

## **Minutes**

Cuyahoga County Board of Control  
Tuesday, September 6, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor

### **I – CALL TO ORDER**

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chairperson  
Michael Dever, Director of Public Works  
Councilman Dave Greenspan  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett, Director, Office of Procurement & Diversity  
Trevor McAleer, County Council (alternate for Dan  
Councilman Dale Miller

### **II – REVIEW MINUTES – 8/29/16**

Armond Budish motioned to approve the minutes from the August 29, 2016 Board of Control meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

#### **B – New Items for Review**

BC2016-659

Department of Development,

- a) Recommending an award on RQ31259 and enter into a contract with HzW Environmental Consultants, LLC in the amount not-to-exceed \$15,810.00 for Phase II brownfield environmental site assessment services for property located at 1971 West 85<sup>th</sup> Street, Cleveland for the period 8/8/2016 – 2/4/2017.
- b) Submitting a Grant of Right of Entry, Consent and Release from Liability agreement with Izzy Holdings, LLC in connection with said project site. Funding Source: Brownfield Revolving Loan Funds

Jan Bayne, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-659 was unanimously approved.

BC2016-660

Department of Information Technology, submitting an amendment to Contract No. CE1400066 with TEC Communications, Inc. for REDDS voice over IP/DoIT Network Professional wide area network and telecom services for the period 5/1/2014 - 12/31/2018, to change the scope of services, effective 9/6/2016 and for additional funds in the amount of \$300,000.00.

Funding Source: Public Assistance Fund

Pat Wright, Department of Information Technology, presented. Dave Greenspan asked Pat to quantify the savings resulting from the amendment, and whether the contract should be a not-to-exceed amount. Pat amended the amount to read "not-to-exceed." Armond Budish motioned to approve the item, as amended; Trevor McAleer seconded. Item BC2016-660 was unanimously approved.

BC2016-661

Department of Human Resources, recommending an award on RQ36864 and enter into a contract with Corporate Screening Services, Inc. in the amount not-to-exceed \$100,000.00 for pre-employment verification services for the period 8/1/2016 – 7/31/2019. Funding Source: General Fund

Pat Smock, Department of Human Resources, presented. Dale Miller asked if the service is budgeted. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-661 was unanimously approved.

BC2016-662

Common Pleas Court/Corrections Planning Board, recommending an award on RQ37679, ~~which will result in an award recommendation to~~ and enter into an agreement with Cleveland Municipal Court in the amount not-to-exceed \$218,360.00 for the Domestic Intervention, Education and Training Program for the period 7/1/2016 – 6/30/2017. Funding Source: Ohio Department of Rehabilitation and Corrections FY2017 Community Correction Act grant

Marty Murphy, Corrections Planning Board, presented. Dave Greenspan asked if the program is open to other municipalities. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-662 was unanimously approved.

BC2016-663

Common Pleas Court/Corrections Planning Board, recommending an award on RQ37681 and enter into an agreement with Cuyahoga County Board of Developmental Disabilities in the amount not-to-exceed \$32,000200.00 for forensic liaison services for the Offenders with Developmental Disabilities Program in connection with FY2017 408 Non-Residential Misdemeanant Jail Misdemeanor Diversion Grant Program for the period 7/1/2016 – 6/30/2017. Funding Source: FY2017 408 Non-Residential Misdemeanant Jail Misdemeanor Diversion Grant

Lindy Burt corrected the contract amount to \$32,200. Marty Murphy, Corrections Planning Board, presented. Trevor McAleer asked about the match requirement and other potential funding options for the service, including BDD's own budget. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-663 was unanimously approved.

BC2016-664

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400375 with The Mandel Jewish Community Center of Cleveland for congregate meals services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$6,400.00. Funding Source: Health and Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. Dale Miller asked Paul to identify the source of the funding in the agency's budget, and whether the agency has other, unallocated funding for the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-664 was unanimously approved.

BC2016-665

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400372 with Murtis Taylor Human Services System for ~~Transportation Services~~ congregate meals for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$6,400.00. Funding Source: Health and Human Services Levy

Lindy Burt corrected the service to congregate meals. Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-665 was unanimously approved.

BC2016-666

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ37861 and enter into a contract with Beta Drive Hotel Group, LLC dba Hilton Garden Inn in the amount of \$17,584.75 for rental of space and related services for the Foster Parent Appreciation event being held on September 30, 2016. Funding Source: 30% Title IV-E Administrative; 70% Health and Human Services Levy

Lisa Stevens and Kathleen Sullivan, DCFS, presented. Dale Miller asked for additional explanation on services being provided under the contract, and on event details. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-666 was unanimously approved.

### C. Exemptions

BC2016-667

Department of Information Technology, submitting an RFP exemption on RQ37926, which will result in a payment to MCPc in the amount of \$14,352.00 for the purchase of (2) wireless access points. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. Dave Greenspan asked questions related to the circumstances of the loss of equipment, and whether a claim has been filed with insurance. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-667 was unanimously approved.

BC2016-668

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ38094, which will result in an award recommendation to United Way of Greater Cleveland in the amount of \$1,095,450.00 for fiscal agent services and administrative oversight for emergency food purchases and distribution to hunger centers and food pantries serving Cuyahoga County residents in need for the period 1/1/2017 – 12/31/2017. Funding Source: Health and Human Services Levy

David Merriman, Job and Family Services, presented. Trevor McAleer asked if the amount is the same as in past years, and whether an administrative fee is part of the contract. Dennis Kennedy asked if the agency reports on outcomes. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-668 was unanimously approved.

BC2016-669

Department of Sustainability, submitting an RFP exemption on RQ37827, which will result in an award recommendation to Case Western Reserve University in the amount of \$3,200.00 for Summer Interns to ascertain media and information availability and sources for possible projects for the Thinkbox Glenville program for the period 5/23/2016 – 7/29/2016. Funding Source: General Fund

Mike Foley, Department of Sustainability, presented. Dave Greenspan asked if the Department has funds in their budget to cover the expense, and whether the project is an eligible use of those funds. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-669 was unanimously approved.

#### D. Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Michael Dever seconded. Items BC2016-670 through -672 were unanimously approved.

BC2016-670

Court of Common Pleas/Corrections Planning Board,

- a) Submitting a grant application with Ohio Mental Health and Addiction Services in the amount of \$220,500.00 for alcohol and other drug assessment and case management services in connection with the Treatment Alternatives to Street Crime Drug Court Grant Program for the period 7/1/2016 – 6/30/2017.
- b) Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$220,500.00 in connection with said program for the period 7/1/2016 – 6/30/2017.

Funding Source: FY2017 Ohio Mental Health and Addiction Services TASC Drug Court Grant

BC2016-671

Court of Common Pleas/Corrections Planning Board,

- a) Submitting a grant application with Ohio Mental Health and Addiction Services in the amount of \$810,006.00 for Alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the Treatment Alternatives to Street Crime Program for the period 7/1/2016 – 6/30/2017.

- b) Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in connection with said program for the period 7/1/2016 – 6/30/2017.

Funding Source: FY2017 Ohio Mental Health and Addiction Services TASC Grant

BC2016-672

Office of Procurement & Diversity, presenting voucher payments for the week of 9/6/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>
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<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
IS-16-38049	VOIP Hardware	Department of Information Technology	Brown Enterprise Solutions	\$17,750.84
CT-16-37834	Repair of Jail I dumper	Department of Public Works	Precision Compaction Services	\$3,883.86
CT-16-38026	Bridge expansion joint material	Department of Public Works	RJ Watson Inc.	\$2,726.92
CT-16-38052	Polycarbonate glass for Jail II	Department of Public Works	Glassworks of Lake County	\$1,778.00
CT-16-38053	Electric door strikes for Justice Center Court Towers	Department of Public Works	Globecom Technologies, Inc.	\$3,095.00
CT-16-38078	Repair of damaged 2017 Ford Fusion	Department of Public Works	Accurate Car Rental Inc. dba R&D Auto	\$3,743.18
CT-16-38115	Business reply envelopes	Department of Public Works	Mac Paper Converters	\$1,283.80
CT-16-38125	Business reply envelopes	Department of Public Works	Western States Envelope and Label	\$749.50
JC-16-37920	Office furniture: (4) chairs and (1) lamp	Juvenile Court	W.B. Mason Company, Inc.	\$1,518.49
JC-16-37922	Printing of Annual Report	Juvenile Court	Golden Graphics	\$1,149.00
JC-16-38044	Notice of Hearing Forms	Juvenile Court	RR Donnelley	\$5,357.50
CR-16-38074	Set up for Firearms Lab	Medical Examiner	Lawmen's & Shooters' Supply, Inc.	\$1,678.91
SH-16-37940	Boat repair and maintenance	Sheriff's Department	Marinemax Inc.	\$5,037.19
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CE-16-38131	Luxel service analysis for construction	Department of Public Works	Landauer Inc.	\$748.75
CF-16-38108	PASSS – Residential treatment	Division of Children and Family Services	Bellefaire JCB	\$17,895.71
FC-16-37890	FCSS FY16 Safety and adaptive equipment	Family & Children First Council	Cuyahoga County Board of Developmental Disabilities	\$1,235.00
FC-16-38009	FCSS FY16 Summer camp	Family & Children First Council	City of Solon	\$1,100.00
FC-16-38121	FCSS FY16 Family membership	Family & Children First Council	City of Middleburg Heights – Middleburg Heights Community Center	\$1,320.00
FC-16-38123	FCSS FY16 Summer camp	Family & Children First Council	Achievement Centers for Children	\$4,080.00

#### V – OTHER BUSINESS

BC2016-673 Don Jerele presented a time-sensitive/mission-critical item: lamination services for Board of Election signage needed by Election Day; vendor – Classic Laminations; \$2,141.50; RQ38162. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. The motion was unanimously approved. Dale Miller asked for clarification on the item. Armond Budish motioned to approve the item; Dale Miller seconded the motion. The item was unanimously approved.

BC2016-674 Mike Chambers presented an item not on the agenda: Requesting approval of an alternative procurement process and the resulting purchase of two laundry dryers for the jail, to replace a broken dryer; vendor – Belenky, Inc.; \$40,260; RQ38043. Armond Budish motioned to amend the agenda to consider the process and items; Trevor McAleer seconded. The motion was unanimously approved. Dave Greenspan asked questions related to impact on service and cost. Dennis Kennedy asked if the Department attempted to purchase the equipment through state contract. Armond Budish motioned to approve the process and items; Trevor McAleer seconded the motion. The items were unanimously approved.

#### VI – PUBLIC COMMENT

There was no public comment.

#### VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion was unanimously approved at 11:35 a.m.