

Minutes

Cuyahoga County Board of Control
Monday, June 27, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:06 a.m.

Attending:

Armond Budish, Chairperson
Michael Chambers, Department of Public Works (alternate for Michael Dever)
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Mike King, County Council (alternate for Dale Miller)
Lenora Lockett, Director, Office of Procurement & Diversity
Joe Nanni, County Council (alternate for Dan Brady)

II – REVIEW MINUTES – 6/20/16

Armond Budish motioned to approve the minutes from the June 20, 2016 Board of Control meeting, as written; Mike King seconded. The motion was unanimously approved. Dave Greenspan abstained.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2016-429

Department of Development, requesting approval of an Economic Development loan with NPA Coating Inc. in the amount of \$500,000.00 for assistance with the redevelopment and modernization of an existing facility located at 11110 Berea Road, Cleveland. Funding Source: Job Creation Economic Development Fund

Arnold Lockett, Department of Development, presented. Dave Greenspan asked for explanation on the incentives being provided to the project by the State and City, and various questions related to the terms of the loan. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-429 was unanimously approved.

BC2016-430

Department of Development, requesting approval of an Economic Development Business Growth loan to SAUCY Brewworks, LLC in the amount of \$480,000.00 for assistance with the purchase of equipment for a production brewery operation located at 2885 Detroit Avenue, Cleveland. Funding Source: Job Creation Economic Development Fund

Item BC2016-430 was held.

BC2016-439

Sheriff's Department, submitting revenue generating agreement with City of Cleveland in the amount of ~~\$75,000.00~~ \$201,809.49 for operational assistance in providing security for the 2016 Republican National Convention for the period ~~7/17/2016 – 7/22/2016~~ 6/27/2016 – 7/22/2016. Funding Source: Revenue Generating

Item BC2016-439 was held.

BC2016-4439

Department of Development, submitting an RFP exemption on RQ37406, which will result in an award recommendation to National Council For Community Development, Inc. dba National Development Council in the amount of \$156,000.00 for technical assistance services for Economic Development Projects for the period 06/01/2016 - 06/01/2018. Funding Source: Development Revolving Loan Fund

Lindy Burt corrected the item number to read "449". Bob Flauto, Department of Development, presented. Dave Greenspan asked for the rationale behind the need for an exemption. He also asked the Department to summarize activity undertaken for and recommendations provided to the County by National Development Council (NDC) since 2006, and for the rate of default on loans recommended by the organization for approval. Mike King asked for the percentage of time allocated by NDC on provision of advisory services for the Grow Cuyahoga Fund, according to the terms of the contract. Joe Nanni asked for the payment schedule. Dennis Kennedy noted that the previous contract expired December 31, 2015, and asked whether services had been provided during the contract gap. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-449 was unanimously approved.

B – New Items for Review

BC2016-468

Department of Public Works, a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1300528 with Perk Company, Inc. for the resurfacing of Belvoir Boulevard from Fairmount Boulevard to Mayfield Road in the Cities of South Euclid, University Heights and Shaker Heights for additional funds in the amount not-to-exceed \$205,356.53. a) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: 80% Federal Funds; 20% Cuyahoga County (\$5.00 Vehicle License Tax)

Mike Chambers, Department of Public Works, presented. Dennis Kennedy noted that the project was completed approximately two years ago, and asked for explanation on the delay in bringing forward the proposed amendment. Mike King asked for the total project cost. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-468 was unanimously approved.

BC2016-469

Department of Information Technology, submitting an amendment to Contract No. CE1500170 with Outlier Technologies, Inc. for 15 client licenses, 20 Web Portal Licenses and technical support on MAP SansWrite software for the period 7/1/2015 – 6/30/2016 to extend the time period to 6/30/2017 and for additional funds in the amount not-to-exceed \$25,500.00. Funding Source: 100% Public Assistance Funds

Pat Wright, Department of Information Technology, presented. Dave Greenspan asked for explanation on the type of audit provided through use of the software. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-469 was unanimously approved.

BC2016-470

Department of Workforce Development, submitting a contract with North Coast Container Corp. in the amount not-to-exceed \$19,054.10 for the On-the-Job Training Program for the period 2/22/2016 – 8/31/2016. Funding Source: Workforce Innovation and Opportunity Act Funds

Jay Bhattacharya, Workforce Development, presented. There were no questions. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-470 was unanimously approved.

BC2016-471

Court of Common Pleas/Juvenile Court Division/Domestic Relations Division, submitting an amendment to Master Contract No. CE1400407 with various providers for interpretation and translation services for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$37,020.00:

- a) Asian Services In Action, Inc. in the amount of \$25,020.00.
- b) The Cleveland Hearing and Speech Center; no additional funds required.
- c) Cross Thread Solutions, LLC in the amount of \$12,000.00.

Funding Source: 100% General Fund

Sarah Baker, Juvenile Court, presented. Dave Greenpan asked why Cleveland Hearing and Speech Center is included, even though they are not adding funds, and for explanation on the type of services provided by the agency. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-471 was unanimously approved.

BC2016-472

Court of Common Pleas/Juvenile Court Division, submitting a revenue generating agreement with Cleveland Heights/University Heights School District in the amount of \$28,700.00 for school-based liaison services for the period 7/1/2016 – 6/30/2017. Funding Source: Revenue Generating

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-472 was unanimously approved.

BC2016-473

Medical Examiner's Office, recommending to amend Board of Control Approval No. BC2015-724 dated 10/31/2015, which amended an authorized alternate procurement process, that resulted in an award recommendation to NMS Labs for outside toxicology testing services for the period 6/1/2015 - 5/31/2017, by changing the amount not-to-exceed from \$110,000.00 to \$160,000.00. Funding Source: 100% Medical Examiner's Laboratory Funds

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2016-473 was unanimously approved.

BC2016-474

Sheriff's Department, submitting an amendment to Contract No. CE1400232 with Standard Law Enforcement Supply Co. for correction officer uniforms for the period 6/1/2014 - 5/31/2017 for additional funds in the amount not-to-exceed \$150,000.00. Funding Source: 100% General Fund

Donna Kaleal, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-474 was unanimously approved.

BC2016-475

Department of Health and Human Services/Division of Senior and Adult Services, a) recommending an RFP Exemption on RQ37407, which will result in an award recommendation to UPP Claims, LLC a subsidiary of UPP Technology, Inc. in the amount not-to-exceed \$8,995.00 for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018. b) recommending an award on RQ37407 and enter into a contract with UPP Claims, LLC a subsidiary of UPP Technology, Inc. in the amount not-to-exceed \$8,995.00 for Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018. Funding Source: 100% Health and Human Services Levy Fund

Item BC2016-475 was held.

BC2016-476

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ36486 and enter into a contract with Terminix International in the amount not-to-exceed \$25,000.00 for bed bug extermination services for the period 4/1/2016 - 3/31/2017. Funding Source: 33% Title IV-E Maintenance; 67% Health and Human Services Levy Funds

Daphne Kelker, Division of Children and Family Services, presented. Mike King asked if a similar contract had come up in the recent past. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-476 was unanimously approved.

BC2016-477

Agency of the Inspector General, submitting an amendment to Contract No. CE1500113 with WingSwept, LLC formerly dba WingSwept Communications, Inc. for maintenance and support of the Case Management System for the period 4/23/2015 - 4/22/2016 to extend the time period to 4/22/2017 and for additional funds in the amount of \$13,742.27. Funding Source: 100% General Fund

Mark Griffin, Inspector General, presented. There were no questions. Armond Budish motioned to approve the item; Joe Nanni seconded. Item BC2016-477 was unanimously approved.

C. Exemptions

BC2016-478

Department of Public Works, submitting an RFP exemption, which will result in an amendment to a revenue generating agreement with University Hospitals Health System, Inc. for lease of space in the Samuel R. Gerber Cuyahoga County Medical Examiner's Building located at 11001 Cedar Avenue, Cleveland, for the period 7/30/1996 - 5/31/2016 to extend the time period to 5/31/2017, to change the terms, effective 6/1/2016, and for additional revenue in the amount of \$465,045.00. Funding Source: Revenue Generating

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-478 was unanimously approved.

BC2016-479

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300290-01 with Air-Rite Service for HVAC filters for various County buildings for the period 5/1/2013 - 4/16/2016 to extend the time period to 11/30/2016; no additional funds required. Funding Source: Internal Service Fund

Don Jerele, Department of Public Works, presented. Dave Greenspan commented that the detailed information in the rear of the agenda for this item references the need to create a strategic business plan for HVAC contracts. He questioned why there is no plan currently in place. Don Jerele responded that there is a strategic plan in place, and that this information was included in the agenda's item detail in error. Joe Nanni asked how much the Department spends annually on the filters. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-479 was unanimously approved.

BC2016-480

Department of Information Technology, submitting an RFP exemption on RQ37523, which will result in an award recommendation to Environmental Systems Research Institute, Inc. for various Departments in the amount of \$55,071.08 for maintenance on ArcGis software for the period 2/29/2016 – 12/31/2017. Funding Source: Real Estate Assessment Fund

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-480 was unanimously approved.

BC2016-481

Department of Information Technology, recommending an alternate procurement process, which will result in a Memorandum of Understanding with Hewlett Packard to outline pricing goals and objectives for notebooks, desktops, tablets and related peripherals and services for the period 5/1/2016 – 4/30/2018. Funding Source: N/A

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Mike King seconded. Item BC2016-481 was unanimously approved.

D. Consent Agenda

Dave Greenspan referred to item BC2016-482 and asked if the purchase amount is less than in previous years. He also asked for additional explanation on item BC2016-485, Purchase Order Report, CT-16-37633 and JC-16-37521. Armond Budish motioned to approve the consent agenda items; Mike King seconded. Items BC2016-482 through -485 were unanimously approved.

BC2016-482

Department of Public Works, submitting an agreement of cooperation with the Purchasing Consortium in the estimated amount of \$24,000.00 for the purchase of sodium chloride (rock salt) for the 2016 - 2017 winter season. Funding Source: Internal Service Fund, Road and Bridge Fund, Sanitary Sewer Fund

BC2016-483

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

BC2016-484

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

BC2016-485

Office of Procurement & Diversity, presenting voucher payments for the week of 6/27/2016

<i>Direct Open Market Purchases (Purchases between \$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CR-16-37602	Microscope Repair & Check	Medical Examiner	Leica Microsystems Inc.	\$3,000.00
CR-16-37622	AIT Forensic Toxicology Testing	Medical Examiner	AIT Laboratories	\$1,243.34
CR-16-37623	Wolters Kluwer American Journal of Forensics Medicine & Pathology Subscription	Medical Examiner	Wolters Kluwer Health	\$544.00
CR-16-37624	Latex Gloves receiving/investigation	Medical Examiner	LABSOURCE	\$990.00
CT-16-37577	R/R of Transmission for Protective Services Vehicle 815YSR	Department of Public Works	Custom Trans, Inc.	\$2,248.64
CT-16-37579	Print Shop (JC) 4-Part NCR Paper	Department of Public Works	Millcraft Paper Company	\$2,934.00
CT-16-37607	Overheating issue repairs for unit S-418	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$3,331.64
CT-16-37630	Retractable banner-stand-cases	Department of Public Works	Bernard R. Doyle Inc. dba Fastsigns	\$2,856.00
CT-16-37633	Courthouse Square Broken Window	Department of Public Works	Allied Glass Services	\$725.00
CT-16-37637	Steering Gear Box Unit S-217	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$1,646.47
CT-16-37652	Spot Sprayer – Bldgs and grounds	Department of Public Works	Grainger Industrial Supply	\$539.55
IS-16-37586	4 HP 600GB 12G SAS 15k Hard Drives	Department of Information Technology	ITCLEANPRO	\$1,610.00
IS-16-37588	7 HP Adapter Cards	Department of Information Technology	ITCLEANPRO	\$2,822.00
JA-16-37545	Advertisement – FY16 Violence Against Women Act (VAWA) Solicitation	Department of Public Safety & Justice Services	Plain Dealer/Plain Dealer Publishing Co.	\$800.00
JC-16-37521	Mattresses	Juvenile Court	Derby Industries	\$3,770.40
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CF-16-37611	PASSS – Adoption Special – Respite Services	Department of Health and Human Services/ Division of Children & Family Services	Sandra Phillips	\$1,000.00

V – OTHER BUSINESS

BC2016-486 Daphne Kelker, Division of Children and Family Services, presented a time-sensitive/mission critical item - an amendment to master contract no. CE1300571 with various providers for placement services for the period 1/1/14 – 12/31/16 to add additional providers, effective 11/15/15, no additional funds required:

- a) Adelphoi village, Inc.
- b) Lutheran Homes Society
- c) Muskegon River Youth Homes, Inc.
- d) New Beginnings Residential Treatment Center, LLC
- e) Woods Services
- f) Tri-State Youth Authority, Inc.

Armond Budish motioned to amend the agenda to consider the item; Mike King seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Mike King seconded. The item was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a permit agreement with U.S. Geological Survey, Ohio for to construct, maintain and operate a stream gage and appurtenances on Sprague Road Bridge No. 03.66 crossing over Baker Creek in the City of Olmsted Falls. Funding Source: N/A

Item No. 2

Department of Public Works, submitting a permit agreement with U.S. Geological Survey, Ohio for to construct, maintain and operate a stream gage and appurtenances on Usher Road Bridge No. 00.62 crossing over Plum Creek in the City of Olmsted Falls. Funding Source: N/A

Item No. 3

Department of Workforce Development, submitting an amendment to a data sharing and confidentiality agreement with Ohio Department of Job and Family Services/Ohio Means Jobs/Local Area 3 to assess participants served through the local area workforce development system for the period 8/17/2015 - 6/30/2017 to provide wage record information and Unemployment Insurance (UI) Claimant data. Funding Source: N/A

Item No. 4

Department of Health and Human Services, Division of Children and Family Services, submitting a Memorandum of Understanding with Cleveland Rape Crisis Center for on-site provision of sexual assault intake and triage services for the period 3/1/2016 - 2/28/2018. Funding Source: N/A

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Joe Nanni seconded. The motion to adjourn was unanimously approved at 11:38 a.m.