

Minutes

Cuyahoga County Board of Control
Monday, October 17, 2016 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chairperson
Michael Dever, Department of Public Works
Councilman Dave Greenspan
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Office of Procurement and Diversity
Councilman Dale Miller
Joe Nanni, County Council (Alternate for Dan Brady)

II – REVIEW MINUTES – 10/11/16

Armond Budish motioned to approve the minutes for the October 11, 2016 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2016-772

Department of Health and Human Services, Office of Re-Entry, submitting an RFP exemption on RQ37830, which will result in an award recommendation to Think Tank, Inc. in the amount of \$4,157.00 for sponsorship of a simulation workshop that occurred September 22, 2016. Funding Source: Health and Human Services Levy

Item BC2016-772 was held; the Department was not in attendance.

B – New Items for Review

BC2016-779

Department of Public Works, recommending an award on RQ34604 and enter into a contract with Jones-Stuckey LTD, Inc. a Division of Pennoni Associates, Inc. in the amount not-to-exceed \$286,464.02 for design engineering services for improvement of Cedar Point Road Bridge 00.49 in the City of North Olmsted. Funding Source: Road and Bridge Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-779 was unanimously approved.

BC2016-780

Department of Public Works, recommending an award on RQ37958 to Ohio Machinery Co. dba Ohio CAT (1-1) in the amount of \$83,694.61 for the purchase of (1) CAT 305.5E2 Mini Hydraulic Excavator. Funding Source: Sanitary Sewer Fund

Mike Chambers, Department of Public Works, presented. Dave Greenspan asked if the Department has considered the ShareOhio program to meet its equipment needs. Dennis Kennedy stated that the item detail notes that a trade-in was part of the purchase transaction. He asked if the proposed purchase price includes the value of the trade-in. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-780 was unanimously approved.

BC2016-781

Department of Development, a) recommending an award on RQ31259 and enter into a contract with The Mannik & Smith Group, Inc. in the amount not-to-exceed \$41,451.25 for Phase II Brownfield Environmental site assessment services for property located at 6565, 6566 and 6576 Brecksville Road, Independence for the period 8/8/2016 - 2/4/2017; and b) submitting a Grant of Right of Entry and Release From Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Fund

Jan Bayne, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-781 was unanimously approved.

BC2016-782

Department of Development, recommending an award on RQ37481 and enter into a contract with Cleveland State University in the amount not-to-exceed \$25,000.00 for evaluation services for the Foreclosure Prevention Program for the period 7/1/2016 - 2/28/2017. Funding Source: Federal Community Development Block Grant

Sara Parks Jackson, Department of Development, presented. Dale Miller asked for explanation on the short timeframe of the contract, and for the frequency of evaluation on the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-782 was unanimously approved.

BC2016-783

Sheriff's Department, submitting an amendment to Contract No. CE1400318 with BI Incorporated for GPS electronic monitoring equipment for the period 10/1/2014 - 9/30/2017 for additional funds in the amount of \$300,000.00. Funding Source: 27% Home Detention Unit Fund; 73% General Fund

Donna Kaleal, Sheriff's Department, presented. Joe Nanni asked Donna to identify the populations using the devices. Dale Miller asked why funding is being added to the contract. Armond Budish noted that the funding source should include General Fund dollars. Dale Miller motioned to approve; Michael Dever seconded. Item BC2016-783 was unanimously approved.

BC2016-784

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ37757 and enter into a contract with Applewood Centers, Inc. in the amount not-to-exceed \$375,000.00 for Multi-Systemic Therapy-Problem Sexual Behavior Program services for the period 7/1/2016 - 6/30/2017. Funding Source: Targeted RECLAIM Ohio Grant Funds

Sarah Baker, Juvenile Court, motioned to approve. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-784 was unanimously approved.

BC2016-785

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400378-01 with University Settlement, Incorporated for Congregate Meals and Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount not-to-exceed \$7,000.00. Funding Source: Health and Human Service Levy

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-785 was unanimously approved.

BC2016-786

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400370-01 with Goodrich-Gannett Neighborhood Center for Congregate Meals and Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 for additional funds in the amount of \$7,600.00. Funding Source: Health and Human Service Levy

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-786 was unanimously approved.

C – Exemptions

BC2016-787

Department of Information Technology, submitting an RFP exemption on RQ38324, which will result in an award recommendation to Tab Products in the amount of \$16,438.23 for support and maintenance of a Records Management System for the period 07/01/2016 - 06/30/2019. Funding Source: Public Assistance Fund

Pat Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-787 was unanimously approved.

BC2016-788

Sheriff's Department, submitting an RFP exemption on RQ37506, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$490,380.71 for maintenance and support of Enterprise Network Security System for the period 07/01/16 - 06/30/17. Funding Source: Internal Service Fund

Dave DeGrandis, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2016-788 was unanimously approved.

BC2016- 789

Department Of Public Safety And Justice Services, submitting an RFP exemption on RQ38318, which will result in an award recommendation to Association of Public Safety Communications Officials International

in the amount of \$4,973.36 for the purchase of Emergency Medical Dispatch Training Materials for Courses being held In 2017. Funding Source: General Fund

Brandy Carney, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-789 was unanimously approved.

BC2016-790

Department of Health and Human Services/Office of Re-entry, submitting an RFP exemption, which will result in an amendment to Contract No. CE1400127-01 with Towards Employment, Incorporated for the Re-entry Employment and Training Program for the period 1/1/2014 - 12/31/2016 to extend the time period to 12/31/2017, to change the scope of services, effective 1/1/2016 and for additional funds in the amount of \$325,000.00. Funding Source: HHS Levy

The Office of Re-Entry was not in attendance. Board members discussed the item. Michael Dever motioned to approve the item; Joe Nanni seconded. Item BC2016-790 was unanimously approved. Dale Miller asked that the Office follow up with an explanation on the decision to extend with the current provider, as opposed to bidding the contract out.

D – Consent Agenda

Dave Greenspan referred to item BC2016-793, RQ#16-38287 and asked if the amount is a flat fee or not-to-exceed. The Department responded that the amount should read not-to-exceed. Armond Budish motioned to approve the Consent Agenda items, as amended. Dale Miller seconded. Items BC2016-791 through -793 were unanimously approved.

BC2016-791

Department of Public Works, submitting an amendment to change the contract cover to reflect the reallocation of funds associated with Contract cover No. CE1500115 with Quality Control Services, LLC for construction management and support services for the period 6/1/2015 - 5/31/2018.

BC2016-792

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

BC2016-793

Office of Procurement & Diversity, presenting voucher payments for the week of 10/17/2016

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>WT-16-38293</i>	<i>Legal notice: Utility Assistance Request for Proposals</i>	<i>Cuyahoga Job and Family Services</i>	<i>Plain Dealer</i>	<i>not-to-exceed \$700.00</i>
<i>IS-16-38230</i>	<i>Lexmark CX410de color desktop printer/copier/scanner for</i>	<i>Department of Information Technology</i>	<i>Alpha Sum Business Machines</i>	<i>\$547.50</i>

	<i>Department of Senior and Adult Services</i>			
<i>IS-16-38310</i>	<i>Tableau Developer License for Department of Development</i>	<i>Department of Information Technology</i>	<i>Carahsoft Technology Corp.</i>	<i>\$1,984.10</i>
<i>CT-16-38305</i>	<i>Replacement controller for door at Justice Center</i>	<i>Department of Public Works</i>	<i>Cleveland Door Controls, Inc.</i>	<i>\$1,845.00</i>
<i>CT-16-38347</i>	<i>Truck modifications</i>	<i>Department of Public Works</i>	<i>Jack Doheny Companies, Inc.</i>	<i>\$5,200.00</i>
<i>CT-16-38352</i>	<i>Damper motors of Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>HPM Business Systems Inc.</i>	<i>\$2,497.77</i>
<i>CT-16-38421</i>	<i>Security tint window envelopes for Print Shop</i>	<i>Department of Public Works</i>	<i>Ohio Envelope Mfg. Co.</i>	<i>\$553.00</i>
<i>CT-16-38424</i>	<i>VHF radio/vehicle antenna</i>	<i>Department of Public Works</i>	<i>Edmo Distributors, Inc.</i>	<i>\$580.66</i>
<i>CT-16-38425</i>	<i>Controller for Virgil Brown Building</i>	<i>Department of Public Works</i>	<i>Brewer Garrett Company</i>	<i>\$1,620.00</i>
<i>AU-16-38243</i>	<i>2017 Dog license applications</i>	<i>Fiscal Office</i>	<i>Mid-West Presort Mailing Services, Inc.</i>	<i>\$14,991.48</i>
<i>AU-16-38289</i>	<i>W-2's for employees</i>	<i>Fiscal Office</i>	<i>RR Donnelley</i>	<i>\$841.05</i>
<i>AU-16-38295</i>	<i>Envelopes for W-2's</i>	<i>Fiscal Office</i>	<i>Ohio Envelope Manufacturing Co.</i>	<i>\$1,322.40</i>
<i>JC-16-38088</i>	<i>Visual Studio Professional software licenses</i>	<i>Juvenile Court</i>	<i>Smart Solutions Inc.</i>	<i>\$6,810.00</i>
<i>CR-16-38326</i>	<i>DNA Kits for DNA Lab</i>	<i>Medical Examiner</i>	<i>Promega Corporation</i>	<i>\$22,900.00</i>
<i>CR-16-38332</i>	<i>Genetic analyzer consumables for DNA Lab</i>	<i>Medical Examiner</i>	<i>Life Technologies Corporation</i>	<i>\$3,627.28</i>
<i>CR-16-38333</i>	<i>Alcohol for Histology</i>	<i>Medical Examiner</i>	<i>Ultra Pure, LLC</i>	<i>\$688.00</i>
<i>CR-16-38335</i>	<i>Liners for Toxicology</i>	<i>Medical Examiner</i>	<i>Government Scientific Source</i>	<i>\$1,713.25</i>
<i>CR-16-38337</i>	<i>Saliva and Hematrace Kits for Trace Evidence</i>	<i>Medical Examiner</i>	<i>Abacus Diagnostics</i>	<i>\$776.50</i>
<i>CR-16-38355</i>	<i>Histology supplies</i>	<i>Medical Examiner</i>	<i>Cancer Diagnostics, Inc.</i>	<i>\$647.48</i>
<i>SH-16-38287</i>	<i>Protective Service Officer new hire uniforms</i>	<i>Sheriff's Department</i>	<i>Schwarz Uniform Corp.</i>	<i>\$20,000.00</i>
<i>SH-16-38368</i>	<i>Build-out for SUV patrol vehicles</i>	<i>Sheriff's Department</i>	<i>Hall Public Safety Co.</i>	<i>\$19,199.70</i>
<i>SH-16-38414</i>	<i>Identification cards</i>	<i>Sheriff's Department</i>	<i>Integrated Precision Systems, Inc.</i>	<i>\$868.00</i>
<i>SH-16-38415</i>	<i>Vest for Protective Service Officer</i>	<i>Sheriff's Department</i>	<i>Standard Law Enforcement</i>	<i>\$669.90</i>
<i>SH-16-38420</i>	<i>Boston Whaler boat maintenance and detailing</i>	<i>Sheriff's Department</i>	<i>GK's Custom Polishing, Inc.</i>	<i>\$4,850.00</i>
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>ST-16-37840</i>	<i>Repairs to Sanitary Truck 418</i>	<i>Department of Public Works</i>	<i>Rush Truck Centers of Ohio, Inc.</i>	<i>\$789.47</i>
<i>ST-16-37930</i>	<i>Repairs to Sanitary Unit S-219</i>	<i>Department of Public Works</i>	<i>Rush Truck Centers of Ohio, Inc.</i>	<i>\$3,553.51</i>
<i>SH-16-38361</i>	<i>Identification cards</i>	<i>Sheriff's Department</i>	<i>Integrated Precision Systems, Inc.</i>	<i>\$868.00</i>

V – OTHER BUSINESS

BC2016-794 Mike Chambers, Public Works, presented a time-sensitive/mission-critical item: lab services performed for the County animal shelter while vet tech staff was out on medical leave; RQ#38472; vendor – Marshfield Labs; \$2,576.90.

Armond Budish motioned to amend the agenda to consider the item; Joe Nanni seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

Items of Note (non-voted)

Department of Public Works, submitting an amendment to a Local Public Agency (LPA) agreement with Ohio Department of Transportation in connection with the rehabilitation of Avery Road Bridge No. 1.16 over Chippewa Creek in the City of Broadview Heights by modifying Section 10.0 – Non-Discrimination clause.

VI – PUBLIC COMMENT

Lu provided public comment unrelated to the agenda on the importance of conducting a transparent bidding process for the operator of the Norma Herr Women’s Shelter located on Payne Avenue.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:28 a.m.