

## Minutes

Cuyahoga County Board of Control  
Monday, March 27, 2017 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson

Councilman Dale Miller

Councilwoman Nan Baker

Kahlil Seren, County Council (Alternate for Dan Brady)

Richard Opre Purchasing Manager, Office of Procurement & Diversity (Alternate for Lenora Lockett)

Angela Rich, Assistant Fiscal Officer, (Alternate for Dennis Kennedy)

### II – REVIEW MINUTES – 3/20/17

Armond Budish motioned to approve the minutes from the March 20, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

There were no tabled items

#### B – New Items for Review

##### BC2017-235

Department of Information Technology, recommending awards on RQ37820 and enter into contracts with various providers for various services in the total amount not-to-exceed \$440,748.30 for the period 3/31/2017 – 3/30/2019:

a) Svanaco, Inc. dba American Eagle.Com in the amount not-to-exceed \$292,000.00 for implementation of the Sitefinity Web Content Case Management System.

b) Telerik, Inc. in the amount not-to-exceed \$148,748.30 for software licenses, support and maintenance services on the Sitefinity Web Content Case Management System.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Nan Baker asked if a \$25,000.00 discounted amount was incorporated into the total award amount; and inquired whether this item should have been submitted to County Council for a more detailed discussion in committee, as it relates to the

extensive scope of the project and recommended award amount. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-235 was unanimously approved.

**BC2017-236**

Department of Information Technology, recommending an award on RQ39379 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$36,750.00 for the purchase of (2) HP Blade Servers.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Kahlil Seren asked for clarification on how many Blade Servers were being replaced. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-236 was unanimously approved.

At the request of Council President Dan Brady, this item was referred to County Council for consideration at the March 28, 2017 Council mtg.

**BC2017-237**

~~Department of Development, recommending approval of a Special Large Scale Attraction Forgivable Loan to 7signal Solutions, Inc., a high-technology, Wi-Fi innovation company, in the amount not-to-exceed \$480,000.00 for the relocation of its world headquarters from downtown Akron, OH to Independence, OH in Cuyahoga County. Funding Source: Job Creation Fund~~

**BC2017-238**

Office of Procurement & Diversity, recommending an award on RQ38639 to Bridge Associates, LLC (15-5) in the amount not-to-exceed \$49,420.80 for the purchase of 780 gross U.S. Flags for the Department of Public Works.

Funding Source: General Fund – Memorial Day Allowance Statutory Administrative Expense

Rich Opre, Office of Procurement & Diversity, presented. There were no questions. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-238 was unanimously approved.

**BC2017-239**

Office of the Medical Examiner, recommending an award on RQ39139 to Cybergenetics Corp. in the amount not-to-exceed \$50,300.00 for the purchase of (1) True Allele Casework System Capacity Expansion Module. Funding Source: \$50,000.00 – DNA Back Log Grant; \$300.00 – General Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-239 was unanimously approved.

**BC2017-240**

Department of Public Safety and Justice Services, recommending an award on RQ39020 and enter into a contract with SAS Institute, Inc. in the amount not-to-exceed \$25,665.13 for software license support and maintenance on the Critical Data Analysis Memex System for the Northeast Ohio Regional Fusion Center for the period 4/1/2017 – 3/31/2018.

Funding Source: FY2016 State Homeland Security Grant Program Region 2

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-240 was unanimously approved.

**BC2017-241**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ38609 and enter into an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$125,000.00 for child fatality review services for the period 1/1/2017 – 12/31/2017.

Funding Source: Health and Human Services Levy

Bob Staib, Office of Early Childhood, presented. Kahlil Seren asked for clarification of how long the State Mandate requirement has been in place; and if there has been a significant change in the number of fatalities. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-241 was unanimously approved.

**BC2017-242**

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an amendment to Contract No. CE1500007 with Applewood Centers, Inc. for Therapeutic Day Reporting Program services for the period 1/1/2015 - 12/31/2016 to extend the time period to 6/30/2017 and for additional funds in the amount of \$241,920.00.

Funding Source: 70% Health and Human Services Levy, 30% Title IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Kahlil Seren asked for clarification on the brief extension of time. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-242 was unanimously approved.

**BC2017-243**

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ38567 and enter into a contract with Bellefaire Jewish Children's Bureau (32-2) in the amount not-to-exceed \$50,000.00 for medical case management services for the period 5/1/2017 – 4/30/2018.

Funding Source: Health and Human Services Levy Fund

Bob Math, Cuyahoga Job and Family Services, presented. Kahlil Seren asked for an example of medical concerns that would be addressed by the agency. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-243 was unanimously approved.

**C – Exemptions****BC2017-244**

Department of Public Works, requesting approval of an alternate procurement process on RQ39470, which will result in a competitive bid process with State contract providers in the amount not-to-exceed \$400,000.00 for the purchase of carpet for various County buildings for the period 5/1/2017 – 4/30/2019.

Funding Source: General Fund/Internal Service Fund

Mike Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-244 was unanimously approved.

**BC2017-245**

Department of Information Technology, requesting approval of an alternate procurement process on RQ39200, which will result in an award recommendation in the estimated amount of \$151,000.00 for the purchase of Video Conferencing Equipment for a video infrastructure upgrade for use by various County Departments.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Dale Miller asked for information on the condition of the existing equipment; and inquired if the replacement of equipment was necessary. Kahlil Seren commented this purchase could result in a cost savings, as it relates to staff being able to video conference into a mtg. vs. traveling offsite to attend a mtg. Kahlil asked about the lifespan of the new equipment. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-245 was unanimously approved.

**BC2017-246**

Department of Information Technology, submitting an RFP exemption on RQ39397, which will result in an award recommendation to MNJ Technologies Direct in the amount not-to-exceed \$39,873.00 for the purchase of (3) HP Blade Servers.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Kahlil Seren asked for clarification on the disassociation between this item and Item No. BC2017-236 as it relates to the purchase of HP Servers. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-246 was unanimously approved.

**BC2017-247**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ39437, which will result in an award recommendation to Third Sector Capital Partners, Inc. in the amount not-to-exceed \$224,320.00 for a cost benefit analysis and preliminary economic model, and to determine capacity to raise additional capital for the Universal Pre-Kindergarten Pay for Success Feasibility Study for the period 12/30/2016 – 6/30/2019.

Funding Source: Federal - United States Department of Education

Dale Miller recommended Item Nos. BC2017-247 - 248 be considered concurrently.

Bob Staib, Office of Early Childhood, presented. Armond Budish commented on how County Council aided in the creation of a fund to double the number of children who can participate in the Universal Pre-Kindergarten Program that will last through the year 2020. He stated a sustainable option is necessary and these services provide an avenue to explore that possibility. Armond Budish motioned to approve; Dale Miller seconded. Items BC2017-247 - 248 were unanimously approved.

**BC2017-248**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ39441, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$150,000.00 for evaluation services for the Universal Pre-Kindergarten Pay for Success Feasibility Study for the period 12/30/2016 – 6/30/2019.

Funding Source: Federal - United States Department of Education

Bob Staib, Office of Early Childhood, presented. Dale Miller asked for clarification of what the Feasibility Study involves as it relates to evaluation services and running a Pilot Program. Kahlil Seren asked if Case Western Reserve finds that a Pay For Success model is not sustainable for this program how will the contract with Third Sector Capital Partners, Inc. be impacted. Armond Budish motioned to approve; Dale Miller seconded. Items BC2017-247 -248 were unanimously approved.

D – Consent Agenda

Kahlil Seren asked for clarification on item CE-17-39201 as it relates to the Disposal of Clean Fill and the Land Bank. Armond Budish motioned to approve the Consent Agenda item; Dale Miller seconded. Item BC2017-249 was unanimously approved.

BC2017-249

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/27/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
CA-17-39476	<i>Desk chair for judge</i>	<i>Court of Appeals</i>	<i>Environments 4 Business, LLC</i>	<i>\$1,548.00</i>	<i>General Fund</i>
CE-17-39097	<i>Autodesk – Autocad service subscription renewal</i>	<i>Department of Public Works</i>	<i>Bid Direct</i>	<i>\$17,557.27</i>	<i>45% - Sanitary Sewer Fund 45% - Road and Bridge Fund 10% - General Fund/Internal Service Fund</i>
CE-17-39443	<i>Repair and upgrades to Pintle Hitch on Truck 3-34</i>	<i>Department of Public Works</i>	<i>Judco Truck Equipment</i>	<i>\$1,888.46</i>	<i>Road and Bridge Fund</i>
CT-17-39360	<i>Tire pressure sensor tool for Fleet Operation Center</i>	<i>Department of Public Works</i>	<i>Lakefront Automotive Parts</i>	<i>\$1,589.00</i>	<i>33% - Road and Bridge Fund 33% - Sanitary Sewer Fund 34% - General Fund/Internal Service Fund</i>
CT-17-39449	<i>Repair body damage on Sheriff's Department vehicle 815YSR</i>	<i>Department of Public Works</i>	<i>Premier Auto Body &amp; Collision Center, LLC</i>	<i>\$1,566.25</i>	<i>General Fund/Internal Service Fund</i>
CT-17-39475	<i>HVAC supplies for various buildings</i>	<i>Department of Public Works</i>	<i>Cleveland Hermetic Supply Inc.</i>	<i>\$24,500.00</i>	<i>General Fund/Internal Service Fund</i>
CT-17-39506	<i>Repair body damage on Sheriff's Unit 18-55</i>	<i>Department of Public Works</i>	<i>Accurate Car Rental Inc. dba R&amp;D Auto</i>	<i>\$751.59</i>	<i>General Fund/Internal Service Fund</i>
CT-17-39518	<i>Replace broken window at Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Prism Glass &amp; Door Co., Inc.</i>	<i>\$2,900.00</i>	<i>General Fund/Internal Service Fund</i>

CT-17-39519	Replacement window at Virgil E. Brown Building	Department of Public Works	Prism Glass & Door Co., Inc.	\$3,650.00	General Fund/Internal Service Fund
CT-17-39528	Resolution folders for Print Shop	Department of Public Works	United Finishing & Die Cutting Inc.	\$960.00	General Fund/Internal Service Fund – Print/Copy Services
CT-17-39536	2-Part NCR Paper	Department of Public Works	Xpedx	\$915.75	General Fund/Internal Service Fund – Print/Copy Services
CT-17-39547	Business reply envelopes	Department of Public Works	Western States Envelope and Label	\$700.35	General Fund/Internal Service Fund – Print/Copy Services
ST-17-39040	Cabinet for storage of flammable material	Department of Public Works	Airgas USA, LLC	\$579.99	Sanitary Sewer Fund
ST-17-39358	Bulldog Rotojet Nozzle for Jet Vac Trucks	Department of Public Works	Jack Doheny Companies, Inc.	\$4,185.00	Sanitary Sewer Fund
ST-17-39523	Replace exhaust system on Truck S-506	Department of Public Works	Valley Ford Truck Inc.	\$3,052.98	Sanitary Sewer Fund
JC-17-39135	Backup Exec Licenses for network drives	Juvenile Court	Brown Enterprise Solutions	\$10,482.00	Special Revenue – Legal Computerization
CE-17-39201	Disposal of Clean Fill	Department of Public Works	Boyas Excavating, Inc.	\$20,000.00	85% - Sanitary Sewer Fund 15% - Road and Bridge Fund
SH-17-39383	Labels for Jail kitchen food items	Sheriff's Department	HPM Business Systems Inc.	\$1,137.77	General Fund
SH-17-39384	Wax deli sheets for Jail Kitchen	Sheriff's Department	W.B. Mason Company, Inc.	\$869.00	General Fund
SH-17-39386	Footwear for inmates	Sheriff's Department	Bob Barker Company Inc.	\$3,091.20	General Fund
SH-17-39558	Gloves for Jail kitchen	Sheriff's Department	CCP Industries, Inc.	\$997.50	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CE-17-39017	Repair of Exhaust Gas Recirculation System on Truck 3-255	Department of Public Works	John Lance Ford	\$2,191.58	Road and Bridge Fund
CE-17-39527	Vacuum cleaners	Department of Public Works	Astro Supply	\$550.00	Sanitary Sewer Fund

CE-17-39535	Boom Truck inspection	Department of Public Works	Palfleet Truck Equipment	\$2,517.24	Sanitary Sewer Fund
CT-17-38871	Concrete saw for Sanitary House Crews	Department of Public Works	Sill's Motor Sales	\$1,180.00	Sanitary Sewer Fund
CT-17-38872	Generators for work truck	Department of Public Works	Sill's Motor Sales	\$6,980.47	Sanitary Sewer Fund
CT-17-39432	Repair of Airport Blower M-14	Department of Public Works	Jack Doheny Companies, Inc .	\$17,325.00	General Fund – Airport Operational Fund
CT-17-39444	Body repairs to damaged Sheriff's van	Department of Public Works	Premier Auto Body & Collision Center	\$6,431.44	General Fund/Internal Service Fund
CT-17-39560	Repair steering switch on Sheriff's vehicle 899XYU	Department of Public Works	Ganley Chrysler Jeep Dodge	\$1,404.45	General Fund/Internal Service Fund
ST-17-38936	Radiator replacement for Truck S-965	Department of Public Works	Valley Ford Truck Inc.	\$907.17	Sanitary Sewer Fund
ST-17-38937	Repair of Backhoe	Department of Public Works	Akron Tractor & Equipment, Inc.	\$1,629.65	Sanitary Sewer Fund
ST-17-39457	Repair of Rodder Pump on Truck S-224	Department of Public Works	Jack Doheny Companies, Inc .	\$953.31	Sanitary Sewer Fund
ST-17-39459	Repair of brakes on Truck S-416	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$1,156.20	Sanitary Sewer Fund
SA-17-39472	Medical supplies	Department of Senior and Adult Services	Grainger Industrial Supply	\$594.28	Health and Human Services Levy Fund
CR-17-39537	Toxicology testing	Medical Examiner	National Medical Services dba NMS Labs	\$2,810.00	Medical Examiner's Office Lab Fund
SH-17-39494	Paracentric key duplicator and adapter kit	Sheriff's Department	Craftmaster Hardware Company, Inc.	\$2,165.00	General Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
SH-17-39246	Soup – April – June	Sheriff's Department	Benjamin Foods	\$12,525.06	General Fund
SH-17-39247	Chicken – April – June	Sheriff's Department	Good Source Solutions, Inc.	\$15,680.00	General Fund
SH-17-39247	Chicken – April – June	Sheriff's Department	National Food Group, Inc.	\$7,300.00	General Fund
SH-17-39248	Cake mix – April – June	Sheriff's Department	Benjamin Foods	\$15,833.00	General Fund

SH-17-39249	Drink mix – April – June	Sheriff's Department	Benjamin Foods	\$7,520.00	General Fund
SH-17-39250	Cookies – April – June	Sheriff's Department	Portland Foods	\$7,650.00	General Fund
SH-17-39251	Crackers/chips – April – June	Sheriff's Department	Benjamin Foods	\$10,856.25	General Fund
SH-17-39252	Fresh fruit – April – June	Sheriff's Department	Benjamin Foods	\$54,900.00	General Fund
SH-17-39253	Sausage – April – June	Sheriff's Department	Benjamin Foods	\$17,775.00	General Fund
SH-17-39254	Sauces – April – June	Sheriff's Department	Benjamin Foods	\$7,515.00	General Fund
SH-17-39255	Waffles - April – June	Sheriff's Department	Portland Foods	\$5,472.00	General Fund
SH-17-39255	Waffles - April – June	Sheriff's Department	National Food Group, Inc.	\$3,780.00	General Fund
SH-17-39256	Dairy – April – June	Sheriff's Department	Benjamin Foods	\$17,345.40	General Fund
SH-17-39257	Jelly/syrup – April – June	Sheriff's Department	Benjamin Foods	\$6,896.87	General Fund
SH-17-39258	Turkey ham – April – June	Sheriff's Department	Good Source Solutions, Inc.	\$13,320.00	General Fund
SH-17-39258	Turkey ham – April – June	Sheriff's Department	National Food Group, Inc.	\$11,850.00	General Fund
SH-17-39259	Bulk cereal – April – June	Sheriff's Department	Benjamin Foods	\$6,396.00	General Fund
SH-17-39260	Turkey – April – June	Sheriff's Department	Benjamin Foods	\$6,552.00	General Fund
SH-17-39261	Fresh vegetables -April – June	Sheriff's Department	The Sanson Company	\$47,240.00	General Fund
SH-17-39262	Bagels – April – June	Sheriff's Department	Benjamin Foods	\$4,320.00	General Fund
SH-17-39263	Beef patties – April – June	Sheriff's Department	Benjamin Foods	\$15,330.00	General Fund
SH-17-39265	Sauce/Dressings – April – June	Sheriff's Department	Benjamin Foods	\$10,602.00	General Fund
SH-17-39266	Frozen vegetables - April – June	Sheriff's Department	Benjamin Foods	\$14,145.00	General Fund
SH-17-39266	Frozen vegetables - April – June	Sheriff's Department	National Food Group, Inc.	\$12,180.00	General Fund
SH-17-39267	Beans – April – June	Sheriff's Department	Benjamin Foods	\$13,500.00	General Fund
SH-17-39268	Spices – April – June	Sheriff's Department	Benjamin Foods	\$4,179.90	General Fund



SH-17-39269	Cheese sauce – April – June	Sheriff's Department	National Food Group, Inc.	\$10,080.00	General Fund
SH-17-39270	Bread – April – June	Sheriff's Department	Schwebel Baking Company	\$27,962.64	General Fund
SH-17-39271	Franks – April – June	Sheriff's Department	Benjamin Foods	\$5,364.00	General Fund
SH-17-39272	Canned fruit – April – June	Sheriff's Department	National Food Group, Inc.	\$17,793.75	General Fund
SH-17-39273	Milk – April – June	Sheriff's Department	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$62,231.40	General Fund
SH-17-39274	Pasta – April – June	Sheriff's Department	Benjamin Foods	\$17,700.60	General Fund
SH-17-39275	Sugar/Flour – April – June	Sheriff's Department	Benjamin Foods	\$13,338.60	General Fund
SH-17-39276	Donuts – April – June	Sheriff's Department	Rainmaker, Inc.	\$7,776.60	General Fund
SH-17-39277	Potatoes/Oats – April – June	Sheriff's Department	Benjamin Foods	\$10,458.60	General Fund

## V – OTHER BUSINESS

### Items of Note (non-voted)

#### Item No. 1

Department of Public Safety and Justice Services/Witness/Victim, recommending to terminate Contract No. CE1200482-01 with The Cleveland Christian Home, Incorporated for Defending Childhood Treatment services for the period 7/18/2012 - 6/30/2015 to extend the time period to 6/30/2017, effective 2/24/2017.

#### Item No. 2

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant agreement with Cuyahoga County District Board of Health in the amount of \$24,085.88 for Home and Community-Based Health Services and Home Health Care in connection with the FY2017 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative for the period 3/1/2017 – 2/28/2018.

## VI – PUBLIC COMMENT

There was not public comment related to the agenda.

## VII – ADJOURNMENT

Armond Budish motioned to adjourn; Mike Dever seconded. The motion to adjourn was unanimously approved at 11:40 a.m.