

## **Minutes**

Cuyahoga County Board of Control  
Monday, October 31, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4th Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairperson  
Mike Chambers, Public Works (alternate for Michael Dever)  
Dennis Kennedy, Fiscal Officer  
Mike King (alternate for Dan Brady)  
Lenora Lockett, Director, Office of Procurement & Diversity  
Trevor McAleer, County Council (alternate for Dave Greenspan)  
Councilman Dale Miller

### **II – REVIEW MINUTES – 10/24/16**

Armond Budish motioned to approve the minutes from the October 24, 2016 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment related to the agenda.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

There were no tabled items.

#### **B – New Items for Review**

##### **BC2016-814**

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1500248 with Mark Schaffer Excavating & Trucking, Inc. for the Cuyahoga County Airport Runway 6/24 Safety Area Improvement Project No. 1 Airport Improvement Program for additional funds in the amount of \$30,669.69. Funding Source: General Fund, 90% reimbursable by FAA Grants

Mike Chambers, Department of Public Works, presented. Trevor McAleer asked where the dirt would be hauled. Mike Chambers said he would follow up with the information. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-814 was unanimously approved.

##### **BC2016-815**

Department of Public Works submitting a revenue-generating agreement with the City of Fairview Park in the amount not-to-exceed \$250,000.00 for sewer maintenance services for the period 11/1/16 through 12/31/16.

Mike Chambers presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-815 was unanimously approved.

BC2016-816

Department of Information Technology, submitting an amendment to Contract No. CE1200652-01 with Rimini Street, Inc. for maintenance and support services for the SAP Human Capital Management system for the period 11/6/2012 - 10/31/2016 to extend the time period to 10/31/2017 and for additional funds in the amount of \$67,639.00. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. Dennis Kennedy asked if the rate for service was the same as the previous contract period. Pat Wright said he would follow up. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-816 was unanimously approved.

BC2016-817

Office of Procurement & Diversity, on behalf of the Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ38110 to Environments 4 Business, LLC in the amount of \$62,006.80 for the purchase of 140 supervisor and 120 staff chairs. Funding Source: Health and Human Services Levy

Dan Basta, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-817 was unanimously approved.

BC2016-818

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ38126 and enter into a contract with AP/AIM Independence Suites TRS, LLC in the amount not-to-exceed \$8,238.50 for rental of space, catering and related services in connection with the Invest In Children Annual Meeting for the period 12/14/2016 – 12/16/2016. Funding Source: Health and Human Services Levy Fund

Bob Staib, Office of Early Childhood, presented. Dale Miller asked if the vendor was the lowest bidder. Trevor McAleer asked if the Office had looked into the Convention Center for the event. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-818 was unanimously approved.

BC2016-819

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ37389 and enter into a contract with Mental Health Services for Homeless Persons, Inc. dba Front Line Service in the amount not-to-exceed \$500,000.00 for Coordinated Entry activities for the period 9/1/2016 – 8/30/2017. Funding Source: U.S. Department of Housing and Urban Development - FY2015 Homeless Assistance Competition grant

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-819 was unanimously approved.

BC2016-820

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Agreement No. AG1400153 with City of Maple Heights for Congregate Meals and Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016

to extend the time period to 12/31/2017, to change the scope of services, effective 10/1/2016 and for additional funds in the amount not-to-exceed \$43,750.00. Funding Source: Health and Human Services Fund

David Merriman, Administrator of Job & Family Services, presented. Trevor McAleer asked if the lease for the proposed service is being incorporated into the existing contract. Lenora Lockett questioned whether the item should go to County Council, as a lease with a term in excess of 6 months. She asked that the item be deferred to the "Other Business" portion of the agenda, in order to consult with the law department. [see Section V - "Other Business"]. The item was deferred for further discussion during the "Other Business" portion of the meeting.

BC2016-821

Office of Budget & Management,

- a) Submitting an RFP exemption on RQ38545, which will result in an award recommendation to MAXIMUS Consulting Services, Inc. in the amount not to exceed \$12,000.00 for consultant services for the preparation of the indirect cost allocation plan for the period 10/20/2016 - 12/31/2016.
- b) Recommending an award on RQ38545 to MAXIMUS Consulting Services, Inc. in the amount not to exceed \$12,000.00 for consultant services for the preparation of the indirect cost allocation plan for the period 10/20/2016 - 12/31/2016.

Funding Source: General Fund

Dennis Kennedy presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-821 was unanimously approved.

C – Exemptions

BC2016-822

Department of Public Works, submitting an RFP exemption on RQ37479, which will result in an award recommendation to American Association of State Highway and Transportation Officials in the amount of \$4,100.00 for user license of bridge rating software for the period 7/1/2016 – 6/30/2017. Funding Source: Road and Bridge Fund

Mike Chambers presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-822 was unanimously approved.

BC2016-823

Department of Public Works, submitting an RFP exemption on RQ38322, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount of \$153,387.92 for the purchase of (1) 2017 International 7600 SFA 4X2 truck with dump body. Funding Source: Road and Bridge Fund

Mike Chambers presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-823 was unanimously approved.

BC2016-824

Department of Public Works, submitting an RFP exemption on RQ38330, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount of \$125,011.92 for the purchase of (1) 2017 International 4400 4X2 construction dump truck with crane. Funding Source: Sanitary Sewer

Mike Chambers presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-824 was unanimously approved.

BC2016-825

Sheriff's Department, submitting an RFP Exemption on RQ38442, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$8,000.00 for the purchase of composite HT ISO ID proximity cards for the County-wide badging system. Funding: Source: Internal Service Fund

Laura Simms, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-825 was unanimously approved.

BC2016-826

Department of Health and Human Services, submitting an RFP exemption on RQ38541, which will result in an award recommendation to United Way of Greater Cleveland in the amount of \$277,333.22 for Community Resource Navigation and MedRefer services in connection with the 2-1-1 Program for the period 1/1/2017 – 12/31/2017. Funding Source: Health and Human Services Levy Fund

Bob Math, Department of Human Services, presented. Bob Math stated that the proposed award funds approximately 9% of 2-1-1's operating budget. Dale Miller asked how the remaining 91% of their operating budget is funded. Trevor McAleer asked for clarification on the geographic origin of the 200,000 calls placed annually to 2-1-1. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-826 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Dale Miller seconded. Items BC2016-827 through -831 were unanimously approved.

BC2016-827

Department of Information Technology, recommending declaring various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

BC2016-828

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1600122 with Bellefaire Jewish Children's Bureau for the Safe Harbor Program for the period 7/1/2016 – 6/30/2018 to change the scope of services, effective 10/31/2016; no additional funds required. Funding Source: Original Contract - TITLE IV-E FUNDS

BC2016-829

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending to terminate Contract No. CE1500186 with Ericka L. Elmore for Universal Pre-Kindergarten services for the period 8/1/2015 - 7/31/2018, effective 10/4/2016.

BC2016-830

Office of Procurement & Diversity, presenting voucher payments for the week of 10/31/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CE-16-38498	Legal notice: Resurfacing of Turney Road project	Department of Public Works	Plain Dealer	Not-to-exceed \$1,800.00
CT-16-38004	Tilt cylinder repair for snooper	Department of Public Works	Akron Hydraulic, Inc.	\$920.00
CT-16-38441	Outdoor advertising for Animal Shelter	Department of Public Works	Lamar Advertising Company	\$14,950.00
CT-16-38485	Glycol	Department of Public Works	Cleveland Hermetic & Supply	\$2,583.42
CT-16-38493	Color paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$2,079.50
CT-16-38494	Finishing services for Print Shop	Department of Public Works	United Finishing & Die Cutting Inc.	\$1,784.70
CT-16-38496	Replacement hoses, radiator and fan clutch for vehicle	Department of Public Works	Valley Ford Truck Inc.	\$1,044.76
CT-16-38531	Court reporter envelopes for Print Shop	Department of Public Works	Western States Envelope and Label	\$647.32
CT-16-38546	Mailing services for Print Shop	Department of Public Works	Weekley's Mailing Service	\$597.40
ST-16-38500	Cylinder/spreader for Speed Shore Trench Box	Department of Public Works	United Rentals	\$755.00
AU-16-38418	Replacement mixing valve for Microfilm	Fiscal Office	Eastman Park Micrographics	\$984.00
CR-16-38372	Death Scene Investigation Training Lunch	Medical Examiner	Italian Creations	\$948.25
CR-16-38419	Proficiency tests for Toxicology	Medical Examiner	College of American Pathologists	\$3,951.12
SH-16-38473	Legal Notice: Delinquent Land Sale	Sheriff's Department	Legal News Publishing	\$11,403.75
SH-16-38476	Supplies package for Concealed Carry Weapon licenses	Sheriff's Department	ID Card Systems, Inc.	\$2,295.90
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
TR-16-38054	Proprietary Treasury Management Software maintenance	County Treasurer's Office	Sympro Inc.	\$3,872.00
CF-16-38517	PASSS: Residential treatment	Department of Children and Family Services	Safely Home, Inc.	\$5,115.30
CF-16-38518	PASSS: Residential treatment	Department of Children and Family Services	OhioGuidestone	\$7,461.64
CF-16-38519	PASSS: Residential treatment	Department of Children and Family Services	Belmont Pines Hospital	\$5,071.36

CF-16-38520	PASSS: Residential treatment	Department of Children and Family Services	Bellefaire JCB	\$13,672.87
CF-16-38522	PASSS: Respite services	Department of Children and Family Services	Pressley Ridge	\$528.00
CF-16-38523	PASSS: Attachment and bonding therapy	Department of Children and Family Services	Mershona Parshall	\$630.00
CF-16-38524	PASSS: Attachment therapy	Department of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$4,817.34
CT-16-38483	Aluminum for Sign Shop	Department of Public Works	B.F. Plastics, Inc.	\$556.66
CT-16-38509	Veterinarian surgical services for Animal Shelter	Department of Public Works	Tremont Animal Clinic	\$765.46
CT-16-38510	Veterinarian surgical services for Animal Shelter	Department of Public Works	Tremont Animal Clinic	\$864.84

**BC2016-831**

<i>Department of Development - Home Rehabilitation Loan</i>				
<i>Borrower</i>	<i>Loan Amount</i>	<i>Purpose: Home Repairs</i>	<i>Real Property Tax Status</i>	<i>Source of Funds</i>
<i>Artale, Charles</i>	<i>\$19,900.00</i>	<i>Waterproofing, Garage, Roof</i>	<i>Current</i>	<i>Federal CDBG Program</i>
<i>TOTAL</i>	<i>\$19,900.00</i>			

**V – OTHER BUSINESS**

BC2016-832 – Mike Chambers, Public Works, proposed a time-sensitive/mission-critical item: 8,000 envelopes for the Board of Elections to be used on election day; RQ#38575; vendor - Ohio Envelope; \$1,078. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. The motion was unanimously approved. Armond Budish asked for clarification on the purpose of the envelopes, and if BOE knew of the need for the envelopes ahead of time. Armond Budish motioned to approve the item; Trevor McAleer seconded. The item was unanimously approved.

Board members continued discussion of the following item:

*BC2016-820 – Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Agreement No. AG1400153 with City of Maple Heights for Congregate Meals and Transportation Services for the Community Social Services Program for the period 1/1/2015 - 12/31/2016 to extend the time period to 12/31/2017, to change the scope of services, effective 10/1/2016 and for additional funds in the amount not-to-exceed \$43,750.00. Funding Source: Health and Human Services Fund.*

David Merriman described the services to be provided at the Maple Heights Senior Center and explained how the Department calculated a fair-market rate for rental of space. Trevor McAleer asked whether the amount of the lease is an accurate representation of fair market value. Dale Miller stated that, as an active participant in the drafting of the County’s procurement Code, in his opinion, the method used to derive the rate represented a good-faith effort to comply with Section 501.04(A)(1)(f). Dennis Kennedy asked if the contract still needed the approval of Maple Heights City Council. There were no further questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2016-820 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Sheriff's Department, submitting a grant award from U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance in the amount of \$29,743.00 for reimbursement of expenses associated with Foreign Born Inmates booked into the County Jail in connection with the FY2016 State Criminal Alien Assistance Grant Program for the period 10/1/2016 – 9/30/2020. Funding Source: FY2016 State Criminal Alien Assistance Grant

Item No. 2

Sheriff's Department, submitting a grant award from Ohio Emergency Management Office in the amount of \$102,149.00 for the FY2016 Operation Stonegarden Grant Program in connection with the FY2016 State Homeland Security Grant for the period 9/1/2016 – 6/30/2019. Funding Source: FY2016 State Homeland Security Grant

Item No. 3

Department Of Public Safety And Justice Services, submitting a grant award from U.S. Department of Justice, Office On Violence Against Women in the amount of \$88,808.00 for the Domestic Violence Homicide Prevention Demonstration Initiative Phase II for the period 10/1/2016 - 9/30/2018. Funding Source: U.S. Department Of Justice, Office on Violence Against Women

Item No. 4

Department of Public Safety and Justice Services, submitting a grant award from the U.S. Department of Homeland Security, Ohio Emergency Management Agency in the amount of \$2,962,000.00 to support urban areas effort to address threats of terrorism in connection with the FY2016 Urban Area Security Initiative Grant Program for the period 9/1/2016 – 8/31/2019. Funding Source: U.S. Department of Homeland Security, Ohio Emergency Management Agency

Item No. 5

Department of Public Safety and Justice Services, submitting a grant award from the Ohio Department of Youth Services in the amount of \$110,000.00 to address the over representation of minority youth in the Juvenile Justice System in connection with the Juvenile Justice and Delinquency Prevention Disproportionate Minority Contract Grant Program for the period 10/1/2016 – 9/30/2017. Funding source: Title II Formula Grant Program

Item No. 6

Department of Public Safety and Justice Services, submitting a grant award from Ohio Department of Youth Services in the amount of \$10,000.00 for the for the Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact/Community Planning Grant Program for the period 10/1/2016 – 9/30/2017. Funding Source: FY16 TITLE II FORMULAT ADM GRANT - JUVENILE JUSTICE AND DELINQUENCY PREVENTION

Item No. 7

Department of Public Safety and Justice Services, submitting a grant award from Ohio Emergency Management Agency in the amount of \$605,077.39 for support of Local/Regional Preparedness Activities for Response to Terrorism/Disaster Events in connection with the FY2016 State Homeland Security Regional Grant Program for the period 9/1/2016-3/31/2019. Funding Source: FY2016 STATE HOMELAND SECURITY GRANT PROGRAM

Item No. 8

Department of Public Safety and Justice Services, submitting a grant award from Ohio Emergency Management Agency in the amount of \$307,937.00 for support of Local/Regional Preparedness Activities for Response to Terrorism/Disaster Events in connection with the FY2016 State Homeland Security Law Enforcement Grant Program for the period 9/1/2016 – 3/31/2019. Funding Source: FY2016 State Homeland Security Law Enforcement Grant Program

Item No. 9

Department of Public Safety and Justice Services, submitting a grant award from Ohio Emergency Management Agency in the amount of \$273,463.00 for support of a comprehensive all Hazards Emergency Preparedness System in connection with the FY2016 Emergency Management Performance Grant Program for the period 10/1/2015 – 6/30/2017. Funding Source: FY2016 Emergency Management Agency Performance Grant

Item No. 10

Department of Public Safety and Justice Services, submitting a grant award from State of Ohio Attorney General in the amount of \$240,000.00 from the FY2016 Victims of Crime Act Defending Childhood Initiative Intake and Assessment Program for the period 10/1/2016 - 9/30/2017. Funding Source: FY2017 Defending Childhood Initiative VOCA Grant

Item No. 11

Department of Public Safety and Justice Services/Witness Victim, submitting a grant award from State of Ohio/Office the Attorney General in the amount of \$177,452.40 for the FY2017 Victims of Crime Act Felony Coordinator Program for the period 10/1/2016 – 9/30/2017. Funding Source: Grant Fund \$177,452.40; General Fund \$44,365.60

Item No. 12

Department of Public Safety and Justice Services/Witness/Victim, submitting a grant award from Ohio Attorney General/Crime Victims Assistant and Prevention Section in the amount of \$15,030.00 for the Juvenile Court Advocacy Project in connection with the Victims of Crime Act and State Victims Assistance Act Grant Program for the period 10/1/2016 – 9/30/2017. Funding Source: FY2017 Juvenile Court Advocacy Program Grant

Item No. 13

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant award from Cuyahoga County Board of Health for Home and Community Based Health Services and Home Health Services for clients living with HIV and AIDS in connection with FY2016 Ryan White Part A Grant for the period 3/1/2016 - 2/28/2017 for additional funds in the amount of \$20,889.52. Funding Source: Cuyahoga County Board of Health

Item No. 14

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from U.S. Department of Housing and Urban Development in the amount of \$537,740.00 for the transitional Housing for Homeless Single Adults Program in connection with the Continuum of Care Homeless Assistance Grant for the period 10/1/2016 – 9/30/2017. Funding Source: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, CONTINUUM OF CARE HOMELESS ASSISTANCE GRANT

Item No. 15



Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount of \$18,104.77 for the HOME Energy Assistance Program for the period 9/1/2016 – 8/31/2017. Funding Source: Western Reserve Area Agency on Aging

VI – PUBLIC COMMENT

There was no further public comment unrelated to the Agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:30 a.m.