

Minutes

Cuyahoga County Board of Control
Monday, March 6, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

Attending:

Armond Budish, Chairperson

Councilwoman Nan Baker

Councilman Dale Miller

Joseph Nanni, County Council (Alternate for Dale Miller, for a portion of the meeting)

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Dever, Director, Department of Public Works

Lenora Lockett, Director, Office of Procurement & Diversity

Dennis Kennedy, Fiscal Officer

II – REVIEW MINUTES – 2/27/17

Armond Budish motioned to approve the minutes from the February 27, 2017 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-178

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1500220 with Schirmer Construction LLC for the replacement of Columbus Road Bridge No. 01.09 over Bear Creek in the City of Bedford for additional funds in the amount not-to-exceed \$153,904.17; recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 33% - Ohio Public Works Commission (Issue 1), 33% - Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund and 33% - City of Bedford (Waterline)

Mike Chambers, Department of Public Works, presented. Dale Miller asked if the Department anticipated the unforeseen additional funding; was it based on how the estimated quantities are priced; and asked for clarification on bid pricing. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-178 was unanimously approved.

BC2017-179

Department of Development, recommending an award and enter into a contract with Cuyahoga County Land Reutilization Corporation in the amount not-to-exceed \$3,000,000.00 for administration of Round 5 of the demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 11/1/2016 – 12/31/2018.

Funding Source: Cuyahoga County Property Demolition Program Fund

Kenneth Surratt, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-179 was unanimously approved.

Joseph Nanni, County Council, served as an alternate for Dale Miller for the remainder of the meeting.

BC2017-180

Common Pleas Court/Corrections Planning Board, recommending an award on RQ37818 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$174,345.00 for fiscal agent services for intensive out-patient substance abuse treatment services for offenders in the Jail Reduction/Diversion Program in connection with the FY2017 Ohio Department of Rehabilitation and Correction Grant for the period 7/1/2016 - 6/30/2017.

Funding Source: Community Corrections Association 408 – Jail Case Management Fiscal Year 2017

Martin Murphy, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-180 was unanimously approved.

BC2017-181

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ37824 and enter into a contract with County Commissioners Association of Ohio Service Corporation c/o Ohio Child Support Enforcement Agency Directors Association, Inc. in the amount not-to-exceed \$10,400.00 for database tracking and location services of incarcerated non-custodial parents for the period 7/1/2016 – 6/30/2018.

Funding Sources:

Federal Financial Participation reimbursement (FFP) at 66% is \$6864.00; State and Federal Incentives at 17% \$1,768.00; and Levy Funding at 17% is \$1,768.00.

Deborah Watkins, Cuyahoga Job and Family Services, presented. Trevor McAleer asked for clarification of how many Counties are signed up to receive these services. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-181 was unanimously approved.

C – Consent Agenda

There were no questions on the Consent Agenda Armond Budish motioned to approve the Consent Agenda items; Nan Baker seconded. Items BC2017-182 through -184 were unanimously approved.

BC2017-182

Department of Public Safety and Justice Services, requesting authority to apply for grant funds from Ohio Emergency Management Agency on behalf of the State Emergency Response Commission (SERC) in the amount of \$272,041.51 for planning activities of the Cuyahoga County Local Emergency Planning

Committee in connection with the FY2016-2018 Hazardous Materials Emergency Preparedness Grant Program for the period 10/1/2016- 9/30/2018.

Funding Source: 80% \$217,633.21 - Hazardous Materials Emergency Preparedness Grant
20% match of \$54,408.30 –Local Emergency Planning Commission/State Emergency Response Commission Funds

BC2017-183

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1500032 with Pointe Blank Solutions LTD for software support and maintenance on the InJail System for the period 1/1/2015 – 12/31/2016 to extend the time period to 12/31/2017; no additional funds required.

Funding Source: Original Contract - General Fund

BC2017-184

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/6/2017

| <i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i> | | | | | |
|--|--|-----------------------------------|---|--------------------|--|
| <i>CT-17-39346</i> | <i>Air conditioner unit inspections at Jane Edna Hunter Building</i> | <i>Department of Public Works</i> | <i>Emerson Network Power</i> | <i>\$999.00</i> | <i>Internal Services Fund/General Fund</i> |
| <i>CT-17-39377</i> | <i>Publications</i> | <i>Department of Public Works</i> | <i>American Association of State Highway and Transportation Officials, Inc.</i> | <i>\$897.00</i> | <i>Road and Bridge Fund</i> |
| <i>CT-17-39345</i> | <i>Envelopes for Print Shop</i> | <i>Department of Public Works</i> | <i>Millcraft Paper Company</i> | <i>\$24,500.00</i> | <i>Internal Service Fund/Print/Copy Services</i> |
| <i>CT-17-39348</i> | <i>Banners for Print Shop</i> | <i>Department of Public Works</i> | <i>Bernard R. Doyle Inc. dba Fastsigns</i> | <i>\$1,493.75</i> | <i>Internal Service Fund/Print/Copy Services</i> |
| <i>AU-17-39318</i> | <i>Binders for Sexennial Reappraisal</i> | <i>Fiscal Office</i> | <i>W.B. Mason Company, Inc.</i> | <i>\$5,340.00</i> | <i>Real Estate Assessment Fund</i> |
| <i>CR-17-39371</i> | <i>Fusion kits for DNA</i> | <i>Medical Examiner</i> | <i>Promega Corporation</i> | <i>\$15,789.60</i> | <i>DNA Back Log</i> |

Items already purchased:

| <i>Requisition #</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|----------------------|--|--|----------------------------------|-----------------|--|
| <i>CT-17-39390</i> | <i>Air quality meter calibration for various buildings</i> | <i>Department of Public Works</i> | <i>TSI Incorporated</i> | <i>\$552.96</i> | <i>Internal Services Fund/General Fund</i> |
| <i>FC-17-39206</i> | <i>FCSS: Family membership</i> | <i>Family and Children First Council</i> | <i>YMCA of Greater Cleveland</i> | <i>\$761.00</i> | <i>State</i> |

| | | | | | |
|-------------|--|-----------------------------------|---------------------------------------|-------------|------------------------------------|
| FC-17-39331 | FCSS: Safety adaptive equipment | Family and Children First Council | North East Ohio Network | \$974.85 | State |
| CR-17-39012 | Toxicology testing services | Medical Examiner | Axis Forensic Toxicology, Inc. | \$10,893.01 | Medical Examiner's Office Lab Fund |
| TR-17-39205 | Printing of Escrow ACH letters and coupons for 2 nd half of 2016 Tax Collection | Treasurer's Office | Midwest Presort Mailing Services Inc. | \$11,873.00 | General Fund |
| | | | | | |

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

| Requisition # | Description | Department | Vendor Name | Total | Funding Source |
|---------------|-------------|------------|-------------|-------|----------------|
| | | | | | |

V – OTHER BUSINESS

Mission Critical Items

BC2017-185

Department of Public Works, submitting a payment on RQ39452, in the amount not-to-exceed \$1,194.36 to Great Lakes Fence Co. for emergency repair of a damaged fence at the Sanitary Sewer facility.

Mike Chambers, Department of Public Works, presented. Armond Budish asked for clarification on how the fence was damaged.

Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-185 was unanimously approved.

BC2017-186

Department of Health and Human Services/Division of Children and Family Services, submitting a payment on RQ39467 in the amount not-to-exceed \$24,999.99 to Artis's Tender Love and Care, Inc. for emergency placement services.

BC2017-187

Department of Health and Human Services/Division of Children and Family Services, submitting a payment on RQ39469 in the amount not-to-exceed \$24,999.99 to Artis's Tender Love and Care, Inc. for emergency placement services.

BC2017-188

Department of Health and Human Services/Division of Children and Family Services, submitting a payment on RQ39464 in the amount not-to-exceed \$24,999.99 to Artis's Tender Love and Care, Inc. for emergency placement services.

Bob Math, Division of Children and Family Services, presented. Armond Budish asked for clarification on the diagnoses of the adolescents.

Armond Budish motioned to amend the agenda to consider the items; Nan Baker seconded. Armond Budish motioned to approve; Nan Baker seconded. Items BC2017-186 -188 were unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of Cooperation with the City of North Olmsted in connection with the replacement of Bradley Road Culvert C-00.67 over French Creek.

Funding Sources: 60% with County Road and Bridge Fund and 40% from the City of North Olmsted for design and 80% with County Road and Bridge Fund and 20% from City of North Olmsted for construction.

Item No. 2

Department of Public Works, submitting an agreement of Cooperation with the City of Westlake in connection with the replacement of Bradley Road Culvert C-05.44 over Walker Ditch.

Funding Sources: 60% with Road and Bridge Fund, 40% City of Westlake for design, 80% Road and Bridge Fund, 20% City of Westlake for construction.

Item No. 3

Department of Public Works, submitting an agreement of Cooperation with the City of Olmsted Falls in connection with replacement of Lindbergh Boulevard Culvert C-00.93 over a creek to West Branch of Rocky River.

Funding Sources: 60% with Road and Bridge Fund, 40% City of Olmsted Falls for design, 80% Road and Bridge Fund, 20% City of Olmsted Falls for construction.

Item No. 4

Department of Public Works, submitting a sublease agreement between Corporate Wings-Cleveland, LLC (Tenant) and Constant Aviation, LLC (Subtenant) for lease of hanger space PPN 821-01-001, located at the Cuyahoga County Airport, 26460 Curtiss Wright Parkway, Highland Heights for the period 11/1/2016 – 8/31/2026.

Funding Source: N/A

Item No. 5

Department of Public Safety and Justice Services, submitting a grant award from the Ohio Department of Public Safety, Office of Criminal Justice Services in the amount of \$506,054.49 for the FY2016 Stop Violence Against Women Act Grant Program for the period 1/1/2017 – 12/31/2017.

Funding Source: FY2016 Stop Violence Against Women Act Grant

Item No. 6

Department of Public Safety and Justice Services, submitting a grant award from Ohio Office of Criminal Justice Services in the amount of \$17,108.69 to provide administrative support to applicants in connection with the Violence Against Women Act Grant Program for the period 1/1/2017 – 12/31/2017.

Funding Source: FY16 STOP VAWA Administration Grant

Item No. 7

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant agreement with The George Gund Foundation for the Universal Pre-Kindergarten Program of the Invest in Children Program for the period 1/1/2015 - 12/31/2016 to extend the time period to 7/31/2018 ; no additional funds required.

Funding Source: The George Gund Foundation

Item No. 8

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount of \$204,820.21 for operation of the Aging and Disability Resource Center for the period 1/1/2017 – 12/31/2017.

Funding Source: OAA Title III E funds (33%, for a total of \$204,820.21). The required match of 67% (for a total of \$412,203.82) by Health and Human Services

VI – PUBLIC COMMENT

There was no Public Comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Nan Baker seconded. The motion to adjourn was unanimously approved at 11:20 a.m.