

Minutes

Cuyahoga County Board of Control
Monday, August 15, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Chris Glassburn, Chairperson (Alternate for Armond Budish)
Michael Dever, Director, Department of Public Works
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Trevor McAleer, County Council (Alternate for Dan Brady)
Joe Nanni (Alternate for Dale Miller)
Rich Opre, Office of Procurement & Diversity

II – REVIEW MINUTES – 8/8/16

Chris Glassburn motioned to approve the minutes from the August 8, 2016 meeting as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2016-611

Department of Public Works, submitting an agreement with The East Ohio Gas Company dba Dominion East Ohio in the estimated amount of \$153,109.00, for reimbursement of costs resulting from gas line removal and relocation along Lakeside Avenue, between Ontario Street and East Mall Drive in the City of Cleveland, in connection with the Cuyahoga Hotel Garage Connector Project. Funding Source: Capital Projects Funds

Mike Chambers, Public Works, presented. Dave Greenspan asked for clarification on rationale behind the agreement cost stated as an “estimated” amount. Discussion ensued regarding the agreement amount. Board members requested, and the Department agreed to change the Board approval to a “not-to-exceed” amount of \$160,000, in order to limit the County’s liability. Dave Greenspan motioned to approve the item amended in the amount not-to-exceed \$160,000; Chris Glassburn seconded the motion. Item BC2016-611 was unanimously approved, as amended.

BC2016-612

Department of Development recommending a loan to the National Development Council Impact Loan Fund for the anticipated cost not-to-exceed \$50,000 to support the Capital Access Fund of Greater Cleveland's loan loss reserve. Funding Source: Western Reserve Fund

Sara Parks-Jackson, Department of Development, presented. Dave Greenspan asked for clarification on the terms of the agreement. Dennis Kennedy asked the source of the additional \$100,000 that would be part of the loan loss reserve. Trevor McAleer asked for explanation on the terms of repayment. Chris Glassburn motioned to approve; Michael Dever seconded. Item BC2016-612 was unanimously approved.

BC2016-613

Department of Information Technology, recommending an award on RQ35657 and enter into a contract with Repliweb, Inc. in the amount not-to-exceed \$5,400.00 for maintenance on Repliweb 18-R1 Distribution Manager Full License Server for the period 1/1/2016 - 12/31/2016. Funding Source: General Fund

Pat Wright, Information Technology, presented. Dave Greenspan asked if services have been provided during the gap period. Chris Glassburn motioned to approve; Trevor McAleer seconded. Item BC2016-613 was unanimously approved.

BC2016-614

Office of Procurement & Diversity, recommending an award on behalf of the Department of Public Works, on RQ37100 to Bob Gillingham Ford, Inc. (12-3) in the amount of \$56,583.50 for the purchase of (1) 2017 Ford F-550 Chassis Cab w/ Enclosed Body. Funding Source: Sanitary Sewer Fund

Rich Opre presented. There were no questions. Michael Dever motioned to approve; Trevor McAleer seconded. Item BC2016-614 was unanimously approved. Chris Glassburn abstained.

BC2016-615

Office of Procurement & Diversity, recommending an award on behalf of the Department of Public Works, on RQ37537 to Bob Gillingham Ford, Inc. (13-3) in the amount of \$25,566.50 for the purchase of (1) 2017 Ford Transit 350 Van. Funding Source: Sanitary Sewer Fund

Rich Opre presented. There were no questions. Michael Dever motioned to approve; Trevor McAleer seconded. Item BC2016-615 was unanimously approved. Chris Glassburn abstained.

BC2016-616

Medical Examiner's Office, recommending an award on RQ37018 and enter into a contract with Thermo Electron North America LLC in the amount of \$112,741.56 for maintenance on a Liquid Chromatograph/Tandom Mass Spectrometer for the period 8/1/2016 – 7/31/2019. Funding Source: Medical Examiner's Lab Fund

Hugh Shannon, Medical Examiner, presented. There were no questions. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-616 was unanimously approved.

BC2016-617

Department of Health and Human Services, Cuyahoga Job and Family Services, recommending an award on RQ37592 and enter into a contract with Seattle Jobs Initiative in the amount of \$150,000.00 for the

implementation of a Supplemental Nutrition Assistance and Employment Training Program for the period for the period 8/15/2016– 6/30/2017. Funding Source: Federal Assistance Employment and Training

David Merriman, Job and Family Services, presented. Trevor McAleer asked for the timeframe on program implementation. Chris Glassburn motioned to approve; Michael Dever seconded. Item BC2016-617 was unanimously approved.

C. Exemptions

BC2016-618

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300445-01 with PSx Inc. for parking control systems maintenance at various County facilities for the period 4/15/2013 - 4/14/2016 to extend the time period to 10/14/2016; no additional funds required. Funding Source: Original Contract- ~~General Fund~~ Garage Fund

Lindy Burt corrected the funding source to Garage Fund. Don Jerele, Department of Public Works, presented. There were no questions. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-618 was unanimously approved.

BC2016-619

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ37909, which will result in an award recommendation to FrontLine Service in the amount of \$100,000.00 for Veteran Housing Assistance for the period 9/1/2016 – 8/30/2017. Funding Source: Veterans Service Fund

Shari Weir, Office of Homeless Services, presented. There were no questions. Chris Glassburn motioned to approve; Michael Dever seconded. Item BC2016-619 was unanimously approved.

BC2016-620

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ36527, which will result in an award recommendation to Helping Other People's Enrichment, Inc. dba The Family Center of Hope in the amount of \$5,000.00 for out-of-state adoption services for the period 4/1/2016 – 12/31/2016. Funding Source: State Child Protection Allocation

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Chris Glassburn motioned to approve; Joe Nanni seconded. Item BC2016-620 was unanimously approved.

D. Consent Agenda

Dave Greenspan referred to item BC2016-621, and asked for clarification on the long-term plan for staffing, and the rationale behind the need for the temporary employee. He further inquired about the status of the posting for the Department's permanent position(s). Joe Nanni asked if there would be a gap in services within the department if the length of the hiring process extends beyond the expiration of the proposed contract. He also asked for the title of the posted administrative position. Trevor McAleer asked for the number of permanent positions to be filled within the department. Chris Glassburn motioned to approve the Consent Agenda items; Michael Dever seconded. Items BC2016-621 through -625 were unanimously approved.

BC2016-621

Department of Development, submitting an amendment to Contract No. CE1600073 with Quick Employment, LLC in the amount not-to-exceed \$50,000.00 for temporary staffing services for the period 4/21/2016 – 8/10/2016 to extend the time period to 11/11/2016; no additional funds required. Funding Source: Original contract General Fund

BC2016-622

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

BC2016-623

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1500348 for Home Delivered Meal services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2016 - 12/31/2017 by changing the name of the vendor from Mobile Meals, Inc. to Family & Community Services, Inc., dba Mobile Meals; no additional funds required. Funding Source: Original contract - Health and Human Services Levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.

BC2016-624

Office of Procurement & Diversity, presenting voucher payments for the week of 8/15/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>AU-16-37728</i>	<i>(3) HP ProBook 650 laptops for Veterans Service Commission</i>	<i>Department of Information Technology</i>	<i>AKA Comp Solutions</i>	<i>\$3,049.53</i>
<i>JA-16-37601</i>	<i>(4) Digital recording systems with PTA capability and remote access</i>	<i>Department of Public Safety and Justice Services</i>	<i>Virtual Surveillance LLC</i>	<i>\$10,223.00</i>
<i>CE-16-37989</i>	<i>Hammer drill for Sanitary Department work crew</i>	<i>Department of Public Works</i>	<i>Hilti, Inc.</i>	<i>\$1,433.41</i>
<i>CT-16-37236</i>	<i>11R22.5 Tires for various trucks</i>	<i>Department of Public Works</i>	<i>Belle Tire Distributors</i>	<i>\$17,700.00</i>
<i>CT-16-37251</i>	<i>Suction hoses for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Applied Industrial Technologies</i>	<i>\$14,000.82</i>
<i>CT-16-37529</i>	<i>Lubricants and fluids for vehicles serviced at Maintenance Garage</i>	<i>Department of Public Works</i>	<i>Universal Oil</i>	<i>\$12,000.00</i>
<i>CT-16-37714</i>	<i>2016 Ford Focus sedan as replacement vehicle</i>	<i>Department of Public Works</i>	<i>Bob Gillingham Ford, Inc.</i>	<i>\$15,535.50</i>
<i>CT-16-37829</i>	<i>Ready mix concrete</i>	<i>Department of Public Works</i>	<i>Rockport Construction & Materials Inc., dba Rockport Ready Mix</i>	<i>\$22,200.00</i>
<i>CT-16-37995</i>	<i>Legal notice: Bid Chiller and boiler renovation at Virgil Brown Building</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>not-to-exceed \$3,600.00</i>
<i>CT-16-37997</i>	<i>Oil cooler for Bobcat skidsteer</i>	<i>Department of Public Works</i>	<i>Leppo Inc.</i>	<i>\$1,023.16</i>

CT-16-37998	Lock solenoid for Jail	Department of Public Works	Craftmaster Hardware Company, Inc.	\$620.00
CT-16-38002	NCOA Form 1724 in English and Spanish	Department of Public Works	Direct Digital Graphics	\$646.00
ST-16-37996	Turbo kit for truck repair	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$4,058.63
CF-16-36624	ADA chair for employee	Division of Children and Family Services	Ohio Desk Company	\$536.48
LL001-16-37852	Book supplement	Law Library	CCH Inc.	\$805.00
LL001-16-37853	Appleman book	Law Library	LexisNexis, a Division of Reed Elsevier, Inc.	\$1,041.87
CR-16-37925	Consumables DNA testing	Medical Examiner	Promega Corporation	\$15,480.00
CR-16-37933	Avoximeter - Toxicology	Medical Examiner	Government Scientific Source	\$987.00
CR-16-37934	Liners, O-rings - Toxicology	Medical Examiner	Restek	\$963.80
CR-16-37935	Crimp top vials - Toxicology	Medical Examiner	VWR International	\$559.69
CR-16-37986	Coverslips - Histology	Medical Examiner	Cancer Diagnostics, Inc.	\$855.00
CR-16-37987	Facemasks - Labs	Medical Examiner	VWR International	\$848.20
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
ST-16-37941	Pipe and connectors to repair sewer line	Department of Public Works	HD Supply Waterworks Ltd.	\$568.72
CF-16-38015	PASSS – Adoption child specific in home family preservation	Division of Children and Family Services	Beech Brook	\$1,108.67
CR-16-37641	Forensic toxicology testing	Medical Examiner	National Medical Services dba NMS Labs	\$14,462.00

BC2016-625

<i>Department of Development - Home Rehabilitation Loan</i>				
<i>Borrower</i>	<i>Loan Amount</i>	<i>Purpose: Home Repairs</i>	<i>Real Property Tax Status</i>	<i>Source of Funds</i>
Dubose, Sharon	\$10,200.00	Roof	Current	Federal CDBG Program
TOTAL	\$10,200.00			

V – OTHER BUSINESS

BC2016-626 Don Jerele, Public Works, presented a time-sensitive/mission-critical item: RQ 37640; \$770.94; emergency care of dog at the County shelter; vendor – Tremont Animal Clinic.

BC2016-627 Don Jerele, Public Works, presented a time-sensitive/mission-critical item: RQ 38066; \$3,065; repair of sprinklers at various County facilities; vendor – CFM, Inc.

Chris Glassburn motioned to amend the agenda to consider the items; Trevor McAleer seconded. The motion was unanimously approved. Trevor McAleer asked Don to identify the facilities that received

sprinkler repair services. Chris Glassburn motioned to approve both items; Joe Nanni seconded. The items were unanimously approved.

BC2016-628 Pete Panos, Juvenile Court, presented a time-sensitive/mission-critical item: RQ 38023; \$2,019; repair of oven at Juvenile Detention Center; vendor – Electrical Appliance Repair Service. Chris Glassburn motioned to amend the agenda to consider the items; Michael Dever seconded. The motion was unanimously approved. Dave Greenspan asked if the vendor needs to be IG-registered. Chris Glassburn motioned to approve the item; Michael Dever seconded. The item was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a permit with the City of Olmsted Falls for the installation, maintenance and operation of (4) decorative light poles, conduits and appurtenances on the Bagley Road Bridge 03.45 crossing over Plum Creek in the City of Olmsted Falls.

Item No. 2

Department of Public Works, submitting an agreement with CSX Transportation, Inc. for right of entry for inspection of an overhead County-owned bridge located on Memphis Avenue in the City of Brooklyn.

Item No. 3

Department of Information Technology, submitting a Memorandum of Understanding with HP Inc. to outline pricing goals and objectives for notebooks, tablets, desktop computers and related peripherals and services for the period 5/1/2016 - 4/30/2018.

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Chris Glassburn motioned to adjourn; Joe Nanni seconded. The motion to adjourn was unanimously approved at 11:35 a.m.