

## **Minutes**

Cuyahoga County Board of Control  
Monday, January 9, 2017 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

#### **Attending:**

Lindy Burt (Alternate for Armond Budish)  
Councilwoman Nan Baker  
Michael Dever  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett, Director Office of Procurement & Diversity  
Trevor McAleer, County Council (alternate for Dan Brady)  
Councilman Dale Miller

### **II – REVIEW MINUTES – 1/3/17**

Lindy Burt motioned to approve the minutes from the January 3, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved. Nan Baker abstained.

### **III – PUBLIC COMMENT**

There was no public comment.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

#### **B – New Items for Review**

##### **BC2017-23**

Department of Information Technology, recommending an award on RQ37323 and enter into a contract with EP Technology Inc. in the amount not-to-exceed \$14,600.00 for maintenance on (2) Microplex HD60 and HD90 printers for the period 12/4/2015 - 12/3/2017. Funding Source: General Fund

Patrick Wright, Information Technology, presented. Trevor McAleer asked for confirmation of the start date. Dennis Kennedy noted that the dollar amount in the item detail in the back of the agenda is greater than the contract amount, and asked for explanation. Lindy Burt motioned to approve; Michael Dever seconded. Item BC2017-23 was unanimously approved.

##### **BC2017-24**

Department of Information Technology, submitting an amendment to Contract No. CE1600106 with TEC Communications, Inc. for maintenance on (2) Nimble Enterprise Storage SANS Solutions for the period 2/1/2016 – 1/31/2017 to extend the time period to 12/12/2019 and for additional funds in the amount not-to-exceed \$32,000.00. Funding Source: Public Assistance Fund

Patrick Wright, Information Technology, presented. Dennis Kennedy noted a discrepancy between the dollar amount in the caption and that stated in the item detail in the back of the agenda. Pat Wright confirmed the amount in the item caption as the correct amount. Lindy Burt motioned to approve; Trevor McAleer seconded. Item BC2017-24 was unanimously approved.

#### BC2017-25

Treasurer's Office, recommending an award on RQ38364 to Mid-West Presort Mailing Services, Inc. in the amount not-to-exceed \$284,217.00 for printing and mailing of first and last half 2016 real property and delinquent collection tax bills. Funding Source: Treasury Management Fund

Jennifer Boyd, Treasurer's Office, presented. Dale Miller asked how the amount charged for services compares to the previous contract period. Trevor McAleer asked for clarification on the procurement method, since comments during the presentation indicated there was some type of vendor solicitation. Lindy Burt motioned to approve; Michael Dever seconded. Item BC2017-25 was unanimously approved.

#### BC2017- 26

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood in partnership with the City of Cleveland, submitting an agreement with Case Western Reserve University on behalf of First Year Cleveland in the amount not-to-exceed \$472,700.00 for the MomsFirst Program for the period 9/1/2016 – 8/31/2017. Funding Source: Ohio Department of Medicaid

Marcos Cortes, Office of Early Childhood, presented. There were no questions. Lindy Burt motioned to approve; Trevor McAleer seconded. Item BC2017-26 was unanimously approved.

#### C – Exemptions

#### BC2017-27

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500274 with Hepner Air Filter Service, Inc. for heating, ventilation and air conditioning filter replacement services for various County buildings for the period 11/1/2015 - 10/31/2016 to extend the time period to 10/31/2017; no additional funds required.

Don Jerele, Department of Public Works, presented. Dale Miller asked if the services is used on a regular basis, and whether the County plans to re-bid upon expiration of the contract in October of 2017. Trevor McAleer asked the amount of the current contract. Lindy Burt motioned to approve; Dale Miller seconded. Item BC2017-27 was unanimously approved.

#### BC2017-28

Medical Examiner's Office, submitting an RFP exemption on RQ37036, which will result in an award recommendation to Charles Brenner in the amount not-to-exceed \$19,200.00 for maintenance on DNA View software for the period 10/1/2016 – 9/30/2019. Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Dennis Kennedy asked for clarification on the company profile. Lindy Burt motioned to approve; Dale Miller seconded. Item BC2017-28 was unanimously approved.

#### BC2017-29

County Prosecutor’s Office, submitting an RFP exemption on RQ36492, which will result in an award recommendation to SHI International Corp. in the amount of \$307,595.22 for Microsoft Enterprise Agreement volume licensing for Microsoft-related services for the period 2/1/2016 - 1/31/2019. Funding Source: General Fund

Andy Molls, Prosecutor’s Office, presented. Dennis Kennedy referenced the start date and asked if the County is being charged a penalty for late start on the contract. Lindy Burt motioned to approve; Michael Dever seconded. Item BC2017-29 was unanimously approved.

**BC2017- 30**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption, which will result in an amendment to Agreement No. AG1400123 with Educational Service Center of Cuyahoga County for fiscal agent services in connection with staffing for Mental Health System Coordinator, Resource and Training Coordinator and Mental Health/Child Welfare Therapist for the period 8/1/2014 - 12/31/2016 for additional funds in the amount not-to-exceed \$5,000.00. Funding Source: Health and Human Services Levy Fund

Marcos Cortes presented. Dale Miller noted the contract has already expired, and asked for explanation on late submittal to the Board. Lindy Burt motioned to approve; Michael Dever seconded. Item BC2017-30 was unanimously approved.

**D – Consent Agenda**

There were no questions on the Consent Agenda items. Lindy Burt motioned to approve items BC2017-31 and-32; Michael Dever seconded. The Consent Agenda items were unanimously approved.

**BC2017-31**

Department of Public Works on behalf of the Sheriff’s Department, recommending to declare miscellaneous office equipment, cameras and Laptops that are obsolete and have no value as surplus County property no longer needed for public use; recommending to discard or salvage said items, in accordance with Ohio Revised Code Section 307.12(l).

Funding Source: N/A

**BC2017-32**

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/9/2017

<i>Direct Open Market Purchases (Purchases between \$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>JA-17-38717</i>	<i>Multi-threat protection suits for Greater Cleveland Regional Transit Authority CBRNE Team</i>	<i>Department of Public Safety and Justice Services</i>	<i>Safeware Inc.</i>	<i>\$7,568.20</i>
<i>JA-17-38870</i>	<i>Hazmat specialty detection equipment replacement</i>	<i>Department of Public Safety and Justice Services</i>	<i>Safeware Inc.</i>	<i>\$18,014.92</i>
<i>CT-17-38719</i>	<i>Tow behind compressor</i>	<i>Department of Public Works</i>	<i>Phillips Contractors Supply, LLC</i>	<i>\$22,553.00</i>
<i>CT-17-38877</i>	<i>Locks and hardware for Jail I, Jail II and Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Craftsmaster Hardware Company, Inc.</i>	<i>Not-to-exceed \$16,332.80</i>

CT-17-38961	Bronze/cast handrail brackets for ADA Courthouse upgrade project	Department of Public Works	Wagner	\$3,168.21
CT-17-38962	Propylene Glycol for various County buildings	Department of Public Works	Cleveland Hermetic Supply Inc.	\$19,806.22
CT-17-38964	Steam valve and related components for various County buildings	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$24,500.00
AU-17-38997	Sentry digital safe for Southgate Auto Title Division	Fiscal Office	Frontier Industrial	\$994.00
SH-17-38969	Cleanser for Jail	Sheriff's Department	Astro Supply	\$15,600.00
SH-17-38984	Undergarments for inmates	Sheriff's Department	Bob Barker Company Inc.	\$3,154.32
SH-17-38992	8 oz. paper cups	Sheriff's Department	W.B. Mason Company, Inc.	\$558.60
SH-17-38993	Bouffant caps for Jail kitchen	Sheriff's Department	Amercare Products, Inc.	\$703.68
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CE16-38783	Bridge inspection and maintenance fit testing for OSHA compliance	Department of Public Works	Argus Hazco	\$957.00
CE-17-38953	Road salt for snow and ice removal	Department of Public Works	Cargill, Inc.	\$5,024.01
CE-17-38955	Full face mask fit testing for OSHA compliance	Department of Public Works	Argus Hazco	\$807.00
CR-17-39008	Certification fees for continuing education credits	Medical Examiner	Case Western Reserve University	\$3,500.00

**V – OTHER BUSINESS**

Andria Richardson announced that due to the Martin Luther King Holiday on Monday, next week's Board Meeting would occur on Tuesday, January 17<sup>th</sup>.

**VI – PUBLIC COMMENT**

There was no public comment unrelated to the agenda.

**VII – ADJOURNMENT**

Lindy Burt motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:19 a.m.