

Minutes

Cuyahoga County Board of Control
Monday, August 29, 2016 11:00 A.M.
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairperson
Michael Dever, Director of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer (alternate for Dan Brady)
Joe Nanni (Alternate for Dave Greenspan)

II – REVIEW MINUTES – 8/22/16

Armond Budish motioned to approve the minutes from the August 22, 2016 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2016-639

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1400198-01 with Perk/ME Joint Venture for the grading, draining and paving of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the cities of Middleburg Heights and Parma for additional funds in the amount not-to-exceed \$575.67. Funding Source: 50% Federal Funds, 27% Ohio Public Works Commission and 23% County \$5.00 Vehicle License Tax Fund.

Andria Richardson noted for the record that Dale Miller was in attendance.

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-639 was unanimously approved.

BC2016-640

Department of Development, requesting approval of an Economic Development Business Growth loan to SAUCY Brew Works, LLC in the amount of \$480,000.00 for assistance with the purchase of equipment a new Production Brewery operation for a project located at 2885 Detroit Avenue, Cleveland. Funding Source: Job Creation Economic Development Fund

Arnold Lockett, Department of Development, presented. Michael Dever asked when the business would be open for business. Dale Miller asked for a description of the type of business activity, and whether operations would include a retail component. Trevor McAleer asked for review of the loan terms, the amount of the personal guarantee, and whether the terms included forgiveness. Dale Miller asked the source of funds in the budget. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-640 was unanimously approved.

BC2016-641

Department of Information Technology, submitting an amendment to Contract No. CE1500322 with Environmental Systems Research Institute, Inc. for maintenance on ArcGIS software for the period 1/1/2016 - 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount of \$55,071.08. Funding Source: Real Estate Assessment

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-641 was unanimously approved.

BC2016-642

Fiscal Office, recommending an award on RQ36628 and enter into a contract with Stifel, Nicolaus & Company Incorporated in the amount not-to-exceed \$290,000.00 for financial advisory services for the period 8/1/2016 - 7/31/2017. Funding Source: General Fund

Chris Glassburn, Executive Office presented. Dale Miller asked for clarification on the scope of services under the contract. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-642 was unanimously approved.

BC2016-643

Department of Communications, recommending an award on RQ36700 to SocialBakers in the amount of \$7,680.00 for social analytics and publishing services for the period 7/27/2016 -7/27/2017. Funding Source: General Fund

Miranda Pomiecko, Department of Communications, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-643 was unanimously approved.

BC2016-644

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400373 with Rose Centers for Aging Well, LLC for Congregate Meals and Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$9,000.00. Funding Source: Health and Human Services Levy

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-644 was unanimously approved.

BC2016-645

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400379 with West Side Community House for Adult Development and Congregate Meals Services for the Community Social Services Program for the period 1/1/2015 -

12/31/2016 for additional funds in the amount of \$1,200.00. Funding Source: Health and Human Services Levy

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-645 was unanimously approved.

BC2016-646

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1500240 with Youth Law Center for implementation of the Quality Parenting Initiative for the period 8/13/2015 - 8/13/2016 to extend the time period to 8/13/2017 and for additional funds in the amount not-to-exceed \$20,000.00. Funding Source: 30% IVE Admin / 70% HHS Levy

Daphne Kelker, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-646 was unanimously approved.

C. Exemptions

BC2016-647

The Department of Public Works, recommending an alternate procurement process, to make payments in the total amount of \$28,112.68 for the Microfilm Unit of the Cuyahoga Fiscal Office for the period 6/1/2016 – 9/30/2016 in connection with a pending amendment to Contract No. CE0500565 with Southgate Center Associates, LLC for lease of space located at 5398 ½ Northfield Road, Maple Heights for the Southeast Neighborhood Family Service Center for use by the Microfilm Unit of the Cuyahoga Fiscal Office and Cuyahoga Job and Family Services for the period 6/1/2005 - 5/31/2016 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$285,663.00. Funding Source: General Fund

Mike Chambers, Public Works, presented. Trevor McAleer commented that the HHS Committee of Council will discuss the proposed contract at their meeting on September 7th, and will strive to place it on the full Council agenda for first reading adoption on September 13th. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-647 was unanimously approved.

BC2016-648

Department of Information Technology, submitting an RFP exemption on RQ37918, which will result in an award recommendation to Toshiba Business Solutions in the amount of \$1,822.00 for Lexmark software license renewal and maintenance for the period 8/1/2016 – 7/31/2017. Funding Source: General Fund

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-648 was unanimously approved.

BC2016-649

Fiscal Department, submitting an RFP exemption on RQ37905, which will result in an award recommendation to Kodak Alaris in the amount of \$3,478.00 for moving services in connection with the relocation of the Microfilm Center from 5398 ½ Northfield Road Maple Heights to 1642 Lakeside Avenue, Cleveland for the period to be determined. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Dale Miller asked if 1642 Lakeside is owned by the County, and whether the space can accommodate the equipment. He further inquired why the microfilm center was placed at its current location on Northfield Road. Joe Nanni asked whether the equipment would eventually be moved to the Halle Building. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-649 was unanimously approved.

BC2016-650

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ37757, which will result in an award recommendation to Applewood Centers, Inc. in the amount not-to-exceed \$375,000.00 for Multi-Systemic Therapy-Problem Sexual Behavior Program services for the period 7/1/2016 - 6/30/2017. Funding Source: Targeted RECLAIM Ohio Grant Funds

Sarah Baker, Juvenile Court, presented. Dale Miller asked if Juvenile Court tracks the success rate of the therapy in preventing recidivism. Joe Nanni asked where the treatment is administered. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-650 was unanimously approved.

BC2016-651

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300026 with Ohio Guidestone for Functional Family Therapy services for the period 1/1/2013 - 6/30/2016 to extend the time period to 6/30/2017, to change the terms, effective 8/29/2016 and for additional funds in the amount not-to-exceed \$126,000.00. Funding Source: 99% by Title IV-E Funds and 1% funded by RECLAIM Ohio Grant Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-651 was unanimously approved.

BC2016-652

Court of Common Pleas/Juvenile Court Division/Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ38029, which will result in an award recommendation to Case Western Reserve University on behalf of Begun Center for Violence Prevention Mandel School of Applied Social Sciences in the amount not-to-exceed \$78,150.00 for Multi-Systemic Therapy Training and Consultation services for the period 7/1/2016 - 6/30/2017. Funding Sources: Juvenile Court - 100% Ohio RECLAIM Grant Funds; Division of Children and Family Services - 30% Title IV-E/70% Health and Human Service Levy. The Court included \$40,350.00 (51.6% of total project cost) and DCFS included \$37,800.00 (48.4% of total project cost).

Sarah Baker, Juvenile Court, presented. Dale Miller asked if the evaluation is a separate contract. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-652 was unanimously approved.

BC2016-653

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500007 with Applewood Centers, Inc. for Day Reporting Program services for the period 1/1/2015 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount of \$160,000.00. Funding Source: State Child Protective Allocation

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish commented that while this contract was not originally included in the budget, the Division decided it was necessary, and is able to fund the contract through State funds. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-653 was unanimously approved.

BC2016-654

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ37861, which will result in an award recommendation to Beta Drive Hotel Group, LLC dba Hilton Garden Inn in the amount of \$17,584.75 for rental of space and related services for the Foster Parent Appreciation event being held on September 30, 2016. Funding Source: 30% Title IV-E Administrative and 70% Health and Human Services Levy

Daphne Kelker, Division of Children and Family Services, presented. Trevor McAleer asked how the cost of the proposed location compares to the Convention Center. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-654 was unanimously approved.

D. Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve the Consent Agenda items; Michael Dever seconded. Items BC2016-655 through -658 were unanimously approved.

BC2016-655

Department of Public Safety and Justice Services/Witness/Victim, submitting an amendment to Contract No. CE1500181 with Domestic Violence and Child Advocacy Center for the Safe Havens: Supervised Visitation and Safe Exchange Program for the period 7/1/2015 - 9/30/2016 to extend the time period to 9/30/2017; no additional funds required. Funding Source: Original contract – US Department of Justice Safe Havens grant

BC2016-656

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Agreement No. AG1600021 with City of Parma Heights for transportation services for the Cuyahoga OPTIONS for Independent Living Program for the period 4/1/2016 - 12/31/2017, to change the scope of services, effective 9/1/2016; no additional funds required. Funding Source: Original agreement - Health and Human Services Levy Fund

BC2016-657

Office of Procurement & Diversity, presenting voucher payments for the week of 8/29/2016

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Department – see below):

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CT-16-38062</i>	<i>Clean fill disposal</i>	<i>Department of Public Works</i>	<i>Boyas Excavating, Inc.</i>	<i>\$20,000.00</i>
<i>CT-16-38065</i>	<i>Paper sleeves for Printshop</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$1,499.40</i>

CT-16-38067	2 and 4-part NCR paper for Printshop	Department of Public Works	Xpedx	\$3,585.00
CT-16-38068	Finishing services for Printshop	Department of Public Works	Direct Digital Graphics	\$2,396.00
CT-16-38069	NCR paper for Printshop	Department of Public Works	Millcraft Paper Company	\$997.50
CT-16-38084	ICAC magnets	Department of Public Works	Bernard R. Doyle Inc. dba Fastsigns	\$875.00
CT-16-38109	Number/finishing services for Printshop	Department of Public Works	North Coast Litho	\$775.00
AU-16-37755	Legal notice: delinquent tax notice	Fiscal Office	Plain Dealer	not-to-exceed \$650.00
CR-16-37695	Ammunition for Firearms Lab	Medical Examiner	Southern Ballistic Research	\$795.60
CR-16-37921	Forensic testing tools: posters, S/N set, measuring device, standards, accessory kit, display set for Firearms Lab	Medical Examiner	Precision Forensic Testing	\$1,274.00
CR-16-38055	September Death Investigation training lunch	Medical Examiner	Italian Creations	\$911.50
CR-16-38056	Microscopes service call for labs	Medical Examiner	L. Cortese & Company dba Ohio Optics	\$1,533.00
CR-16-38057	DNA120 Speed Vac Kit and Spectrolinker VU Crosslinker	Medical Examiner	VWR International	\$7,234.43
CR-16-38072	Ballistic recovery box, brass catcher, cotton for Firearms Lab start up	Medical Examiner	Cybernational, Inc.	\$7,954.00
SH-16-38020	XL Nitrile gloves	Sheriff's Department	Unipak Corporation	\$12,475.00
SH-16-38073	Duty boots for SRT Team	Sheriff's Department	Bob Barker Company Inc.	\$1,900.80
SH-16-38085	Inmate wristbands and snaps	Sheriff's Department	Precision Dynamics	\$958.16

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total
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IS-16-38014	Classified job posting	Department of Information Technology	Dice Careers Solutions	\$650.00
IS-16-38017	Classified job posting	Department of Information Technology	Dice Careers Solutions	\$650.00
FC-16-37710	FCSS FY16 Summer Camp	Family & Children First Council	Catholic Charities Corporation	\$1,276.00
CR-16-38099	Toxicology testing	Medical Examiner	National Medical Services dba NMS Labs	\$4,091.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total
JC-16-37808	Pork and beans - September	Juvenile Court	Benjamin Foods	\$719.90
JC-16-37808	Pork and beans - September	Juvenile Court	Gordon Food Service, Inc.	\$672.49
JC-16-37809	Lima beans – September	Juvenile Court	Benjamin Foods	\$2,376.06
JC-16-37809	Lima beans – September	Juvenile Court	Gordon Food Service, Inc.	\$542.50

BC2016-658

Department of Development - Home Rehabilitation Loan				
Borrower	Loan Amount	Type of Home Repairs	Real Property Tax Status	Source of Funds
Fabec, Judy	\$4,500.00	Roof	Current	Federal CDBG Program
TOTAL	\$4,500.00			

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an agreement with The Centers for Families and Children for use of the Mandel Community Room, located at 4500 Euclid Avenue to host an employer workshop being held Wednesday, September 21, 2016. Funding Source: N/A

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Joe Nanni seconded. The motion was unanimously approved at 11:40 a.m.