



**Cuyahoga County Board of Control Agenda
Monday, February 27, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 2/21/17

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2017-120

Department of Human Resources, recommending an alternate procurement process on RQ37574, which will result in an award recommendation to Human Resource Systems Group, LTD in the amount not-to-exceed \$22,250.00 for Competency-Based Talent Management software for the period 2/1/2017 – 1/31/2020.

Funding Source: General Fund

B – New Items for Review

BC2017-164

Department of Public Works, submitting an award on RQ38720 to MDW Motors, Inc., dba Deacon's Chrysler Dodge Jeep Ram in the amount of \$115,015.00 for purchase of (5) 2017 Dodge Grand Caravans for use by various County Departments.

Funding Source: Internal Service Fund – Maintenance Garage

BC2017-165

Department of Information Technology, recommending an award on RQ39046 to Toshiba Business Solutions in the amount not-to-exceed \$81,450.00 for the purchase of (15) Fujitsu Scanners and Capture Pro Software.

Funding Source: Real Estate Assessment Fund

BC2017-166

Department of Consumer Affairs, recommending an award on RQ38865 and enter into a sole source contract with Nover Englestein & Associates, Inc. in the amount not-to-exceed \$4,860.00 for support and maintenance on the WinWam software system for the period 2/1/2017 – 1/31/2018.

Funding Source: General Fund

BC2017-167

Department of Human Resources, recommending an award on RQ37574 to Human Resource Systems Group, LTD in the amount not-to-exceed \$22,250.00 for Competency-Based Talent Management software for the period 2/1/2017 – 1/31/2020.

Funding Source: General Fund

BC2017-168

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ37942 to Ohio Machinery Co. (16-1) in the amount of \$47,210.00 for (1) diesel generator and (2) transfer switches.

Funding Source: Capital Project Fund

BC2017-169

Common Pleas Court/Juvenile Court Division, recommending an award on RQ39001 and enter into an agreement with Cuyahoga County Department of Public Safety and Justice Services, Office of Mediation in the amount not-to-exceed \$434,520.00 for the Juvenile Court Custody Mediation Project for the period 2/1/2017 – 1/31/2018.

Funding Source: 92% General Fund – 8% Alternative Dispute Special Revenue Fund

BC2017-170

Common Pleas Court/Juvenile Court Division, recommending an award on RQ38830 and enter into a contract with Kronos Incorporated in the amount not-to-exceed \$41,656.36 for maintenance and support of the Comprehensive Human Resources Management System for the period 4/1/2017 – 3/31/2018.

Funding Source: General Fund

BC2017-171

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$203,948.50 for fiscal agent services in connection with FY2017 Family Centered Services and Supports funding for Community-Based Wrap-around services for the period 7/1/2016 – 6/30/2017.

Funding Source: State - Behavioral Health

C – Consent Agenda

BC2017-172

Department of Public Works, submitting an amendment to an LPA agreement with Ohio Department of Transportation in connection with design engineering services for Highland Road Bridges Nos. 156, 157, 158 and 226 over Euclid Creek in the City of Euclid, to change the terms, effective 2/27/2017.

Funding Source: Total estimated construction costs - \$14,734,500; Federal NOACA (4TA7) - \$7,828,480
County/Issue 1 - \$6,906,020

BC2017-173

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Master Contract No. CE1300570 with various providers, by adding additional providers; no additional funds required:

For the period 6/1/2016 – 12/31/2016 for placement services:

- a) Contract No. CE1300570-19 Advantage Family Outreach and Foster Care
- b) Contract No. CE1300570-20 Detroit Behavioral Institute, Inc.
- c) Contract No. CE1300570-21 Options Treatment Center Acquisition Corporation
- d) Contract No. CE1300570-22 Pomegranate Health Systems of Central Ohio

For the period 10/12/2016 - 12/31/2016 for placement and foster care services:

- e) Contract No. CE1300570-23 Reach Counseling Services

Funding Source: Original Contract - 29% Federal (CDFA 93.658); 71% Health & Human Services Levy

BC2017-174

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Master Contract No. CE1300570-24 for placement services, for the period 10/27/2016 – 12/31/2016; by assigning the interest from Pomegranate Health Systems of Central Ohio to Sequel Pomegranate Health Systems, LLC; no additional funds required.

Funding Source: Original Contract - 29% Federal (CDFA 93.658); 71% Health & Human Services Levy

BC2017-175

Department of Health and Human services/Division of Senior and Adult Services, submitting an amendment to a revenue generating agreement with Western Reserve Area Agency on Aging for the PASSPORT Program for the period 7/1/2016 – 6/30/2018 to change the terms, effective 1/1/2017.

Funding Source: Revenue Generating

BC2017-176

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/27/2017

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-17-39224	Continuous-feed computer paper	Department of Information Technology	Walker Group LLC	\$19,033.20	General Fund
CE-17-39006	2008 Ford F450 Unit 3-287 Repair	Department of Public Works	John Lance Ford	\$840.55	Road & Bridge Fund
CE-17-39322	Legal notice: Operations resurfacing of Hathaway Road in Garfield Heights	Department of Public Works	Plain Dealer	Not-to-exceed \$1,800.00	Road and Bridge Fund
CT-17-39240	Chiller service at Juvenile Justice Center	Department of Public Works	Johnson Controls, Inc.	\$3,934.00	General Fund/Internal Services Fund
CT-17-39278	Portable pump and components for Juvenile Justice Center	Department of Public Works	Gerow Equipment Company	\$2,055.00	Capital Projects
CT-17-39293	Custom file folders for Print Shop	Department of Public Works	Tab Products Co. LLC	\$3,600.00	General Fund/Internal Services Fund – Print/Copy Services
CT-17-39309	Chiller service at Virgil E. Brown Building	Department of Public Works	Daikin Applied Americas Inc.	\$4,854.00	General Fund/Internal Services Fund
CT-17-39324	Legal notice: Airport Runway 6/24 Safety Improvements Project 3 and 4	Department of Public Works	Plain Dealer	Not-to-exceed \$1,800.00	Airport Enterprise Fund
CT-17-39327	Color paper for Print Shop	Department of Public Works	Millcraft Paper Company	\$696.00	General Fund/Internal Services Fund – Print/Copy Services
CT-17-39328	Posters for Print Shop	Department of Public Works	Classic Laminations, Inc.	\$928.00	General Fund/Internal Services Fund

					– Print/Copy Services
CT-17-39338	Educational items for Board of Health clients – Print Shop	Department of Public Works	Classic Laminations, Inc.	\$588.00	General Fund/Internal Services Fund – Print/Copy Services
CT-17-39340	Pocket folders for Print Shop	Department of Public Works	Zippityprint LLC	\$1,145.00	General Fund/Internal Services Fund – Print/Copy Services
CT-17-39341	Parts for front end loader repair for Airport	Department of Public Works	Southeastern Equipment Co., Inc.	\$560.63	Airport Enterprise Fund
CT-17-39342	Pocket folders for Print Shop	Department of Public Works	North Coast Litho Inc.	\$998.00	General Fund/Internal Services Fund – Print/Copy Services
CT-17-39353	Record jackets for Print Shop	Department of Public Works	Western States Envelope and Label	\$2,763.00	General Fund/Internal Services Fund – Print/Copy Services
SA-17-38950	Medical publications for Home Support Unit	Department of Senior and Adult Services	Premier Medical Supplies, Inc.	\$877.88	Health and Human Services Levy Fund
JC-17-39236	Ohio law books for use by Court staff and jurists.	Juvenile Court	Completebook	\$4,730.24	General Fund
LL001-17-39214	On-line legal research databases	Law Library	CCH Inc.	\$18,813.00	Law Library Resources Board Fund
CR-17-39140	Drug standards for use as Calibrators and Controls in Toxicology Lab	Medical Examiner	Lipomed Inc.	\$2,500.00	Medical Examiner’s Office Crime Lab Fund
CR-17-39140	Drug standards for use as Calibrators and	Medical Examiner	Cerilliant	\$2,522.70	Medical Examiner’s

	Controls in Toxicology Lab				Office Crime Lab Fund
CR-17-39184	Kraft and poly products for Trace Evidence and Firearms Lab	Medical Examiner	Uline, Inc.	\$913.00	Medical Examiner's Office Crime Lab Fund
CR-17-39210	Vials, inserts, seals, caps, tubing, balance, tips, syringes pipets for Toxicology	Medical Examiner	VWR International	\$2,037.29	Medical Examiner's Office Crime Lab Fund
CR-17-39210	Vials, inserts, seals, caps, tubing, balance, tips, syringes pipets for Toxicology	Medical Examiner	Government Scientific Source	\$7,444.64	Medical Examiner's Office Crime Lab Fund
CR-17-39210	Vials, inserts, seals, caps, tubing, balance, tips, syringes pipets for Toxicology	Medical Examiner	Fisher Scientific Company, L.L.C.	\$9,644.34	Medical Examiner's Office Crime Lab Fund
CR-17-39210	Vials, inserts, seals, caps, tubing, balance, tips, syringes pipets for Toxicology	Medical Examiner	Daigger Scientific	\$1,870.47	Medical Examiner's Office Crime Lab Fund
CR-17-39289	Drill bit set, bench vise, reciprocating saw, air compressor, parts washer for Firearms Lab	Medical Examiner	The Home Depot	\$861.87	Medical Examiner's Office Crime Lab Fund
CR-17-39332	Buffer, Pop-4, Capillary for Parentage/ID Lab	Medical Examiner	Fisher Scientific Company	\$912.48	Medical Examiner's Office Crime Lab Fund
CR-17-39344	Eppendorf refill trays for Toxicology	Medical Examiner	Fisher Scientific Company	\$580.91	Medical Examiner's Office Crime Lab Fund

CR-17-39349	Buffer phosphate and enzymes for Toxicology	Medical Examiner	UCT, LLC	\$894.00	Medical Examiner's Office Crime Lab Fund
CR-17-39375	Lunches for Death Scene Investigation Training participants	Medical Examiner	Italian Creations	\$996.00	General Fund
SH-17-39145	Ammunition for Law Enforcement and Protective Service Officers	Sheriff's Department	Vance Outdoors, Inc.	\$24,530.00	General Fund
SH-17-39188	Tasers for Law Enforcement	Sheriff's Department	Vance Outdoors, Inc.	\$3,725.80	General Fund
SH-17-39190	Protective training helmets for Law Enforcement	Sheriff's Department	EMS Innovations, Inc.	\$1,878.24	General Fund
SH-17-39192	Automated external defibrillator equipment replacement in Court Towers	Sheriff's Department	Amerisochi, Inc.	\$2,004.00	General Fund
SH-17-39218	Stove maintenance	Sheriff's Department	DMO Food Equipment Services, Inc.	\$805.16	General Fund
SH-17-39279	2017 Ford Explorers X3 vehicle build outs	Sheriff's Department	Hall Public Safety Co.	\$13,882.71	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-39313	2007 Ford F450 repair	Department of Public Works	John Lance Ford	\$1,468.38	Road & Bridge Fund
CT-17-39316	Fuel injector repair parts for Truck 3-257	Department of Public Works	Valley Ford Truck Inc.	\$1,524.11	Road and Bridge Fund
CT-17-39317	Fuel pump parts for Unit 3-282 repair	Department of Public Works	Valley Ford Truck Inc.	\$1,880.91	Road & Bridge Fund
CT-17-39333	Veeder root calibration at various locations	Department of Public Works	Collins Equipment Corporation	\$1,980.00	Internal Services Fund – Maintenance Garage

CT-17-39343	Compactor repair at Virgil E. Brown Building	Department of Public Works	Precision Compaction Services	\$3,728.80	General Fund/Internal Services Fund
CT-17-39356	Air handler and condenser unit for Airport	Department of Public Works	Robertson Heating Supply	\$11,907.35	Capital Project
CR-17-39238	Toxicology testing	Medical Examiner	National Medical Services dba NMS Labs	\$11,191.00	Medical Examiner's Office Lab Fund
SH-17-39086	Halal/Kosher meals for inmates	Sheriff's Department	My Own Meals, Inc.	\$3,991.20	General Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
FC-17-39287	FCSS: Safety and adaptive equipment	Family and Children First Council	Stay at Home Modifications Inc.	\$6,105.00	State
JC-17-39054	Bread – March	Juvenile Court	Schwebel Baking Company	\$1,828.20	General Fund
JC-17-39055	Milk – March	Juvenile Court	Borden Dairy Company of Ohio, LLC	\$6,057.56	General Fund
JC-17-39056	Peaches – March	Juvenile Court	Benjamin Foods LLC	\$2,862.80	General Fund
JC-17-39057	Pork and beans – March	Juvenile Court	Benjamin Foods LLC	\$1,427.52	General Fund
JC-17-39058	Lima beans – March	Juvenile Court	Benjamin Foods LLC	\$2,994.10	General Fund
JC-17-39059	Dairy – March	Juvenile Court	Benjamin Foods LLC	\$234.40	General Fund
JC-17-39060	Lunch meat – March	Juvenile Court	Benjamin Foods LLC	\$195.00	General Fund
JC-17-39061	Meats – March	Juvenile Court	Shaker Valley Foods, Inc.	\$1,597.60	General Fund
JC-17-39061	Meats – March	Juvenile Court	Benjamin Foods LLC	\$2,136.60	General Fund
JC-17-39062	Bananas – March	Juvenile Court	Benjamin Foods LLC	\$3,532.00	General Fund

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Division of Senior and Adult Services, submitting an Agency Partnership Agreement with Greater Cleveland Food Bank, Inc. for the operation of a Food Pantry Program.

Funding Source: N/A

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Tuesday, February 21, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chairperson

Councilwoman Nan Baker

Michael Chambers, Department of Public Works (Alternate for Michael Dever)

Richard Opre, Office of Procurement & Diversity (Alternate for Lenora Lockett)

Trevor McAleer, County Council (Alternate for Dan Brady)

Mike King, County Council (Alternate for Dale Miller)

Dennis Kennedy, Fiscal Officer

II – REVIEW MINUTES – 2/13/17

Armond Budish motioned to approve the minutes from the February 13, 2017 meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items.

B – New Items for Review

BC2017-135

Department of Public Works, recommending an award on RQ38158 and enter into a contract with various providers (11-36) in the total amount not-to-exceed \$490,000.00 for general architectural engineering services, effective on the date of signing for a 3 year period.

a) Kevin C. Robinette Architects, LLC in the amount not-to-exceed \$245,000.00

b) Makovich & Pusti Architects, Inc. in the amount not-to-exceed \$245,000.00

Funding Source: General Fund

Mike Chambers, Department of Public Works, presented. Trevor McAleer asked for clarification of the SBE goal for both vendors. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-135 was unanimously approved.

BC2017-136

Department of Public Works, recommending an award on RQ37171 and enter into a contract with various providers (10-24) in the total amount not-to-exceed \$400,000.00 for general engineering services effective, on the date of signing for a 3 year period.

- a) Brown and Caldwell in the amount not-to-exceed \$200,000.00
- b) Stantec Consulting Services Inc. in the amount not-to-exceed \$200,000.00

Funding Source: Sanitary Engineering

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Mike King seconded. Item BC2017-136 was unanimously approved.

BC2017-137

Department of Public Works, recommending to amend Board Approval No. BC2017-53 dated 1/23/2017, which authorized an amendment (Subsidiary No. 2) to Contract No. CE1400158-01 with Burton Scot Contractors, LLC for the 2014 Operations Resurfacing Program Group 1 for additional funds in the amount not-to-exceed \$124,810.64:

- a) resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills
- b) resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills;

by removing the recommendation to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63

Funding Source: \$7.50 Vehicle License Tax Fund.

Mike Chambers, Department of Public Works, presented. Armond Budish asked for clarification of the amendment amount. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-137 was unanimously approved.

BC2017-138

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1400158 with Burton Scot Contractors, LLC for the 2014 Operations Resurfacing Program Group 1 for additional funds in the amount of \$4,000.00; recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63:

- a) for resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills.
- b) for resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills.

Funding Source: \$7.50 License Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-138 was unanimously approved.

BC2017-139

Department of Development, recommending an award on RQ38296 and enter into a contract with Community Housing Solutions (15-1) in the amount not-to-exceed \$50,000.00 for emergency furnace repair services for the period 12/1/2016 – 11/30/2017. Funding Source: Federal - Community Development Block Grant Project Plan

Sara Parks, Department of Development, presented. Trevor McAleer asked if there is a cap per household for utilization of the services; and if there are geographical restrictions on the use of Community Development Block Grant funds for these services. Dennis Kennedy asked if a report is available which details completed emergency repair services. Armond Budish motioned to approve; Mike King seconded. Item BC2017-139 was unanimously approved.

BC2017-140

Department of Development, recommending a payment in the amount of \$130,000.00 to Downtown Cleveland Alliance for support of clean and safe, marketing and economic development initiatives for the period 1/1/2017 - 12/31/2017. Funding Source: General Fund

Sara Parks, Department of Development, presented. Mike King requested a summary of the benefits the County will receive in exchange for operational support. Nan Baker asked the Department for more details on the marketing, economic development and clean and safe portion of the initiative. The County Executive asked for copy of the plan. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-140 was unanimously approved.

BC2017-141

Department of Information Technology, submitting an amendment to Contract No. CE1600086 with Latitude Geographics Group Ltd. for maintenance and support on Geocortex Essentials software for the period 3/1/2016 - ~~2/29/2017~~ 2/28/2017 to extend the time period to 2/28/2019 and for additional funds in the amount of \$7,400.00. Funding Source: General Fund

Patrick Weaver, Department of Information Technology, presented. Nan Baker asked for clarification on the use of the software. Rich Opre asked that the term be corrected to reflect the end date as 2/28/2017. Dennis Kennedy asked if Real Estate Assessment Funds could be used in lieu of General Funds. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-141 was unanimously approved.

BC2017-142

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ38745 to Bob Gillingham Ford, Inc. (16-4) in the amount of \$59,313.00 for the purchase of (2) 2017 Ford Transit 350 Vans. Funding Source: Internal Service Fund – Maintenance Garage

Rich Opre, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve; Mike King seconded. Item BC2017-142 was unanimously approved.

BC2017-143

Office of Procurement & Diversity, on behalf of the Department of Public Works, recommending an award on RQ38738 to Bob Gillingham Ford, Inc. (12 - 3) in the amount of \$28,470.50 for the purchase of (1) 2017 Ford AWD Utility Police Interceptor. Funding Source: Internal Service Fund – Maintenance Garage

Rich Opre, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-143 was unanimously approved.

BC2017-144

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ38093 to CDW Government in the amount of \$27,384.80 for the purchase of (8) HP Enterprise Hard Drives and (4) HP Enterprise ProLiant Blade Servers. Funding Source: Other – Special Revenue – Legal Computerization

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-144 was unanimously approved.

BC2017-145

Communications Department, recommending an award on RQ37476 and enter into a contract with Precision Media and Public Relations, LLC in the amount not-to-exceed \$18,750.00 for branding and messaging guidelines and design consultation services for the period 10/1/2016 – 8/1/2017. Funding Source: General Fund

Armond Budish, County Executive and Eliza Wing, Communications Department presented. Nan Baker asked for additional information on the scope of work being provided as it relates to messaging, branding and consultation guidelines; and if free Public Service Announcements and on-air Public Access Channels are being considered to aid in and public awareness. Dennis Kennedy asked for clarification on the start and completion dates.

Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-145 was unanimously approved.

BC2017-146

Sheriff's Department, submitting an amendment to Contract No. CE1500073 with Black Creek Integrated Systems Corp. for maintenance and support of multi-component security systems located at the Juvenile Justice Center for the period 1/1/2015 - 12/31/2017 for additional funds in the amount not-to-exceed \$30,000.00. Funding Source: Internal Service Fund

Lylia Lathan, Sheriff's Department, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-146 was unanimously approved.

BC2017-147

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ38998 and enter into an agreement with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$250,000.00 for staffing for the Attachment and Bio-behavioral Catch-up (ABC) Program for the period 1/1/2017 – 12/31/2017. Funding Source: Health and Human Services Levy Fund

Marcos Cortez, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-147 was unanimously approved.

BC2017-148

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. CE1600255 with Case Western Reserve University on behalf of The Begun Center for Violence Prevention Research and Education for evaluation services for the period 8/1/2016 – 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$280,000.00. Funding Source: Health and Human Services Fund

Robin Martin, Family and Children First Council, presented. Mike King asked if the additional fund amount is the same rate amount awarded in 2016. Trevor McAleer requested a summary of the 6 programs covered under the evaluation services be provided to Council. Armond asked Council to review the cost of the programs being evaluated. Armond Budish motioned to approve; Mike King seconded. Item BC2017-148 was unanimously approved.

BC2017-149

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ38147 and enter into a contract with Cleveland Housing Network, Inc. (9-2) in the amount not-to-exceed \$205,536.00 for utility assistance and financial counseling services for TANF eligible residents for the period 4/1/2017 – 3/31/2018. Funding Source: Temporary Assistance for Needy Families

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-149 was unanimously approved.

BC2017- 150

County Law Library, on behalf of the Cuyahoga County Law Library Resources Board, submitting an amendment to Agreement No. AG1200049-01 with Board of Trustees of the Cleveland Public Library for on-line access to the CLEVNET System for the period 2/1/2012 - 1/31/2017 to extend the time period to 1/31/2018 and for additional funds in the amount not to exceed \$19,134.84. Funding Source: Cuyahoga County Law Library Resource

Kathleen Dugan, County Law Library, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-150 was unanimously approved.

C – Exemptions

BC2017-151

Department of Information Technology, submitting an RFP exemption on RQ38833, which will result in an award recommendation to IVideo Technologies, LLC in the amount not-to-exceed \$11,200.00 for Audio Visual maintenance and support for the period 1/1/2017 – 12/31/2017. Funding Source: General Fund

Patrick Weaver, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-151 was unanimously approved.

BC2017-152

Department of Information Technology, submitting an RFP exemption on RQ38847, which will result in an award recommendation to Better Direct in the amount not-to-exceed \$3,192.40 for the purchase of a Winsock Secure File Transfer Protocol software subscription. Funding Source: General Fund

Patrick Weaver, Department of Information Technology, presented. Trevor McAleer asked if the cost was based on per user fee. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-152 was unanimously approved.

BC2017-153

Department of Public Safety and Justice Services, recommending an alternate procurement process to solicit proposals from vendors of specialty training classes in the amount of \$155,500.00 for training classes for first responder specialty teams throughout Cuyahoga, Lorain, Lake, Geauga and Ashtabula Counties for the period 3/1/2017 – 2/28/2019. Funding Sources: \$77,000.00 – FY2015 State Homeland Security Grant Program; \$36,000.00 – FY2016 Urban Area Security Initiative Grant Program; \$42,500.00 – FY2016 Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Mike King asked for clarification of the regions where classes will take place. Trevor McAleer asked if training is dedicated to the Counties or the Cities within the Counties; are training announcements sent out to the 59 Communities within Cuyahoga County. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-153 was unanimously approved.

BC2017-154

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ30688, which will result in an amendment to Contract No. CE1500007 with Applewood Centers, Inc. for Therapeutic Day Reporting Program services for the period 1/1/2015 - 12/31/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$241,920.00. Funding Source: ~~State Child Protective Allocation~~ 70% Health and Human Services Levy and 30% Title IV-E

Bob Math, Cuyahoga Job and Family Services, presented. The funding source was changed to reflect 70% Health and Human Services Levy and 30% Title IV-E funding. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-154 was unanimously approved.

BC2017-155

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an RFP exemption, which will result in an amendment to Agreement No. AG1500125 with Educational Service Center of Cuyahoga County for fiscal agent services for Families and Schools Together and Parent Services Programs for the period 10/1/2015 – 12/31/2016 to extend the time period to 12/31/2017 and for additional funds in the amount of \$415,000.00. Funding Source: HHS Levy Fund

Robin Martin, Family and Children First Council, presented. Dennis Kennedy asked if the services for these programs will be bid out in the future. Trevor McAleer asked if an exemption is required if the procurement method used was a formal Request for Proposal, as the language on the use of the exemption is confusing; Armond asked if verbage could be incorporated in the future to clarify the use of

and RFP exemption when the term of the contract has already begun. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-155 was unanimously approved.

D – Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve the items; Nan Baker seconded. Items BC2017-156 through -162 were unanimously approved.

BC2017-161

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/21/2017

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-17-39156	Evacuation chair for disabled individual for use in emergency situation	Cuyahoga Job and Family Services	Bob Barker Company, Inc.	\$1,506.95	State
CT-17-39241	Materials for service counter at Jane Edna Hunter Building	Department of Public Works	Cleveland Lumber Co.	\$9,419.42	General Fund – Internal Service Fund
JC-17-39127	2016 Edition Ohio Juvenile Law Books	Juvenile Court	West, A Thomson Reuters Business	\$5,798.40	General Fund
CR-17-39146	Solvents for Drug Chemistry, Toxicology and Firearms	Medical Examiner	Fisher Scientific Company, LLC	\$3,468.64	Medical Examiner’s Office Crime Lab Fund
CR-17-39146	Solvents for Drug Chemistry, Toxicology and Firearms	Medical Examiner	Jade Scientific, Inc.	\$948.87 \$984.87	Medical Examiner’s Office Crime Lab Fund
CR-17-39152	Swabs, scissors, masks, caps, gowns, aprons and shoe covers for Autopsy	Medical Examiner	VWR International	\$3,570.04	Medical Examiner’s Office Crime Lab Fund
CR-17-39152	Swabs, scissors, masks, caps, gowns, aprons and shoe covers for Autopsy	Medical Examiner	Fisher Scientific Company, LLC	\$12,413.81	Medical Examiner’s Office Crime Lab Fund
CR-17-39212	Pads, lab coats, caps, stain, tips and boxes for DNA	Medical Examiner	VWR International	\$3,910.16	Medical Examiner’s Office Crime Lab Fund
CR-17-39212	Pads, labcoats, caps, stain, tips and boxes for DNA	Medical Examiner	Amerisochi, Inc.	\$445.00	Medical Examiner’s

					Office Crime Lab Fund
CR-17-39222	Consumables for DNA	Medical Examiner	Life Technologies	\$21,091.86	99.4% Backlog Grant and 0.6% Medical Examiner's Office Crime Lab Fund
CR-17-39225	Eppendorf tubes for DNA	Medical Examiner	VWR International	\$590.89	Medical Examiner's Office Crime Lab Fund
CR-17-39229	Pipette tips for DNA	Medical Examiner	Rainin Instrument LLC	\$2,877.42	DNA Back Log Grant
CR-17-39231	Weights, rods, punch sets, manuals, wire, lap sets, polish, brushes, and sandpaper for Firearms	Medical Examiner	Brownells Inc.	\$730.34	Medical Examiner's Office Crime Lab Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-39312	2003 F450 repair	Department of Public Works	John Lance Ford	\$2,028.91	Road & Bridge Fund
CR-17-39283	Toxicology testing	Medical Examiner	State of Ohio Highway Patrol	\$576.00	Medical Examiner's Office Lab Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

BC2017-162

Department of Development – Rehabilitation Home Loan

Borrower	Loan Amount	Purpose: Home Repairs	Real Property Tax Status	Source of Funds
Gallego, Carol	\$13,150.00	Roof, Electrical and Masonry	Current	Federal CDBG Program
Total Loans	\$13,150.00			

V – OTHER BUSINESS

BC2017-163

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE0600382-01 with K & Z Mutual Realty, LLC as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for use by Department of Health and Human Services/Job and Family Services for the period 10/1/2006 - 9/30/2016 to extend the time period to 9/30/2021 and for additional funds in the amount not-to-exceed \$2,402,495.60.

Funding Source: Public Assistance Funds

Mike Chambers and John Meyers, Department of Public Works, presented.

Armond Budish made a motion to amend the agenda to consider the item. Trevor McAleer seconded.

Nan Baker asked for the amount per square footage; clarification on the term of the contract; the rate amount for the additional services being provided; and what are the Department’s future plans going forward regarding leasing options. Trevor McAleer asked how payments were made on the expired contract; and proposed a discussion with the Landlord as it relates to a 1 year out termination clause. Mike King asked if past payments were made under the new rates or the existing rates; and if the additional funds are budgeted. Armond asked if other locations were considered; was this increase anticipated under the original 5-year contract; who pays for the build-out costs under this lease; and does this amendment include a provision for a 30 or 60 day termination clause. Dennis Kennedy asked if there is a provision in the contract that states funding is subject to appropriations; and can this language be included in the Resolution approved by Council.

Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-163 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a utility permit with City of Broadview Heights for installation and maintenance of sewer pipes and appurtenances on the County-owned Avery Road Bridge 01.16 over Chippewa Creek in the City of Broadview Heights.

Item No. 2

Common Pleas Court/Corrections Planning Board, submitting a grant award from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration in the amount of \$975,000.00 for the Treatment Drug Courts Grant Program for the period 9/30/2016 – 9/29/2019.

Funding Source: Federal – Department of Health and Human Services/Substance Abuse and Mental Health Services Administration

V – OTHER BUSINESS

No other business was presented.

VI – PUBLIC COMMENT

Loh gave an updated public comment on the recent request for proposal released by the County for provision of supportive services at the women’s shelter on Payne Avenue. She expressed continued concerns over the poor quality of services provided by the current vendor.

Nathan Manthy gave public comment as it relates to the women’s shelter on Payne Avenue and expressed his gratitude to members of the Board for providing a fair and equitable RFP process for service providers.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Nan Baker seconded. The motion to adjourn was unanimously approved at 11:57 a.m.

Item Details

IV. Contracts and Awards

A . Tabled Items

BC2017-120

Human Resources

Describe the goods or services to be procured. Your description should include a brief explanation of need.

HRSRG is a world leader in the field of competency-based talent management. Project goal is to purchase a validated competency based system to create interview guides that contribute to a consistent, legally defensible and validated hiring and selection processes.

This will support lower turnover and higher performance levels, and use competencies to conduct interviews, evaluate interviewees, and select the candidate most likely to achieve long-term success within the organization.

Estimated Cost:

\$22,250.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date:

End Date:

Procurement Type

ALTERNATIVE PROCUREMENT

Briefly describe the proposed procurement method.

The selection process for the Interview Guide Software was as follows:

- Researched reputable services
- Narrowed it down to 4 vendors.
- Reviewed content, capabilities, and cost of services outlined below.
- Upon review of the needs of the County, cost and range of services offered by the vendors, HRSRG was determined to provide the best value at the lowest cost.

Why is this method preferred over the standard, competitive procedure?

B. New Items

BC2017-164

Describe the goods or services to be procured.

Public Works, is requesting approval of an Award Recommendation to MDW Motors, Inc., dba Deacon's Chrysler Dodge Jeep Ram for (5) Dodge Grand Caravans for the Department of Public Works for use by various County agencies, as listed below:

Juvenile Court, Children & Family Services, Jobs & Family Services

Total Cost

\$115,015.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

N/A

Contract End Date

N/A

Project Location(s)

N/A

Project Council District(s)

1

Procurement Type

ALTERNATIVE PROCUREMENT

Vendor Name(s)

N/A

Funding Source

OTHER

BC2017-165

Describe the goods or services to be procured.

Problem Statement - The software system currently utilized for the recording division of the Fiscal Office (DocRecorder) was developed in-house by an outside consultant who is no longer in business and is therefore not supported. The current system requires (12) transfer & recording clerks to share (4) 15 year old Kodak 6200 scanners.

This has proven to be an extremely inefficient process that causes backlogs to form and can often provide for a poor customer service experience.

Analysis- We are in the process of developing a new recording system utilizing Hyland's OnBase enterprise content management software. To maximize efficiency and create the best customer experience possible, it has been determined to be best

practice for each clerk to have their own scanner. Toshiba (working with their corporate partner Fujitsu) provided the department with a trial Fujitsu i6670 scanner. We have had this machine in testing and production now for over 60 days and it has met or exceeded all of our expectations. There are also three clerks in the Map Room whose job it is to process plats but currently cannot process any of the associated deeds or other documents. However, by also providing them with scanners, the taxpayer will no longer have to go back and forth between areas to process their plats and other documents. That is why we are purchasing the (3) Fujitsu i7160 models, because the Map Room clerks will not be processing anywhere near the same volume as the transfer & recording clerks. The i7160 model is therefore not only a better fit for the map room's needs, but is also significantly cheaper.

In addition, employees from both areas will be able to assist in the ongoing effort to make the Fiscal Office paperless. They will be able to create digital images of all of the documents currently submitted to or created by the Fiscal Office.

Solution- As stated above, the purchase of these scanners will greatly enhance the Transfer & Recording process for the taxpayers. Historically the department's busiest time daily is in the afternoon. Most filings are submitted by title company representatives who must wait for bank wires to complete their transactions. This will often times create a bottleneck effect due to the last minute rush to file. By providing each station with the ability to transfer and record in one stop, it will alleviate this effect and reduce the wait time dramatically.

Financials - This purchase is being funded by the Fiscal Office's REA fund. The digital images created by these scanners will be utilized in part by the appraisal department to assess the value of the over half million parcels of real property in Cuyahoga county.

The Recording software project was originally budgeted at over 3 million dollars. By utilizing OnBase we are saving the taxpayers over 2.7 Million dollars. The entire project including this hardware purchase and all software licensing should cost no more than \$220,000.00.

Lastly, by mothballing the existing Kodak scanners and removing them from the Kodak Maintenance agreement we will save over \$27,000.00 annually. Plus, the savings obtained by purchasing Fujitsu scanners whose unit price and maintenance are far less expensive compared to the equivalent Kodak scanners.

Primary Location:Cuyahoga County Fiscal Office Room 4-100, Transfer & Recording

Hardware Overview - The scanners in question meet or exceed the required specifications to handle the volume of documents submitted for recording.

Brian O'Malley, Administrator
Department of Real Estate Services

Total Cost
\$81,450.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date
N/A

Contract End Date
N/A

Project Location(s)
CUYAHOGA COUNTY HEADQUARTERS REAL ESTATE DEPARTMENT

Project Council District(s)

Procurement Type
RFP EXEMPTION

Vendor Name(s)
Toshiba Business Solutions

Funding Source
OTHER

BC2017-166

Describe the goods or services to be procured.
Maintenance contract for the County's WinWam system.

Total Cost
\$4,860.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

Contract Start Date

Contract End Date

Project Location(s)
COUNTY ADMINISTRATION HEADQUARTER'S (2079 EAST NINTH STREET, CLEVELAND, OHIO 44115)

Project Council District(s)

Procurement Type
SOLE SOURCE

Vendor Name(s)

Funding Source
GENERAL FUND

BC2017-167

A. Scope of Work Summary

1. Department of Human Resources requesting approval of a contract with Human Resource Systems Group, Ltd. for the anticipated not-to-exceed \$22,250.00. The anticipated start-completion dates are 2/1/2017-1/31/2020.
2. The primary goals of the project is to purchase a validated competency based system to create interview guides that contribute to a consistent, legally defensible and validated hiring and selection processes. This will support lower turnover and higher performance levels, and use competencies to conduct interviews, evaluate interviewees, and select the candidate most likely to achieve long-term success within the organization.

B. Procurement

1. The proposed contract was submitted for alternative procurement, and a request for approval to use non-competitive procurement method.

C. Contractor and Project Information

1. The address of all vendors is (provide the full address in the following format):
Human Resource Systems Group, Ltd.
6 Antares Drive, Phase II, Suite 100
Ottawa Ontario K2E8A9
2. The President/CEO is Suzanne Simpson

D. Project Status and Planning

1. The project is a new to the County.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is annually.

BC2017-168

Describe the goods or services to be procured.

A. Scope of Work Summary

1. Office of Procurement & Diversity requesting approval of an Award on RQ37942 to Ohio Machinery Co. in the amount of \$47,210.00 for a Diesel Generator and two (2) Transfer Switches at the Jane Edna Hunter Building for Department of Public Works

a. The primary goal of the project is to contract with a quality vendor to furnish the vehicle in accordance with the detailed specifications and at the best possible price.

B. Procurement

1. The procurement method for this project is a RFB. The total value of the RFB is \$70,000.00.
 - a. The RFB closed on January 26, 2017. There were sixteen (16) bids issued from OPD and one bid submitted. The bid was ruled administratively and technically responsive, and recommended for award.
 - b. The SBE participation goal is 0%.
 - c. A Performance Bond is not required.
 - d. The purchase is not an SBE set-aside.

C. Contractor and Project Information

1. The address of the vendor and/or contractor is:

Ohio Machinery Co.
3993 East Royalton Road
Broadview Heights, OH 44147

2. The owner for the contractor/vendor is:

Kenneth Taylor, President, 440-526-6200

D. Project Status and Planning

1. Project term: N/A (one-time purchase); Not already purchased.

E. Funding

1. The project is funded 100% by the Capital Project Fund, JEH - Backup Systems Upgrade (CC768911).

2. This specific project funding was included in OBM approved budget for current year.

3. The schedule of payments is by invoice.

Total Cost

\$70,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

Contract End Date

Project Location(s)

JANE EDNA HUNTER BUILDING

Project Council District(s)

Procurement Type

RFB (FORMAL)

Vendor Name(s)

Funding Source

OTHER

BC2017-169

Describe the goods or services to be procured.

The primary goals of the project are to process cases of custody and visitation applications, complaints, and motions for custody or visitation, including advisement and preparation of pro se motions, as well as, provide mediation services and complete judgment entries and mediation reports.

Total Cost

\$434,520.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

02/01/2017

Contract End Date

01/31/2018

Project Location(s)

9300 QUINCY AVENUE, CLEVELAND, OHIO 44106

Project Council District(s)

7

Procurement Type

GOVERNMENT / INTRA-AGENCY (GOVERNMENT WITHIN OF CUYAHOGA COUNTY AUTHORITY)

Vendor Name(s)

Cuyahoga County Department of Public Safety & Justice Services

Funding Source

GENERAL FUND

BC2017-170

Describe the goods or services to be procured.

Juvenile Court is requesting approval of the contract for the Comprehensive Human Resources Management System with Kronos Incorporated for the period April 1, 2017 to March 31, 2018. The primary goal of the project is to maintain the existing human resources management system and to provide software and equipment support services. The Kronos Incorporated human resource management system maintains all personnel information for the Court's current employees and previous employees, going back to 2006. This includes employee demographic information, position titles and salary history. Kronos Incorporated also tracks time and attendance, accrual balances, discipline, and extended/intermittent leaves of absence.

Total Cost

\$41,656.36

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

4-1-17

Contract End Date

3-31-18

Project Location(s)

9300 QUINCY AVENUE CLEVELAND, OHIO 44106

Project Council District(s)

1

Procurement Type

RFP EXEMPTION

Vendor Name(s)

Kronos Incorporated

Funding Source

GENERAL FUND

BC2017-171

Describe the goods or services to be procured.

The Family Centered Services and Supports (FCSS) funds focus on maintaining children and youth in their homes and communities by providing non-clinical family-centered services and supports. The target population for FCSS are those children (ages 0 through 21) with multi-systemic needs, who are receiving service coordination through the local FCFC.

The Alcohol, Drug Addiction and Mental Health Services Board is to receive \$203,948.50 from the allocation.

FCFC is to retain \$203,948.50 from the allocation.

Total Cost

\$203,948.50

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

November 2016

Contract End Date

June 2017

Project Location(s)

CUYAHOGA COUNTY

Project Council District(s)

1

Procurement Type

GOVERNMENT / INTER-AGENCY (GOVERNMENT OUTSIDE CUYAHOGA COUNTY AUTHORITY)

Vendor Name(s)

Alcohol, Drug Addiction and Mental Health Services of Cuyahoga County.

Funding Source
STATE

C. Consent Agenda

BC2017-172

Scope of Work Summary

1. Department of Public Works, 2017, Submitting a Local Public Agency Agreement (LPA) Amendment No. 1 for the Highland Road Bridges for approval with the State of Ohio Department of Transportation (ODOT), and the County of Cuyahoga (Agreement No. 27452) for

CUY-Highland Road Bridges (PID 89039) in the City of Euclid. The total cost for the project is \$14,734,500. ODOT shall provide to the LPA 80% of the eligible costs, up to a maximum of \$7,828,480 in Federal NOACA STP (4TA7) funds.

2. The primary goal of this request is approval of this LPA Amendment for the project. The primary goal of the project itself is to properly maintain the County’s infrastructure.

3. N/A

B. Procurement – N/A

C. Contractor and Project Information

1. N/A.

2. N/A

3a. The location of the project is Highland Road Bridges in the City of Euclid.

3b. The project is located in Council District 11

D. Project Status and Planning

1.This project is new to the County.

2. N/A.

3. N/A.

4. N/A

5. N/A

E. Funding

1. The project is to be funded as follows:

Total estimated construction costs.....	\$14,734,500
Federal NOACA (4TA7).....	\$7,828,480
County/Issue 1.....	\$6,906,020

BC2017-173

Describe the goods or services to be provided. Your description should include a brief explanation of need.

The Division of Children and Family Services (DCFS) plans to amend a Master Contract for Board and Care’s Residential and Foster Care Services by adding the following 4-vendors: Advantage Family Outreach and Foster Care; Detroit Behavioral Institute; Options Treatment Center Acquisition Corporation; and Pomegranate Health Systems of Central Ohio to Board and Care Services without adding funds or extending the current time period which ends December 31, 2016 (The original term of the master contract is 01/01/2014 – 12/31/2016). This amendment is effective June 1, 2016.

Estimated Cost:
\$153,600,000.00

Was the specific project funding included in the OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 6/1/2016

End Date: 12/31/2016

Why is this method preferred over the standard, competitive procedure?

DCFS is seeking to continue services with all vendors that are party to the master contract, while adding these (4) vendors, which had placements that were approved with Mission Critical justifications, at no additional cost to expand service options of the master contract for Board and Care Services.

Were other vendors evaluated? If not, explain.

None - DCFS is seeking o continue services with all vendors that are party to the master contract, while adding these four (4) vendors, which had placement that were approved with Mission Critical justifications, at no additional cost to expand service options for the master contract for Board and Care.

If contract amendment term has begun, respond to the following questions:

a) Why is the contract amendment being submitted late?

b) What is being done to prevent this from reoccurring?

a) Why is the contract being submitted late? DCFS first involvement with these 4-vendors, via a mission critical, was after the effective date of this amendment. After the mission critical, DCFS decided to add these providers to the Board and Care Master Contract. In addition, one of the four (4) vendors had originally declined to be a part of an amendment but subsequently changed their decision and was added to this one.

b) What is being done to prevent this from reoccurring? Moving forward, every effort will be made to work with DCFS program advisors to determine all the vendors that they may want to contract with in order to add to the master contract far in advance of its end date. Also, smaller residential agencies go in and out of operation and therefore make it difficult to predict which ones will be in existence to add to a master contract far in advance of its contract end date.

Describe the goods or services to be provided. Your description should include a brief explanation of need.

Provider - Reach Counseling Services

The Division of Children and Family Services (DCFS) plans to amend the original Master Contract for Board and Care's Residential and Foster Care Services by adding Reach Counseling Services without adding funds or extending the current time period which ends December 31, 2016 (The original term of the master contract is 01/01/2014 – 12/31/2016). This amendment is effective October 12, 2016.

Vendor Name(s):

N/A

Estimated Cost:

\$153,600,000.00

Was the specific project funding included in the OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 10/12/2016

End Date: 12/31/2016

Why is this method preferred over the standard, competitive procedure?

DCFS is seeking to continue services with all vendors that are party to the master contract, while adding Reach Counseling Services, which had a placement that was approved with Mission Critical justifications, at no additional cost to expand service options of the master contract for Board and Care Services.

Were other vendors evaluated? If not, explain.

None - DCFS is seeking to continue services with all vendors that are party to the master contract, while adding Reach Counseling Services, which had placement that was approved with Mission Critical justifications, at no additional cost to expand service options to the master contract for Board and Care.

If contract amendment term has begun, respond to the following questions:

a) Why is the contract amendment being submitted late?

b) What is being done to prevent this from reoccurring?

a) Why is the contract being submitted late? DCFS first involvement with Reach Counseling Services, via a mission critical, was after the effective date of this amendment. After the mission critical, DCFS decided to add Reach Counseling Services to the Board and Care Master Contract.

b) What is being done to prevent this from reoccurring? Moving forward, every effort will be made to work with DCFS program advisors to determine all the vendors that they may want to contract with in order to add to the master contract far in advance of its end date. Also, smaller residential agencies go in and out of operation and therefore make it difficult to predict which ones will be in existence to add to a master contract far in advance of its contract end date.

BC2017-174

Describe the goods or services to be provided. Your description should include a brief explanation of need.

Pomegranate Health Systems of Ohio, inc. entered into a contract with CCDCFS to provide board and cares services to children in custody of Cuyahoga County for a term from 6/1/2016 - 12/31/16. However on 10/27/16, Sequel Pomegranate Health Systems, LLC purchased all of the assets of Pomegranate Health Systems of Ohio. On 10/27/16, Pomegranate Health Systems of Ohio assigned all its rights, obligations and liabilities under the above stated contract to Sequel Pomegranate Health Systems, LLC. Hennc, Sequel Pomegranate Health Systems, LLC accepted and assumed all of Pomegranate's rights, obligations and liabilities under this contract.

Vendor Name(s):

Pomegranate Health Systems of Ohio, inc. entered into a contract with CCDCFS to provide board and cares services to children in custody of Cuyahoga County for a term from 6/1/2016 - 12/31/16, see Board and Care (B&c) Amendment #7. However on 10/27/16, Sequel Pomegranate Health Systems, LLC purchased all of the assets of Pomegranate Health Systems of Ohio. On 10/27/16, Pomegranate Health Systems of Ohio assigned all its rights, obligations and liabilities under the above stated contract to Sequel Pomegranate Health Systems, LLC. Hennc, Sequel Pomegranate Health Systems, LLC accepted and assumed all of Pomegranate's rights, obligations and liabilities under this contract.

Estimated Cost:
\$153,600,000.00

Was the specific project funding included in the OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 6/1/2016

End Date: 12/31/2016

Why is this method preferred over the standard, competitive procedure?

DCFS is seeking to continue services with all vendors that are party to the master contract, while using one of the current providers (Pomegranate Health Systems of Ohio, Inc.) new owner's correct name (Sequel Pomegranate Health Systems, LLC) starting on 10/27/16 when the new owner's assignment and assumption of services occurred.

Were other vendors evaluated? If not, explain.

None - DCFS is seeking o continue services with all vendors that are party to the master contract, while using one of the current providers (Pomegranate Health Systems of Ohio, Inc.) new owner's correct name (Sequel Pomegranate Health Systems, LLC) starting on 10/27/16 when the new owner's assignment and assumption of services occurred. This will occurred at no additional cost to expand service options to the master contract for Board and Care.

If contract amendment term has begun, respond to the following questions:

a) Why is the contract amendment being submitted late?

b) What is being done to prevent this from reoccurring?

a) Why is the contract being submitted late? Pomegranate Health Systems of Ohio, Inc. did not agree to become a party to the current 2014-16 B&C Master Contract until this years, please see B&C Amendment #7. On 9/13/16, Sequel Pomegranate Health Systems, LLC made CCDSCFS aware of their assignment and assumption of Pomegranate Health Systems of Ohio, Inc. that would take place on 10/27/16.

b) What is being done to prevent this from reoccurring? Given the nature of a business acquisition, there is no way to know in advance of when a company will be assigned and assumed by another. As soon after information of this nature is known, every effort can be made to expeditiously process this type of amendment as is being done now.

BC2017-175

A. Scope of Work Summary

1. The Division of Senior & Adult Services is requesting approval of an amendment to a revenue generating agreement with the Western Reserve Area Agency on Aging (WRAAA) for PASSPORT services. The anticipated start-completion dates are 1/1/2017-6/30/2018.

2. As a PASSPORT provider, DSAS will provide social work counseling services to eligible seniors and families referred by PASSPORT. DSAS will be reimbursed \$14.74 per unit. One unit of social work counseling is equal to fifteen minutes. There is no fixed cap on the number of units DSAS can be reimbursed for these services.

This amendment reflects a revised policy for billing submissions, which now allows DSAS to submit bills to ODA's Designee up to 365 days after the date service is provided, while the previously approved revenue generating agreement required such billing to be submitted to ODA's designee within 180 days of the date service was provided.

3. The project is not mandated.

B. Procurement

1. There is no procurement method for this agreement. DSAS has been a PASSPORT provider for many years. To continue participation as a PASSPORT provider, DSAS needs to submit two copies of an executed amendment containing original signatures. This amendment was submitted to DSAS by the funder.

C. Contractor and Project Information

1. The address(s) of all vendors and/or contractors is
Western Reserve Area Agency on Aging
925 Euclid Avenue, Suite 550
Cleveland, OH 44115
Council District 7

2. The executive director for the contractor/vendor is E. Douglas Beach.

3.a The address or location of the project is county-wide.

3.b. The project is located in all Council Districts.

D. Project Status and Planning

1. The project reoccurs every two years.

2. Not applicable.

3. The project requires timely action. DSAS is unable to be reimbursed for services until this amendment is executed and returned to the funding agency.

4. The project's term has already begun. This request was delayed as the amendment was not received from WRAAA until 1/18/2017.

5. The amendment needs a signature in ink – and TWO copies must be signed.

E. Funding

1. The project is funded by federal monies (Older Americans Act Title III, Family Caregiver Support Program).

2. The schedule of payments is monthly.

3. This project is an amendment to a revenue generating agreement. This amendment changes the billing submission requirements by giving DSAS more time to submit invoices to WRAAA's designee, and is the first amendment to the agreement.

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

A. Scope of Work Summary

1. The Division of Senior and Adult Services (DSAS) is requesting approval of a \$0 Agency Partnership Agreement in the amount with the Greater Cleveland Food Bank. This partnership has no specified start or end date.

2. The primary goal of the project is to establish a food pantry at the Division of Senior and Adult Services for the distribution of food to current DSAS clients in emergency situations.

3. This project is not mandated.

B. Procurement

1. There is no procurement method associated with this Agency Partnership Agreement. The Division of Senior and Adult Services will function as a food distribution site for the Greater Cleveland Food Bank specifically to existing DSAS clients experiencing an immediate need for food. This project requires no expenditure or purchase by DSAS.

C. Contractor and Project Information

1. The address of the vendor is
Greater Cleveland Food Bank
15500 South Waterloo Road
Cleveland, OH 44110
Council District 10

2. The executive director for the Greater Cleveland Food Bank is Kristin Warzocha, President and CEO

3.a The address or location of the project is county-wide.

3.b. The project is located in all Council Districts.

D. Project Status and Planning

1. This project is new to the County.

2. Not applicable.

3. Not applicable.

4. Not applicable.

5. The agreement needs an originals signature in ink upon approval by the Board of Control.

E. Funding

1. Not applicable – this is a \$0 agreement.

2. Not applicable.

3. Not applicable.