

Minutes

Cuyahoga County Board of Control

Monday, April 17, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chairperson

Councilman Dale Miller

Councilwoman Nan Baker

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Dever, Director of Public Works

Dennis Kennedy, Fiscal Officer

Andria Richardson, Office of Procurement & Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 4/10/17

Armond Budish motioned to approve the minutes from the April 10, 2017 meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items

B – New Items for Review

BC2017-295

Department of Public Works, submitting an amendment to Contract No. CE1300465 with Honeywell International Inc. for Jail II fire alarm testing, inspection, maintenance and critical parts for the period 11/1/2013 – 10/31/2016 to extend the time period to 10/31/2018 and for additional funds in the amount not-to-exceed \$204,608.00. Funding Source: Internal Services Fund / General Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-295 was unanimously approved.

BC2017-296

Department of Public Works, recommending an award on RQ39628 to Ohio CAT in the amount not-to-exceed \$131,457.64 for the purchase of (1) CAT Model 308E2 Mini Excavator. Funding Source: Sanitary Sewer Fund

Michael Chambers, Department of Public Works, presented. Trevor McAleer asked if the old equipment is traded in or sold when replaced. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-296 was unanimously approved.

BC2016-297

Department of Public Works, submitting an amendment (subsidiary No. 2) to Contract No CE1600096 with Karvo Companies, Inc. for the 2016 Operations Resurfacing Program, Group 2 for additional funds in the amount not-to-exceed \$36,388.25:

- a) Eastland Road/Fowles Road from the Berea South Corporation Line to Bagley Road in the City of Berea.
 - b) Turney Road from Hathaway Road to the Garfield Heights East Corporation Line in the City of Garfield Heights.
- Funding Source: Original Contract - Eastland/Fowles - 100% \$7.50 Vehicle License Tax Fund; Turney Road – 63% \$7.50 Vehicle License Tax Fund, 37% Ohio Public Works Commission (Issue 1)

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-297 was unanimously approved.

BC2017-298

Department of Public Works,

This item was amended to reflect the term of the contract as effective for a period of 12 months from the date of execution.

- a) Submitting an RFP exemption on RQ39204, which will result in an award recommendation to Level 3 Communications, LLC in the amount not-to-exceed \$35,000.00 for lease of parking lot space located at 4000 Euclid Ave., Cleveland for use by the Department of Health and Human Services, ~~for the period 4/1/2017 - 3/31/2018~~ **effective for a period of 12 months from the date of execution.**

- a) Recommending an award on RQ39204 and enter into a contract with to Level 3 Communications, LLC in the amount not-to-exceed \$35,000.00 for lease of parking lot space located at 4000 Euclid Ave., Cleveland for use by the Department of Health and Human Services, ~~for the period 4/1/2017 - 3/31/2018,~~ **effective for a period of 12 months from the date of execution.**

Funding Source: Health and Human Services Levy

Michael Chambers, Department of Public Works, presented. Dale Miller asked if the contract was new; if the parking spaces were already being utilized by employees since the contract term had already begun; and asked for clarification on how the rate amount was determined. Dale Miller proposed that the start date of the contract be amended to reflect the date as effective on the date of execution, for a period of 12 months. Trevor McAleer asked if the County has an option to amend the contract after 1 year; if the parking lot is designated for employees only; will staff have to pay for parking; and asked for clarification on whether the parking lot has been repaved. Nan Baker asked if \$35,000.00 was a reasonable amount to

pay to lease the space; if the area is sectioned off for parking; are passes provided to the employees; and if there are parking restrictions. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2017-298 was unanimously approved.

BC2017-299

Department of Public Works, submitting a participation agreement with the City of Brecksville Purchasing Consortium in the amount not-to-exceed \$24,500.00 for the purchase of sodium chloride (rock salt) for the 2017 - 2018 winter season.

Funding Sources:

1. General Fund – Internal Service Custodial - 85%
2. General Fund – Airport Operation Fund - 5%
3. Road and Bridge Fund - 5%
4. Sanitary Sewer District Funds - 5%

Michael Chambers, Department of Public Works, presented. Dale Miller asked if there was a surplus of salt due to the mild winter. Nan Baker asked in lieu of utilizing salt has the County considered and is the option available to purchase a more sustainable and efficient product. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-299 was unanimously approved.

BC2017-300

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1400127-01 with Towards Employment, Incorporated for the Re-entry Employment and Training Program for the period 1/1/2014 - 12/31/2017 to change the scope of services, effective 4/1/2017 and for additional funds in the amount not-to-exceed \$400,000.00. Funding Source: Supplemental Nutrition Assistance Program

Mary Kelley, Office of Re-entry, presented. Nan inquired about the substantial amount of additional funding being utilized and expended in a short amount of time; and asked if a report would be provided as a follow-up on the results of the program. Dale Miller asked for clarification and additional information on the funding source being used as it relates to the scope of services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-300 was unanimously approved.

BC2017- 301

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. AG1500037 with The Ohio State University for coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 5/1/2015 - 4/30/2017 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$80,000.00.

Funding Source: Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. Nan Baker asked if this program is aligned with the Youth Outreach Summer Program; and if the County has considered coordinating with the Youth Advocacy and Leadership Coalition to share resources since similar services are provided. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-301 was unanimously approved.

BC2017-302

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1500128 with Catholic Charities Corporation for intensive case management, vocational assessment and counseling services for Ohio Works First Cash Assistance and Disability Financial Assistance recipients with barriers to employment for the period 7/1/2015 – 6/30/2017 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$80,000.00.

Funding Source: Temporary Assistance to Needs Families Fund

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-302 was unanimously approved.

C – Exemptions

BC2017-303

Department of Public Works, submitting an RFP exemption on RQ39404, which will result in an award recommendation to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$126,842.16 for the purchase of (1) 2017 International 7500 SFA 4x2 Dump Truck. Funding Source: Road and Bridge Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-303 was unanimously approved.

BC2017-304

Fiscal Office, submitting an RFP exemption on RQ39695, which will result in an award recommendation to Excel Management Systems, Inc. in the amount of \$1,899.62 for the purchase of structured cabling to move computer equipment in connection with the relocation of the Auto Title Bureau from Maple Heights to Broadway Avenue. Funding Source: Fiscal Certification of Title Administration

Dennis Kennedy, Fiscal Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-304 was unanimously approved.

BC2017-305

Medical Examiner's Office, submitting an RFP exemption on RQ39564, which will result in an award recommendation to Agilent Technologies in the amount not-to-exceed \$175,896.00 for the purchase of (2) Gas Chromatography/Mass Spectrometry Systems. Funding Source: Medical Examiner's Office Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-305 was unanimously approved.

BC2017-306

Department of Public Safety and Justice Services, submitting an RFP exemption which will result in award recommendations to various providers in the total amount not-to-exceed \$258,419.80 for victim advocacy services in connection with the FY2016 Office of Criminal Justice Services STOP Violence Against Women Act Grant Program for the period 1/1/2017 – 12/31/2017:

a) City of Bedford (Bedford Municipal Court) in the amount not-to-exceed \$26,631.55 for a Domestic Violence Court Liaison.

b) Cleveland Rape Crisis Center in the amount not-to-exceed \$67,000.00 for the Direct Services for the Survivors Project.

c) Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$124,137.00 for the Latina Domestic Violence Project.

d) Jewish Family Service Association of Cleveland in the amount not-to-exceed \$40,651.25 for the Family Violence Services Project.

Funding Source: FY2016 Violence Against Women Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if the Domestic Violence Court Liaison is the coordinator for the City of Bedford only or if other municipalities are served as well. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-306 was unanimously approved

D – Consent Agenda

Trevor McAleer asked for clarification on the receipt of the grant award as it relates to Item No. BC2017-308 (b).

Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2017-307 through -311 were unanimously approved

BC2017-307

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2017-308

Department of Sustainability,

a) Requesting authority to apply for and accept grant funds from The Cleveland Foundation in the amount of \$6,475.00 for the 2017 Summer Internship Program for the period 5/31/2017 – 8/11/2017.

b) Submitting a grant award from The Cleveland Foundation in the amount of \$6,475.00 for the 2017 Summer Internship Program for the period 5/31/2017 – 8/11/2017.

Funding Source: Cleveland Foundation.

BC2017-309

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/17/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CF-17-39531	Radio spots for Gospel Fest	Department of Children and Family Services	Blue Chip Broadcasting LTD	\$2,000.00	67% - Health and Human Services Levy 33% - Title IV-E
CT-17-39584	Electrical panel switches for County Airport	Department of Public Works	Consolidated Electric Distributors	\$2,430.00	General Fund – Airport Operations Fund
CT-17-39611	Airport street lighting	Department of Public Works	Graybar Electric Company	\$14,393.46	General Fund – Airport Operations Fund
CT-17-39755	Mailing services for Print Shop	Department of Public Works	Weekleys Mailing Service	\$662.00	General Fund/Internal Service Fund – Print/Copy Services
ST-17-39484	Key storage system	Department of Public Works	Cleveland Key Shop	\$17,820.50	Sanitary Sewer Fund
CR-17-39553	Drug standards for Toxicology	Medical Examiner	Cerilliant	\$697.05	Medical Examiner's Office Crime Lab Fund
CR-17-39633	Supplies for Drug Chemistry and Toxicology	Medical Examiner	Agilent Technologies, Inc.	\$9,574.00	Medical Examiner's Office Crime Lab Fund
CR-17-39670	Pads, labcoats, caps, tubes, wipes and mats for DNA	Medical Examiner	Fisher Scientific Company, LLC	\$1,271.86	Medical Examiner's Office Crime Lab Fund
CR-17-39670	Pads, labcoats, caps, tubes, wipes and mats for DNA	Medical Examiner	Labsource Inc.	\$2,055.00	Medical Examiner's Office Crime Lab Fund
CR-17-39671	Tips, tubes, vials, wipes, sharps containers, caps, syringes for Toxicology	Medical Examiner	VWR International	\$2,755.07	Medical Examiner's Office Crime Lab Fund
CR-17-39671	Tips, tubes, vials, wipes, sharps containers, caps, syringes for Toxicology	Medical Examiner	Fisher Scientific Company, LLC	\$3,163.23	Medical Examiner's Office Crime Lab Fund
CR-17-39672	Proteinase, Sodium Fluoride, Hydrochloric Acid for DNA and Toxicology	Medical Examiner	Fisher Scientific Company, LLC	\$1,712.69	Medical Examiner's Office Crime Lab Fund

CR-17-39692	DNA Kits	Medical Examiner	Promega Corporation	\$24,514.80	DNA Back Log Grant
CR-17-39693	Microflex nitrile gloves for Drug Chemistry and Fingerprint Lab	Medical Examiner	Industrial Safety Products	\$1,653.00	Medical Examiner's Office Crime Lab Fund
CR-17-39699	Maintenance and cleaning of microscopes for Firearm Lab	Medical Examiner	W. Nuhsbaum, Inc.	\$900.00	General Fund
SH-17-39658	Anti-fatigue mats for Protective Services	Sheriff's Department	Airgas USA, LLC	\$468.48	Internal Service Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-17-39723	Post Adoption Special Services Subsidy – Residential treatment	Department of Children and Family Services	OhioGuidestone	\$6,448.92	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-39724	Post Adoption Special Services Subsidy – Residential treatment	Department of Children and Family Services	Bellefaire JCB	\$3,446.38	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-39725	Post Adoption Special Services Subsidy – Mental Health Counseling	Department of Children and Family Services	Hope Behavioral Health	\$545.23	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-39726	Post Adoption Special Services Subsidy – Neurofeedback machine software	Department of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$3,405.63	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-39727	Post Adoption Special Services Subsidy – Behavior Analysis	Department of Children and Family Services	Proactive Behavior Services	\$6,640.50	67% - Health and Human Services Levy Fund 33% - Title IV-E

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None.					

BC2017-310
 Department of Development – Rehabilitation Home Loan

<i>Borrower</i>	<i>Loan Amount</i>	<i>Purpose: Home Repairs</i>	<i>Real Property Tax Status</i>	<i>Source of Funds</i>
<i>Hubbard, Mary</i>	<i>\$9,324.00</i>	<i>Roof and Electrical</i>	<i>Current</i>	<i>Federal CDBG Program</i>
<i>Total Loan</i>	<i>\$9,324.00</i>			

V – OTHER BUSINESS

Mission Critical Item:

BC2017-311

Medical Examiner’s Office, recommending an award on RQ39739 to Pro Mega in the amount not-to-exceed \$8,344.00 for the purchase of 35 DNA Kits.

Funding Source: DNA BackLog Grant

Hugh Shannon, Medical Examiner’s Office, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Dale Miller asked how many DNA Kits are being purchased; and if the per unit cost is more expensive when purchased on an emergency basis or if the amount is the same set rate listed in the contract. Dennis Kennedy asked if the DNA Kits reflected on the Proposed Purchase list under Requisition No. 39692 was a regular order. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-311 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a grant award from Northeast Ohio Regional Sewer District (NEORS) in the amount of \$500,000.00 for the Bagley Road Water & Sewer Project in Olmsted Township, in connection with the Member Community Infrastructure Program for the period 1/1/2017 – 12/31/2018.

Funding Source: Funding is through County Sanitary Sewer Funds

Item No. 2

Department of Public Works, submitting a grant award from Northeast Ohio Regional Sewer District (NEORS) in the amount of \$250,000.00 for the Broadrock Court Sanitary Relief Sewer Connection Project in the City of Parma, in connection with the Member Community Infrastructure Program for the period 1/1/2017 – 12/31/2018.

Funding Source: Northeast Ohio Regional Sewer District

VI – PUBLIC COMMENT

There was not public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:44 a.m.