

Cuyahoga County Board of Control Minutes  
Monday, September 26, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor, Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson

Mike Chambers (alternate for Michael Dever)

Councilman Dave Greenspan

Lenora Lockett, Director, Office of Procurement and Diversity

Trevor McAleer (alternate for Dan Brady)

Councilman Dale Miller

Angela Rich (alternate for Dennis Kennedy)

II – REVIEW MINUTES – 9/19/16

Armond Budish motioned to approve the minutes from the September 19, 2016 meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2016-475

Department of Health and Human Services/Division of Senior and Adult Services,

a) recommending an RFP Exemption on RQ37407, which will result in an award recommendation to UPP Claims, LLC a subsidiary of UPP Technology, Inc. in the amount not-to-exceed \$8,995.00 for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018.

b) recommending an award on RQ37407 and enter into a contract with UPP Claims, LLC a subsidiary of UPP Technology, Inc. in the amount not-to-exceed \$8,995.00 for Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018.

Funding Source: 100% Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. Dale Miller asked about the implications of the start date of June 15, 2016. The Department asked to maintain the original start date. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-475 was unanimously approved.

B – New Items for Review

BC2016-721

Department of Public Works, recommending an award on RQ37442 and enter into a contract with Schirmer Construction LLC in the amount not-to-exceed ~~\$215,550.00~~ \$252,747.00 for Southern Estates Pump Station Entrance Drive Repairs in the City of Brecksville. Funding Source: Sewer District User Funds

Don Jerele, Department of Public Works, presented. Dale Miller asked if the bonding requirement could be waived. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-721 was unanimously approved.

Dale Miller motioned to reopen the item for consideration; Armond Budish seconded. The motion was unanimously approved. Mike Chambers corrected the dollar amount to \$252,747 and explained that the bid was awarded to Schirmer - the second-highest bidder. The low bidder, Eclipse, was determined to be ineligible because they are not a registered small business enterprise (SBE), and the contract is part of the SBE set-aside program. Dave Greenspan asked if Eclipse was considered "lowest and best." Dale Miller asked whether the Department had a sense for why the awarded bid was so much higher than the lowest bid. Board members asked whether Schirmer could qualify as an SBE. Lenora Lockett responded that because Eclipse does not have a physical presence within Cuyahoga County, they would not qualify as an SBE under the County's program. Discussion ensued regarding verification of Schirmer's corporate address, and the status of their SBE application. OPD verified that the lowest bidder did not qualify as a SBE. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-721 was unanimously approved as amended.

#### BC2016-722

Department of Information Technology, submitting an amendment to Contract No. CE1500126 with Opex for licensing, support and maintenance on Model 72 AS7200i Scanner for the period 4/6/2015 - 4/5/2016 to extend the time period to 4/5/2019 and for additional funds in the amount of \$39,374.73. Funding Source: Health and Human Services Levy

Patrick Wright, Information Technology, presented. Dale Miller asked if the bonding requirement could be waived, and given the late start date, whether there has been a disruption in service. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-722 was unanimously approved.

Lindy Burt requested that the Board reopen discussion on item #721 to correct the contract amount.

#### BC2016-723

Department of Human Resources, submitting an amendment to Contract No. CE1500017 with ImmixTechnology for maintenance and support of 35 Kronos timeclocks for the period 2/1/2015 - 9/30/2016 to extend the time period to 9/30/2017 and for additional funds in the amount not-to-exceed \$15,835.00. Funding Source: General Fund

Pat Smock, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-723 was unanimously approved.

#### BC2016-724

Medical Examiner's Office, recommending an award on RQ37540 and enter into a contract with KNO2, LLC in the amount not-to-exceed \$2,900.00 for clinic document and report exchange services for the period 9/1/2016 – 8/31/2019. Funding Source: General Fund

Hugh Shannon, Medical Examiner, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-724 was unanimously approved.

#### BC2016-725

Department of Public Safety and Justice Services, submitting agreements with various providers in the total amount of \$242,548.64 for various domestic violence service programs for the period 1/1/2016 – 12/31/2016:

- a) City of Bedford, Municipal Court in the amount not-to-exceed \$24,224.25 for the Domestic Violence Victim's Program
- b) City of Cleveland in the amount not-to-exceed \$121,121.23 for the Cleveland Domestic Violence Project (prosecution)
- c) City of Cleveland, Public Safety Department in the amount not-to-exceed \$67,204.36 for the Cleveland Domestic Violence Project (law enforcement)
- d) City of Cleveland, Public Safety Department in the amount not-to-exceed \$29,998.80 for the Cleveland Sexual Assault Advocate Project

Funding Source: US Dept. of Justice, FY15 Violence Against Women Act (VAWA) Block Grant Award

Mary Beth Vaughn, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-725 was unanimously approved.

#### BC2016-726

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending awards on RQ37576 and enter into contracts with various providers in the total amount of not-to-exceed \$165,061.00 for emergency shelter services for the period 9/1/2016 - 8/31/2017:

- a) Cleveland Mediation Center in the amount not-to-exceed \$38,599.00.
- b) Family Promise of Greater Cleveland in the amount not-to-exceed \$52,000.00.
- c) Volunteers of America of Greater Ohio in the amount not-to-exceed \$15,000.00.
- d) West Side Catholic Center in the amount not-to-exceed \$44,462.00.
- e) YMCA of Greater Cleveland (Y-Haven Program) in the amount not-to-exceed \$15,000.00.

Funding Source: US Department of Housing and Urban Development - Emergency Solutions Grant

Shari Weir, Office of Homeless Services, presented. Armond asked if the contract amount should be not-to-exceed. Shari Weir confirmed the not-to-exceed amount. Armond Budish motioned to approve as amended; Dale Miller seconded. Item BC2016-726 was unanimously approved.

#### BC2016-727

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

- a) Recommending to amend Board Approval No. BC2016-332 dated May 16, 2016, which approved an RFP exemption on RQ37001, which would result in an award recommendation to Case Western Reserve University for evaluation services for the UPK 2.0 Program for the period 1/1/2016 - 12/31/2017, by expanding the scope of services and increasing the approval amount from \$200,000.00 to \$400,000.00.
- b) Recommending an award on RQ37001 and enter into a contract with Case Western Reserve University in the amount of \$400,000.00, to provide data evaluation services for the UPK 2.0 Program, and workforce

development data integration services for Cuyahoga Job and Family Services, for the period 1/1/2016 - 12/31/2017. Funding Source: Health and Human Services Levy Fund (50% JFS; 50% UPK 2.0)

Bob Staib, Office of Early Childhood, presented. Board members asked questions related to the scope of services, the historical funding of the program, and the rationale behind contract consolidation. Item BC2016-727 was held to allow the Office time to provide additional information.

#### BC2016-728

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400371 with The Harvard Community Services Center for congregate meals for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$6,400.00. Funding Source: Health and Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-728 was unanimously approved.

#### BC2016-729

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400377 with The Salvation Army for congregate meals and transportation services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016, for additional funds in the amount not-to-exceed \$9,000.00. Funding Source: Health and Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-729 was unanimously approved.

### C. Exemptions

#### BC2016-730

Department of Public Works, submitting an RFP Exemption, which will result in an amendment to Contract No. CE1500182 with Gem Incorporated for HVAC service/parts for various County Buildings for the period 8/1/2015 - 7/31/2016 to extend the time period to 1/31/2017; no additional funds required. Funding Source: Original contract – Internal Service Fund

Don Jerele, Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-730 was unanimously approved.

#### BC2016-731

Department of Information Technology, submitting an RFP exemption on RQ38168, which will result in an award recommendation to Entrust, Inc. in the amount of \$48,346.64 for the purchase of Entrust Managed SSL Enterprise Account security certificates. Funding Source: General Fund

Patrick Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-731 was unanimously approved.

#### BC2016-732

Department of Information Technology, submitting an RFP exemption on RQ38127, which will result in an award recommendation to Logicalis, Inc. in the amount of \$99,475.98 for storage for the NetApp storage

system for use by the Real Property and GIS application. Funding Sources: 50% Tax Assessment; 50% Geographical Information Services

Patrick Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-732 was unanimously approved.

**BC2016-733**

Medical Examiner, submitting an RFP exemption on RQ38176, which will result in an award recommendation to Charles H. Brenner in the amount of \$3,500.00 for a two-day DNA view probabilistic genotyping mixture training; time period to be determined. Funding Source: DNA Backlog Grant

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-733 was unanimously approved.

**BC2016-734**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ36433, which will result in an amendment to Contract No. CE1600030 with Starting Point for administration of the Teacher Education and Compensation Help (T.E.A.C.H.) Early Care and Professional Development System/Early Care and Education Capacity Expansion Programs for the period 1/1/2016 - 12/31/2017 to change the scope of services, effective 8/1/2016, and for additional funds in the amount of \$158,612.00. Funding Source: Original funding source – Health and Human Services Levy

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-734 was unanimously approved.

**D. Consent Agenda**

There were no questions on the Consent Agenda items. Armond Budish motioned to approve items BC2016-735 through 737; Dale Miller seconded. The Consent Agenda items were unanimously approved.

**BC2016-735**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

**BC2016-736**

Office of Procurement & Diversity, presenting voucher payments for the week of 9/26/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>IS-16-38128</i>	<i>Network adapters and Ethernet pass-through interconnects for Real Property</i>	<i>Department of Information Technology</i>	<i>Pirahna Solutions</i>	<i>\$4,280.00</i>
<i>JA-16-37765</i>	<i>(25) Personal radiation monitors</i>	<i>Department of Public Safety and Justice Services</i>	<i>Canberra Industries, Inc.</i>	<i>\$23,732.50</i>

CE-16-38270	Legal notice: Resurfacing Bagley Road	Department of Public Works	Plain Dealer	Not-to-exceed \$1,800.00
CT-16-38059	125 HP 157 Amp – Drive for Justice Center	Department of Public Works	Direct Air Systems Inc.	\$10,174.00
CT-16-38224	Insulated window glass for Virgil E. Brown Building	Department of Public Works	Allied Glass Services	\$960.00
CT-16-38237	Finishing services for Print Shop	Department of Public Works	Direct Digital Graphics	\$990.00
CT-16-38240	Door hardware for County Airport	Department of Public Works	Clear Fold Door, Inc.	\$2,977.50
CT-16-38248	Record jackets for Print Shop	Department of Public Works	Western States Envelope and Label	\$592.76
CT-16-38249	Paper sleeves for Print Shop	Department of Public Works	Western States Envelope and Label	\$3,482.00
CT-16-38256	Lined record jackets	Department of Public Works	Western States Envelope and Label	\$610.14
CT-16-38260	Maintenance and combustion analysis on (2) Fulton boilers at Kennel	Department of Public Works	Johnson Controls, Inc.	\$4,370.00
CT-16-38261	Emergency replacement pump for houses located at Juvenile Justice Center	Department of Public Works	EPS Supply Inc.	\$714.61
CT-16-38271	Record jackets	Department of Public Works	Western States Envelope and Label	\$976.20
CT-16-38284	Record jackets	Department of Public Works	Ohio Envelope Mfg. Co.	\$918.50
ST-16-38061	Cam roller for Jet Vac repair	Department of Public Works	Best Equipment Co., Inc.	\$699.95
SA-16-38103	Carpet replacement	Division of Senior and Adult Services	Interfinish. LLC	\$995.00
AU-16-37755	Legal notice: delinquent tax notice	Fiscal Office	Plain Dealer	\$650.00
AU-16-37905	Moving services for relocation of Microfilm Center	Fiscal Office	Kodak Alaris	\$3,478.00
AU-16-38185	Printing of M Warrants for payroll checks	Fiscal Office	Golden Graphics	\$1,958.60
JC-16-38080	(2) – Sharp 70" LED Displays with keyboards, CPU and accessories	Juvenile Court	CDW Government, Inc.	\$4,047.96
JC-16-38090	Backup Exec software for databases	Juvenile Court	SHI Software House International	\$584.00
CR-16-38133	Reference books for Firearms Lab set up	Medical Examiner	Case Western Reserve University Bookstore Thwing Center	\$533.72
CR-16-38244	WEN Internal Lane Standard for DNA	Medical Examiner	Promega Corporation	\$1,233.10
CR-16-38250	PowerPlex, Maxwell 16 and Y23 Amplification Kits	Medical Examiner	Promega Corporation	\$11,384.75
SH-16-38174	Mops and brooms	Sheriff's Department	Aries Distribution	\$1,765.12
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CF-16-38281	PASSS: Summer treatment program	Division of Children and Family Services	Cleveland Clinic Children's Hospital for Rehabilitation	\$5,566.58

CF-16-38282	PASSS: Summer treatment program	Division of Children and Family Services	Cleveland Clinic Children's Hospital for Rehabilitation	\$21,319.94
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BC2016-737

<i>Department of Development - Home Rehabilitation Loan</i>				
<i>Borrower</i>	<i>Loan Amount</i>	<i>Type of Home Repairs</i>	<i>Real Property Tax Status</i>	<i>Source of Funds</i>
<i>Evans, Frances</i>	<i>\$23,270.00</i>	<i>Roof, Furnace and Hot Water Tank</i>	<i>Current</i>	<i>Federal CDBG Program</i>
<i>Castaneda, Larry &amp; Diana</i>	<i>\$17,430.00</i>	<i>Roof and Electrical</i>	<i>Current</i>	<i>Federal CDBG Program</i>
<i>Janos, Lorraine</i>	<i>\$14,000.00</i>	<i>Roof</i>	<i>Current</i>	<i>Federal CDBG Program</i>
<i>Harris, JoAnn</i>	<i>\$4,790.00</i>	<i>Lead Remediation</i>	<i>Current</i>	<i>Federal CDBG Program</i>
<i>TOTAL</i>	<i>\$59,490.00</i>			

V – OTHER BUSINESS

BC2016-738 - Hugh Shannon, Office the Medical Examiner, presented walk-on item: RFP Exemption and award and purchase to W. Nuhsbaum for purchase of two Leica Microscopes; RQ38232; \$125,000; Funding source – Gruttadauria Funds. Hugh explained that there would be a price increase effective October 1, 2016, thus the Office would save money by expediting approval and purchase.

Armond Budish motioned to amend the agenda to consider the item; Trevor McAleer seconded. The motion was unanimously approved. Lindy Burt asked if the vendor is registered with the Inspector General; registration was confirmed. Dale Miller asked if any other vendors can provide the equipment, and the amount of the price increase after October 1, 2016. Armond Budish asked why the item is coming forward so late, given the planning that has occurred around set-up and operation of the firearms lab. Armond Budish motioned to approve the item; Dale Miller seconded. The motion was unanimously approved.

Items of Note (non-voted)

Item No. 1.

Department of Public Safety and Justice Services, submitting a grant award with U.S. Department of Justice, Office of Justice Programs in the amount of \$283,603.00 for the backlog of DNA Casework Reduction Project for the period 1/1/2017 – 12/31/2018. Funding Source: FY2016 DNA Capacity Enhancement and Backlog Reduction Grant Program - US Department of Justice

Item No. 2.

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award in the amount of \$264,000.00 from the Eva L. & Joseph M. Bruening Foundation for the Universal Pre-Kindergarten 2.0 Family Engagement Best Practices program for the period 9/1/2016 – 8/31/2018.

VI – PUBLIC COMMENT

Lu provided public comment regarding transparency of contracting requirements.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:55 a.m.