticipated start-completion dates are 07/01/2016 to 12/31/2016.
2. The primary goals of the project are (list 2 to 3 goals).
 - a. Improve supervision strategies that will reduce recidivism
 - b. Develop and implement strategies for identification, supervision, and treatment of "high-risk/high-needs" supervisees

B. Procurement

1. The procurement method for this project is a grant application. The total value is \$75,000.00.
2. The above procurement method was closed on March 30, 2016

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
The MetroHealth System
2500 MetroHealth Drive
Cleveland, Ohio 44109
2. The President and CEO is Akram Boutros, M.D., FACHE.

D. Project Status and Planning

1. The project is new to the County.

E. Funding

1. The project is funded 100% by the Supreme Court of Ohio.
2. The schedule of payments is monthly by invoice.

BC2016-297

A. Scope of Work Summary

1. Department of Information Technology on behalf of the Department of Public Safety and Justice Services is requesting approval for the purchase of hardware from Logicalis for the not-to-exceed cost of \$233,812.60. The anticipated start-completion dates are (05/02/2016- 05/31/2016).
2. The primary goals of the project are:
 1. Purchase hardware for the upgrade of the AFIS system
 2. Utilize State Homeland Security funds to off-set a portion of the project costs.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$233,812.60.
2. The RFP was closed on April 25, 2016.
3. There were 0 bids pulled from OPD, 1 bid was submitted for review, 1 bid approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
Logicalis
1801 Superior Ave Ste 300
Cleveland, OH 44114
Council District (xx)

D. Project Status and Planning

1. The project is an occasional product that coincides with the hardware/software refresh of the AFIS application.
2. The project has 2 phases. The next step will occur mid-summer after the State of Ohio has selected the vendor for their AFIS upgrade. The County is waiting the software selection phase to ensure what is purchased is fully compatible with the AFIS system being implemented by the State of Ohio.
3. The project is on a critical action path because the hardware is being purchased with State Homeland Security funds that must be used before mid-June 2016.

E. Funding

1. The project is funded 100% by State of Ohio Homeland Security funds.
2. The schedule of payments is by invoice.

BC2016-298

Department of Public Safety and Justice Services/Office of Emergency Management, recommending an award on RQ35902 and enter into a contract with Sport Spirit, Inc. dba Readiness Co. in the amount not-to-exceed \$23,840.00 for consultant services for Citizen Corps and Community Emergency Response Team Programs for the period 1/4/2016 - 7/22/2016. Funding Source: FY2014 Department of Homeland Security Urban Area Security Initiative Grant Funds

BC2016-299

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1500098 with City of Cleveland for reimbursement of eligible expenses in connection with the FY2014 Urban Area Security Initiative Grant Program for the period 9/1/2014 - 6/30/2016 for a decrease in the amount of (\$37,500.00). Funding Source: FY2014 Department of Homeland Security Urban Area Security Initiative Grant Funds

V – OTHER BUSINESS

Items of Note (non-voted)

Item 1.

Department of Development, submitting a Memorandum of Agreement among the Northcoast Brownfield Coalition Partners, including Cuyahoga County, City of Cleveland, Cuyahoga County Board of Health and Northeast Ohio First Suburbs Consortium for the Hazardous and Petroleum Substances Project in connection with a grant award in the amount of \$500,000.00 from U.S. Environmental Protection Agency for the Brownfields Assessment Coalition Grant Program for the period 10/1/2015 – 9/30/2018.

Item 2.

A. Scope of Work Summary

1. DCFS requesting approval of a no cost agreement with Tri-C for the anticipated cost \$0.00. The anticipated start-completion dates are 05/01/2016- 12/31/2016.

2. The primary goals of the project are, for children to attend these meetings in the community and also having a more permanent place to hold these meetings that will not cost the county.
3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

B. Procurement

1. The procurement method for this project was no cost agreement. The total value of the no cost agreement is \$0.00.
2. The (above procurement method) was closed on (date). (*When applicable*) There is an SBE or DBE participation/goal (list the % of both). N/A
3. The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached. N/A

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
Cuyahoga Community College District
District Administrative Services
700 Carnegie Ave.
Cleveland OH 44115
Council District (7)
2. The Director for the contractor/vendor is Andrew Cox
- 3.a The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):
Cuyahoga Community College District
District Administrative Services
700 Carnegie Ave.
Cleveland OH 44115
- 3.b. The project is located in Council District 7

D. Project Status and Planning

1. The project is one time, if the county and Tri-C decide to continue longer than an amendment will be complete to cover the time.
2. The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion). N/A
3. The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action). N/A
4. The project's term has (already begun or ended). The reason there was a delay in this request is (present the detail for the delay).N/A
5. The contract or agreement needs a signature in ink by (enter date). N/A

E. Funding

1. The project is funded (100% by the General Fund *or* list the name and percentage of each special revenue funds that contributes funding and in what amount). N/A No cost agreement
2. Was the specific project funding included in OBM – approved budget for the current year? [specify].) N/A
3. The schedule of payments is (monthly, quarterly, by invoice, other [specify].) N/A
4. The project is an amendment to a (contract, loan, lease, grant, amendment, agreement, or other [specify]). This amendment changes (list the changes to the value, term, scope, etc.) and is the (x)

amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments). N/A

A. Scope of Work Summary

The Division of Children and Family Services is requesting approval to enter into a no-cost agreement with The Centers for Families and Children as the location of the annual graduation ceremony of foster care youth. The date of the event is Thursday, August 11, 2016 at no cost.

B. Procurement

There was no procurement method needed for this no cost agreement.

C. Contractor and Project Information

1. The address of the vendor is as follows:

The Centers for Families and Children

4500 Euclid Avenue

Cleveland, Ohio 44103

Council District: 7

2. The Principal Owner:

Elizabeth Newman, Chief Executive Officer

D. Project Status and Planning

The project reoccurs annually.

E. Funding

This project is a no-cost agreement.

Item 3.

A. Scope of Work Summary

The Division of Children and Family Services is requesting approval to enter into a no-cost agreement with The Centers for Families and Children as the location of the annual graduation ceremony of foster care youth. The date of the event is Thursday, August 11, 2016 at no cost.

B. Procurement

There was no procurement method needed for this no cost agreement.

C. Contractor and Project Information

1. The address of the vendor is as follows:

The Centers for Families and Children

4500 Euclid Avenue

Cleveland, Ohio 44103

Council District: 7

2. The Principal Owner:

Elizabeth Newman, Chief Executive Officer

D. Project Status and Planning

The project reoccurs annually.

E. Funding

This project is a no-cost agreement.