



**Cuyahoga County Board of Control Agenda  
Monday, January 30, 2017 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II – REVIEW MINUTES – 1/23/17**

**III – PUBLIC COMMENT**

**IV – CONTRACTS AND AWARDS**

**A – Tabled Items**

**B – New Items for Review**

**BC2017-66**

Department of Public Works, submitting an amendment to Contract No. CE1500143 with Chagrin Valley Paving, Inc. for the resurfacing of Bennett Road from Edgerton Road to Bridgewater Drive in the City of North Royalton for additional funds in the amount of \$138,589.43; recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: \$7.50 Fund

**BC2017-67**

Department of Information Technology, recommending an award on RQ37528 and enter into a contract with Logicalis Inc. in the amount not-to-exceed \$157,366.11 for Netapp upgrade and maintenance services for the period 6/1/2016 – 5/31/2018.

Funding Source: General Fund

**BC2017-68**

County Prosecutor's Office, recommending an award on RQ36492 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$307,595.22 for Microsoft Enterprise Agreement volume licensing for Microsoft-related services for the period 2/1/2016 - 1/31/2019.

Funding Source: General Fund

**BC2017-69**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ37635 and enter into a contract with Redwood Toxicology Laboratory, Inc. (2-25) in the amount not-to-exceed \$80,000.00 for drug screening services for the period 2/1/2017 - 1/31/2019.

Funding Source: Health and Human Services Levy Fund

**BC2017-70**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ38796 to CDW Government, LLC in the amount of \$58,067.99 for the purchase of VMware Enterprise Plus and VCenter Server Standard licenses for VSphere and technical support services.

Funding Source: Special Revenue (Legal Computerization)

**BC2017-71**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1600062 with Case Western Reserve University/Mandel School of Applied Social Sciences for training and education services in connection with the CALM Project for the period 5/1/2016 - 12/31/2016 to extend the time period to 9/30/2017, to make budget line item revisions and for additional funds in the amount not-to-exceed \$3,730.00.

Funding Source: Title II Grant Funds

**BC2017-72**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. AG1400123 with Educational Service Center of Cuyahoga County for fiscal agent services in connection with staffing for Mental Health System Coordinator, Resource and Training Coordinator and Mental Health/Child Welfare Therapist for the period 8/1/2014 - 12/31/2016 for additional funds in the amount not-to-exceed \$5,000.00.

Funding Source: Health and Human Services Levy Fund

**BC2017-73**

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ37516 and enter into a contract with Terminix International, Inc. (17-3) in the amount not-to-exceed \$100,000.00 for Bed Bug Extermination services for the period 1/1/2017 – 12/31/2017.

Funding Source: Health and Human Services Levy

**BC2017-74**

Treasurer's Department, recommending an award on RQ37594 and enter into a contract with Meeder Public Funds, Inc. (4-4) in the amount not-to-exceed \$85,000.00 for Investment Advisor services for the period 1/1/2017 – 12/31/2018.

Funding Source: General Fund

## **C – Exemptions**

### **BC2017-75**

Department of Public Works, recommending an alternate procurement process, which will result in the purchase of (1) Animal Warden's Truck with a SWAB body in the amount of \$47,626.00.

Funding Source: Dog Kennel Fund

### **BC2017-76**

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1400062 with Mid-West Presort Mailing Services, Inc. for Pre-Sort Mailing Services for Various County Buildings for the period 2/1/2014 - 1/31/2017 to extend the time period to 1/31/2018; no additional funds required.

Funding Source: Original Contract – General Fund

### **BC2017-77**

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ38830, which will result in an award recommendation to Kronos Incorporated in the amount not-to-exceed \$41,656.36 for maintenance and software support of the Comprehensive Human Resources Management System for the period 4/1/2017 - 3/31/2018.

Funding Source: General Fund

### **BC2017-78**

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ39087, which will result in a payment to Summit School, Inc. dba Academy in the amount of \$19,028.00 for residential treatment services provided during the period 7/22/2014 - 11/30/2014.

Funding Source: Health and Human Services Levy Fund

### **BC2017-79**

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ39092, which will result in a payment to Summit School, Inc. dba Academy in the amount of \$16,348.00 for residential treatment services provided during the period 7/22/2014 - 11/30/2014.

Funding Source: Health and Human Services Levy Fund

### **BC2017-80**

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ38930, which will result in an award recommendation to City of Fairview Park in the amount not-to-exceed \$12,000.00 for the Community Diversion Program for the period 1/1/2017 – 12/31/2017.

Funding Source: General Fund

### **BC2017-81**

Department of Health and Human Services/Division of Children and Family Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1400350 with Mental Health Services

for Homeless Persons Inc. dba Frontline Services and Cuyahoga PFS, LLC for an intervention program that provides various services addressing basic needs, housing placement, trauma therapy and family services to children in foster care and homeless families of children in foster care for the period 1/1/2015 - 12/15/2020 to change the scope of services and terms, effective 11/30/2016; no additional funds required.

Funding Source: Original contract – Health and Human Services Levy Fund

**D – Consent Agenda**

**BC2017-82**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

**BC2017-83**

Department of Public Safety and Justice Services, submitting amendments to contracts with various providers for Juvenile Delinquency Prevention services for the period 1/1/2015 – 6/30/2016 to extend the time period to 7/30/2017; no additional funds required:

- a) Contract No. CE1500155 with Bellefaire Jewish Children’s Bureau
- b) Contract No. CE1500158 with Golden Ciphers
- c) Contract No. CE1500156 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service

Funding Source: FY2014 Title II Juvenile Justice and Delinquency Prevention Block Grant Program

**BC2017-84**

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/30/2017

<b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b>					
<b>Requisition #</b>	<b>Description</b>	<b>Department</b>	<b>Vendor Name</b>	<b>Total</b>	<b>Funding Source</b>
IS-17-38876	Video production equipment for new employee	Department of Information Technology	B & H Foto & Electronics Corp.	\$24,230.70	General Fund
CT-17-38740	Ford Transit Connect Wagon	Department of Public Works	Bob Gillingham Ford	\$24,091.00	Sanitary Engineer – Maintenance Administration
CT-17-39042	Interior ramp for ADA upgrade project at Courthouse	Department of Public Works	Upside Innovations	\$3,265.00	Capital Projects Fund

CT-17-39065	Rolling base curb signs for Sign Shop	Department of Public Works	American Roadway Logistics	\$2,188.80	Internal Services Fund/General Fund
CT-17-39126	Mailing services for Print Shop	Department of Public Works	Weekleys Mailing Service	\$968.00	Internal Service Fund – Print/Copy Services
CT-17-39129	Pocket folders for Print Shop	Department of Public Works	Direct Digital Graphics	\$990.00	Internal Service Fund – Print/Copy Services
JC-16-38264	HP desktop computers for various staff	Juvenile Court	CDW Government, Inc.	\$24,882.25	Other – Special Revenue
CR-17-39091	Zebra labels and ink rollers for labs	Medical Examiner	Buckeye Business Products	\$1,719.10	General Fund
CR-17-39101	Pathology containers	Medical Examiner	Centurion Medical Products	\$886.00	Medical Examiner’s Lab Fund
SH-17-38970	Can liners	Sheriff’s Department	W.B. Mason Company, Inc.	\$13,090.00	General Fund
SH-17-38970	Can liners	Sheriff’s Department	Sovereign Industries, Inc.	\$2,739.00	General Fund
SH-17-38970	Can liners	Sheriff’s Department	S. S. Kemp Company	\$2,997.50	General Fund
SH-17-38971	Bar soap for inmates	Sheriff’s Department	North Coast Sales	\$10,344.00	General Fund
SH-17-38975	Personal care products for inmates	Sheriff’s Department	Bertsherm Products Inc.	\$8,588.00	General Fund
<b>Items already purchased</b>					
<b><i>Requisition #</i></b>	<b><i>Description</i></b>	<b><i>Department</i></b>	<b><i>Vendor Name</i></b>	<b><i>Total</i></b>	<b><i>Funding Source</i></b>
CF-17-39099	PASSS – Residential treatment	Department of Children and Family Services	New Directions	\$7,830.00	Health and Human Services Levy
CF-17-39118	PASSS – Adoption – non-recurring legal fees	Department of Children and Family Services	Linehan & Assoc., L.P.A.	\$5,427.00	Health and Human Services Levy

CF-17-39120	PASSS – Residential treatment	Department of Children and Family Services	Safely Home, Inc.	\$832.76	Health and Human Services Levy
CF-17-39121	PASSS: Attachment & neurofeedback therapy	Department of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$8,271.89	Health and Human Services Levy
CF-17-39123	PASSS – Residential treatment	Department of Children and Family Services	Bellefaire Jewish Children's Bureau	\$17,553.98	Health and Human Services Levy
CR-17-39095	Toxicology testing services	Medical Examiner	University Hospitals Laboratory Services Foundation	\$1,045.07	Medical Examiner's Lab Fund

***Open Market Purchases  
(Over \$25,000 or requiring assistance from Office of Procurement & Diversity)***

<b><i>Requisition #</i></b>	<b><i>Description</i></b>	<b><i>Department</i></b>	<b><i>Vendor Name</i></b>	<b><i>Total</i></b>	<b><i>Funding Source</i></b>
JC-17-38885	Bread – February	Juvenile Court	Portland Foods	\$1,844.00	General Fund
JC-17-38886	Milk – February	Juvenile Court	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$6,057.56	General Fund
JC-17-38887	Peaches – February	Juvenile Court	Benjamin Foods	\$2,817.55	General Fund
JC-17-38888	Pork and Beans – February	Juvenile Court	Benjamin Foods	\$1,446.65	General Fund
JC-17-38889	Lima beans – February	Juvenile Court	Benjamin Foods	\$2,307.99	General Fund
JC-17-38889	Lima beans – February	Juvenile Court	Gordon Food Service, Inc.	\$574.68	General Fund
JC-17-38890	Dairy – February	Juvenile Court	Benjamin Foods	\$239.02	General Fund
JC-17-38891	Lunch meats – February	Juvenile Court	Benjamin Foods	\$193.20	General Fund
JC-17-38892	Meats – February	Juvenile Court	Benjamin Foods	\$784.60	General Fund
JC-17-38892	Meats – February	Juvenile Court	Gordon Food Service, Inc.	\$891.36	General Fund

JC-17-38892	Meats – February	Juvenile Court	Shaker Valley Foods, Inc.	\$2,074.80	General Fund
JC-17-38893	Bananas – February	Juvenile Court	The Sanson Company	\$3,435.25	General Fund

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting a Memorandum of Understanding with Cuyahoga Soil and Water Conservation District for technical assistance with implementing soil and water conservation measures to promote best practices for pollution prevention and corresponds with the County Municipal Separate Sewer System permit.

Funding Source: N/A

**Item No. 2**

Department of Health and Human Services, submitting a grant award with U.S. Department of Housing and Urban Development in the amount of \$110,235.00 for permanent housing rent subsidies for homeless and disabled individuals and families for the period 12/1/2016 – 11/30/2017.

Funding Source: FY2015 U.S. Department of Housing and Urban Development Continuum of Care Homeless Grant

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

## **Minutes**

Cuyahoga County Board of Control  
Monday, January 23, 2017 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:10 a.m.

#### **Attending:**

Armond Budish, Chairperson  
Councilwoman Nan Baker  
Michael Dever, Director Department of Public Works  
Dennis Kennedy, Fiscal Officer  
Mike King, County Council (Alternate for Dan Brady)  
Lenora Lockett, Director Office of Procurement & Diversity  
Councilman Dale Miller

### **II – REVIEW MINUTES – 1/17/17**

Armond Budish motioned to approve the minutes from the January 17, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment related to the agenda.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

There were no tabled items.

#### **B – New Items for Review**

##### **BC2017-53**

Department of Public Works, submitting an amendment to Contract No. CE1400158-01 with Burton Scot Contractors, LLC for the 2014 Operations Resurfacing Program Group 1 for additional funds in the amount not-to-exceed \$124,810.64; recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63: a) resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills; and b) resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills. Funding Source: \$7.50 Vehicle License Tax Fund.

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-53 was unanimously approved.

##### **BC2017-54**



Department of Public Works, submitting a revenue generating agreement with United States Marshals Service, Northern District of Ohio in the estimated amount of \$10,000.00 for vehicle maintenance and fuel purchases for the period 1/1/2017 – 12/31/2018. Funding Source: Revenue Generating

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-54 was unanimously approved.

#### BC2017-55

Department of Public Works, a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1600101 with GEM ENERGY, LLC for the purchase of a replacement condenser water pump at the Virgil E. Brown Building the period 5/2/2016 – 8/2/2016 to extend the time period to 5/2/2017; no additional funds required; and b) Submitting an amendment to Contract No. CE1600101 with GEM ENERGY, LLC for the purchase of a replacement condenser water pump at the Virgil E. Brown Building the period 5/2/2016 – 8/2/2016 to extend the time period to 5/2/2017; no additional funds required. Funding Source: Capital Project Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-55 was unanimously approved.

#### BC2017-56

Department of Public Works: a) Submitting an RFP exemption on RQ39052, which will result in a sublease agreement with Ohio Department of Public Safety - Bureau of Motor Vehicles in the amount not-to-exceed \$50,000.00 for lease of space located at 14000 Broadway Avenue, Garfield Heights for use by the Fiscal Office/Auto Title Department for the period 2/1/2017– 6/30/2017; and b) Submitting a sublease agreement on RQ39052 with Ohio Department of Public Safety - Bureau of Motor Vehicles in the amount not-to-exceed \$50,000.00 for lease of space located at 14000 Broadway Avenue, Garfield Heights for use by the Fiscal Office/Auto Title Department for the period 2/1/2017– 6/30/2017. Funding Source: Certificate of Title Administration

John Myers, Department of Public Works, presented. Mike King asked the timeframe on achieving co-location of the County and the State in a single office. Dale Miller asked the status of the location at Southgate. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-56 was unanimously approved.

#### BC2017-57

Department of Development, recommending an award on RQ38489 and enter into a contract with Bookman Associates, Inc. (1-17) in the amount not-to-exceed \$33,500.00 for Broadway Avenue retail market analysis and consulting services for the period 1/17/2017 – 5/31/2017. Funding Sources: Federal Community Development Block Grant (\$32,000); General Fund (\$1,500)

Sara Parks-Jackson presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-57 was unanimously approved.

#### BC2017-58

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ38671 and enter into an agreement with Department of Health and Human Services/Division of Children and Family Services/Cuyahoga Tapestry System of Care in the amount not-to-exceed \$250,000.00 for System of Care

services for Juvenile Court youth and families in the Tapestry System of Care Program for the period 1/1/2017 - 12/31/2017. Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-58 was unanimously approved.

BC2017-59

Department of Public Safety and Justice Services/Witness Victim: a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1600002 with Domestic Violence & Child Advocacy Center for implementation of a High Risk Team for the Domestic Violence Homicide Prevention Demonstration Initiative for the period 1/1/2016 - 9/30/2016 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$409,383.00; and b) Submitting an amendment to Contract No. CE1600002 with Domestic Violence & Child Advocacy Center for implementation of a High Risk Team for the Domestic Violence Homicide Prevention Demonstration Initiative for the period 1/1/2016 - 9/30/2016 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$409,383.00. Funding Source: U.S. Department of Justice - Domestic Violence Homicide Prevention Demonstration Grant

Mary Beth Vaughn, Department of Public Safety, presented. Mike King asked the original amount of the grant agreement. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-59 was unanimously approved.

C – Exemptions

BC2017-60

Medical Examiner's Office, submitting an RFP exemption on RQ38987, which will result in an award recommendation to Oxford Instruments America, Inc. in the amount of \$12,600.00 for maintenance on Oxford Aztec Mics/x-stream2/X-max 50 energy dispersive x-ray detector for the period 3/14/2017 – 3/13/2020. Funding Source: Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-60 was unanimously approved.

BC2017-61

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ38093, which will result in award recommendations to various providers in the total amount not-to-exceed \$26,351.20: a) CDW Government in the amount of \$25,880.24 for the purchase of (4) HP Enterprise ProLiant Blade Servers; and b) BIT Direct in the amount of \$470.96 for the purchase of (8) HP Enterprise hard drives. Funding Source: Other – Special Revenue – Legal Computerization

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-61 was unanimously approved.

BC2017-62

Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in amendments to various contracts for the FY2015 Title II Juvenile Justice and Delinquency Prevention Block

Grant Program for the period 10/1/2015 – 12/31/2016 to extend the time period to 9/30/2017; no additional funds required: a) Contract No. CE1600110 with Golden Ciphers; and b) Contract No. CE1600109 with Bellefaire Jewish Children’s Bureau; and c) Contract No. CE1600112 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service. Funding Source: FY2015 Title II Juvenile Justice and Delinquency Prevention Block Grant Program

Mary Beth Vaughn, Department of Public Safety, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-62 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve items BC2017-63 & -64; Dale Miller seconded. The Consent Agenda items were unanimously approved.

BC2017-63

Department of Public Works, recommending a payment in the amount not-to-exceed \$15,495.90 to W.R. Campbell for additional relocation services in association with Parcel No. 19-1WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: ODOT USING FEDERAL FUNDS – 80% Road and Bridge Funds 20%

BC2017-64

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/23/2017

<i>Direct Open Market Purchases (Purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>AU-17-39038</i>	<i>2017 large seals for inspected pumps and scales</i>	<i>Department of Consumer Affairs</i>	<i>Echographics</i>	<i>\$675.00</i>	<i>General Fund</i>
<i>AU-17-39039</i>	<i>2017 small seals for inspected pumps and scales</i>	<i>Department of Consumer Affairs</i>	<i>Echographics</i>	<i>\$810.00</i>	<i>General Fund</i>
<i>IS-17-38858</i>	<i>Video production equipment</i>	<i>Department of Information Technology</i>	<i>Adorama Inc.</i>	<i>\$2,353.48</i>	<i>General Fund</i>
<i>JA-17-38995</i>	<i>Radiation detection equipment</i>	<i>Department of Public Safety and Justice Services</i>	<i>Ludlum Measurements Inc.</i>	<i>\$12,738.00</i>	<i>FY 2015 – Law Enforcement – State Homeland Security Grant Program</i>
<i>CE-16-38806</i>	<i>Subscription services for MicroStation, FlowMaster, STAAD.PRO, Storm CAD and Sewer CAD programs</i>	<i>Department of Public Works</i>	<i>Bentley Systems, Inc.</i>	<i>\$6,795.00</i>	<i>65% Road and Bridge Fund; 35% Sanitary Sewer Fund</i>
<i>CT-17-38724</i>	<i>25-ton Tag Along Trailer</i>	<i>Department of Public Works</i>	<i>Kraftsman, Inc.</i>	<i>\$21,990.00</i>	<i>Sanitary Sewer Fund</i>

CT-17-39031	Offset paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$13,175.00	General Fund – Internal Service Fund
CT-17-39033	Mailing services for Print Shop	Department of Public Works	Weekleys Mailing Service	\$798.00	Print/Fast Copy Services
CT-17-39089	Mailing services for Print Shop	Department of Public Works	Weekleys Mailing Service	\$590.00	General Fund – Internal Service Fund
ST-17-39105	Legal notice: Sanitary Sewer Cleaning and Televising Project	Department of Public Works	Plain Dealer	Not-to-exceed \$1,200.00	Sanitary Sewer Fund
LL001-17-39009	2017 Law Journal Press for research	Law Library	Alm Media, LLC dba Law Journal Press	\$613.90	Cuyahoga County Law Library Resources Board Fund
CR-17-38839	Solvents, acids for labs	Medical Examiner	Fisher Scientific Company, LLC	\$2,677.58	MEO Crime Lab
SH-17-38968	Bic razors for inmates	Sheriff's Department	Bob Barker Company Inc.	\$3,675.00	General Fund
SH-17-39021	Chess and checker pieces for inmate recreation	Sheriff's Department	Bob Barker Company Inc.	\$1,500.00	General Fund
SH-17-39029	Shipping tags for identification purposes for inmate clothing	Sheriff's Department	Independence Business Supply	\$1,005.50	General Fund
SH-17-39053	Bleach for jail laundry	Sheriff's Department	Alco Chemical	\$688.00	General Fund
SH-17-39053	Anti-bacterial hand soap	Sheriff's Department	W.B. Mason Company, Inc.	\$2,486.00	General Fund
<i>Items already purchased</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CE-17-39064	Sodium chloride (rock salt)	Department of Public Works	Cargill, Inc.	\$4,982.61	Road and Bridge Fund
CT-17-38985	Repair and supplies for fuel tanks at Juvenile Justice Center	Department of Public Works	Service Station Equipment Company	\$995.00	Internal Services Fund/General Fund
AU-16-37946	Legal Notice: 2017 Local Government Fund	Fiscal Office	Northeast Ohio Media Group	\$968.06	General Fund

V – OTHER BUSINESS

BC2017-65

The Department of Public Works presented a time-sensitive/mission-critical item: purchase of a replacement sump-pump for the Juvenile Justice Center; RQ#39130; vendor – Gerow Pumps; amount - \$1,202.00. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. The motion was unanimously approved. Armond Budish asked if the failed equipment is covered under

warranty. Nan Baker asked if there is a backup for this type of equipment, and whether the temporary fix put in place will hold up until the new pump arrives and is installed. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

VI – PUBLIC COMMENT

There was no further public comment unrelated to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:28 a.m.

## Item Details

### IV. Contracts and Awards

#### B. New Items

##### BC2017-66

Describe the goods or services being procured.

The purpose of this amendment is to complete all required close out documentation.

The plan quantity adjustments are based on final field measurements and calculations and the new items of work were added to meet existing field conditions. As per this amended agreement the contract amount will be increased by \$138,589.43.

Total Cost

\$138,589.43

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

The purpose of this amendment is to complete all required close out documentation.

The plan quantity adjustments are based on final field measurements and calculations and the new items of work were added to meet existing field conditions. As per this amended agreement the contract amount will be increased by \$138,589.43.

Contract Start Date

1/4/2017

Contract End Date

1/4/2017

Project Location(s)

Project Council District(s)

Vendor Name(s)

NONE.

**BC2017-67**

Department Of Information Technology  
Describe the goods or services to be procured.  
NetApp Upgrade and Maintenance

Total Cost  
\$157,366.11

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Project Location(s)  
DAS COLUMBUS

Project Council District(s)

Procurement Type  
RFP EXEMPTION

Vendor Name(s)

Funding Source  
GENERAL FUND

**BC2017-68**

Department  
Cuyahoga County Prosecutor

Describe the goods or services to be procured.  
The reason for late submission was due to staffing transitions that occurred between November 23rd 2015 through middle of January, 2016. Unfortunately this renewal was formerly due to expire on January 31, 2016. The original exemption was processed through Novus but never reached Board for final approval. By this time the County implemented MyPro in March. Our CFO resigned during the same month, and no one was officially trained in MyPro. In addition, the chosen vendor did not respond or in a timely fashion with completed forms.

Total Cost  
\$307,595.22

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Contract Start Date  
2/1/2016

Contract End Date  
1/31/2019

Procurement Type  
RFP EXEMPTION

Vendor Name(s)  
SHI International

Funding Source  
GENERAL FUND

**BC2017-69**  
Juvenile Court

Describe the goods or services to be procured.  
The primary goal of the program is to provide five panel drug tests and instant drug tests for all Court involved youth.

Total Cost  
\$80,000.00

Was the specific project funding included in OBM-approved budget for the current year?  
Y

Project Location(s)  
9300 QUINCY AVENUE, CLEVELAND, OHIO

Project Council District(s)  
1

Procurement Type  
RFP (FORMAL)

Funding Source  
HEALTH AND HUMAN SERVICES LEVY

**BC2017-70**  
Juvenile Court

Describe the goods or services to be procured.  
THE CURRENT ACTION IS TO RECOMMEND AWARD AND PURCHASE:

A. Scope of Work Summary

Recommending an Award on RQ38796 to CDW Government, LLC in the amount of \$58,067.99 for the purchase of VMware Enterprise Plus and vCenter Server Standard licenses for vSphere and technical support for a 3-year period for use by Juvenile Court. The purchase will be made under Cooperative Purchasing Contract #00095211, no expiration date.

1. The primary goal of the project is for vendor to provide technical support that is needed to manage virtual machines and ESXi hosts centrally. vSphere is used to access vCenter server and manage ESXi servers so that Juvenile Court staff can utilize these applications.



B. Procurement

1. The Intent to Purchase off of State Contract was advertised (12/16/2016 -12/22/2016) and no additional quotes were received.

C. Contractor and Project Information

CDW Government, LLC

230 N. Milwaukee Avenue

Vernon Hills, Illinois 60061

There is no Council representation, as the vendor is located outside Cuyahoga County

2. The Chairman & CEO of the Company is Thomas E. Richards  
(877) 213-7338

3a. The address of the project is:

9300 Quincy Avenue

Cleveland, OH 44106

3b. Council District 7

D. Project Status and Planning

1. This is a one-time purchase.

E. Funding

1. The project is funded 100% by SPECIAL REVENUE (LEGAL COMPUTERIZATION)

2. Funding for this project was in the 2016 budget.

3. The schedule of payment is by invoice.

INFORMATION FROM PRIOR ACTION:

Vcenter and vSphere enterprise Plus licenses with 3 yr. technical support. Needed to manage virtual machines and ESXi hosts centrally. vSphere is used to access vCenter server and manage ESXi servers so that Juvenile Court staff can utilize these applications.

Total Cost

\$58,067.99

Was the specific project funding included in OBM-approved budget for the current year?

Y

Project Location(s)

JUVENILE COURT

Project Council District(s)

Procurement Type

STATE CONTRACT / GOVERNMENT COOPERATIVE / RFP EXEMPTION

Vendor Name(s)

CDW-Government

**BC2017-71**  
JUVENILE COURT

Describe the goods or services being procured.

The contract needs to be amended to increase the funds and extend the time period through September 30, 2017. The Court received additional grant dollars for this project.

Total Cost  
\$3,730.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

The contract needs to be amended to increase the funds and extend the time period through September 30, 2017. The Court received additional grant dollars for this project.

Contract Start Date  
5/1/2016

Contract End Date  
9/30/2017

**BC2017-72**  
DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF COMMUNITY INITIATIVES: OFFICE OF EARLY CHILDHOOD

Describe the goods or services being procured.

Adding Funds in the amount of \$5,000 to increase the total contract from \$439,910.33 to \$444,910.33. These funds will be to ensure the program is not under budget.

Total Cost  
\$444,910.33

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

Adding Funds in the amount of \$5,000 to increase the total contract from \$439,910.33 to \$444,910.33. These funds will be to ensure the program is not under budget.

Contract Start Date

12/1/2016

Contract End Date

12/31/2016

**BC2017-73**

Department of Health and Human Services - Division of Senior and Adult Services

Describe the goods or services to be procured.

DSAS seeks to contract for bed bug extermination services, including any necessary preparation services required to complete extermination.

Total Cost

\$100,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Project Location(s)

COUNTYWIDE

Project Council District(s)

1

Procurement Type

RFP (FORMAL)

Funding Source

HEALTH AND HUMAN SERVICES LEVY

**BC2017-74**

A. Scope of Work Summary

The selected Investment Advisor will assist the County in achieving its investment and portfolio management objectives. These include: safety of investments, maintenance of adequate liquidity, maximizing yield consistent with safety, managing risk, and coordinating cash management functions with the Investment Advisory Committee and other County departments and agencies. Contract is expected for the time period of January 1, 2017 through December 31, 2018 with two (2) two-year renewal options.

1. Office of the County Treasurer is requesting approval of a contract with Meeder Investment Management for the anticipated cost not-to-exceed \$85,000.00. The anticipated start-completion dates are 1/1/2017 – 12/31/2018.

B. Procurement

1. RFQ 37594 total value not to exceed \$85,000.00.

a. RFQ 37594 was closed on 8/9/2016.

b. There were 4 submissions pulled from OPD, 4 submissions submitted for review, 4 submissions approved for review.

C. Contractor Information

1. Meeder Investment Management  
6125 Memorial Drive  
Dublin, OH 43017

D. Project Status

The project's term has already begun. The reason there is a delay in this request for approval is due to the late start in the project.

E. Funding

Funding has been appropriated in the current budget and will be paid quarterly.  
The reason there is a delay in this request for approval is due to the late start in the project.

**C. Exemptions**

**BC2017-75**

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Public Works is seeking to use an Alternative Procurement Process to purchase an Animal Wardens Truck with a specific body not accepting any alternative bodies

Vendor Name(s):

This will be a Formal Bid Process - the vendor is unknown at this time

Estimated Cost:

\$47,626.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Procurement Type

ALTERNATIVE PROCUREMENT

Briefly describe the proposed procurement method.

The Dept. of Public Works is requesting the usage of an Alternative Procurement Process to purchase an Animal Warden's Truck with a SWAB body. The APP would prevent the submission of alternate body submissions in the Bid process.

Why is this method preferred over the standard, competitive procedure?

The SWAB body is identical to the other Animal Warden trucks in the fleet and is the only body that due to the nature of its usage will avoid harm to the animals and inconvenience to the staff.

Were other vendors evaluated? If not, explain.

Other types of Animal Warden Truck Bodies were reviewed and disqualified by the County Kennel staff. The body compositions, ie, steel vs. fiberglass, sizes, and shapes were the basis for comparison. Only the SWAB body met all the needs of the County staff.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

n/a

## **BC2017-76**

### **A. Scope of Work Summary**

1. Department of Public Works is requesting approval of a contract amendment with Mid-West Presort Mailing Services, Inc., for the anticipated cost of \$0.00. The anticipated start-completion dates are February 1, 2017 – January 31, 2018.

a. This amendment will permit the use of a vendor that provides Pre-Sort Mailing Services for use at multiple County buildings located throughout Cuyahoga County.

2. For contract amendments, provide the following information, as it applies:

a. This contract amendment with Mid-West Presort Mailing Services, Inc. is for an extension of time only. There is no change in scope, nor is there a funding request or a change in rates.

b. The original contract with Mid-West Presort Mailing Services, Inc. was dated February 1, 2014, through January 31, 2017 and was valued at \$132,000.00.

### **B. Procurement**

1. Identify the original procurement method on the contract/purchase:

a. The original procurement method for this contract was a formal competitive bid that closed on November 5, 2013. Three bids were pulled from OPD and Mid-West Presort Mailing Services, Inc. was the only bidder and recommended for the award. There was a 0% SBE goal.

### **C. Contractor Information**

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Mid-West Presort Mailing Services, Inc  
2222 West 110<sup>th</sup> Street  
Cleveland, Ohio 44102  
216-472-4908

2. The president of Mid-West Presort Mailing Services, Inc. is James Gebbie.

### **D. Project Status**

1. The projected term for this contract amendment has not started yet. There was a slight delay in receiving applicable required documents back from the vendor. The start date for the requested Contract Amendment is February 1, 2017. The processing of this amendment will ensure there is no interruption of County mailing services provided by the vendor.

### **E. Funding**

1. This contract amendment with Mid-West Presort Mailing Services, Inc. is for zero dollars, no new funding is being requested at this time.

1. The schedule of payments with Mid-West Presort Mailing Services, Inc. is by invoice.

**BC2017-77**

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Juvenile Court is requesting approval of the contract for the Comprehensive Human Resources Management System with Kronos Incorporated for the period April 1, 2017 to March 31, 2018. The primary goal of the project is to maintain the existing human resources management system and to provide software and equipment support services. The Kronos Incorporated human resource management system maintains all personnel information for the Court's current employees and previous employees, going back to 2006. This includes employee demographic information, position titles and salary history. Kronos Incorporated also tracks time and attendance, accrual balances, discipline, and extended/intermittent leaves of absence.

Vendor Name(s):  
Kronos Incorporated

Estimated Cost:  
\$41,656.36

Was the specific project funding included in OBM-approved budget for the current year?  
Y

If applicable, start- and end-dates of the contract amendment.

Start Date: 4-1-17  
End Date: 3-31-18

Procurement Type  
RFP EXEMPTION

Briefly describe the proposed procurement method.

The initial contract with Kronos Incorporated was procured through an RFP Process in 2006 (RQ JC-05-2659). Kronos met the Human Resource Division's desired criteria and was the most cost-effective option. Subsequent renewals of maintenance contract were conducted thru annual amendments. Instead of continuing with another amendment, the proposed contract request is being submitted to maintain the present human resources management system.

Why is this method preferred over the standard, competitive procedure?

Only Kronos Incorporated is authorized to provide maintenance and support service for its software and equipment. No other vendor would be able to provide the services required.

Were other vendors evaluated? If not, explain.

Yes, during the initial 2006 RFP process.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

N/A

**BC2017-78**

Juvenile Court

Describe the goods or services to be procured. Your description should include a brief explanation of need.

A youth was admitted to the girls program at this facility on 7/22/14. Since the youth was adopted, the vendor was told to seek PASS (Post Adoption Special Services Subsidy) Funding and not through the County. The vendor submitted the paperwork and was told that the funding would not apply to this youth. It was brought to the Court's attention in late 2016 that funds were still owed for these services in 2014.

The vendor provides residential treatment services.

Vendor Name(s):

Summit School, Inc. dba Summit Academy

Estimated Cost:

\$19,028.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: N/A

End Date: N/A

Procurement Type

RFP EXEMPTION

Briefly describe the proposed procurement method.

Juvenile Court spoke with the Office of Procurement & Diversity regarding the best way to get these services paid for. Since we cannot amend an expired contract, it was determined that the cleanest and best way to process this item would be through an RFP Exemption which would result in a Purchase Order for the invoices due.

Why is this method preferred over the standard, competitive procedure?

This is a unique situation that does not typically occur. At the time the services were received, the Court had an active contract with the vendor, however, that contract has since expired. We can no longer amend that contract, or pay for the services out of our current contract. This method will allow us to cleanly pay the invoices for the specific time period off of a purchase order.

Were other vendors evaluated? If not, explain.

No, the vendor was and is a contracted vendor with the Court.

### **BC2017-79**

Juvenile Court

Describe the goods or services to be procured. Your description should include a brief explanation of need.

A youth was admitted to the girls program at this facility on 7/22/14. Since the youth was adopted, the vendor was told to seek PASS (Post Adoption Special Services Subsidy) Funding and not through the County. The vendor submitted the paperwork and was told that the funding would not apply to this

youth. It was brought to the Court's attention in late 2016 that funds were still owed for these services in 2014.

The vendor provides residential treatment services.

Vendor Name(s):

Summit School, Inc. dba Summit Academy

Estimated Cost:

\$16,348.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: N/A

End Date: N/A

Procurement Type

RFP EXEMPTION

Briefly describe the proposed procurement method.

Juvenile Court spoke with the Office of Procurement & Diversity regarding the best way to get these services paid for. Since we cannot amend an expired contract, it was determined that the cleanest and best way to process this item would be through an RFP Exemption which would result in a Purchase Order for the invoices due.

Why is this method preferred over the standard, competitive procedure?

This is a unique situation that does not typically occur. At the time the services were received, the Court had an active contract with the vendor, however, that contract has since expired. We can no longer amend that contract, or pay for the services out of our current contract. This method will allow us to cleanly pay the invoices for the specific time period off of a purchase order.

Were other vendors evaluated? If not, explain.

No, the vendor was and is a contracted vendor with the Court.

### **BC2017-80**

Juvenile Court

Describe the goods or services to be procured. Your description should include a brief explanation of need.

The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

\*\*\* Item is late due to contract negotiations with the vendor and awaiting the required documents. The Court attempts to begin projects as soon as possible to avoid any late items being presented.\*\*\*

Vendor Name(s):



N/A

Estimated Cost:  
\$12,000.00

Was the specific project funding included in OBM-approved budget for the current year?  
Y

If applicable, start- and end-dates of the contract amendment.

Start Date: 01/01/2017  
End Date: 12/31/2017

Procurement Type  
GOVERNMENT / INTER-AGENCY (GOVERNMENT OUTSIDE CUYAHOGA COUNTY AUTHORITY)

Briefly describe the proposed procurement method.  
The procurement method for this project would be a Government Purchase as the City of Fairview Park is a County municipality.

Why is this method preferred over the standard, competitive procedure?  
All Cuyahoga County municipalities are welcome to have a collaborative Community Diversion Program with Cuyahoga County Juvenile Court.

Were other vendors evaluated? If not, explain.  
None. This program is only available to Cuyahoga County villages, cities and townships.

**BC2017-81**

Division of Children and Family Services

Describe the goods or services to be provided. Your description should include a brief explanation of need.

The Department of Health and Human Services plans to amend Contract No. with Mental Health Services for Homeless Persons and Cuyahoga PFS LLC, to change Pay For Success contract for population referrals and Cuyahoga PFS LLC disbursement funds with no changes in the original amount of \$5,000,000.

Vendor Name(s):  
N/A

Estimated Cost:  
\$0.00

Was the specific project funding included in the OBM-approved budget for the current year?  
Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 1/1/2015  
End Date: 12/15/2020

Why is this method preferred over the standard, competitive procedure?

Mental Health Services and Enterprise/Cuyahoga PFS LLC were chosen because they identified a social problem that was costing the County significant dollars and they laid out a program to solve the problem and save the County money if their proposed solution was successful.

Were other vendors evaluated? If not, explain.

A Request for Response was issued for the Pay For Success program. RPF #25663. There were 15 responses received on 12/14/12 and they were evaluated by a team.

The scope change - The amended Estoppel Agreement delays Q9 disbursements from the Cleveland Foundation, the George Gund Foundation, the Sisters of Charity Foundation of Cleveland and the Nonprofit Finance Fund until the first day of the 12th quarter, October 1, 2017.

Explanation: Delaying these disbursements (which total \$1 million) for three quarters will save the Pay For Success program (Cuyahoga LLC –as funders representative) approximately \$15,012 in interest expense, thus making-up all but \$2,882 of the unbudgeted interest expense due for the time between December 31, 2019 and the anticipated date of the final loan payments to all funders. Cuyahoga PFS LLC/Enterprise accounting has done detailed monthly projections through the end of the program to ensure the numbers are sound.

#### **D. Consent Agenda**

##### **BC2017-82**

Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.
2. The primary goals of the project is to sell said property via internet auction, to the highest bidder. through GovDeals.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

##### **B. Procurement**

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

##### **C. Contractor and Project Information:**

N/A

##### **D. Project Status and Planning:**

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.

2. The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

1. There is no cost for this process. The project is a revenue generating project.

Sheriff's Department:

List of Items:

1. Craftsman 177 Pc Mechanics tool set
2. Dewalt 12volt cordless drill
3. Dewalt Saw Zaw
4. IRobot Vacuum
5. Lot of Hand tools
6. Milwaukee Super Saw Zaw
7. Mr. Coffee Maker
8. Nintendo DS and 3 Games
9. Vtech cordless Phone

**BC2017-83**

DEPARTMENT OF PUBLIC SAFETY AND JUSTICE SERVICES

Describe the goods or services being procured.

Public Safety and Justice Services is requesting to extend contracts CE1500158, CE1500155 and CE1500156 with Golden Ciphers, Mental Health Services for Homeless Persons, Inc., Bellefaire Jewish Children's Bureau to extend the time period for Juvenile Justice and Delinquency prevention services until 6/30/2017.

The Original Contract period for these agencies was 1/1/2015 through 6/30/2016. the original amount for each contract is indicated below:

MHS Contract #CE1500158 in the amount of \$20,000.00

Bellefaire, Jewish Children's Bureau #CE1500155 in the amount of \$20,000.00

Golden Ciphers #CE1500156 in the amount of \$20,000.00

There has been an extension from the Federal Office of Juvenile Justice and Delinquency Prevention through the Ohio Department of Youth Services.

Purpose: These projects require more time to complete stated project goals.

Total Cost

\$100,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Amendment Reason

Public Safety and Justice Services is requesting to extend contracts CE1500158, CE1500155 and CE1500156 with Golden Ciphers, Mental Health Services for Homeless Persons, Inc., Bellefaire Jewish Children's Bureau to extend the time period for Juvenile Justice and Delinquency prevention services until 6/30/2017.

The Original Contract period for these agencies was 1/1/2015 through 6/30/2016. The original amount for each contract is indicated below:

MHS Contract #CE1500158 in the amount of \$20,000.00

Bellefaire, Jewish Children's Bureau #CE1500155 in the amount of \$20,000.00

Golden Ciphers #CE1500156 in the amount of \$20,000.00

There has been an extension from the Federal Office of Juvenile Justice and Delinquency Prevention through the Ohio Department of Youth Services.

Purpose: These projects require more time to complete stated project goals.

Contract Start Date

1/1/2015

Contract End Date

6/30/2017

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting a Memorandum of Understanding with Cuyahoga Soil and Water Conservation District for technical assistance with implementing soil and water conservation measures to promote best practices for pollution prevention and corresponds with the County Municipal Separate Sewer System permit.

**Item No. 2**

Department of Health and Human Services, submitting a grant award with U.S. Department of Housing and Urban Development in the amount of \$110,235.00 for permanent housing rent subsidies for homeless and disabled individuals and families for the period 12/1/2016 – 11/30/2017.