



**Cuyahoga County Board of Control Agenda**  
**Tuesday, September 6, 2016 11:00 A.M.**  
**County Headquarters**  
**2079 East Ninth Street, 4<sup>th</sup> Floor**  
**Committee Room B**

**I – CALL TO ORDER**

**II – REVIEW MINUTES – 8/29/16**

**III – PUBLIC COMMENT**

**IV – CONTRACTS AND AWARDS**

**A – Tabled Items**

**B – New Items for Review**

**BC2016-659**

Department of Development,

a) Recommending an award on RQ31259 and enter into a contract with HzW Environmental Consultants, LLC in the amount not-to-exceed \$15,810.00 for Phase II brownfield environmental site assessment services for property located at 1971 West 85<sup>th</sup> Street, Cleveland for the period 8/8/2016 – 2/4/2017.

b) Submitting a Grant of Right of Entry, Consent and Release from Liability agreement with Izzy Holdings, LLC in connection with said project site.

Funding Source: Brownfield Revolving Loan Funds

**BC2016-660**

Department of Information Technology, submitting an amendment to Contract No. CE1400066 with TEC Communications, Inc. for REDDS voice over IP/DoIT Network Professional wide area network and telecom services for the period 5/1/2014 - 12/31/2018, to change the scope of services, effective 9/6/2016 and for additional funds in the amount of \$300,000.00.

Funding Source: Public Assistance Fund

**BC2016-661**

Department of Human Resources, recommending an award on RQ36864 and enter into a contract with Corporate Screening Services, Inc. in the amount not-to-exceed \$100,000.00 for pre-employment verification services for the period 8/1/2016 – 7/31/2019.

Funding Source: General Fund

**BC2016-662**

Common Pleas Court/Corrections Planning Board, recommending an award on RQ37679, which will result in an award recommendation to Cleveland Municipal Court in the amount not-to-exceed \$218,360.00 for the Domestic Intervention, Education and Training Program for the period 7/1/2016 – 6/30/2017.

Funding Source: Ohio Department of Rehabilitation and Corrections FY2017 Community Correction Act grant

**BC2016-663**

Common Pleas Court/Corrections Planning Board, recommending an award on RQ37681 and enter into an agreement with Cuyahoga County Board of Developmental Disabilities in the amount not-to-exceed \$32,000.00 for forensic liaison services for the Offenders with Developmental Disabilities Program in connection with FY2017 408 Non-Residential Misdemeanant Jail Misdemeanor Diversion Grant Program for the period 7/1/2016 – 6/30/2017.

Funding Source: FY2017 408 Non-Residential Misdemeanant Jail Misdemeanor Diversion Grant

**BC2016-664**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400375 with The Mandel Jewish Community Center of Cleveland for congregate meals services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$6,400.00.

Funding Source: Health and Human Services Levy

**BC2016-665**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400372 with Murtis Taylor Human Services System for Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$6,400.00.

Funding Source: Health and Human Services Levy

**BC2016-666**

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ37861 and enter into a contract with Beta Drive Hotel Group, LLC dba Hilton Garden Inn in the amount of \$17,584.75 for rental of space and related services for the Foster Parent Appreciation event being held on September 30, 2016.

Funding Source: 30% Title IV-E Administrative; 70% Health and Human Services Levy

**C. Exemptions**

**BC2016-667**

Department of Information Technology, submitting an RFP exemption on RQ37926, which will result in a payment to MCPc in the amount of \$14,352.00 for the purchase of (2) wireless access points.

Funding Source: General Fund

**BC2016-668**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ38094, which will result in an award recommendation to United Way of Greater Cleveland in the amount of \$1,095,450.00 for fiscal agent services and administrative oversight for emergency food purchases and distribution to hunger centers and food pantries serving Cuyahoga County residents in need for the period 1/1/2017 – 12/31/2017.

Funding Source: Health and Human Services Levy

**BC2016-669**

Department of Sustainability, submitting an RFP exemption on RQ37827, which will result in an award recommendation to Case Western Reserve University in the amount of \$3,200.00 for Summer Interns to ascertain media and information availability and sources for possible projects for the Thinkbox Glenville program for the period 5/23/2016 – 7/29/2016.

Funding Source: General Fund

**D. Consent Agenda**

**BC2016-670**

Court of Common Pleas/Corrections Planning Board,

a) Submitting a grant application with Ohio Mental Health and Addiction Services in the amount of \$220,500.00 for alcohol and other drug assessment and case management services in connection with the Treatment Alternatives to Street Crime Drug Court Grant Program for the period 7/1/2016 – 6/30/2017.

b) Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$220,500.00 in connection with said program for the period 7/1/2016 – 6/30/2017.

Funding Source: FY2017 Ohio Mental Health and Addiction Services TASC Drug Court Grant

**BC2016-671**

Court of Common Pleas/Corrections Planning Board,

a) Submitting a grant application with Ohio Mental Health and Addiction Services in the amount of \$810,006.00 for Alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the Treatment Alternatives to Street Crime Program for the period 7/1/2016 – 6/30/2017.

b) Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in connection with said program for the period 7/1/2016 – 6/30/2017.

Funding Source: FY2017 Ohio Mental Health and Addiction Services TASC Grant

**BC2016-672**

Office of Procurement &amp; Diversity, presenting voucher payments for the week of 9/6/2016

<b>Direct Open Market Purchases (\$500 - \$25,000)</b>				
Requisition #	Description	Department	Vendor Name	Total
IS-16-38049	VOIP Hardware	Department of Information Technology	Brown Enterprise Solutions	\$17,750.84
CT-16-37834	Repair of Jail I dumper	Department of Public Works	Precision Compaction Services	\$3,883.86
CT-16-38026	Bridge expansion joint material	Department of Public Works	RJ Watson Inc.	\$2,726.92
CT-16-38052	Polycarbonate glass for Jail II	Department of Public Works	Glassworks of Lake County	\$1,778.00
CT-16-38053	Electric door strikes for Justice Center Court Towers	Department of Public Works	Globecom Technologies, Inc.	\$3,095.00
CT-16-38078	Repair of damaged 2017 Ford Fusion	Department of Public Works	Accurate Car Rental Inc. dba R&D Auto	\$3,743.18
CT-16-38115	Business reply envelopes	Department of Public Works	Mac Paper Converters	\$1,283.80
CT-16-38125	Business reply envelopes	Department of Public Works	Western States Envelope and Label	\$749.50
JC-16-37920	Office furniture: (4) chairs and (1) lamp	Juvenile Court	W.B. Mason Company, Inc.	\$1,518.49
JC-16-37922	Printing of Annual Report	Juvenile Court	Golden Graphics	\$1,149.00
JC-16-38044	Notice of Hearing Forms	Juvenile Court	RR Donnelley	\$5,357.50
CR-16-38074	Set up for Firearms Lab	Medical Examiner	Lawmen's & Shooters' Supply, Inc.	\$1,678.91
SH-16-37940	Boat repair and maintenance	Sheriff's Department	Marinemax Inc.	\$5,037.19
<b>Items already purchased</b>				
Requisition #	Description	Department	Vendor Name	Total
CE-16-38131	Luxel service analysis for construction	Department of Public Works	Landauer Inc.	\$748.75
CF-16-38108	PASSS – Residential treatment	Division of Children and Family Services	Bellefaire JCB	\$17,895.71

FC-16-37890	FCSS FY16 Safety and adaptive equipment	Family & Children First Council	Cuyahoga County Board of Developmental Disabilities	\$1,235.00
FC-16-38009	FCSS FY16 Summer camp	Family & Children First Council	City of Solon	\$1,100.00
FC-16-38121	FCSS FY16 Family membership	Family & Children First Council	City of Middleburg Heights – Middleburg Heights Community Center	\$1,320.00
FC-16-38123	FCSS FY16 Summer camp	Family & Children First Council	Achievement Centers for Children	\$4,080.00

**V – OTHER BUSINESS**

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

## **Minutes**

Cuyahoga County Board of Control  
Monday, August 29, 2016 11:00 A.M.  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairperson  
Michael Dever, Director of Public Works  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett, Director, Office of Procurement & Diversity  
Trevor McAleer (alternate for Dan Brady)  
Joe Nanni (Alternate for Dave Greenspan)

### **II – REVIEW MINUTES – 8/22/16**

Armond Budish motioned to approve the minutes from the August 22, 2016 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

#### **B – New Items for Review**

##### **BC2016-639**

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1400198-01 with Perk/ME Joint Venture for the grading, draining and paving of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the cities of Middleburg Heights and Parma for additional funds in the amount not-to-exceed \$575.67. Funding Source: 50% Federal Funds, 27% Ohio Public Works Commission and 23% County \$5.00 Vehicle License Tax Fund.

Andria Richardson noted for the record that Dale Miller was in attendance.

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-639 was unanimously approved.

##### **BC2016-640**

Department of Development, requesting approval of an Economic Development Business Growth loan to SAUCY Brew Works, LLC in the amount of \$480,000.00 for assistance with the purchase of equipment a new Production Brewery operation for a project located at 2885 Detroit Avenue, Cleveland. Funding Source: Job Creation Economic Development Fund

Arnold Lockett, Department of Development, presented. Michael Dever asked when the business would be open for business. Dale Miller asked for a description of the type of business activity, and whether operations would include a retail component. Trevor McAleer asked for review of the loan terms, the amount of the personal guarantee, and whether the terms included forgiveness. Dale Miller asked the source of funds in the budget. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-640 was unanimously approved.

#### BC2016-641

Department of Information Technology, submitting an amendment to Contract No. CE1500322 with Environmental Systems Research Institute, Inc. for maintenance on ArcGIS software for the period 1/1/2016 - 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount of \$55,071.08. Funding Source: Real Estate Assessment

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-641 was unanimously approved.

#### BC2016-642

Fiscal Office, recommending an award on RQ36628 and enter into a contract with Stifel, Nicolaus & Company Incorporated in the amount not-to-exceed \$290,000.00 for financial advisory services for the period 8/1/2016 - 7/31/2017. Funding Source: General Fund

Chris Glassburn, Executive Office presented. Dale Miller asked for clarification on the scope of services under the contract. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-642 was unanimously approved.

#### BC2016-643

Department of Communications, recommending an award on RQ36700 to SocialBakers in the amount of \$7,680.00 for social analytics and publishing services for the period 7/27/2016 -7/27/2017. Funding Source: General Fund

Miranda Pomiecko, Department of Communications, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-643 was unanimously approved.

#### BC2016-644

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400373 with Rose Centers for Aging Well, LLC for Congregate Meals and Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$9,000.00. Funding Source: Health and Human Services Levy

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-644 was unanimously approved.

#### BC2016-645

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400379 with West Side Community House for Adult Development and Congregate Meals Services for the Community Social Services Program for the period 1/1/2015 -

12/31/2016 for additional funds in the amount of \$1,200.00. Funding Source: Health and Human Services Levy

Daurin Elliott, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-645 was unanimously approved.

#### BC2016-646

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1500240 with Youth Law Center for implementation of the Quality Parenting Initiative for the period 8/13/2015 - 8/13/2016 to extend the time period to 8/13/2017 and for additional funds in the amount not-to-exceed \$20,000.00. Funding Source: 30% IVE Admin / 70% HHS Levy

Daphne Kelker, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-646 was unanimously approved.

### C. Exemptions

#### BC2016-647

The Department of Public Works, recommending an alternate procurement process, to make payments in the total amount of \$28,112.68 for the Microfilm Unit of the Cuyahoga Fiscal Office for the period 6/1/2016 – 9/30/2016 in connection with a pending amendment to Contract No. CE0500565 with Southgate Center Associates, LLC for lease of space located at 5398 ½ Northfield Road, Maple Heights for the Southeast Neighborhood Family Service Center for use by the Microfilm Unit of the Cuyahoga Fiscal Office and Cuyahoga Job and Family Services for the period 6/1/2005 - 5/31/2016 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$285,663.00. Funding Source: General Fund

Mike Chambers, Public Works, presented. Trevor McAleer commented that the HHS Committee of Council will discuss the proposed contract at their meeting on September 7<sup>th</sup>, and will strive to place it on the full Council agenda for first reading adoption on September 13<sup>th</sup>. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-647 was unanimously approved.

#### BC2016-648

Department of Information Technology, submitting an RFP exemption on RQ37918, which will result in an award recommendation to Toshiba Business Solutions in the amount of \$1,822.00 for Lexmark software license renewal and maintenance for the period 8/1/2016 – 7/31/2017. Funding Source: General Fund

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-648 was unanimously approved.

#### BC2016-649

Fiscal Department, submitting an RFP exemption on RQ37905, which will result in an award recommendation to Kodak Alaris in the amount of \$3,478.00 for moving services in connection with the relocation of the Microfilm Center from 5398 ½ Northfield Road Maple Heights to 1642 Lakeside Avenue, Cleveland for the period to be determined. Funding Source: General Fund



Kathy Goepfert, Fiscal Office, presented. Dale Miller asked if 1642 Lakeside is owned by the County, and whether the space can accommodate the equipment. He further inquired why the microfilm center was placed at its current location on Northfield Road. Joe Nanni asked whether the equipment would eventually be moved to the Halle Building. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-649 was unanimously approved.

#### BC2016-650

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ37757, which will result in an award recommendation to Applewood Centers, Inc. in the amount not-to-exceed \$375,000.00 for Multi-Systemic Therapy-Problem Sexual Behavior Program services for the period 7/1/2016 - 6/30/2017. Funding Source: Targeted RECLAIM Ohio Grant Funds

Sarah Baker, Juvenile Court, presented. Dale Miller asked if Juvenile Court tracks the success rate of the therapy in preventing recidivism. Joe Nanni asked where the treatment is administered. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-650 was unanimously approved.

#### BC2016-651

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300026 with Ohio Guidestone for Functional Family Therapy services for the period 1/1/2013 - 6/30/2016 to extend the time period to 6/30/2017, to change the terms, effective 8/29/2016 and for additional funds in the amount not-to-exceed \$126,000.00. Funding Source: 99% by Title IV-E Funds and 1% funded by RECLAIM Ohio Grant Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-651 was unanimously approved.

#### BC2016-652

Court of Common Pleas/Juvenile Court Division/Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ38029, which will result in an award recommendation to Case Western Reserve University on behalf of Begun Center for Violence Prevention Mandel School of Applied Social Sciences in the amount not-to-exceed \$78,150.00 for Multi-Systemic Therapy Training and Consultation services for the period 7/1/2016 - 6/30/2017. Funding Sources: Juvenile Court - 100% Ohio RECLAIM Grant Funds; Division of Children and Family Services - 30% Title IV-E/70% Health and Human Service Levy. The Court included \$40,350.00 (51.6% of total project cost) and DCFS included \$37,800.00 (48.4% of total project cost).

Sarah Baker, Juvenile Court, presented. Dale Miller asked if the evaluation is a separate contract. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-652 was unanimously approved.

#### BC2016-653

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500007 with Applewood Centers, Inc. for Day Reporting Program services for the period 1/1/2015 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount of \$160,000.00. Funding Source: State Child Protective Allocation

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish commented that while this contract was not originally included in the budget, the Division decided it was necessary, and is able to fund the contract through State funds. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-653 was unanimously approved.

BC2016-654

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ37861, which will result in an award recommendation to Beta Drive Hotel Group, LLC dba Hilton Garden Inn in the amount of \$17,584.75 for rental of space and related services for the Foster Parent Appreciation event being held on September 30, 2016. Funding Source: 30% Title IV-E Administrative and 70% Health and Human Services Levy

Daphne Kelker, Division of Children and Family Services, presented. Trevor McAleer asked how the cost of the proposed location compares to the Convention Center. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-654 was unanimously approved.

D. Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve the Consent Agenda items; Michael Dever seconded. Items BC2016-655 through -658 were unanimously approved.

BC2016-655

Department of Public Safety and Justice Services/Witness/Victim, submitting an amendment to Contract No. CE1500181 with Domestic Violence and Child Advocacy Center for the Safe Havens: Supervised Visitation and Safe Exchange Program for the period 7/1/2015 - 9/30/2016 to extend the time period to 9/30/2017; no additional funds required. Funding Source: Original contract – US Department of Justice Safe Havens grant

BC2016-656

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Agreement No. AG1600021 with City of Parma Heights for transportation services for the Cuyahoga OPTIONS for Independent Living Program for the period 4/1/2016 - 12/31/2017, to change the scope of services, effective 9/1/2016; no additional funds required. Funding Source: Original agreement - Health and Human Services Levy Fund

BC2016-657

Office of Procurement & Diversity, presenting voucher payments for the week of 8/29/2016

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Department – see below):

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CT-16-38062</i>	<i>Clean fill disposal</i>	<i>Department of Public Works</i>	<i>Boyas Excavating, Inc.</i>	<i>\$20,000.00</i>
<i>CT-16-38065</i>	<i>Paper sleeves for Printshop</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$1,499.40</i>

CT-16-38067	2 and 4-part NCR paper for Printshop	Department of Public Works	Xpedx	\$3,585.00
CT-16-38068	Finishing services for Printshop	Department of Public Works	Direct Digital Graphics	\$2,396.00
CT-16-38069	NCR paper for Printshop	Department of Public Works	Millcraft Paper Company	\$997.50
CT-16-38084	ICAC magnets	Department of Public Works	Bernard R. Doyle Inc. dba Fastsigns	\$875.00
CT-16-38109	Number/finishing services for Printshop	Department of Public Works	North Coast Litho	\$775.00
AU-16-37755	Legal notice: delinquent tax notice	Fiscal Office	Plain Dealer	not-to-exceed \$650.00
CR-16-37695	Ammunition for Firearms Lab	Medical Examiner	Southern Ballistic Research	\$795.60
CR-16-37921	Forensic testing tools: posters, S/N set, measuring device, standards, accessory kit, display set for Firearms Lab	Medical Examiner	Precision Forensic Testing	\$1,274.00
CR-16-38055	September Death Investigation training lunch	Medical Examiner	Italian Creations	\$911.50
CR-16-38056	Microscopes service call for labs	Medical Examiner	L. Cortese & Company dba Ohio Optics	\$1,533.00
CR-16-38057	DNA120 Speed Vac Kit and Spectrolinker VU Crosslinker	Medical Examiner	VWR International	\$7,234.43
CR-16-38072	Ballistic recovery box, brass catcher, cotton for Firearms Lab start up	Medical Examiner	Cybernational, Inc.	\$7,954.00
SH-16-38020	XL Nitrile gloves	Sheriff's Department	Unipak Corporation	\$12,475.00
SH-16-38073	Duty boots for SRT Team	Sheriff's Department	Bob Barker Company Inc.	\$1,900.80
SH-16-38085	Inmate wristbands and snaps	Sheriff's Department	Precision Dynamics	\$958.16

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total
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IS-16-38014	Classified job posting	Department of Information Technology	Dice Careers Solutions	\$650.00
IS-16-38017	Classified job posting	Department of Information Technology	Dice Careers Solutions	\$650.00
FC-16-37710	FCSS FY16 Summer Camp	Family & Children First Council	Catholic Charities Corporation	\$1,276.00
CR-16-38099	Toxicology testing	Medical Examiner	National Medical Services dba NMS Labs	\$4,091.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total
JC-16-37808	Pork and beans - September	Juvenile Court	Benjamin Foods	\$719.90
JC-16-37808	Pork and beans - September	Juvenile Court	Gordon Food Service, Inc.	\$672.49
JC-16-37809	Lima beans – September	Juvenile Court	Benjamin Foods	\$2,376.06
JC-16-37809	Lima beans – September	Juvenile Court	Gordon Food Service, Inc.	\$542.50

BC2016-658

Department of Development - Home Rehabilitation Loan				
Borrower	Loan Amount	Type of Home Repairs	Real Property Tax Status	Source of Funds
Fabec, Judy	\$4,500.00	Roof	Current	Federal CDBG Program
TOTAL	\$4,500.00			

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an agreement with The Centers for Families and Children for use of the Mandel Community Room, located at 4500 Euclid Avenue to host an employer workshop being held Wednesday, September 21, 2016. Funding Source: N/A

VI – PUBLIC COMMENT

There was no further public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Joe Nanni seconded. The motion was unanimously approved at 11:40 a.m.

## Item Details

### IV. Contracts and Awards

#### IV. B. New Items

##### BC2016-659

###### A. Scope of Work Summary:

###### 1. Department of Development is requesting:

I. Executive's signature on a zero amount agreement titled "Agreement between Cuyahoga County and Izzy Holdings LLC for the below named project site.

II. Executive approval by signature of an environmental Service Agreement with HzW Environmental Consultants LLC. For Phase II Environmental site Assessment of 1971 West 85<sup>th</sup> Street, Cleveland, Ohio at the proposed National Foods Expansion site located on 3.5 Acres, 1 parcel with an address of 1971 West 85<sup>th</sup> Street, Cleveland, Ohio

the start-completion dates are 08/08/2016 -02/04/2017.

###### 2. The primary goals of this project are:

a. To Provide Phase II Environmental Assessment investigation

b. To determine extent of Petroleum contamination and or existence of Underground Storage tanks that could restrict the reuse of the property.

B. Procurement: RQ31259, which closed on August 22, 2014. Of the fourteen proposals submitted, HzW Environmental Consultants LLC was one of the seven highest scoring firms approved for this program at the Board of Control meeting October 20th 2014 (BC2014-261).

###### C. Contractor and Project Information:

###### 1. The address of the contractors is:

HzW Environmental Consultants LLC.

6105 Heisley Road

Mentor, Ohio 44060

Columbus, Ohio 43220

County Council District: N/A- Lake County

###### 2. The list of the principal owners for HzW is attached.

HzW is a WBE owned company in the State of Ohio.

###### 3.a The address or location of the project is:

1971 West 85<sup>th</sup> Street

Cleveland, Ohio

###### 3.b. The project is located in Council District: 3.

###### D. Project Status and Planning

1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found).

2a. The brownfield assessment projects have typically two (2) phases. The Phase I environmental investigation consists of historic background check and compilation of former environmental reports on site, while the Phase II environmental investigation consists of sampling (soil, groundwater, structures

[i.e. potential asbestos or lead containing materials located in roofs, walls, floors, windows]) areas or current Underground Storage Tanks. Information gathered from a complete Phase II investigation is typically used to determine if remediation (clean-up /removal of contaminants) is needed prior to redevelopment of the site.

2b. This project will provide Phase II activities to determine the existence of any former Underground tanks and associated contaminants that would/could prohibit the redevelopment of this project site.

3. This project will commence after approval on 8/8/2016. The time period will be for 180 days (8/8/16 to 02/04/17).

4. The scope of services are attached and made part of the contract.

#### E. Funding

1. The project is funded by Brownfield Revolving Loan Funds.

2. The schedule of payments are typically monthly invoice submissions from consultant.

3. This project is to allow for Phase II Environmental Investigation.

### **BC2016-660**

#### A. Scope of Work Summary

1. (Department of Information Technology) requesting approval of a (amendment) with (TEC Communications, Inc.) for the anticipated cost (not-to-exceed \$300,000.00). The anticipated start-completion dates are (upon County Executive approval – 12/31/2018).

2. The primary goals of the project are (Call Manager Cluster Consolidation and Dynamic Call Routing).

#### B. Procurement

1. The procurement method for this project was (on time Amendment approved 8/5/2016). The total value of the (Amendment) is (additional \$300,000.00).

#### C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

(TEC Communications, Inc.)

(20234 Detroit Road)

(Rocky River, Ohio 44116)

Council District (xx)

2. The (Principal Owner) for the /vendor is (Eleanor B. Murnana)

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

(Vendor/Contractor Name)

(Street Number and Name)

(City, State, and Zip Code)

3.b. [When applicable] The project is located in Council District (xx)

#### D. Project Status and Planning

1. The project (is an extension of the existing project).

2. The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. The project's term has (already begun or ended). The reason there was a delay in this request is (present the detail for the delay).

5. The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded (100% by Public Assistance).

2. The schedule of payments is (by invoice)

3. The project is an amendment to a (contract). This amendment changes (the value additional \$300,000.00 and scope HHS IVR services) and is the (1st) amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

**BC2016-661**

A. Scope of Work Summary

1. The Department of Human Resources requesting approval of a contract with Corporate Screening Services, Incorporated for the anticipated cost not-to-exceed \$100,000.00. The anticipated start-completion dates are 08/01/2016-07/31/2019

2. The primary goal of the project is to provide pre-employment identity, education and employment history verification; driver's license search/MVR record; and criminal background search services as appropriate.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$100,000.00.

2. The RFP was closed on 04/19/2016. There is an SBE participation/goal of 10%.

3. There were three proposals pulled from OPD, three proposals submitted for review, one proposal approved.

C. Contractor and Project Information

1. The address of all vendors and/or contractors is:

Corporate Screening Services, Incorporated

16530 Commerce Court

Middleburg Heights OH 44130

Council District 5

2. The Founder and CEO for the vendor is Dennis Drellishak.

D. Project Status and Planning

1. The project is a new to the County.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is by invoice.

**BC2016-662**

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board requesting approval of a contract with Cleveland Municipal Court for the anticipated cost not-to-exceed \$218,360.00. The anticipated start-completion dates are 07/01/2016- 06/30/2017.

2. The primary goals of the project are (list 2 to 3 goals).

a. To reduce domestic violence

b. To ensure collaboration with the justice system, human service providers and shelters to end violence



- c. To assure safety of the partners of participants in the program
- d. To teach offenders alternatives to abuse behavior

B. Procurement

- 1. The procurement method for this project was RFP exemption. The total value of the RFP exemption is \$218,360.00.
- 2. n/a
- 3. The proposed contract is with another political subdivision and in prior contracts periods was exempt from competitive bidding. The award to Cleveland Municipal Court is made pursuant to Ohio Revised Code 307.86 (C) and Common Pleas Court Corrections Planning Board request exemption from competitive bidding.

C. Contractor and Project Information

- 1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):  
Cleveland Municipal Court  
1200 Ontario Street  
Cleveland, Ohio 44113  
Council District 7
- 2. The Hon. Ronald B. Adrine is the Presiding and Administrative Judge for the contractor.
- 3.b. The project is located in Council District 7

D. Project Status and Planning

- 1. The project reoccurs annually.
- 4. The project's term has already begun. The reason there was a delay in this request is the award letter was received late and the subsequent Executive Approval was not heard until June 20, 2016.

E. Funding

- 1. The project is funded 100% by the Ohio Department of Rehabilitation and Corrections FY2017 Community Correction Act grant funding.
- 2. The schedule of payments is monthly by invoice.

**BC2016-663**

A. Scope of Work Summary

- 1. Common Pleas Court Corrections Planning Board requesting approval of an agreement with Cuyahoga County Board of Developmental Disabilities for the anticipated cost not-to-exceed \$32,200.00. The anticipated start-completion dates are 07/01/2016- 06/30/2017.
- 2. The primary goals of the project are (list 2 to 3 goals).
  - a. Identify and monitor clients with developmental disabilities entering the criminal justice system.
  - b. Identify people in the court system already known to Cuyahoga County Board Development Disabilities.
  - c. Provide recommendations to the court, attorneys, court psychiatric staff, corrections center staff, and pertinent agencies for service and case disposition.

B. Procurement

- 1. The procurement method for this project was government purchase. The total value of the government purchase is \$32,200.00.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Cuyahoga County Board of Developmental Disabilities

1275 Lakeside Avenue

Cleveland, Ohio 44114

Council District (xx)

2. The Superintendent for the contractor/vendor is Kelly Petty.

D. Project Status and Planning

1. The project reoccurs annually.

4. The project's term has already begun. The reason there was a delay in this request is Notice of Award was approved by County Executive on June 20, 2016.

E. Funding

1. The project is funded 100% by the Ohio Department of Rehabilitation and Correction. 2. The schedule of payments is quarterly by invoice.

**BC2016-664**

A. Scope of Work Summary

1. Division of Senior and Adult Services requesting approval of an Amendment with the Mandel Jewish Community Center of Cleveland for the anticipated cost of \$6,400.00. The anticipated start-completion dates are 8/1/2016 – 12/31/2016.

- a. Describe the primary goals of the project is to deliver Congregate Meals service.
- b. Identify the address or location of the project: 26001 South Woodland Road , Ohio 44122.
- c. District 10
- d. n/a

2. For contract amendments, provide the following information, as it applies:

- a. Change in Contract Value; \$235,151.00
- b. Amount of any increase or decrease in the rate charged by the vendor, as compared to previous contract period; Increase \$7,600.00
- c. Summary of contract history - list previous time period(s) and respective dollar amount(s).  
Amendment #1 – 1/1/2015 – 12/31/2016 - \$15,641.00 increase

B. Procurement

1. Identify the original procurement method on the contract/purchase:

- a. Original Procurement method: RFP #30873.
- b. The proposed (*contract, purchase, loan, agreement, etc.*) received approval by the Board of Control for an exemption *or Alternative Procurement Process* on (*list date*): \*\*\*\*
- c. The proposed procurement received OPD approval as a sole source. n/a

2. For items procured through a competitive process, answer the following:

- a. The (*above procurement method*) was closed on (*date*): 8/13/2014
- b. There were (*# bids/proposals/applications*) pulled from OPD, (*# bids/proposals/ applications*) submitted for review, (*# bids/proposals/applications*) approved. 19 approved for award recommendation.
- c. n/a
- d. n/a
- e. n/a

### C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: Mandel Jewish Community Center of Cleveland, The

Street address: 26001 South Woodland Road

City, State, and Zip Code: Beachwood, Ohio 44132

Council District 10

2. The vendor (owner(s), executive director, other [specify]) is: Michael Hyman, Executive Director.

### D. Project Status

1. The project's term has (*already begun*). The reason there is a delay in this request for approval is (the Law Dept. changed the contract template and the agency had to request new signatures from the vendor).

2. Not applicable

### E. Funding

1. Was funding for the contract or purchase appropriated in the current budget? Funding was appropriated. Source of funding: 100% by the County Health & Human Services levy.

2. The schedule of payments is Monthly by invoice.

## **BC2016-665**

### A. Scope of Work Summary

1. Division of Senior and Adult Services requesting approval of an Amendment with the Murtis Taylor Human Services System for the anticipated cost of \$6,400.00. The anticipated start-completion dates are 8/1/2016 – 12/31/2016.

- a. Describe the primary goals of the project is to deliver Congregate Meals services.
- b. Identify the address or location of the project: 13422 Kinsman Road, Cleveland, Ohio 44120.
- c. District 9
- d. n/a

2. For contract amendments, provide the following information, as it applies:

- a. Change in Contract Value; \$132,798.00
- b. Amount of any increase or decrease in the rate charged by the vendor, as compared to previous contract period; Increase \$6,400.00
- c. Summary of contract history - list previous time period(s) and respective dollar amount(s).  
Amendment #1 – 1/1/2015 – 12/31/2016 - \$3,518.00 increase

### B. Procurement

1. Identify the original procurement method on the contract/purchase:

- a. Original Procurement method: RFP #30873.

2. For items procured through a competitive process, answer the following:

- a. The (*above procurement method*) was closed on (*date*): 8/13/2014
- b. There were (*# bids/proposals/applications*) pulled from OPD, (*# bids/proposals/ applications*) submitted for review, (*# bids/proposals/applications*) approved. 19 approved for award recommendation.

### C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: Murtis Taylor Human Services System

Street address: 13422 Kinsman Road

City, State, and Zip Code: Cleveland, Ohio 44120

Council District 9

2. The vendor (owner(s), executive director, other [specify]) is: Lovell Custard, President.

#### D. Project Status

1. [When applicable] The project's term has (*already begun*). The reason there is a delay in this request for approval is (the Law Dept. changed the contract template and the agency had to request new signatures from the vendor).

#### E. Funding

1. Was funding for the contract or purchase appropriated in the current budget? Funding was appropriated. Source of funding: 100% by the County Health & Human Services levy.

2. The schedule of payments is (monthly, quarterly, by invoice, other): Monthly by invoice.

### **BC2016-666**

#### A. Scope of Work Summary

1. The purpose of the Foster Parent Night Out and In-kind Donations is to formally recognize and show appreciation for the many contributions made by our licensed foster parents and relative caregivers who support and care for many of the 1,856 children in custody of Cuyahoga County. Children in care depend on foster parents to answer the call by providing a nurturing, safe and loving environment. This night out is our opportunity to impact the support, retention and recruitment of foster families. We want to provide foster parents with an evening that will include dinner and entertainment at a beautiful venue on a weekend during the month of September 2016 to show our licensed foster families our appreciation for their dedication and commitment throughout the year to our children in care and their biological families as well.

#### B. Procurement

1. This item was initially done as an informal bid in MyPro. Three (3) bids were received and the lowest bid was selected and notified. Program advisors needed to change the date of event to September 30, 2016, which was not one of the possible dates in the released informal bid, because this new date would give them ample time to properly notify and register all foster parents and relative caregivers. Consequently, this procurement method needs to be done.

2. The bid close date was July 20, 2016.

#### C. Contractor and Project Information

Beta Drive Hotel Group, LLC

(aka Hilton Garden Inn Cleveland East/Mayfield Village)

700 Beta Drive

Mayfield Village, OH 44143

Contact: Maureen O'Hanlon, Sales Manager

Council District (N/A)

#### D. Project Status and Planning

1. The project has occurred several years ago but this year's is a one-time one-day event.

2. N/A

E. Funding

1. The project is funded 30% Title IV-E Administrative and 70% HHS Levy (Local).
2. The schedule of payment will be by invoice.

**C. Exemptions**

**BC2016-667**

Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

CleanAir Wireless Domain

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

\$14,352.00

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

General Fund

4. Was the specific project funding included in OBM-approved budget for the current year?

Yes

5. Rationale Supporting the Use of the Selected Procurement Method

In April of 2014 the DoIT purchased two clean air domains for wireless access points on DO1414109 (RQ27440). The total purchase was for \$77,392.40 and the order was received and signed for by DoIT. After signing for the shipment, a portion of the purchase's components - two clean air domains - were lost. MCPc provided these components on loan, with the understanding the County would either pay for it, or return the components should the original order be found. This was a rush order as it was for the wiring of the new County Administration Building. The lost items were not found and the total of the reordered domains is \$14,352.00, which still needs to be paid to MCPc. In order to make the payment a new DO must be created.

The original proposed Purchase received approval by the Board of Control for a state contract purchase on STS533110.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

None – the items were already purchased in 2014. A new DO needs to be created to pay MCPc for the items.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

MCPc provided the original equipment. This purchase has already been made. DoIT is seeking RFP Exemption in order to pay MCPc for the wireless domains.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

No competitive bid was made as this equipment was previously purchased in 2014.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The County will continue to solicit open and transparent bidding whenever possible.

**BC2016-668**

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

United Way of Greater Cleveland serves as the fiscal agent and provides administrative oversight of County funds related to the purchase and distribution of emergency food needs in the County.

Currently, the Hunger Network of Greater Cleveland on behalf of their 35 affiliated Hunger Centers purchase food from the Cleveland Foodbank. The Cleveland Foodbank is responsible to ensure there is a diverse inventory of food.

This contract is for the period of January 1, 2017 to December 31, 2017.

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

The estimated dollar value is \$1,095,450.00.

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

Funding source is 100% HHS Levy Dollars.

4. Was the specific project funding included in OBM-approved budget for the current year? Yes

5. Rationale Supporting the Use of the Selected Procurement Method

There was no formal procurement method selected; rather this was a result of ongoing discussions between the Executive Office of Cuyahoga County and United Way of Greater Cleveland.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

NA

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

The Federal Emergency Management Agency/Emergency Food and Shelter Program (FEMA/EFSP) Cuyahoga County Local Board, which is staffed by United Way of Greater Cleveland has the capability to administer these resources and can ensure funds will be allocated based upon community need.

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

NA

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

While our plan is to continue providing financial support to the Hunger Centers with respect to the procurement process, we will defer to the County Executive Office for future direction.

**BC2016-669**

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

Using CWRU Thinkbox students, CWRU will be working in Glenville neighborhood to ascertain news media and information availability and sources. Together with CWRU we are a Metrolabs network community. Over the course of the next few years we will be working together on Federal grant applications around energy, health and big data. Glenville because of its proximity to CWRU and its support from Famicos, its Community Development Corporation is seen as a test market for ideas, information and possible projects which may be funded out of the partnership. Understanding the best way to engage the Glenville community around information is an important step in being effective.

The opportunity came to us right at the beginning of summer when the thinkbox project was starting up. We couldn't submit the MyPro request prior to its inception. Because we don't do these items that often, we usually have to learn/relearn the process and it takes a lot of time. Other work got in the way and this got put on the back burner.

1c. What is being done to prevent this from reoccurring?

Request for a county wide, small department procurement person.

2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)

\$3,200.00

3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.

100% General Fund

4. Was the specific project funding included in OBM-approved budget for the current year?

No

5. Rationale Supporting the Use of the Selected Procurement Method

We are a national Metrolabs Network partner with CWRU. This summer project supports larger work we are doing by identifying where and how people of all age groups in the Glenville neighborhood get news and information from, and how best to communicate with Glenville residents.

6. What other available options and/or vendors were evaluated? If none, include the reasons why.

None, the opportunity was presented to us from CWRU/Thinkbox with summer students they are working with.

7. What ultimately led you to this product or service? Why was the recommended vendor selected?

CWRU is a partner in the Metrolabs network with us. Metrolabs is a White House initiative working with prominent research institutions like CWRU and local urban governments like Cuyahoga County. Currently there are approximately 35 communities in the network across the Country. Through the partnership CWRU and Cuyahoga County are currently applying for over \$5million in national grant opportunities to utilize the research abilities of CWRU on such things as energy usage, health disparities, communications and visualization platforms etc,

8. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

No report of findings by fall, 2017.

9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

n/a

**D. Consent Agenda**

**BC2016-670**

Court of Common Pleas/Corrections Planning Board,

a) Submitting a grant application with Ohio Mental Health and Addiction Services in the amount of \$220,500.00 for Alcohol and other drug assessment and case management services in connection with the Treatment Alternatives to Street Crime Drug Court Grant Program for the period 7/1/2016 – 6/30/2017.

b) Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$220,500.00 in connection with said program for the period 7/1/2016 – 6/30/2017.

Funding Source: FY2017 Ohio Mental Health and Addiction Services TASC Drug Court Grant



**BC2016-671**

Court of Common Pleas/Corrections Planning Board,

a) Submitting a grant application with Ohio Mental Health and Addiction Services in the amount of \$810,006.00 for Alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the Treatment Alternatives to Street Crime Program for the period 7/1/2016 – 6/30/2017.

b) Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in connection with said program for the period 7/1/2016 – 6/30/2017.

Funding Source: FY2017 Ohio Mental Health and Addiction Services TASC Grant