

Minutes

Cuyahoga County Board of Control

Monday, June 5, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson

Councilwoman Nan Baker

Councilman Dale Miller

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Dever, Director, Department of Public Works

Dennis Kennedy, Fiscal Officer

Richard Opre, Office of Procurement & Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 5/30/17

Armond Budish motioned to approve the minutes from the May 30, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-423

Department of Development, recommending awards and enter into agreements with various providers in the total amount not-to-exceed \$2,820,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with various rounds of the Cuyahoga County Property Demolition Program for the period 6/1/2017 – 11/30/2018:

- a) City of Cleveland in the amount not-to-exceed \$2,000,000.00 in connection with round 5.
- b) City of Euclid in the amount not-to-exceed \$820,000.00 in connection with round 6.

Funding Source: Demolition Fund

Ken Surratt, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-423 was unanimously approved.

BC2017-424

Department of Development, recommending an award and enter into contract with Cuyahoga County Land Reutilization Corporation in the total amount not-to-exceed \$640,000.00 for administration of the demolition of vacant, abandoned, nuisance or blighted structures for various municipalities in connection with Round 6 of the Cuyahoga County Property Demolition Program for the period 6/1/2017 – 11/30/2018:

- a) City of Shaker Heights in the amount not-to-exceed \$300,000.00.
- b) City of South Euclid in the amount not-to-exceed \$100,000.00.
- c) Village of Newburgh Heights in the amount-not-to-exceed \$240,000.00.

Funding Source: Demolition Fund

Ken Surratt, Department of Development, presented. Trevor McAleer asked what would be the total estimated award amount after completion of Round 6 funding; and asked if it is anticipated that the City of Cleveland will submit an application to receive additional funding. Nan Baker asked if more Westside Communities will be awarded funding, as it relates to a report she received summarizing what communities have received financial assistance. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-424 was unanimously approved.

BC2017-425

Department of Development, submitting an agreement with City of Euclid in the amount not-to-exceed \$299,566.00 for allocation of FY2014 – 2015 HOME funds for various HOME activities for the period 5/1/2017 – 4/30/2019.

Funding Source: Federal HOME Funds

Ken Surratt, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-425 was unanimously approved.

BC2017-426

Department of Information Technology, recommending an award on RQ39705 to MNJ Technologies Direct, Inc. in the amount of \$94,730.00 for the purchase of (6) CISCO Network switches.

Funding Source: Huntington Park Garage Rehabilitation Project

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-426 was unanimously approved.

BC2017-427

Office of Procurement and Diversity, recommending an award on RQ39405 to Tim Lally Chevrolet Inc. (10-1) in the amount of \$30,686.50 for the purchase of (1) – 2017 Chevrolet Express Passenger Van.

Funding Source: Internal Service Fund- Maintenance Garage

Richard Opre, Office of Procurement and Diversity, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-427 was unanimously approved.

BC2017- 428

Department of Public Safety and Justice Services, recommending an award and enter into an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$10,000.00 for reimbursement of eligible expenses in connection with the FY2016 Urban Area Security Initiative Grant Program for the period 1/1/2017 – 5/31/2019.

Funding Source: FY2016 Urban Area Security Initiative Grant Program

Jeff Harraman, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-428 was unanimously approved.

BC2017-429

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1300387 with US Together, Inc. for language interpretation and translation services for the period 9/1/2013 – 8/31/2017 for additional funds in the amount of ~~of~~ **not-to-exceed** \$100,000.00.

Funding Source: Public Assistance Fund

This item was amended to reflect a not-to-exceed amount of \$100,000.00.

Bob Math, Cuyahoga Job and Family Services, presented. Nan Baker inquired about the value of the RFP, as it relates to how much funding is needed per year to provide an adequate amount of services; and asked for clarification of the services being provided. Dale Miller asked if the total amount of additional funding would be utilized. Dale proposed the item be amended to reflect a not-to-exceed amount in lieu of a fixed rate. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2017-429 was unanimously approved.

BC2017- 430

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ39760 and enter into a contract with Playhouse Square Hotel Limited Partnership dba Wyndham Playhouse Square in the amount not-to-exceed \$10,428.25 for rental of space, catering and related services for the Fatherhood Conference for the period 6/15/2017 – 6/17/2017. Funding Source: St. Luke's Foundation Grant

Al Grimes, Cuyahoga Job and Family Services, presented. Trevor McAleer asked if pricing was received from the Hilton; and inquired if the estimates were competitive with other vendors. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-430 was unanimously approved.

BC2017-431

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services/Cuyahoga Job and Family Services/Office of Re-entry, recommending an award on RQ39593 and enter into a contract with Enterprise Community Partners, Inc. in the amount not-to-exceed \$165,484.00 for consulting, planning and project management services for the period 6/1/2017 – 5/31/2018.

Funding Sources: 58% - U.S. Department of Housing and Urban Development, Continuum of Care Grant; 42% - Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. Dale Miller asked about the estimated completion date of the project; and asked if a study will be factored into future iterations of the system-wide Health and Humans Services Plan. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-431 was unanimously approved.

BC2017-432

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1300126 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 – 9/30/2017 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$144,490.00.

Funding Source: Federal Emergency Solutions Grant

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-432 was unanimously approved.

C – Exemptions

BC2017-433

Department of Public Works, submitting an RFP exemption (due to lateness), which will result in an amendment to Contract No. CE1300423 with Relocations Specialists, Inc. for transition planning, move coordination, storage consolidation and management services for the Cuyahoga County Administration Building for the period 8/5/2013 – 12/31/2016 to extend the time period to 6/30/2018; no additional funds required.

Original Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Trevor McAleer asked about the timeline of the anticipated date of the scheduled move from the current location into the Halle Building. Dale Miller asked if any surplus funds carried over from the prior Administration building relocation contract; and inquired if those funds will be utilized for this project. Dale asked the Department to provide Council with information that reflects the estimated amount of surplus funding available. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-433 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2017-434 through -436 were unanimously approved.

BC2017-434

Department of Public Works, submitting an amendment to an agreement with Cuyahoga County Board of Developmental Disabilities for cafeteria services and vending machines located at the Virgil Brown Building for the period 8/1/2012 - 7/31/2017 to extend the time period to 12/31/2018; no additional funds required.

Funding Source: N/A

BC2017-435

Office of Procurement & Diversity, presenting proposed purchases for the week of 6/5/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-17-39997</i>	<i>HP ProBook 650 G2 Notebook PC, monitors and accessories for Human Resources</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$1,156.60</i>	<i>General Fund</i>
<i>IS-17-40013</i>	<i>HP ProBook 650 G2 Notebook PC, monitors and accessories for Personnel Review Commission</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$1,156.60</i>	<i>General Fund</i>
<i>CT-17-40052</i>	<i>Sprinkler system start up, winterization and repairs for various buildings</i>	<i>Department of Public Works</i>	<i>Cromwell Mechanical LLC</i>	<i>\$24,000.00</i>	<i>General Fund/Internal Service Fund</i>
<i>CT-17-40072</i>	<i>Finishing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$977.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-40106</i>	<i>Printing and finishing services</i>	<i>Department of Public Works</i>	<i>North Coast Litho</i>	<i>\$784.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>ST-17-40060</i>	<i>Hammer drill and accessories for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Hilti Inc.</i>	<i>\$1,483.58</i>	<i>Sanitary Sewer Fund</i>
<i>ST-17-40064</i>	<i>Gas detectors for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Pro-Am Safety, Inc.</i>	<i>\$4,958.80</i>	<i>Sanitary Sewer Fund</i>
<i>ST-17-40090</i>	<i>Ridgid digital recording monitors for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Woodhill Nipple & Supply, Inc.</i>	<i>\$17,974.25</i>	<i>Sanitary Sewer Fund</i>
<i>SA-17-39742</i>	<i>Benefits Checkup web portal</i>	<i>Division of Senior and Adult Services</i>	<i>National Council on Aging</i>	<i>\$5,000.00</i>	<i>Health and Human Services Levy Fund</i>
<i>CR-17-40067</i>	<i>DNA Kits</i>	<i>Medical Examiner</i>	<i>Promega Corporation</i>	<i>\$20,557.60</i>	<i>DNA Backlog Grant</i>
<i>CR-17-40077</i>	<i>Promotional items: tumblers, pens, lanyards and tablecloths for Advanced Medicolegal Forensic training</i>	<i>Medical Examiner</i>	<i>The Image Group</i>	<i>\$2,970.05</i>	<i>General Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
WT-17-40086	Training expenses in connection with the Earn and Learn Program	Cuyahoga Job and Family Services	Alliance Solutions Group	\$1,440.00	67% - Health and Human Services Levy Fund 33% - Title IV-E
CE-17-38435	Legal notice: Hilliard Road Bridge 08.57	Department of Public Works	Plain Dealer	Not-to-exceed \$549.12	Road and Bridge Fund
CE-17-40083	Fencing supplies for York Yard	Department of Public Works	Great Lakes Fence Company	\$694.96	Road and Bridge Fund
CT-17-39048	Legal notice: Rubbish removal services	Department of Public Works	Plain Dealer	\$900.00	General Fund/Internal Service Fund
CT-17-39714	Circuit control panel for a chiller at Jane Edna Hunter Building	Department of Public Works	Johnson Controls, Inc.	\$797.88	General Fund/Internal Service Fund
CT-17-40093	Boiler repair at Juvenile Justice Center	Department of Public Works	Temperature Control Company	\$4,015.89	General Fund/Internal Service Fund
CT-17-40110	Parts and repair of scissors lift at Justice Center	Department of Public Works	Mid-Ohio Material Handling, Inc.	\$584.67	General Fund/Internal Service Fund
CF-17-40103	Post Adoption Special Services Subsidy: Non-reoccurring adoption fees	Division of Children and Family Services	Weaver & Craig, P.C.	\$1,000.00	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-40104	Post Adoption Special Services Subsidy: Attachment therapy and neurofeed	Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$1,610.75	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-40105	Post Adoption Special Services Subsidy: Non-reoccurring adoption fees	Division of Children and Family Services	Law Office of Mary K. Wimsett	\$1,000.00	67% - Health and Human Services Levy Fund 33% - Title IV-E
CR-17-40094	Toxicology testing	Medical Examiner	National Medical Services dba NMS Labs	\$2,508.00	Medical Examiner's Office Lab Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
----------------------	--------------------	-------------------	--------------------	--------------	-----------------------

None.					
-------	--	--	--	--	--

BC2017-436

Department of Development – Rehabilitation Home Loan

Borrower	Loan Amount	Purpose: Home Repairs	Real Property Tax Status	Source of Funds
Mason, Mary	\$6,286.00	Roof	Current	Federal CDBG Program
Total Loan	\$6,286.00			

V – OTHER BUSINESS

Mission Critical Item:

BC2017-437

Department of Health and Human Services/Cuyahoga Job and Family Services,

a) Submitting an RFP exemption on RQ40088, which will result in an award recommendation to Cuyahoga County Agriculture Society in the amount not-to-exceed \$2,000.00 for the provision of a staff picnic for the Department of Health and Human Services employees being held Saturday, June 10, 2017.

b) Recommending an award on RQ40088 and enter into a contract with Cuyahoga County Agriculture Society in the amount not-to-exceed \$2,000.00 for the provision of a staff picnic for the Department of Health and Human Services employees being held Saturday, June 10, 2017.

Funding Source: Shared Services (CSEA, Public Assistance, Children’s Services)

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. There were no questions. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-437 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Court of Common Pleas/Juvenile Court Division, recommending to terminate Contract No. CE1400205 with Beech Brook for respite care services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project for the period 6/9/2014 – 9/30/2017, effective 6/24/2017.

Funding Source: N/A

V – OTHER BUSINESS

There was no other business.

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:29 p.m.

