

## **Minutes**

Cuyahoga County Board of Control  
Tuesday, January 3, 2017 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson  
Michael Dever, Director Department of Public Works  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett, Director Office of Procurement and Diversity  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller

### **II – REVIEW MINUTES – 12/19/16**

Armond Budish motioned to approve the minutes from the December 19, 2016 meeting, as written.  
Dale Miller seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

No tabled items

#### **B – New Items for Review**

##### **BC2017-01**

Department of Public Works, recommending an award on RQ38327 to Fallsway Equipment Co., Inc. in the amount of \$44,956.00 for the purchase of (1) Truck Body and Crane mounted on a County owned Cab/Chassis. Funding Source: Sanitary Sewer Fund

Don Jerele, Public Works, presented. Dale Miller asked the procurement method. Armond Budish motioned to approved; Dale Miller seconded. Item BC2017-01 was unanimously approved.

Lindy Burt noted for the record that Dennis Kennedy was in attendance.

##### **BC2017-02**

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1500151 with Great Northern Consulting, LLC for support and maintenance on 5- Sun Solaris Operating System T4 servers for the period 6/30/2015 - 6/29/2016 to extend the time period to 6/29/2019, to change the scope of services, effective 6/30/2016 and for additional funds in the amount not-to-exceed \$201,111.48.

b) Submitting an amendment to Contract No. CE1500151 with Great Northern Consulting, LLC for support and maintenance on 5- Sun Solaris Operating System T4 servers for the period 6/30/2015 - 6/29/2016 to extend the time period to 6/29/2019, to change the scope of services, effective 6/30/2016 and for additional funds in the amount not-to-exceed \$201,111.48.

Funding Source: General Fund

Pat Wright, Information Technology, presented. Trevor McAleer asked if HHS Levy funds should be used to support a portion of the contract, since the equipment was originally procured for Health and Human Services. Armond Budish motioned to approved; Dale Miller seconded. Item BC2017-02 was unanimously approved.

BC2017-03

Department of Information Technology,

a) Submitting an RFP exemption on RQ38946, which will result in an award recommendation to Alindus, Inc. fka MNCL, Inc. in the amount of \$80,550.00 for a Cloud-Based Information Technology Service Desk Management Application for the period 1/17/2017 – 1/16/2018.

b) Recommending an award on RQ38946 to Alindus, Inc. fka MNCL, Inc. (40 - 5) in the amount of \$80,550.00 for a Cloud-Based Information Technology Service Desk Management Application for the period 1/17/2017 – 1/16/2018. Funding Source: General Fund

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approved; Michael Dever seconded. Item BC2017-03 was unanimously approved.

BC2017-04

Department of Information Technology, recommending an award on RQ38367 to DLT Solutions, LLC, in the amount not-to-exceed \$47,743.11 for licenses, maintenance and support on Solarwinds software applications for the period 12/31/2016 – 7/28/2019. Funding Source: General Fund

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approved; Michael Dever seconded. Item BC2017-04 was unanimously approved.

BC2017-05

Department of Human Resources, recommending an award on RQ38555 to The MetroHealth System in the amount of \$25,500.00 for Flu Shot Clinics for County employees for the period 9/20/2016 – 10/11/2016. Funding Source: Wellness Fund

Pat Smock, Department of Human Resources, presented. Dale Miller asked if the services would be offered free of charge to County employees again in 2017. Dennis Kennedy asked if the contract amount is a flat or not-to-exceed amount. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-05 was unanimously approved.

BC2017-06

Office of Procurement & Diversity, recommending an award on RQ38307 and enter into a contract with Air-Rite, Inc. (10-2) in the amount not-to-exceed \$130,000.00 for HVAC filters for the Department of Public Works for the period 1/1/2017 – 12/31/2018. Funding Source: Internal Service Fund

Lenora Lockett presented. Dale Miller asked the estimate on the contract, and whether unit costs are in line with expectations. Further discussion ensued regarding the costs and benefits of purchasing all filters through a single supply contract, versus purchasing different filters through various suppliers. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-06 was unanimously approved.

#### BC2017-07

Office of Procurement & Diversity, submitting an amendment to Contract No. CE1500276 with Dunbar Armored, Inc. for armed guard and armored truck services for various County departments and agencies for the period 10/1/2015 - 9/30/2018, to change the scope of services, effective 1/1/2017 and for additional funds in the amount of \$15,770.16. Funding Source: General Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-07 was unanimously approved.

#### BC2017-08

Court of Common Pleas/Juvenile Court Division/Domestic Relations Division/Probate Court Division, recommending an award on RQ37422 and enter into a Master Contract with various providers in the total amount not-to-exceed \$373,368.00 for interpretation and translation services for the period 1/1/2017 - 12/31/2018: a) Certified Interpreters United, LLC in the amount of \$77,800.00; b) The Cleveland Hearing and Speech Center in the amount of \$48,068.00; c) Cross Thread Solutions, LLC in the amount of \$189,500.00; d) Vocalink Language Services in the amount of \$58,000.00. Funding Source: General Fund

Sarah Baker, Juvenile Court, presented. Dennis Kennedy asked how the vendor located in Dayton manages service delivery. Armond Budish asked if service providers are local, and if not, whether additional transportation costs are incurred. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-08 was unanimously approved.

#### BC2017-09

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1600113 with Specialized Alternatives for Families and Youth of Ohio, Inc. for respite services for Domestic Violence Prevention Program for the period 7/1/2016 - 12/31/2016, to extend the time period to 9/30/2017, to make budget line item revisions, and for additional funds in the amount not-to-exceed \$3,009.00. Funding Source: TITLE IV-E (Special Revenue Funds)

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-09 was unanimously approved.

#### BC2017- 10

Domestic Relations Court, recommending an award on RQ38765 and enter into an agreement with Cuyahoga County Department of Public Safety and Justice Services/Office of Mediation in the amount not-to-exceed \$242,776.00 for mediation services for the period 10/1/2016 – 9/30/2017. Funding Source: General Fund (with 66% Title IV-D reimbursement on 50% of contract cost)

The Department was not in attendance, but the Board agreed to consider the item. There were no questions. Armond Budish motioned to approved; Michael Dever seconded. Item BC2017-10 was unanimously approved.

#### BC2017- 11

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1300249 with YMCA of Greater Cleveland for transitional housing and case management services for male ex-offenders for the Open Door Housing Program for the period 3/1/2013 - 12/31/2016, to extend the time period to 12/31/2017, to change the scope of services effective 1/11/2017, and for additional funds in the amount not-to-exceed \$300,000.00. Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Re-Entry, presented. Dennis Kennedy asked for a description of the change in scope of services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-11 was unanimously approved.

#### BC2017-12

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1400125-01 with Recovery Resources for Re-entry Redirection for the Jail Diversion Program for the period 5/1/2014 - 12/31/2016, to extend the time period to 12/31/2017, and for additional funds in the amount not-to-exceed \$150,000.00. Funding Source: Health and Human Services Levy Fund

Fred Bolotin, Office of Re-Entry, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-12 was unanimously approved.

#### BC2017-13

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1600115 with UPP Claims, LLC a subsidiary of UPP Technology, Inc. for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018, to change the scope of services, effective 11/1/2016 and for additional funds in the amount of \$12,000.00. Funding Source: HHS Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-13 was unanimously approved.

#### C – Exemptions

#### BC2017-14

Department of Public Works, submitting an RFP exemption on RQ38806, which will result in an award recommendation to Bentley Systems, Inc. in the amount of \$6,795.00 for subscription services for MicroStation, FlowMaster, STAAD.Pro, Storm CAD, and Sewer CAD programs for the period 12/2/2016 - 12/01/2017. Funding Source: Road and Bridge Fund

Don Jerele, Department of Public Works, presented. He corrected the funding source to 65% Road and Bridge, and 35% Sanitary Sewer. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-14 was unanimously approved.

#### BC2017-15

Department of Development, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500031 with Cuyahoga County Land Reutilization Corporation (Land Bank) for administration of the demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 5/1/2015 - 10/31/2016 to extend the time period to 3/31/2017 and for additional funds in the total amount not-to-exceed \$195,750.00 for the following municipalities: a) City of Bedford Heights in the amount of \$100,000.00; b) City of Rocky River in the amount of \$95,750.00. Funding Source: Cuyahoga County Property Demolition Fund

Ken Surratt, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-15 was unanimously approved.

#### BC2017-16

Department of Development, submitting an RFP exemption, which will result in an amendment to Contract No. CE1600036 with Cuyahoga County Land Reutilization Corporation (Land Bank) for administration of the demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 8/17/2015 - 12/31/2016 to extend the time period to 3/31/2017; no additional funds required for the following municipalities: a) City of North Royalton; b) City of Middleburgh Heights. Funding Source: Cuyahoga County Property Demolition Fund

Ken Surratt, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-16 was unanimously approved.

#### BC2017-17

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ38796, which will result in an award recommendation to CDW Government, Inc. in the amount of \$58,067.99 for VMware Enterprise Plus and VCenter Server Standard licenses for VSphere and technical support services for a 3-year period. Funding Source: Special Revenue (Legal Computerization)

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-17 was unanimously approved.

#### BC2017-18

Medical Examiner's Office, submitting an RFP exemption on RQ37035, which will result in an award recommendation to X-Ray Services of Ohio in the amount not-to-exceed \$40,894.20 for preventive maintenance services for the period 1/1/2017 – 12/31/2019. Funding Source: Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-18 was unanimously approved.

#### D – Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Dale Miller seconded. Items BC2017-19 through -21 were unanimously approved.

#### BC2017-19

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1400018-01 with Karvo Paving, Co. for reconfiguration of the Warrensville Center Road/Van Aken

Boulevard/Chagrin Boulevard/Northfield Road Intersection in the City of Shaker Heights and Village of Highland Hills for a decrease in funds in the amount not-to-exceed (\$29,880.76)

Funding Source: Road & Bridge Fund

BC2017-20

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1600022 with Cuyahoga County Court of Common Pleas/Juvenile Court Division for the FY2015 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 10/1/2015 -12/31/2016 to extend the time period to 9/30/2017; no additional funds required.

Funding Source: Original Agreement FY15 Juvenile Justice and Delinquency Prevention Title II Formula Block Grant

BC2017-21

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/3/2017

<i>Direct Open Market Purchases (Purchases between \$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>WT-17-38864</i>	<i>Projector for community projects, job fairs, etc.</i>	<i>Cuyahoga Job and Family Services</i>	<i>Quality Ribbons &amp; Supplies Co.</i>	<i>\$799.99</i>
<i>IS-17-38849</i>	<i>DJI Osmo+ Camera and accessories</i>	<i>Department of Information Technology</i>	<i>B &amp; H Foto &amp; Electronics Corp.</i>	<i>\$898.00</i>
<i>IS-17-38854</i>	<i>HP ProBook laptop for new employee</i>	<i>Department of Information Technology</i>	<i>Hewlett-Packard</i>	<i>\$1,152.11</i>
<i>IS-17-38855</i>	<i>Cisco 8831 IP Conference Phones with SmartNet for Domestic Relations Court</i>	<i>Department of Information Technology</i>	<i>Y&amp;S Technologies</i>	<i>\$1,276.00</i>
<i>IS-17-38901</i>	<i>Wireless conference set for Health and Human Services</i>	<i>Department of Information Technology</i>	<i>Bit Direct</i>	<i>\$714.45</i>
<i>IS-17-38902</i>	<i>Backdrop curtain for AV Control Center</i>	<i>Department of Information Technology</i>	<i>Tiffin Scenic Studios, Inc.</i>	<i>\$844.00</i>
<i>IS-17-38948</i>	<i>HP ProBook laptops for Court Reporters at Common Pleas Court</i>	<i>Department of Information Technology</i>	<i>Hewlett-Packard</i>	<i>\$2,056.22</i>
<i>CT-17-38848</i>	<i>Replacement band saw for Justice Center</i>	<i>Department of Public Works</i>	<i>Ornamental Products Tool &amp; Supply</i>	<i>\$1,169.00</i>
<i>CT-17-38853</i>	<i>Replacement Numberall Stamping Press</i>	<i>Department of Public Works</i>	<i>HPM Business Systems Inc.</i>	<i>\$1,897.77</i>
<i>CT-17-38866</i>	<i>Steel toe safety footwear</i>	<i>Department of Public Works</i>	<i>Mansil Footwear, Inc. dba Red Wing Shoe Store</i>	<i>Not-to-exceed \$800.00</i>
<i>CT-17-38880</i>	<i>File folder tags</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$819.00</i>
<i>CT-17-38884</i>	<i>Offset paper for Print Shop (HHS/Re-entry)</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$1,227.90</i>
<i>CT-17-38906</i>	<i>Waterproof phone number stickers for Print Shop</i>	<i>Department of Public Works</i>	<i>Bernard R. Doyle Inc. dba Fastsigns</i>	<i>\$710.00</i>
<i>CT-17-38907</i>	<i>Finishing services for Print Shop (HHS/Re-entry)</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$1,155.00</i>

CT-17-38931	Replacement compressor for Justice Center	Department of Public Works	Donwil Company	\$1,023.00
CT-17-38938	Runway de-icing fluid for Airport	Department of Public Works	Nachurs Plant Food Company dba Nachurs Alpine Solutions	\$17,480.00
CT-17-38939	Finishing services for Print Shop	Department of Public Works	United Finishing & Die Cutting Inc.	\$510.35
CT-17-38943	Emergency vouchers	Department of Public Works	RR Donnelley	\$598.00
CT-17-38952	Certified mail envelopes for Print Shop	Department of Public Works	Mac Paper Converters	\$1,395.60
CT-17-38974	Return address envelopes for Print Shop	Department of Public Works	Western States Envelope and Label	\$1,930.70
CT-17-38982	Record jackets for Print Shop	Department of Public Works	The Envelope Printery of Ohio Inc.	\$1,075.00
CT-17-38983	Floor wax for Justice Center	Department of Public Works	Sovereign Industries, Inc.	\$955.79
ST-16-38784	Brake parts for S-425 Sanitary Engineer vehicle	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$625.50
JC-16-38263	HP Printers and feeders	Juvenile Court	CDW Government, Inc.	\$6,107.57
SH-17-38862	Ammunition	Sheriff's Department	Vance Outdoors, Inc.	\$17,847.00
SH-17-38933	Bakery pan cleaner for jail kitchen	Sheriff's Department	Acuity Specialty Products Group, Inc.	\$510.40
SH-17-38967	C-Fold paper towels	Sheriff's Department	W.B. Mason Company, Inc.	\$12,350.00
SH-17-38973	Nitrile gloves	Sheriff's Department	Frontier Industrial	\$20,898.00
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CE-17-38951	Deadlatch Solenoid for Jail Complex	Department of Public Works	Craftmaster Hardware Company, Inc.	\$598.64
CT-17-38903	Emergency repairs to generator at Medical Examiner's Building	Department of Public Works	Ohio CAT	\$22,271.64
FC-16-38895	FCSS: Safety adaptive equipment	Family and Children First Council	Cuyahoga County Board of Developmental Disabilities	\$3,100.00
CE-16-38802	Paint for Road & Bridge Trailer	Department of Public Works	Sherwin-Williams Co.	\$604.83
CE-16-38817	Road salt for Bridge Garage	Department of Public Works	Cargill, Inc.	\$3,880.63
CT-16-38801	Paint for Dunham Road Bridge	Department of Public Works	Sherwin-Williams Co.	\$641.29
CT-17-38956	Heat sensor for fire alarm at Justice Center	Department of Public Works	SimplexGrinnell LP	\$704.61
ST-16-38803	Paint for Sanitary Trailer	Department of Public Works	Sherwin-Williams Co.	\$812.91
<i>Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement &amp; Diversity)</i>				

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
SH-17-38649	Spices – January	Sheriff's Department	Benjamin Foods	\$3,676.20
SH-17-38650	Beans – January	Sheriff's Department	Gordon Food Service, Inc.	\$6,360.00
SH-17-38650	Beans – January	Sheriff's Department	Benjamin Foods	\$6,675.00
SH-17-38651	Frozen vegetables – January	Sheriff's Department	Benjamin Foods	\$18,465.00
SH-17-38651	Frozen vegetables – January	Sheriff's Department	Good Source Solutions, Inc.	\$6,270.00
SH-17-38654	Sauces & dressings – January	Sheriff's Department	Benjamin Foods	\$1,822.50
SH-17-38654	Sauces & dressings – January	Sheriff's Department	JNS Foods, LLC	\$8,710.20
SH-17-38655	Beef patties – January	Sheriff's Department	Benjamin Foods	\$15,540.00
SH-17-38656	Bagels – January	Sheriff's Department	JNS Foods, LLC	\$3,942.00
SH-17-38658	Turkey – January	Sheriff's Department	Benjamin Foods	\$6,840.00
SH-17-38659	Bulk cereal – January	Sheriff's Department	Benjamin Foods	\$6,396.00
SH-17-38660	Turkey ham – January	Sheriff's Department	Good Source Solutions, Inc.	\$13,320.00
SH-17-38660	Turkey ham – January	Sheriff's Department	JNS Foods, LLC	\$10,935.00

**V – OTHER BUSINESS**

BC2017-22 Time-sensitive/mission-critical item – Hugh Shannon presented an item on behalf of the Medical Examiner’s Office: RQ39027; repair of Tecan Mini Prep 75 diluter instrument that runs immunoanalysis Elisa drug abuse tests; \$865; vendor – Rindi Rico. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

Items of Note (non-voted)

*Item No. 1*

*Department of Public Works, submitting a Letter of Intent with Pace Aviation Inc. for an option to Lease Property located at the Cuyahoga County Airport to build an Aircraft Hangar Facility for a period of 1 year.*

*Funding Source: an approximate investment of \$3,500,000.00 in improvements over the lease term.*



*Item No. 2*

*Department of Public Works, submitting an agreement of cooperation with the City of Westlake in connection with the culvert replacement of Bradley Road Culvert C-05.44 over Walker Ditch.*

*Item No. 3*

*Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award in the amount of \$80,000.00 from Shaker Heights Board of Education for support of the Spark Early Literacy Program for the period 9/1/2016 – 8/31/2107.*

VI – PUBLIC COMMENT

There was no public comment unrelated to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:36 a.m.