

Minutes

Cuyahoga County Board of Control Agenda
Monday, June 13, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 AM

Attending:

Chris Glassburn, Chairperson (alternate for Armond Budish)
Michael Dever, Director, Department of Public Works
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer, County Council (alternate for Dan Brady)
Councilman Dale Miller

II – REVIEW MINUTES – 6/6/16

Chris Glassburn motioned to approve the minutes from the June 6 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2016-406

Department Of Public Works, recommending an award on RQ36746 and enter into a contract with J.C. Mayer Plumbing Co. in the amount not-to-exceed \$24,000.00 for emergency plumbing services for the period 6/1/2016 - 5/31/2018. Funding Source: 100% Sanitary Sewer Fund

Don Jerele, Department of Public Works, presented. Dale Miller asked about the frequency of use of the service, and whether municipalities reimburse the County for services provided. Chris Glassburn motioned to approve; Dale Miller seconded. Item BC2016-406 was unanimously approved.

BC2016-407

Department of Public Works, recommending an award on RQ36935 to Harcon Corporation in the amount of \$8,100.00 to secure rental of equipment for the inspection of the Columbus Road Bridge No. 00.56. Funding Source: 100% Road and Bridge Fund

Don Jerele, Department of Public Works, presented. There were no questions. Item BC2016-407 was unanimously approved.

BC2016-408

Department of Information Technology, Submitting an RFP exemption on RQ37436, which will result in an award recommendation to DLT Solutions, LLC in the amount of \$80,100.00 for the purchase of AdminStudio Enterprise software and 6000 user licenses. Recommending an award on RQ37436 to DLT Solutions, LLC in the amount of \$80,100.00 for the purchase of AdminStudio Enterprise software and 6000 user licenses. Funding Source: General Fund 58.3% (Common Pleas-\$8,650.80; IT-\$38,047.50); HHS Levy 41.7%;

Pat Wright, Department of Information Technology, presented. Dale Miller asked for further explanation on the rationale for the purchase. Dale Miller motioned to approve the item; Michael Dever seconded. Item BC2016-408 was unanimously approved.

BC2016-409

Department of Information Technology, recommending an award on RQ37147 to Zones Inc. in the amount of \$68,537.18 for the purchase of (73) HP Pro Book Notebooks, (91) all in one Office Jet Pro Notebooks and related accessories for graduating foster children. Funding Source: 100% Temporary Assistance to Needy Families

Pat Wright, Department of Information Technology, presented. Dave Greenspan asked if the quantity is similar to previous years. Dale Miller asked if the County has recently assessed the need for and impact of the project. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2016-409 was unanimously approved.

BC2016-410

Department of Information Technology,

- a) Recommending an alternate procurement on RQ37375, which will result in an award recommendation to En Pointe Technologies in the amount of \$59,945.76 for the purchase for relational database software for the Automated Fingerprint Identification System.
- b) Recommending an award on RQ37375 to En Pointe Technologies in the amount of \$59,945.76 for the purchase for relational database software for the Automated Fingerprint Identification System.

Funding Source: 100% FY14 State Homeland Security grant

Pat Wright, Department of Information Technology, presented. Dave Greenspan asked for explanation on the Board protocol for items comprised of the exemption and award, together. Chris Glassburn motioned to approve the item; Trevor McAleer seconded. Item BC2016-410 was unanimously approved.

BC2016- 411

Department of Information Technology, recommending an award on RQ36692 to Skillsoft Corporation in the amount not-to-exceed \$48,000.00 for 150- licensed seats for on-line technical training for the period 4/11/2016 - 4/10/2019. Funding Source: 38% HHS; 62% General Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2016-411 was unanimously approved.

BC2016-412

Office of Procurement & Diversity, recommending an award: Department of Public Works, on RQ37242 to M Tech Company in the amount of \$257,567.78 for the purchase of (1) – Ford E-450 TV Inspection Truck for Sanitary Engineering Division. Funding Source: Sanitary Sewer Fund

Lenora Lockett presented. Dale Miller asked for additional description of the truck. Chris Glassburn asked about the average cost of the sewer inspection trucks. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2016-412 was unanimously approved.

BC2016-413

Medical Examiner, submitting an amendment to Contract No. CE1300401 with Esposito Mortuary Services for body transportation services for the period 8/1/2013 – 7/31/2016 for additional funds in the amount not-to-exceed \$142,000.00. Funding Source: 100% General Fund

Hugh Shannon, Medical Examiner's Office, presented. Chris Glassburn asked if the budget can cover the remainder of the year at the current rate of use of service. Dale Miller asked if the County receives reimbursement from municipalities where service is provided Dave Greenspan asked if there are other potentials sources of funding that could reimburse for service provision. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2016-413 was unanimously approved.

BC2016-414

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1500279 with Families First, Inc. for adoption services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$4,000.00. Funding Source: ~~100% State Child Protective Allocation Fund~~ 65% HHS Levy and 35% State & Federal Reimbursement

Daphne Kelker and Mary Mitchell, DCFS, presented. A correction was noted on the funding source. Chris Glassburn motioned to approve the item; Michael Dever seconded. Item BC2016-414 was unanimously approved.

C. Exemptions

BC2016-415

Department of Information Technology, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500126 with Opex for licensing, support and maintenance on Model 72 AS7200i Scanner for the period 4/6/2015 - 4/5/2016 to extend the time period to 4/5/2019 and for additional funds in the amount of \$39,374.73. Funding Source: 100% HHS Levy

Pat Wright, Information Technology, presented. Dennis Kennedy asked for the rationale behind extending for 3 years, given the previous period was only 1 year. Dave Greenspan asked for the number of similar machines the County has in use, and whether the service will integrated into the ERP project. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2016-415 was unanimously approved.

BC2016-416

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ37500, which will result in an award recommendation to OhioGuidestone in the amount not-to-exceed \$1,153,828.80 for

community-based treatment center management services for the period 7/1/2016 – 6/30/2017. Funding Source: 100% Targeted Reclaim Funds

Sarah Baker, Juvenile Court, presented. Dale Miller asked if there are other agencies that could provide the services, and why a RFP was not issued. He further questioned how the County knows the price is fair, given the lack of competitive process. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2016-416 was unanimously approved.

BC2016-417

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ37494, which will result in an award recommendation to MST Group LLC, dba MST Services in the amount not-to-exceed \$14,000.00 for Multi-systemic Therapy services for the period 7/1/2016 – 6/30/2017. Funding Source: ~~100%~~ 50% Targeted Reclaim Funds; 35% HHS Levy; 15% Title VI-E

Sarah Baker, Juvenile Court, presented. She noted in her presentation that the Court splits the cost with DCFS. Chris Glassburn asked the funding source on the DCFS half of the contract. In response, the funding source was corrected. Dave Greenspan asked if the Court could use a portion of their Title VI-E funding for the contract. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2016-417 was unanimously approved.

BC2016-418

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37382, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$110,235.00 for administration of the FY2015 Shelter Plus Care Sponsor Based Rental Assistance Program for the period 12/1/2016 – 11/30/2017. Funding Source: U.S. Department of Housing & Urban Development, FY2015 Homeless Assistance Grant Program

Shari Weir, Office of homeless services, presented. There were no questions. Chris Glassburn motioned to approve the item; Dale Miller seconded. Item BC2016-418 was unanimously approved.

D. Consent Agenda

Dave Greenspan referred to item BC2016-423 and asked for further explanation on the type and purpose of the items being procured under RQ37270. He also asked about the Sheriff's Department food items under BC2016-423, and inquired when the Department would change to the quarterly bid process. He also referred to the home rehab loans listed under -424, and requested additional description on how the Department evaluates applications from homeowners that are currently on a delinquent tax payment plan. Chris Glassburn motioned to approve the Consent Agenda items; Michael Dever seconded. Items BC2016-419 through -424 were unanimously approved.

BC2016-419

Department of Public Works, recommending to declare one (1) 2009 VacCon Combination Sewer Cleaner (S-222) as surplus County property no longer needed for public use; recommending to trade said equipment, valued at \$85,000.00, to Jack Doheny Companies in connection with the purchase of one (1) Vactor PLUS Model 2110 Combination Sewer Cleaner on RQ37228, in accordance with Ohio Revised Code Section 307.12(H). Funding Source: Sanitary Sewer Fund

BC2016-420

Court of Common Pleas/Juvenile Court Division, submitting a contract with Case Western Reserve University/Mandel School of Applied Social Sciences in the amount of \$2,280.00 for training and education services in connection with the CALM Project for the period 5/1/2016 - 12/31/2016. Funding Source: 100% Title II Grant Funds

BC2016-421

Department Of Public Safety And Justice Services, requesting approval to apply for grant funds from U.S. Department of Justice, Office On Violence Against Women in the amount of \$88,808.00 for the Domestic Violence Homicide Prevention Demonstration Initiative Phase II for the period 10/1/2016 - 9/30/2018. Funding Source: U.S. Department Of Justice, Office on Violence Against Women

BC2016-422

Department of Health and Human Services, Cuyahoga Job and Family Services, recommending an award on RQ36713 and enter into a contract with Playhouse Square Hotel Limited Partnership dba Wyndham Playhouse Square in the amount not-to-exceed \$10,000.00 for rental of space and related services for the Fatherhood Conference for the period 4/15/2016 - 8/15/2016. Funding Source: St. Luke's Foundation Grant

BC2016-423

Office of Procurement & Diversity, presenting voucher payments for the week of 6/13/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
SA-16-37270	Promotional items	Department of Health and Human Services/Division of Senior and Adult Services	WB Mason	\$3,485.00
IS-16-37459	Lexmark CX410DE color, laser, multi-function printer	Department of Information Technology	Zones Inc.	\$517.06
CT-16-37399	Airport Parkway street lighting	Department of Public Works	Graybar Electric Company	\$12,780.00
CT-16-37471	Various steam valve and related components for various buildings	Department of Public Works	Lakeside Supply Company	\$24,500.00
CT-16-36765	Chiller maintenance at Virgil Brown Building	Department of Public Works	Daikin Applied Americas Inc.	\$4,650.00
ST-16-37462	Work lamps for Sanitary Maintenance Staff	Department of Public Works	Lakefront Automotive Parts	\$2,463.50
CT-16-37441	Pump and connector for Justice Center	Department of Public Works	Gerow Equipment Company	\$1,715.00
CT-16-37391	Variable frequency drives for Virgil Brown Building	Department of Public Works	Direct Air Systems, Inc.	\$7,880.00
CT-16-37544	Business reply/return address, first class envelopes	Department of Public Works	Western States Envelope and Label	\$800.30
CR-16-37411	7 – HP EliteDisplay E271i monitors and 10 – HP LCD Speaker bar	Medical Examiner	Southern Computer Warehouse	\$1,939.88
CR-16-37547	Laboratory gas	Medical Examiner	Airgas USA	\$552.00

SH-16-37455	Build out for 2 – 2016 Ford SUV Patrol Cars	Sheriff's Department	Hall Public Safety Co.	\$19,199.70
SH-16-37486	Footwear (clogs) for inmates	Sheriff's Department	Bob Barker Company Inc.	\$4,060.00
CR-16-37221	Rugged laptops and docking stations for MEO vehicles	Medical Examiner	Mobilitek Consulting	\$16,080.00
<i>Items already purchased</i>				
FC-16-37421	Family Centered Services and Supports – service dog	Department of Health and Human Services/Community Initiatives Division/Family and Children First Council	Paws for Independent Living	\$4,648.00
FC-16-37449	Family Centered Services and Supports – Family membership	Department of Health and Human Services/Community Initiatives Division/Family and Children First Council	YMCA of Greater Cleveland	\$1,366.20
FC-16-37450	Family Centered Services and Supports – Family membership	Department of Health and Human Services/Community Initiatives Division/Family and Children First Council	Rocky River Recreation Center	\$1,002.40
FC-16-37451	Family Centered Services and Supports – Adaptive equipment - fence	Department of Health and Human Services/Community Initiatives Division/Family and Children First Council	Cuyahoga County Board of Developmental Disabilities	\$4,950.00
CF-16-37527	Post Adoption Special Services Subsidy – Attachment and Neurofeedback therapy	Department of Health and Human Services/Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$12,163.37
<i>Open Market Purchases (Over \$25,000 or requiring assistance from Office of Procurement & Diversity)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
SH-16-37558	Beans for inmates - June	Sheriff's Department	Gordon Food Service	\$5,120.00
SH-16-37535	Cake mix for inmates - June	Sheriff's Department	JNS Foods, LLC	\$5,965.00

BC2016-424

Department of Development – Home Rehab Loans

<i>Borrower</i>	<i>Loan Amount</i>	<i>Purpose: Home Repairs</i>	<i>Real Property Tax Status</i>	<i>Source of Funds</i>
Whitaker, Marcella	\$7,595	Electrical, Plumbing & HVAC	Current	Federal CDBG Program
Cohen, Marilyn	\$3,450	Plumbing	Current on Payment Plan for Delinquent Taxes	Federal CDBG Program
Fabec, Judy	\$14,590	Roof, Furnace, Plumbing, Electrical	Current on Payment Plan for Delinquent Taxes	Federal CDBG Program
<i>Total Loans</i>	<i>\$25,635</i>			

V – OTHER BUSINESS

Time-Sensitive/Mission-Critical (T-S/M-C) items

BC2016-425

Aida Idiaquez from Job and Family Services presented a T-S/M-C item: Audio/Visual service provided at a Tomorrow's Policy Forum event held at the Global Center on June 10, 2016; \$1,656.00; vendor – Colortone Staging and Rentals. Dale Miller asked why the cost was not anticipated for a planned event, and for clarification on the outsourcing for the service. Chris Glassburn motioned to amend the agenda and consider the item; Trevor McAleer seconded. The motion was unanimously approved. Chris Glassburn motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

BC2016-426

Don Jerele, Department of Public Works, presented a T-S/M-C item: Purchase of wire cable for unanticipated rerouting at the Emergency Coordination Center at the JJC; vendor – Consolidated Electrical Distributors; RQ#37631; \$4,760.00. Dale Miller asked if funding is available in the budget to cover the purchase. Dale Miller motioned to amend the agenda and consider the item; Chris Glassburn seconded. The motion was unanimously approved. Chris Glassburn motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

BC2016-427

Daphne Kelker, DCFS, presented a T-S/M-C item for placement of one youth in custody in residential treatment. Vendor – Pomegranate Health Systems; \$24,999.00; RQ37473. Dave Greenspan asked the funding source on the service. Dale Miller asked the age of the child. Chris Glassburn motioned to amend the agenda and consider the item; Trevor McAleer seconded. The motion was unanimously approved. Chris Glassburn motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

BC2016-428

Lindy Burt presented a T-S/M-C item on behalf of the County Executive Office: sponsorship of up to 8 Executive Summer Fellows in the Cleveland Leadership Center's iCleveland Summer Program; amount not-to-exceed \$800.00. There were no questions. Dale Miller motioned to amend the agenda and consider the item; Chris Glassburn seconded. The motion was unanimously approved. Chris Glassburn motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an amendment to a Local Public Agency Agreement (LPA) with the State of Ohio Department of Transportation (ODOT) in connection with the Towpath Trail Stage 3 Project.

Funding Source: N/A

Item No. 2

Department Of Public Works - submitting a permit with Dominion East Ohio to install, maintain and operate a natural gas distribution main and appurtenances on the E. 49th Street Bridge 00.54 crossing over an abandoned railroad in Cleveland, Ohio.

Funding Source: N/A

Item No. 3

Department Of Public Works, submitting a grant award from Northeast Ohio Regional Sewer District in amount of \$250,000.00 for funding of Wetland Regeneration within the TOWPATH TRAIL STAGE 3 project for the period 5/25/2016 - 6/30/2018.

Funding Source: Northeast Ohio Regional Sewer District

Item No. 4

Department of Public Safety and Justice Services, submitting a grant award in the amount of \$42,682.14 from Ohio Emergency Management Agency on behalf of the State Emergency Response Commission (SERC) for planning activities of the Cuyahoga County Local Emergency Planning Committee in connection with FY2015/2016 Hazardous Materials Emergency Preparedness Grant Program for the period 10/1/2015 - 9/30/2016:

Funding Source: FY2015/2016 Hazardous Materials Emergency Preparedness Grant

Item No. 5

Department of Public Safety and Justice Services, submitting a grant award in the amount of \$13,000.00 from Ohio Emergency Management Agency on behalf of the State Emergency Response Commission (SERC) for training activities of the Cuyahoga County Local Emergency Planning Committee in connection with FY2015/2016 Hazardous Materials Emergency Preparedness Grant Program for the period 10/1/2015 - 9/30/2016.

Funding Source: Hazardous Materials Emergency Preparedness Grant Program

Item No. 6

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the Regional Aviation Response Project for the FY2014 State Homeland Security Grant Program for the period 9/1/2014 - 4/30/2016 to extend the time period to 7/29/2016; no additional funds required.

Funding Source: FY2014 State Homeland Security Grant

Item No. 7

Department of Workforce Development, in partnership with City of Cleveland as designated Local Workforce Area No. 3, submitting an amendment to a subgrant agreement with Ohio Department of Job and Family Services for Workforce Innovation and Opportunity Act grant funds for the period 7/1/2015 - 6/30/2016 to extend the time period to 6/30/2017 and to redefine the roles and responsibilities of the parties with respect to the federal Workforce Innovation and Opportunity Act grant.

Funding Source: Workforce Innovation and Opportunity Act grant

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Chris Glassburn motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:49 a.m.