

## **Minutes**

Cuyahoga County Board of Control  
Monday, November 14, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chair  
Michael Dever, Director of Public Works  
Councilman Dave Greenspan  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett  
Trevor McAleer, County Council (alternate for Dan Brady)  
Councilman Dale Miller

### **II – REVIEW MINUTES – 11/7/16**

Armond Budish motioned to approve the minutes, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment related to the agenda.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

#### **B – New Items for Review**

##### **BC2016-853**

Department of Development, recommending an award and enter into a contract with Cuyahoga County Land Reutilization Corporation in the amount not-to-exceed \$2,000,000.00 to administer Round 4 of the demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 6/1/2016 - 12/31/2017 for the following municipality: a) City of East Cleveland. Funding Source: Cuyahoga County Property Demolition Program Fund

Sara Parks-Jackson presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-853 was unanimously approved.

##### **BC2016-854**

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ36976 to Lakefront Automotive Parts, Co. (11-1) in the amount of \$106,499.53 for the purchase and installation of (1) 18,000 lb capacity truck lift. Funding Source: Sanitary Sewer Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-854 was unanimously approved.

**BC2016-855**

Medical Examiner's Office, recommending an award on RQ36658 and enter into a contract with Hitachi High Technologies America, Inc. in the amount not-to-exceed \$37,620.00 for preventive maintenance services on the Hitachi S-3400N-II PC/VP scanning electron microscope for the period 9/1/2016 - 8/31/2019. Funding Source: Medical Examiner's Lab Fund

The Medical Examiner's Office was not in attendance. Seeing as there were no questions or comments, Armond Budish motioned to approve the item, Michael Dever seconded. Item BC2016-855 was unanimously approved.

**BC2016-856**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Master Contract No. CE1500176 with various providers for substance abuse assessment and treatment services and dual diagnosis assessment services for the period 7/1/2015 - 6/30/2017 for additional funds in the total amount not-to-exceed \$447,452.02: a) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$47,950.00; b) Catholic Charities Corporation in the amount not-to-exceed \$378,952.02. c) OhioGuidestone in the amount not-to-exceed \$20,550.00. Funding Source: .34% Reclaim; 43.7% Title IVE; 55.9% HHS Levy

Sarah Baker, Juvenile Court, presented. Dale Miller asked how the IVE and Levy funding proportions were calculated, and whether those services funded by IVE are different from those funded by HHS Levy dollars. Dave Greenspan asked for the balance of funding in the Court's IVE account. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-856 was unanimously approved.

**BC2016-857**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1400336 with Cleveland Sight Center for call center services for the Benefit Application Assistance Call Center for the period 1/1/2015 - 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$250,000.00. Funding Source: Temporary Assistance to Needy Families Fund

Bob Math, Department of Human Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-857 was unanimously approved.

**C – Exemptions**

**BC2016-858**

Department of Information Technology, submitting an RFP exemption on RQ38030, which will result in an award recommendation to BIT Direct Inc. in the amount of \$12,457.51 for the purchase of software maintenance on Novell Zenworks Configuration Management Licenses. Funding Source: General Fund

Pat Wright, Department of Information Technology, presented. Dale Miller asked why the item was not bid out, whether this is the same provider as in the past, and the number of quotes obtained. Dave

Greenspan asked for the dates of the maintenance agreement. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-858 was unanimously approved.

**BC2016-859**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternate procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$203,948.50 for the implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2016 – 6/30/2017. Funding Source: State BEHAVIORAL HEALTH

Robin Martin, Family and Children First Council, presented. Dale Miller asked for clarification on how vendors are selected under the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-859 was unanimously approved.

**BC2016-860**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an RFP exemption, which will result in an award recommendation to the Alcohol, Drug Addiction and Mental Health Services Board in the amount of \$203,948.50 for fiscal agent services in connection with Family Centered Services and Supports funding for Community-Based Wraparound services for the period 7/1/2016 – 6/30/2017. Funding Source: State BEHAVIORAL HEALTH

Robin Martin, Family and Children First Council, presented. Dale Miller asked if ADAMHS provides services, and for clarification on their role in the program. Armond Budish motioned to approve; Michael Dever seconded. Item BC2016-860 was unanimously approved.

**BC2016-861**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an RFP exemption, which will result in an amendment to Agreement No. AG1500125 with Educational Service Center of Cuyahoga County for fiscal agent services for Families and Schools Together, Bright Beginnings and Parent Services Programs in connection with the Ohio Children's Trust Fund FY2016 grant program for the period 10/1/2015 - 9/30/2016 to extend the time period to 12/31/2016, to change the scope of services, effective 10/1/2016 and for additional funds in the amount of \$125,000.00. Funding Source: HHS Levy Fund

Robin Martin, Family and Children First Council, presented. Dennis Kennedy asked the total amount of all contracts that the County has with the vendor. Dale Miller commented that the Families and Schools Together Program has gotten quite a bit of traction in the community and is being used by the Regional Council for the Prevention of Child Abuse. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-861 was unanimously approved.

**BC2016-862**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternate procurement process on RQ38502, which will result in a payment to

Ohio Auditor of State in the amount not-to-exceed \$5,125.00 for financial audit services for the period 7/1/2015 - 10/31/2016. Funding Source: HHS Levy Fund

Robin Martin, Family and Children First Council (FCFC), presented. Dave Greenspan asked why the contract was not included in the recently-approved list of audit fees. He also asked who is liable for any audit findings – FCFC or the County? Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-862 was unanimously approved.

**BC2016-863**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ38609, which will result in an award recommendation to the Cuyahoga County Board of Health in the amount not-to-exceed \$125,000.00 for the Child Fatality Review Program for the period 1/1/2017 - 12/31/2017 in accordance with Ohio Revised Code Sections: 307.621 and 3701-67-02. Funding Source: HHS Levy Fund

Bob Staib, Office of Early Childhood, presented. Dale Miller asked the number of opioid deaths among individuals under 18 projected for 2016. Dave Greenspan asked whether the report informs the County's infant mortality initiatives, and recommended that the Review be included in the message about the various infant mortality initiatives administered by the County. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-863 was unanimously approved.

**BC2016-864**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an RFP Exemption, which will result in an amendment to Contract No. CE1600115 with UPP Claims, LLC a subsidiary of UPP Technology, Inc. for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018, to change the scope of services, effective 11/1/2016 and for additional funds in the amount of \$12,000.00. Funding Source: HHS Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. Dave Greenspan asked how the agency is reallocating the resources that were previously devoted to this process. Dale Miller asked for clarification on the services that relate to the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-864 was unanimously approved.

**BC2016-865**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption, which will result in amendments to contracts with various providers for Universal Pre-Kindergarten services for the period 8/1/2015 - 7/31/2018, to change the scope of services, effective 8/1/2016 and for additional funds in the total amount not-to-exceed \$14,505.00: a) Contract No. CE1500207 with JoAnna Adams in the amount not-to-exceed \$8,915.00; b) Contract No. CE1500206 with Sandy's Darlin' Munchkins Family Child Care Home and Universal Pre-Kindergarten in the amount not-to-exceed \$5,590.00. Funding Source: HHS Levy Fund

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-865 was unanimously approved.

**BC2016-866**

Cuyahoga County Prosecutor's Office, submitting an RFP exemption, which will result in an amendment to Contract No. CE1100488-03 with Millennium Investor Group V, LLC for lease of space for the period 8/1/2011 - 7/31/2016, to extend the time period to 7/31/2018 and for additional funds in the amount of \$46,266.08. Funding Source: General Fund

Mark Greenfield, Prosecutor's Office, presented. Dave Greenspan asked for further explanation on the US DOJ grant that contributes to the operation. Trevor McAleer asked for clarification on the total amount of the lease. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2016-866 was unanimously approved.

**BC2016-867**

Cuyahoga County Prosecutor's Office, submitting an RFP exemption on RQ38614, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$15,420.00 for the purchase of Adobe Enterprise Licensing. Funding Source: General Fund

Andy Molls, Prosecutor's Office, presented. Trevor McAleer asked if the Office has considered working with the County's Information Technology Department in order to secure a better price. Armond Budish motioned to approve; Dale Miller seconded. Item BC2016-867 was unanimously approved.

**D – Consent Agenda**

Dale Miller asked for explanation on item -869. Dave Greenspan referred to item -870, CT-38548, and asked why parts are needed on such a new facility. Trevor McAleer referred to item -870, CT-38616, and asked if the purchase is part of the County's damper program. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2016-868 through -870 were unanimously approved.

**BC2016-868**

Department of Information Technology, recommending declaring various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

**BC2016-869**

Department of Health and Human Services/Division of Children and Family Services, recommending to rescind Board of Control Approval No. BC2016-636 dated 8/22/2016, which approved an RFP exemption on RQ37915 with The Word in Action Real Estate, LLC dba Word In Action, LLC in the amount not-to-exceed \$635.00 for rental of space for the Youth Permanency and Transition Team Dance being held on Friday, December 2, 2016. Funding Source: Title IV-E – 29.6%; HHS Levy – 70.4%

**BC2016-870**

Office of Procurement & Diversity, presenting voucher payments for the week of 11/14/2016

**BC2016-870**

Office of Procurement &amp; Diversity, presenting voucher payments for the week of 11/14/2016

<i>Direct Open Market Purchases (\$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
HS-16-37830	Sponsorship of simulation workshop	Department of Health and Human Services, Office of Re-Entry	Think Tank, Inc.	\$4,157.00
AU-16-38558	Dog license envelopes	Department of Public Works	Husky Envelope Products Inc.	\$1,263.00
CT-16-38136	Repair parts for 7200 Sweeper at Justice Center	Department of Public Works	Ball Chemical & Equipment Co.	\$523.14
CT-16-38495	Replacement window at Juvenile Justice Center	Department of Public Works	Allied Glass Services	\$2,825.00
CT-16-38499	Electric pallet jack	Department of Public Works	Burns Industrial Equipment	\$5,109.20
CT-16-38548	Boiler parts for Juvenile Justice Center	Department of Public Works	Temperature Control Company Inc.	\$6,048.81
CT-16-38588	Finishing services for Print Shop	Department of Public Works	Direct Digital Graphics	\$2,311.00
CT-16-38589	Window clings for Print Shop	Department of Public Works	Bernard R. Doyle Inc. dba Fastsigns	\$625.00
CT-16-38606	2-part NCR paper for Print Shop	Department of Public Works	Xpedx	\$800.00
CT-16-38611	Crash numbering services for Print Shop	Department of Public Works	North Coast Litho	\$980.00
CT-16-38616	Damper for County Airport	Department of Public Works	Mussun Sales, Inc.	\$725.00
CT-16-38622	NCR paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$992.50
CT-16-38624	Numbering/finishing services for Print Shop	Department of Public Works	North Coast Litho	\$775.00
CT-16-38631	Wax for marble flooring at Old Courthouse	Department of Public Works	Joshen Paper & Packing	\$900.00
ST-16-38204	Repair parts for Sanitary Truck S-227	Department of Public Works	Jack Doheny Companies, Inc.	\$694.23
ST-16-38242	Vaccon parts for S-222	Department of Public Works	Best Equipment Company	\$798.00
SH-16-38563	New hire uniforms	Sheriff's Department	Standard Law Enforcement	\$20,000.00
SH-16-38568	P220 pistols for Deputy Sheriff's range	Sheriff's Department	Vance Outdoors, Inc.	\$22,714.50
SH-16-38578	Vest for Protective Service Officer	Sheriff's Department	Standard Law Enforcement	\$669.90
SH-16-38591	Blister packs for jail pharmacy	Sheriff's Department	Ohio Department of Mental Health Office of Support Services	\$20,000.00
SH-16-38595	Batteries, cartridges and holsters for Law Enforcement training	Sheriff's Department	Vance Outdoors, Inc.	\$4,567.88
SH-16-38596	Sanitary dishwashing soap for jail kitchen	Sheriff's Department	Acuity Specialty Products Group, Inc.	\$510.40
SH-16-38597	Protective Service uniform	Sheriff's Department	Standard Law Enforcement	\$811.00

<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CT-16-37888</i>	<i>Replacement brushes and squeegees for M30 Sweeper</i>	<i>Department of Public Works</i>	<i>Ball Chemical &amp; Equipment Co.</i>	<i>\$2,407.37</i>
<i>FC-16-38465</i>	<i>FCSS: Safety and adaptive equipment</i>	<i>Family and Children First Council</i>	<i>North East Ohio Network</i>	<i>\$1,270.59</i>
<i>Open Market Purchases</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>JC-16-38446</i>	<i>Bread – December</i>	<i>Juvenile Court</i>	<i>Schwebel Baking Company</i>	<i>\$1,849.80</i>
<i>JC-16-38447</i>	<i>Milk – December</i>	<i>Juvenile Court</i>	<i>Borden Dairy Company of Ohio dba Dairymens Milk Company</i>	<i>\$5,621.96</i>
<i>JC-16-38448</i>	<i>Peaches – December</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$2,683.07</i>
<i>JC-16-38449</i>	<i>Pork and beans – December</i>	<i>Juvenile Court</i>	<i>Gordon Food Service, Inc.</i>	<i>\$1,419.25</i>
<i>JC-16-38450</i>	<i>Lima beans – December</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$2,871.05</i>
<i>JC-16-38451</i>	<i>Dairy – December</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$233.75</i>
<i>JC-16-38452</i>	<i>Lunch meat – December</i>	<i>Juvenile Court</i>	<i>Gordon Food Service, Inc.</i>	<i>\$197.60</i>
<i>JC-16-38453</i>	<i>Meats – December</i>	<i>Juvenile Court</i>	<i>Gordon Food Service, Inc.</i>	<i>\$4,029.32</i>
<i>JC-16-38454</i>	<i>Bananas – December</i>	<i>Juvenile Court</i>	<i>The Sanson Company</i>	<i>\$3,263.00</i>

**V – OTHER BUSINESS**

No additional business was presented.

**VI – PUBLIC COMMENT**

Loh provided public comment on the bid process for service provision at the men’s and women’s homeless shelters.

**VII – ADJOURNMENT**

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:49 a.m.