

Minutes

Cuyahoga County Board of Control

Tuesday, May 30, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson

Councilwoman Nan Baker

Councilman Dale Miller

Michael King, County Council (Alternate for Dan Brady)

Michael Chambers, Fiscal Officer, Department of Public Works (Alternate for Michael Dever)

Amy Himmelein, Controller, Fiscal Office, (Alternate for Dennis Kennedy)

Richard Opre, Office of Procurement & Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 5/22/17

Armond Budish motioned to approve the minutes from the May 22, 2017 meeting, as written; Mike King seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

BC2017-393

Office of Innovation and Performance, on behalf of the Department of Development, submitting an amendment to Contract No. CE1600177 with Ernst & Young LLP for management consultant services for the assessment of the County Loan Portfolio, for the period 12/22/2016 - 12/31/2017 to change the scope of services, effective 4/24/2017 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: General Fund

Heather Reffett, Office of Innovation and Performance, presented. Dale Miller asked if the Department was confident the scope of work can be completed under the not-to-exceed amount; and inquired about what measures the Department will take to ensure the work is finished, as it relates to a provision in the contract that states discussions are needed to determine if additional funding will be provided to complete the scope of work after a certain number of work hours have been exhausted, as there is no identifiable cost amount in the contract. Nan Baker asked due to implementation challenges will the Department have the workforce to carry out services without outside assistance once the contract expires in December. Nan also requested Council be provided with a monthly update on the status of the project so Council members can apprise constituents on the progress being made regarding the Loan Portfolio Program. Armond commented the Director of Development and the Law Department will work jointly to put together a request for proposals to seek an outside loan servicing organization that can ensure the

servicing of loans as opposed to making loans, is done professionally. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-393 was unanimously approved.

B – New Items for Review

BC2017-408

Department of Public Works, recommending an award on RQ34462 and enter into a contract with HNTB Ohio, Inc. in the amount not-to-exceed \$428,531.00 for design services in connection with the resurfacing of East 116th Street from Miles Road to Union Avenue in the City of Cleveland.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. Dale Miller asked about the total amount of the estimated project cost; and asked if the City of Cleveland will provide any funding assistance. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-408 was unanimously approved.

BC2017-409

Department of Public Works,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE0800365-01 with Puskarco, LTD for lease of office space for the Employment Connection One-Stop System, located at 11699 Brookpark Road, Parma, for use by the Department of Workforce Development for the period 6/1/2008 - 5/31/2018, to change the terms, effective, 5/8/2017 and for additional funds in the amount of \$98,040.00.

b) Submitting an amendment to Contract No. CE0800365-01 with Puskarco, LTD for lease of office space for the Employment Connection One-Stop System, located at 11699 Brookpark Road, Parma, for use by the Department of Workforce Development for the period 6/1/2008 - 5/31/2018, to change the terms, effective, 5/8/2017 and for additional funds in the amount of \$98,040.00. Funding Source: Workforce Investment Act

John Myers, Department of Public Works, presented. Dale Miller asked for clarification on whether the Employment Connection One-Stop System is a joint City/County undertaking; and asked if the City of Cleveland is providing any funding assistance on costs associated with the temporary lease. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-409 was unanimously approved.

BC2017-410

Department of Information Technology, recommending an award on RQ38846 and enter into a sole source contract with Attunity Inc. in the amount not-to-exceed \$14,580.00 for support and maintenance on (23) Repliweb-R1 Distribution Manager full license server software for the period 1/1/2017 – 12/31/2019.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Mike King seconded. Item BC2017-410 was unanimously approved.

BC2017-411

Department of Human Resources, submitting an amendment to Contract No. CE1600097 with College Now of Greater Cleveland, Inc. for student loan restructuring services for Cuyahoga County employees for the period 5/15/2016 – 5/14/2017 to extend the time period to 5/14/2018 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. Nan Baker asked for clarification on how the Department determined the additional fund amount of \$25,000.00 was sufficient; and inquired about the popularity of the program; and asked if additional funding is anticipated in the future if more employees become interested in the services being provided. Dale Miller asked if the cost is based on the number of meetings as opposed to a fixed amount; and asked if income determinations are conducted annually. Dale asked if it turns out that a majority of eligible employees have been served and the demand is substantially less than what the County expected, is there is a process in place to adjust the cost or is the \$25,000.00 a fixed amount. Armond inquired about the total amount of savings associated with the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-411 was unanimously approved.

BC2017-412

Fiscal Department, recommending an award on RQ39767 with Mojo Works, LLC in the amount not-to-exceed \$26,691.92 for alterations associated with the temporary relocation of the Auto Title Department, located at 14000 Broadway Avenue, Garfield Heights.

Funding Source: Fiscal Certification of Title Administration

Lisa Rocco, Fiscal Office, presented. Dale Miller asked for clarification on why temporary space is needed. Mike King inquired about the length of time the Auto Title Department will occupy the temporary location. Nan Baker asked for clarification on why parking gravel is included in the cost of the tenant improvements. Armond Budish motioned to approve; Mike King seconded. Item BC2017-412 was unanimously approved.

BC2017-413

Sheriff's Department, submitting an amendment to Contract No. CE1400318 with BI Incorporated for GPS electronic monitoring equipment for the period 10/1/2014 – 12/31/2017, to change the terms effective 6/1/2017 and for additional funds in the amount not-to-exceed \$460,000.00.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Dale Miller asked about the difference between passive and active GPS; and asked for clarification on the funding source and additional fund amount. Dale commented about the increased number offenders being monitored by the devices and asked if it was due to a lack of reduction in the Jail population or are longer sentences being given out. Mike King asked if the current number of offenders being monitored is maintained what is the annual cost for the provision of these services going forward if the contract is renewed. Armond commented that initially it was anticipated that the monitors would be utilized primarily for pre-trial detention, but there has been an increase in use of the devices post probation. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-413 was unanimously approved.

BC2017-414

Department of Public Safety and Justice Services, submitting an agreement with City of Cleveland in the total amount not-to-exceed \$247,634.69 for victim advocacy services in connection with the FY2016 Office of Criminal Justice Services STOP Violence Against Women Act Grant Program for the period 1/1/2017 – 12/31/2017:

a) (Prosecutor's Office) in the amount not-to-exceed \$133,157.77 for the Cleveland Domestic Violence Project.

b) (Public Safety Department) in the amount not-to-exceed \$79,476.92 for the Cleveland Domestic Violence Project.

c) (Public Safety Department - Law Enforcement) in the amount not-to-exceed \$35,000.00 for a Cleveland Sexual Assault Advocate.

Funding Source: FY2016 Violence Against Women Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked if this was a new program. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-414 was unanimously approved.

BC2017-415

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Recommending to amend Board Approval No. BC2017-340 which authorized an RFP exemption on RQ39613, which will result in an award recommendation to Metanoia Project Inc. in the amount not-to-exceed \$25,000.00 for street outreach, emergency food assistance, temporary cold weather and weekend shelter services for single adults for the period 7/1/2017 - 12/31/2017, by changing the time period to 6/1/2017 – 12/31/2017.

b) Recommending an award on RQ39613 and enter into a contract with Metanoia Project Inc. in the amount not-to-exceed \$25,000.00 for street outreach, emergency food assistance, temporary cold weather and weekend shelter services for single adults for the period 6/1/2017 – 12/31/2017.

Funding Source: Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. Dale Miller commented about the need for funding and voiced his support for the program. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-415 was unanimously approved.

BC2017-416

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ39437 and enter into a contract with Third Sector Capital Partners, Inc. in the amount not-to-exceed \$224,320.00 for a cost benefit analysis; preliminary economic model and to determine the capacity to raise additional capital for the Universal Pre-Kindergarten Pay for Success Feasibility Study for the period 12/30/2016 – 6/30/2019.

Funding Source: Federal - United States Department of Education

Bob Staib, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-416 was unanimously approved.

C – Exemptions

BC2017-417

Department of Public Works, submitting an RFP exemption on RQ40057, which will result in an a purchase and sale agreement with Bricklayers and Allied Craftworkers Local Union No. 5 in the amount not-to-exceed \$325,000.00 for the purchase of property, Permanent Parcel Numbers 104-31-011 & 104-31-014 located at 4205 Chester Ave., Cleveland for use as an employee parking lot for various County departments.

Funding Source: Capital Projects Fund

John Myers, Department of Public Works, presented. Mike King asked if the County is responsible for covering the cost of paving the parceled property; and inquired if there is a long term strategy in place to build up a parking garage on one of the parcels at some point, as it relates to the County being priced and or forced out due to long term leases. Dale Miller asked if the County currently owns parking spaces at the Jane Edna Hunter building location; and inquired about how the purchase amount was determined. Dale asked how much will it cost to properly build-out the space; and asked if the amount is included in the Capital Improvement Plan. Nan Baker inquired about how many slots a parking lot accommodates; and asked hypothetically if the lots were already purchased is it possible to build a parking garage on one or two parcels without having to buy additional property to address parking issues that may arise in the future. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-417 was unanimously approved.

BC2017-418

Department of Information Technology, submitting an RFP exemption on RQ39705, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$94,730.00 for the purchase of (6) CISCO Network switches.

Funding Source: Huntington Park Garage Rehabilitation Project

Patrick Wright, Department of Information Technology, presented. Mike King asked for clarification on why an exemption is needed. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-418 was unanimously approved.

BC2017-419

Department of Information Technology, submitting an RFP exemption on RQ39839, which will result in an award recommendation to Logicalis Inc. in the amount of \$40,380.68 for the purchase of NetApp archival storage hardware for use by the Fiscal Office.

Funding Source: Real Estate Assessment Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Mike King seconded. Item BC2017-419 was unanimously approved.

BC2017-420

Department of Information Technology, submitting an RFP exemption on RQ39964, which will result in an award recommendation to Carahsoft Technology Corp. in the amount of \$36,733.55 for the purchase of (1) Symantec 5230 Netbackup Storage Shelf upgrade.

Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Mike King seconded. Item BC2017-420 was unanimously approved.

D – Consent Agenda

Dale Miller asked for more detailed information on CT-17-39239 as it relates to the repair of a Ford Police Interceptor vehicle. Armond Budish motioned to approve the Consent Agenda items; Mike King seconded. Items BC2017-421 through -422 were unanimously approved.

BC2017-421

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1600109 with Bellefaire Jewish Children's Bureau for the FY2015 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 10/1/2015 – 9/30/2017 for a decrease in the amount of (\$5,000.00).

Original Funding Source: FY2015 Title II Juvenile Justice and Delinquency Prevention Block Grant Program

BC2017-422

Office of Procurement & Diversity, presenting proposed purchases for the week of 5/30/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
IS-17-39958	HP ProBook 650 G2 Notebook, docking station, case and related accessories for new employee for Human Resources	Department of Information Technology	Hewlett Packard	\$1,193.00	Self-Insurance Fund
JA-17-39950	Emergency preparedness kits for Floor Captains at Headquarters: backpacks, whistles, work gloves, flashlights, first aid kits, pens, sharpies, waterproof notepads and neon vest	Department of Public Safety and Justice Services	Propac, Inc.	\$852.76	General Fund
CE-17-40063	Replace damaged rear Pintle Plate, hook and lights on Truck 3-31	Department of Public Works	Judco Truck Equipment	\$1,828.46	Road and Bridge Funds – Gas and License Fees
CT-17-39239	Repair to Ford Police Interceptor 18-76	Department of Public Works	Premier Auto Body & Collision	\$4,215.20	Internal Service Fund – Maintenance Garage
CT-17-39410	Spiraflex hose for Sanitary Engineer	Department of Public Works	D&W Diesel, Inc.	\$3,379.28	Sanitary Sewer Fund
CT-17-39799	Transmission repair for Facilities vehicle OD6970	Department of Public Works	John Lance Ford	\$3,097.05	Internal Service Fund – Maintenance Garage
CT-17-39866	HVAC chiller service at various buildings	Department of Public Works	Relmec Mechanical LLC	\$4,450.00	General Fund/Internal Service Fund
CT-17-39991	Printing and finishing services for Print Shop	Department of Public Works	Foote Printing	\$3,090.00	General Fund/Internal Service Fund – Print/Copy Services
CT-17-40035	Repair of chiller at Juvenile Justice Center	Department of Public Works	Johnson Controls, Inc.	\$4,654.00	General Fund/Internal Service Fund
CT-17-40045	Paint and sundries for various buildings	Department of Public Works	Sherwin-Williams Co.	\$24,500.00	General Fund/Internal Service Fund

CT-17-40049	Variable frequency drives for air conditioning unit at Virgil Brown Building	Department of Public Works	Direct Air Systems Inc.	\$4,846.00	General Fund/Internal Service Fund
CT-17-40055	Record jackets for Print Shop	Department of Public Works	The Envelope Printery of Ohio	\$770.00	General Fund/Internal Service Fund – Print/Copy Services
CT-17-40056	Repair to Ford Taurus police sedan 98-73	Department of Public Works	Premier Auto Body & Collision	\$1,627.00	Internal Service Fund – Maintenance Garage
CT-17-40071	Chiller parts for Metzenbaum Building	Department of Public Works	Pier Associates, Inc.	\$998.00	General Fund/Internal Service Fund
SH-17-40048	Wall-mount fans for Jail	Sheriff's Department	HPM Business Systems Inc.	\$533.77	General Fund
SH-17-40042	Mattress sheets for Jail	Sheriff's Department	Bob Barker Company Inc.	\$2,497.20	General Fund
SH-17-40043	Mini camcorders and micro SD cards for recording	Sheriff's Department	B&H Foto & Electronics Corp.	\$1,283.88	General Fund
SH-17-40054	Toothpaste for inmate personal care	Sheriff's Department	Bob Barker Company Inc.	\$940.20	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-17-39994	Replacement Garmin GPS Pucks for Automated License Plate Reader Project	Department of Public Safety and Justice Services	Chagrin Valley Dispatch Council	\$1,020.00	General Fund
ST-17-39047	OCE print cartridges for Sanitary Engineer	Department of Public Works	Northeast Blueprint	\$650.00	Sanitary Sewer Fund
ST-17-39133	OCE printheads for Sanitary Engineer	Department of Public Works	Northeast Blueprint	\$945.00	Sanitary Sewer Fund
CT-17-40003	Emergency veterinary services for Animal Shelter	Department of Public Works	Tremont Animal Clinic	\$1,349.58	50% - Dog Kennel Operations Fund 50% - Dick Goddard's Best Friend Fund
CT-17-39736	Brake and coolant system parts for Sanitary Truck S-413	Department of Public Works	Valley Ford Truck Inc.	\$925.80	Sanitary Sewer Fund

<i>CT-17-40069</i>	<i>Carbon dioxide and temperature sensors for HVAC system at Juvenile</i>	<i>Department of Public Works</i>	<i>Johnson Controls, Inc.</i>	<i>\$638.61</i>	<i>General Fund/Internal Service Fund</i>
--------------------	---	-----------------------------------	-------------------------------	-----------------	---

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>JC-17-39823</i>	<i>Milk - June</i>	<i>Juvenile Court</i>	<i>Borden Dairy Company of Ohio dba Dairymens Milk Company</i>	<i>\$6,008.76</i>	<i>General Fund</i>
<i>JC-17-39829</i>	<i>Lunch meat – June</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$208.00</i>	<i>General Fund</i>
<i>JC-17-39831</i>	<i>Bananas – June</i>	<i>Juvenile Court</i>	<i>The Sanson Company</i>	<i>\$3,422.50</i>	<i>General Fund</i>
<i>JC-17-39830</i>	<i>Meat – June</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$4,866.00</i>	<i>General Fund</i>
<i>JC-17-39824</i>	<i>Bread – June</i>	<i>Juvenile Court</i>	<i>Schwebel Baking Company</i>	<i>\$1,828.20</i>	<i>General Fund</i>
<i>JC-17-39828</i>	<i>Dairy – June</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$248.28</i>	<i>General Fund</i>
<i>JC-17-39827</i>	<i>Lima beans – June</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$2,775.22</i>	<i>General Fund</i>
<i>JC-17-39826</i>	<i>Pork and beans – June</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$1,358.78</i>	<i>General Fund</i>
<i>JC-17-39825</i>	<i>Peaches – June</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$2,928.26</i>	<i>General Fund</i>

V – OTHER BUSINESS

There was no other business.

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Nan Baker seconded. The motion to adjourn was unanimously approved at 12:04 p.m.