

Minutes

Cuyahoga County Board of Control
Monday, January 30, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson

Michael Dever, Director Department of Public Works

Joe Nanni, County Council (Alternate for Nan Baker)

Trevor McAleer, County Council (Alternate for Dan Brady)

Richard Opre, Office of Procurement and Diversity (Alternate for Lenora Lockett)

Angela Rich, Deputy Fiscal Officer (Alternate for Dennis Kennedy)

Trevor McAleer (Alternate for Dan Brady)

II – REVIEW MINUTES – 1/23/17

Armond Budish motioned to approve the minutes from the January 23, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2017-66

Department of Public Works, submitting an amendment to Contract No. CE1500143 with Chagrin Valley Paving, Inc. for the resurfacing of Bennett Road from Edgerton Road to Bridgewater Drive in the City of North Royalton for additional funds in the amount of \$138,589.43; recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: \$7.50 Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-66 was unanimously approved.

BC2017-67

Department of Information Technology, recommending an award on RQ37528 and enter into a contract with Logicalis Inc. in the amount not-to-exceed \$157,366.11 for Netapp upgrade and maintenance services for the period 6/1/2016 – 5/31/2018. Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-67 was unanimously approved.

BC2017-68

County Prosecutor's Office, recommending an award on RQ36492 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$307,595.22 for Microsoft Enterprise Agreement volume licensing for Microsoft-related services for the period 2/1/2016 - 1/31/2019. Funding Source: General Fund

Andy Molls, Prosecutor's Office, presented. Joe Nanni noted that the Microsoft contract procured by the Department of Information Technology allows for employees to obtain personal Microsoft accounts at a discounted rate, and asked if the Prosecutor's contract contains a similar provision. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-68 was unanimously approved.

BC2017-69

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ37635 and enter into a contract with Redwood Toxicology Laboratory, Inc. (2-25) in the amount not-to-exceed \$80,000.00 for drug screening services for the period 2/1/2017 - 1/31/2019. Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-69 was unanimously approved.

BC2017-70

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ38796 to CDW Government, LLC in the amount of \$58,067.99 for the purchase of VMware Enterprise Plus and VCenter Server Standard licenses for VSphere and technical support services. Funding Source: Special Revenue (Legal Computerization)

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-70 was unanimously approved.

BC2017-71

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1600062 with Case Western Reserve University/Mandel School of Applied Social Sciences for training and education services in connection with the CALM Project for the period 5/1/2016 - 12/31/2016 to extend the time period to 9/30/2017, to make budget line item revisions and for additional funds in the amount not-to-exceed \$3,730.00. Funding Source: Title II Grant Funds

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-71 was unanimously approved.

BC2017-72

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. AG1400123 with Educational Service Center of Cuyahoga County for fiscal agent services in connection with staffing for Mental Health System Coordinator,

Resource and Training Coordinator and Mental Health/Child Welfare Therapist for the period 8/1/2014 - 12/31/2016 for additional funds in the amount not-to-exceed \$5,000.00. Funding Source: Health and Human Services Levy Fund

Marcos Cortez, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-72 was unanimously approved.

BC2017-73

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ37516 and enter into a contract with Terminix International, Inc. (17-3) in the amount not-to-exceed \$100,000.00 for Bed Bug Extermination services for the period 1/1/2017 – 12/31/2017. Funding Source: Health and Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. Dale Miller asked how much was allocated to the service program in 2016, and how much of that amount was spent. Trevor McAleer asked about the number of individuals served, and the status of the wait list for services. Dale Miller motioned to approve; Trevor McAleer seconded. Item BC2017-73 was unanimously approved.

BC2017-74

Treasurer's Department, recommending an award on RQ37594 and enter into a contract with Meeder Public Funds, Inc. (4-4) in the amount not-to-exceed \$85,000.00 for Investment Advisor services for the period 1/1/2017 – 12/31/2018. Funding Source: General Fund

Joe Farris, Treasurer's Office, presented. Dale Miller asked if the Office had changed vendors for the proposed service, and for clarification on the additional service to be provided under the new contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-74 was unanimously approved.

C – Exemptions

BC2017-75

Department of Public Works, recommending an alternate procurement process, which will result in the purchase of (1) Animal Warden's Truck with a SWAB body in the amount of \$47,626.00. Funding Source: Dog Kennel Fund

Don Jerele, Department of Public Works, presented. Dale Miller asked the amount of the purchase estimate, and for explanation of the need for the alternative procurement approval. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-75 was unanimously approved.

BC2017-76

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1400062 with Mid-West Presort Mailing Services, Inc. for Pre-Sort Mailing Services for Various County Buildings for the period 2/1/2014 - 1/31/2017 to extend the time period to 1/31/2018; no additional funds required. Funding Source: Original Contract – General Fund

Don Jerele, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-76 was unanimously approved.

BC2017-77

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ38830, which will result in an award recommendation to Kronos Incorporated in the amount not-to-exceed \$41,656.36 for maintenance and software support of the Comprehensive Human Resources Management System for the period 4/1/2017 - 3/31/2018. Funding Source: General Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-77 was unanimously approved.

BC2017-78

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ39087, which will result in a payment to Summit School, Inc. dba Academy in the amount of \$19,028.00 for residential treatment services provided during the period 7/22/2014 - 11/30/2014. Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court, presented items 78 and 79 together. Dale Miller asked the source of funds to support the payment. Trevor McAleer asked if an additional appropriation would be needed to cover the payment. Joe Nanni asked why the payment is split into two separate items. Dale Miller spoke in support of resolving the matter and paying the vendor. Armond Budish motioned to approve; Dale Miller seconded. Items BC2017-78 and -79 were unanimously approved.

BC2017-79

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ39092, which will result in a payment to Summit School, Inc. dba Academy in the amount of \$16,348.00 for residential treatment services provided during the period 7/22/2014 - 11/30/2014. Funding Source: Health and Human Services Levy Fund

Sarah Baker, Juvenile Court, presented items 78 and 79 together. Dale Miller asked the source of funds to support the payment. Trevor McAleer asked if an additional appropriation would be needed to cover the payment. Joe Nanni asked why the payment is split into two separate items. Dale Miller spoke in support of resolving the matter and paying the vendor. Armond Budish motioned to approve; Dale Miller seconded. Items BC2017-78 and -79 were unanimously approved.

BC2017-80

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ38930, which will result in an award recommendation to City of Fairview Park in the amount not-to-exceed \$12,000.00 for the Community Diversion Program for the period 1/1/2017 – 12/31/2017. Funding Source: General Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-80 was unanimously approved.

BC2017-81

Department of Health and Human Services/Division of Children and Family Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1400350 with Mental Health Services for Homeless Persons Inc. dba Frontline Services and Cuyahoga PFS, LLC for an intervention program that provides various services addressing basic needs, housing placement, trauma therapy and family services

to children in foster care and homeless families of children in foster care for the period 1/1/2015 - 12/15/2020 to change the scope of services and terms, effective 11/30/2016; no additional funds required. Funding Source: Original contract – Health and Human Services Levy Fund

Karen Anderson, DCFS, presented. Dale Miller asked if the program has been successful in placing clients into the subject and control groups, and whether outcome data is available at the present time. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-81 was unanimously approved.

D – Consent Agenda

Trevor McAleer asked for additional explanation on RQ#38876 under item BC2017-84 (video production equipment). He further inquired whether HHS Levy dollars would be an appropriate use of funding for the purchase. Joe Nanni asked for the location of the employee to receive the equipment. Armond Budish motioned to approve the consent agenda items; Dale Miller seconded. Items BC2017-82 through -84 were unanimously approved.

BC2017-82

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

BC2017-83

Department of Public Safety and Justice Services, submitting amendments to contracts with various providers for Juvenile Delinquency Prevention services for the period 1/1/2015 – 6/30/2016 to extend the time period to 7/30/2017; no additional funds required:

- a) Contract No. CE1500155 with Bellefaire Jewish Children’s Bureau
- b) Contract No. CE1500158 with Golden Ciphers
- c) Contract No. CE1500156 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service

Funding Source: FY2014 Title II Juvenile Justice and Delinquency Prevention Block Grant Program

BC2017-84

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/30/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-17-38876</i>	<i>Video production equipment for new employee</i>	<i>Department of Information Technology</i>	<i>B & H Foto & Electronics Corp.</i>	<i>\$24,230.70</i>	<i>General Fund</i>
<i>CT-17-38740</i>	<i>Ford Transit Connect Wagon</i>	<i>Department of Public Works</i>	<i>Bob Gillingham Ford</i>	<i>\$24,091.00</i>	<i>Sanitary Engineer – Maintenance Administration</i>
<i>CT-17-39042</i>	<i>Interior ramp for ADA upgrade project at Courthouse</i>	<i>Department of Public Works</i>	<i>Upside Innovations</i>	<i>\$3,265.00</i>	<i>Capital Projects Fund</i>
<i>CT-17-39065</i>	<i>Rolling base curb signs for Sign Shop</i>	<i>Department of Public Works</i>	<i>American Roadway Logistics</i>	<i>\$2,188.80</i>	<i>Internal Services Fund/General Fund</i>

CT-17-39126	Mailing services for Print Shop	Department of Public Works	Weekleys Mailing Service	\$968.00	Internal Service Fund – Print/Copy Services
CT-17-39129	Pocket folders for Print Shop	Department of Public Works	Direct Digital Graphics	\$990.00	Internal Service Fund – Print/Copy Services
JC-16-38264	HP desktop computers for various staff	Juvenile Court	CDW Government, Inc.	\$24,882.25	Other – Special Revenue
CR-17-39091	Zebra labels and ink rollers for labs	Medical Examiner	Buckeye Business Products	\$1,719.10	General Fund
CR-17-39101	Pathology containers	Medical Examiner	Centurion Medical Products	\$886.00	Medical Examiner’s Lab Fund
SH-17-38970	Can liners	Sheriff’s Department	W.B. Mason Company, Inc.	\$13,090.00	General Fund
SH-17-38970	Can liners	Sheriff’s Department	Sovereign Industries, Inc.	\$2,739.00	General Fund
SH-17-38970	Can liners	Sheriff’s Department	S. S. Kemp Company	\$2,997.50	General Fund
SH-17-38971	Bar soap for inmates	Sheriff’s Department	North Coast Sales	\$10,344.00	General Fund
SH-17-38975	Personal care products for inmates	Sheriff’s Department	Bertsherm Products Inc.	\$8,588.00	General Fund
<i>Items already purchased</i>					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-17-39099	PASSS – Residential treatment	Department of Children and Family Services	New Directions	\$7,830.00	Health and Human Services Levy
CF-17-39118	PASSS – Adoption – non-recurring legal fees	Department of Children and Family Services	Linehan & Assoc., L.P.A.	\$5,427.00	Health and Human Services Levy
CF-17-39120	PASSS – Residential treatment	Department of Children and Family Services	Safely Home, Inc.	\$832.76	Health and Human Services Levy
CF-17-39121	PASSS: Attachment & neurofeedback therapy	Department of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$8,271.89	Health and Human Services Levy
CF-17-39123	PASSS – Residential treatment	Department of Children and Family Services	Bellefaire Jewish Children’s Bureau	\$17,553.98	Health and Human Services Levy
CR-17-39095	Toxicology testing services	Medical Examiner	University Hospitals Laboratory Services Foundation	\$1,045.07	Medical Examiner’s Lab Fund
<i>Open Market Purchases (Over \$25,000 or requiring assistance from Office of Procurement & Diversity)</i>					

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
JC-17-38885	Bread – February	Juvenile Court	Portland Foods	\$1,844.00	General Fund
JC-17-38886	Milk – February	Juvenile Court	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$6,057.56	General Fund
JC-17-38887	Peaches – February	Juvenile Court	Benjamin Foods	\$2,817.55	General Fund
JC-17-38888	Pork and Beans – February	Juvenile Court	Benjamin Foods	\$1,446.65	General Fund
JC-17-38889	Lima beans – February	Juvenile Court	Benjamin Foods	\$2,307.99	General Fund
JC-17-38889	Lima beans – February	Juvenile Court	Gordon Food Service, Inc.	\$574.68	General Fund
JC-17-38890	Dairy – February	Juvenile Court	Benjamin Foods	\$239.02	General Fund
JC-17-38891	Lunch meats – February	Juvenile Court	Benjamin Foods	\$193.20	General Fund
JC-17-38892	Meats – February	Juvenile Court	Benjamin Foods	\$784.60	General Fund
JC-17-38892	Meats – February	Juvenile Court	Gordon Food Service, Inc.	\$891.36	General Fund
JC-17-38892	Meats – February	Juvenile Court	Shaker Valley Foods, Inc.	\$2,074.80	General Fund
JC-17-38893	Bananas – February	Juvenile Court	The Sanson Company	\$3,435.25	General Fund

V – OTHER BUSINESS

BC2017-85

The Department of Public Works presented a time-sensitive/mission-critical item. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. The motion was unanimously approved. RQ#39196; assessment of air quality in response to employee concerns; \$2,000.00; vendor – EA Group. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

BC2017-86

The Department of Public Works presented a time-sensitive/mission-critical item. Armond Budish motioned to amend the agenda to consider the item; Joe Nanni seconded. The motion was unanimously approved. RQ#39195; disposal of construction materials; \$20,000.00; vendor – Boyas excavating. Armond Budish asked whether the Department knew in advance of the need for the service. Trevor McAleer asked how long the service could be procured under the requested amount. Armond Budish motioned to approve the item; Trevor McAleer seconded. The item was unanimously approved.

BC2017-87

The Department of Public Works presented a time-sensitive/mission-critical item. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. The motion was unanimously approved. RQ#39202; purchase of submersible grinder pump; \$5,950.00; vendor – Gerow Equipment Company. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a Memorandum of Understanding with Cuyahoga Soil and Water Conservation District for technical assistance with implementing soil and water conservation measures to promote best practices for pollution prevention and corresponds with the County Municipal Separate Sewer System permit. Funding Source: N/A

Item No. 2

Department of Health and Human Services, submitting a grant award with U.S. Department of Housing and Urban Development in the amount of \$110,235.00 for permanent housing rent subsidies for homeless and disabled individuals and families for the period 12/1/2016 – 11/30/2017.

Funding Source: FY2015 U.S. Department of Housing and Urban Development Continuum of Care Homeless Grant

VI – PUBLIC COMMENT

There was no public comment unrelated to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:40 a.m.