

Minutes

Cuyahoga County Board of Control

Monday, May 15, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairperson

Councilman Dale Miller

Councilwoman Nan Baker

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Chambers, Department of Public Works (Alternate for Michael Dever)

Dennis Kennedy, Fiscal Officer

Lenora Lockett, Director of the Office of Procurement & Diversity

II – REVIEW MINUTES – 5/8/17

Armond Budish motioned to approve the minutes from the May 8, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items

B – New Items for Review

BC2017-365

Department of Public Works, recommending an award on RQ39522 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$284,496.74 for the purchase of (86) security cameras, (5) servers and installation of closed circuit televisions and related equipment in connection with the Huntington Park Garage Renovation Project.

Funding Source: General Fund – Capital Project

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-365 was unanimously approved.

BC2017-366

Fiscal Department, recommending an award on RQ39521 and enter into a contract with Cogsdale Corporation in the amount not-to-exceed \$104,368.16 for software support and maintenance on the FAMIS Financial Management System for the period 4/1/2017 – 3/31/2018.

Funding Source: General Fund

Dennis Kennedy, Fiscal Department, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-366 was unanimously approved.

BC2017-367

Department of Public Safety and Justice Services, recommending an award and enter into an agreement with City of Bedford (Municipal Court) in the amount not-to-exceed \$26,631.55 for a Domestic Violence Court Liaison in connection with the FY2016 Office of Criminal Justice Services STOP Violence Against Women Act Grant Program for the period 1/1/2017 – 12/31/2017:

Funding Source: FY2016 Violence Against Women Act Block Grant

Melinda Burt, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-367 was unanimously approved.

BC2017-368

County Executive's Office, recommending payments to various fellows in the total amount not-to-exceed \$27,000.00 for the Cuyahoga County Public Policy Summer Fellowship Program for the period 6/5/2017 - 7/31/2017:

- a) Samuel Sheehan in the amount of \$3,000.00
- b) Chelsea Kennedy in the amount of \$3,000.00
- c) Alexandra Higl in the amount of \$3,000.00
- d) Monica Angelotti in the amount of \$3,000.00
- e) Jordan Lopez in the amount of \$3,000.00
- f) Aliyah Amador in the amount of \$3,000.00
- g) Nikita Martin in the amount of \$3,000.00
- h) Ryan Meisner in the amount of \$3,000.00

Funding Source: General Fund

Karlton Laster, Executive's Office, presented. Nan Baker asked for clarification on how many fellows will be participating in the program; and inquired about miscellaneous expenses being covered by the remaining \$3,000.00. Dale Miller asked how long has the Summer Fellowship Program been in place; and asked if any of the fellows were hired by the County once their fellowships ended.

Dale Miller motioned to approve; Trevor McAleer seconded. Item BC2017-368 was unanimously approved.

BC2017-369

County Council, recommending a payment in the amount of \$50,000.00 to Milestones Organization for support of the Parents Coaching Capacity Building Initiative for the period 1/1/2017 – 12/31/2017.

Funding Source: Health and Human Services Levy

Trevor McAleer, County Council, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-369 was unanimously approved.

C – Exemptions

BC2017-370

Department of Public Works, submitting an RFP exemption on RQ40005, which will result in an award recommendation to Central Business Equipment dba Patterson-Pope Inc. in the amount not-to-exceed \$468,351.00 for the purchase of archive shelving and storage units for the Halle Warehouse Archive Storage Project.

Funding Source: Capital Project Fund

Matt Rymer, Department of Public Works, presented. Dale Miller asked how much money was budgeted for shelving for this project; and inquired about the estimated time of the completion of the project. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-370 was unanimously approved.

BC2017-371

Department of Information Technology, submitting an RFP exemption on RQ39795, which will result in an award recommendation to TEC Communications in the amount not-to-exceed \$58,594.24 for the purchase of (2) Cisco servers, (2) blade servers and (1) chassis for a video infrastructure upgrade for use by various County Departments.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. Dale Miller asked if a single requirement contract dedicated to the purchase of servers could be put in place to procure a larger quantity of equipment at one time for a cost savings, in lieu of the frequent purchase of a few servers every few months. Nan Baker asked if the Enterprise Resource Planning group reviewed this purchase and does it fall in line with the (ERP) Project's vision on how funding is expended for equipment used by various County Departments. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-371 was unanimously approved.

BC2017-372

Fiscal Department, submitting an RFP exemption on RQ39767, which will result in an award recommendation to Mojo Works, LLC in the amount not-to-exceed \$26,691.92 for alterations associated with the temporary relocation of the Auto Title Department, located at 14000 Broadway Avenue, Garfield Heights.

Funding Source: Fiscal Certification of Title Administration

Dennis Kennedy, Fiscal Department, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-372 was unanimously approved.

BC2017-373

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ39841, which will result in award recommendations to various providers in the total amount not-to-exceed \$488,328.00 for Rapid Re-housing activities for homeless families for the period 6/1/2017 – 5/30/2018:

- a) Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$158,227.00
- b) Family Promise of Greater Cleveland in the amount not-to-exceed \$55,643.00
- c) The Salvation Army in the amount not-to-exceed \$174,731.00
- d) West Side Catholic Center in the amount not-to-exceed \$99,727.00

Funding Source: U.S. Department of Housing & Urban Development through the FY 2016 Continuum of Care, Homeless Assistance Grant

Ruth Gillette, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-373 was unanimously approved.

BC2017-374

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ39844, which will result in an award recommendation to Joseph's Home in the amount not-to-exceed \$267,547.00 for medical respite services to homeless men for the period 6/1/2017 – 5/31/2018.

Funding Source: Health and Human Services Levy Fund

Ruth Gillette, Office of Homeless Services, presented. Nan Baker asked for clarification on whether Joseph's Home and The Salvation Army offer medical respite and supportive housing services to homeless men and women. Dale Miller asked for clarification on why the services for Items BC2017-373 through -377 were processed as exemptions instead of being competitively bid out. Armond Budish asked if other organizations can provide the same services being offered by Joseph's Home and The Salvation Army.

Item Nos. BC2017-374 and BC2017-375 were considered together.

Armond Budish motioned to approve; Nan Baker seconded. Items BC2017-374 and -375 were unanimously approved.

BC2017-375

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ39843, which will result in an award recommendation to The Salvation Army in the amount not-to-exceed \$232,453.00 for supportive services for homeless men in the PASS Transitional Housing Program for the period 6/1/2017 – 5/31/2018.

Funding Source: Health and Human Services Levy Fund

Ruth Gillette, Office of Homeless Services, presented. Questions associated with this item were posed by Nan Baker, Dale Miller and Armond Budish during the presentation of Item No. BC2017-374.

Armond Budish motioned to approve; Nan Baker seconded. Items BC2017-374 and -375 were unanimously approved.

BC2017-376

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ39842, which will result in an award recommendation to Stella Maris, Inc. in the amount not-to-exceed \$195,000.00 for emergency shelter and alcohol and drug addiction services for single homeless men for the period 7/1/2017 – 6/30/2018.

Funding Source: Health and Human Services Levy Fund

Ruth Gillette, Office of Homeless Services, presented. Trevor McAleer asked if Stella Maris is the only vendor who can provide emergency shelter and alcohol and drug addiction services as it relates to the competitive bidding process; and asked if there was a time limit on how long individuals can reside at the shelter. Nan Baker asked if there was a report available that details the work being performed for the Homeless population, and measures the results of this recovery based program. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-376 was unanimously approved.

BC2017-377

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ39840, which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$57,103.00 for rent subsidies for homeless persons in connection with the with the Continuum of Care Supportive Housing Program/ FY2016 HEARTH ACT Homeless Assistance Grant for the period 4/1/2017 – 3/31/2018.

Funding Source: U.S. Department of Housing and Urban Development, Continuum of Care Homeless Assistance Grant Program

Ruth Gillette, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-377 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2017-378 through -381 were unanimously approved.

BC2017-378

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting to sell surplus property to Info@Ret3.org for a fee in the amount of \$1.00 in accordance with EA02012-001.

Funding Source: Revenue Generating

BC2017-379

Office of Procurement & Diversity, recommending to amend Board of Control Approval No. BC2017-343 dated 5/1/2017, which presented proposed purchases for the week of 5/1/2017, which made an award on Requisition CT-17-39792 to Uncle John's Plant Farm for flowerbed materials for the Department of Public Works by changing the total amount from \$2,761.00 to \$2,786.00.

Funding Source: General Fund – Soldiers & Sailors Monument Fund

BC2017-380

Office of Procurement & Diversity, presenting proposed purchases for the week of 5/15/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-17-38981</i>	<i>Delphi licenses</i>	<i>Department of Information Technology</i>	<i>Bit Direct Inc.</i>	<i>\$8,869.47</i>	<i>54% Federal/State Reimbursement 46% Health and Human Services Levy Fund</i>
<i>IS-17-39701</i>	<i>Supplies for Microplex printers</i>	<i>Department of Information Technology</i>	<i>EP Technology Inc.</i>	<i>\$4,065.20</i>	<i>General Fund</i>
<i>IS-17-39816</i>	<i>HP ProBook 650 G2 Notebook PC for Common Pleas Court</i>	<i>Department of Information Technology</i>	<i>Hewlett Packard</i>	<i>\$1,173.46</i>	<i>Smart Supervision Grant Fund</i>
<i>IS-17-39837</i>	<i>Temperature and humidity sensors for wiring closet</i>	<i>Department of Information Technology</i>	<i>Zones Inc.</i>	<i>\$2,971.35</i>	<i>General Fund</i>
<i>CT-17-39849</i>	<i>Body repairs for vehicle 912YXR</i>	<i>Department of Public Works</i>	<i>Premier Auto Body & Collision</i>	<i>\$1,092.20</i>	<i>Internal Service Fund – Maintenance Garage</i>
<i>CT-17-39875</i>	<i>Replacement of swinging door operator for Kennel</i>	<i>Department of Public Works</i>	<i>Cleveland Door Controls, Inc.</i>	<i>\$1,750.00</i>	<i>County Dog Kennel Fund</i>
<i>CT-17-39904</i>	<i>Batteries for maintenance garage vehicles</i>	<i>Department of Public Works</i>	<i>Harris Battery Company, Inc.</i>	<i>\$20,000.00</i>	<i>40% - Road and Bridge Fund/Special revenue Fund – Gas and License Fees 60% - Sanitary Sewer Fund</i>
<i>CT-17-39923</i>	<i>Lift rental for Courthouse Square</i>	<i>Department of Public Works</i>	<i>All Aerials, LLC</i>	<i>\$6,260.00</i>	<i>General Fund/Internal Service Fund</i>
<i>CT-17-39959</i>	<i>Ready mix concrete</i>	<i>Department of Public Works</i>	<i>Rockport Construction & Materials</i>	<i>\$24,000.00</i>	<i>Road & Bridge/Special Revenue Fund – Gas and License Fees</i>
<i>CT-17-39961</i>	<i>Body repairs to van OD6969</i>	<i>Department of Public Works</i>	<i>Accurate Car Rental Inc. dba R&D Auto Body</i>	<i>\$2,142.79</i>	<i>Internal Service Fund – Maintenance Garage</i>
<i>CR-17-39798</i>	<i>DNA Kits</i>	<i>Medical Examiner</i>	<i>Promega Corporation</i>	<i>\$23,310.50</i>	<i>DNA Backlog Grant</i>

CR-17-39858	Washer and dryer for Receiving Department	Medical Examiner	The Home Depot Inc.	\$1,596.00	General Fund
CR-17-39859	Gunshot residue collection devices for Trace Evidence	Medical Examiner	Tri Tech Forensics, Inc.	\$675.50	Medical Examiner's Office Crime Lab
CR-17-39860	Respirators, aprons and masks for Autopsy	Medical Examiner	Labsource Inc.	\$1,584.00	Medical Examiner's Office Lab
CR-17-39860	Respirators, aprons and masks for Autopsy	Medical Examiner	Industrial Safety Products	\$1,700.00	Medical Examiner's Office Lab
CR-17-39944	Annual accreditation renewal fee	Medical Examiner	National Association of Medical Examiners	\$1,000.00	General Fund
CR-17-39955	POP-4 Polymer for Genetic Analyzer and Formamide for Parentage/ID	Medical Examiner	Life Technologies Corporation	\$686.60	Medical Examiner's Office Crime Lab

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-39951	Repair parts for landscaping vehicle OH3396	Department of Public Works	Best Truck Equipment Inc.	\$1,028.45	Internal Service Fund – Maintenance Garage
ST-17-39363	Knaack Box Model 89 Tool Box	Department of Public Works	HD Supply White Cap Construction Supply	\$869.00	Sanitary Sewer Fund
ST-17-39952	Locks/passage sets for Sanitary Engineer	Department of Public Works	Cleveland Vicon Company, Inc.	\$588.00	Sanitary Sewer Fund
ST-17-39956	Gloves for Sanitary Engineer	Department of Public Works	L-Mor, Inc. dba Darling Fire & Safety Co., Inc.	\$834.50	Sanitary Sewer Fund
ST-17-39957	Lift cylinder repair for Sanitary vehicle S-471	Department of Public Works	Premier Truck Parts, Inc.	\$795.00	Sanitary Sewer Fund
ST-17-39960	Oil for Pump Stations for Sanitary Engineer	Department of Public Works	Lakefront Automotive Parts	\$775.44	Sanitary Sewer Fund
CR-17-39805	Toxicology services	Medical Examiner	University Hospitals	\$500.69	Medical Examiner's Office Lab Fund
CR-17-39881	Toxicology services	Medical Examiner	National Medical Services dba NMS Labs	\$3,493.00	Medical Examiner's Office Lab Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
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None					
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BC2017-381

Department of Development – Rehabilitation Home Loans

Borrower	Loan Amount	Purpose: Home Repairs	Real Property Tax Status	Source of Funds
Hunt, Camille	\$12,504.00	Roof, Electrical and Plumbing	Current	Federal CDBG Program
Atterberry, Adlean	\$5,532.00	Lead Remediation	Current	Federal CDBG Program
Total Loans	\$18,036.00			

V – OTHER BUSINESS

Mission Critical Items:

BC2017-382

Department of Information Technology,

a) Submitting an RFP exemption on RQ36934, which will result in an award recommendation to Zones Inc. in the amount not-to-exceed \$4,600.19 for upgrades and support on the Red Gate SQL Tool Belt 10 User License for the period 4/24/2017 – 4/24/2018.

b) Recommending an award on RQ36934 and enter into a contract with Zones Inc. in the amount not-to-exceed \$4,600.19 for upgrades and support on the Red Gate SQL Tool Belt 10 User License for the period 4/24/2017 – 4/24/2018.

Funding Source: General Fund

Patrick Weaver, Department of Information Technology, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Trevor McAleer asked for clarification on the bidding process and the number of required bids received. Lenora Lockett clarified the informal competitive bidding process for purchases under \$25,000.00. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-382 was unanimously approved.

BC2017-383

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ40011 with Artis' Tender Love & Care Inc. in the amount not-to-exceed \$24,999.99 for emergency placement and Board and care services for the period 12/16//2016 – 7/28/2017.

Funding Source: 67% Levy 33% Title IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. Nan Baker asked if the County has previously contracted with this vendor for these services. Lenora Lockett asked for clarification on whether this provider is being added to the Master contract. Armond Budish asked if any of the children were diagnosed with developmental disabilities. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-383 was unanimously approved.

BC2017-384

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ40051 with Artis' Tender Love & Care Inc. in the amount not-to-exceed \$24,999.99 for emergency placement and Board and care services for the period 4/28/2017 – 7/28/2017.

Funding Source: 67% Levy 33% Title IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. There were no further questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-384 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an agreement with SMG/Huntington Convention Center/ Cuyahoga County Convention Facilities Development Corporation for use of facilities for the North Central Ohio Regional Training Center Annual Supervisor Conference for the period 6/28/2017 – 6/30/2017.

Funding Source: N/A

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Nan Baker seconded. The motion to adjourn was unanimously approved at 11:56 a.m.