



**Cuyahoga County Board of Control Agenda
Monday, June 12, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 6/5/17

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-438

Department of Development, submitting an agreement with City of Cleveland Heights in the amount not-to-exceed \$299,566.00 for allocation of FY2014 – 2015 HOME funds for various HOME activities for the period 12/1/2016 – 11/30/2018.

Funding Source: Federal HOME Funds

BC2017-439

Department of Information Technology,

a) Submitting an RFP exemption on RQ39833, which will result in an award recommendation to Diversatec Resources Incorporated in the amount of \$73,604.30 for the purchase of (28) Tableau Desktop Software licenses for use by various County Departments.

b) Recommending an award on RQ39833 to Diversatec Resources Incorporated in the amount of \$73,604.30 for the purchase of (28) Tableau Desktop Software licenses for use by various County Departments.

Funding Sources:

Department of Development - \$2,580.25 - General Fund

Department of Health and Human Services - \$49,499.11 – Public Assistance Fund

County Prosecutor's Office - \$8,003.54 – General Fund

Department of Information Technology - \$13,521.40 – General Fund

BC2017-440

Department of Information Technology, recommending an award on RQ39796 to Logicalis, Inc. in the amount of \$28,317.67 for the purchase of (1) shelf; (24) storage drives and software.

Funding Source: General Fund

BC2017-441

County Executive's Office,

a) Submitting an RFP exemption on RQ39968, which will result in an award recommendation to Cleveland Leadership Center in the amount not-to-exceed \$1,200.00 for payment of registration fees in connection with the Cleveland Summer Program for (7) interns participating in the Cuyahoga County Public Policy Summer Fellowship Program.

b) Recommending an award on RQ39968 to Cleveland Leadership Center in the amount not-to-exceed \$1,200.00 for payment of registration fees in connection with the Cleveland Summer Program for (7) interns participating in the Cuyahoga County Public Policy Summer Fellowship Program.

Funding Source: General Fund

BC2017-442

Medical Examiner's Office, recommending an award on RQ39395 and enter into a contract with Douglas Rohde in the amount not-to-exceed \$30,300.00 for forensic toxicology services for the period 6/12/2017 – 12/31/2017.

Funding Source: Crime Lab Fund

BC2017-443

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ39843 and enter into a contract with The Salvation Army in the amount not-to-exceed \$232,453.00 for supportive services for homeless men in the PASS Transitional Housing Program for the period 6/1/2017 – 5/31/2018.

Funding Source: Health and Human Services Levy Fund

BC2017-444

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Department of Workforce Development, recommending to amend Board Approval No. BC2017-39 dated 1/17/2017, which authorized an alternate procurement process on RQ39007, which will result in an award recommendation to PAN for technical and soft skill assessment services for operation of various programs, by changing the amount not-to-exceed from \$200,000.00 to \$400,000.00, and by changing the time period from 1/1/2017 - 12/31/2017 to 6/1/2017 - 12/31/2019.

Funding Sources: 50% Propel Cuyahoga, State Comprehensive Case Management and Employment Program

BC2017-445

Department of Sustainability,

- a) Requesting approval of to apply for grant funds from the Cleveland Foundation in the amount of \$50,000.00 for the Cleveland Foundation Public Service Fellowship Program for the period 9/1/2017 – 9/1/2018.
- b) Submitting a grant award from the Cleveland Foundation in the amount of \$50,000.00 for the Cleveland Foundation Public Service Fellowship Program for the period 9/1/2017 – 9/1/2018.

Funding Source: Cleveland Foundation

C – Exemptions

BC2017-446

Department of Development, recommending an alternate procurement process, which will result in a large scale leverage incentive grant agreement to ABB, Inc. in the amount not-to-exceed \$250,000.00 for the construction of an Industrial Automation Service and Technology Center located at the Southeast corner of Green Road and Harvard Road, Permanent Parcel No. 751-02-018 in the Village of Highland Hills for the period 6/1/2017 – 5/31/2020.

Funding Source: Cuyahoga County Job Creation Fund

BC2017-447

Department of Development, recommending an alternate procurement process, which will result in a large scale leverage incentive grant agreement to Hyland Software, Inc. in the amount not-to-exceed \$150,000.00 for the development, construction and expansion of an existing Research and Development Center located at 28105 Clemens Road in the City of Westlake for the period 6/1/2017 – 5/31/2020.

Funding Source: Cuyahoga County Job Creation Fund

BC2017-448

Department of Development, submitting an RFP exemption (due to lateness), which will result in an amendment to Contract No. CE1600284 with Pandey Environmental, LLC for Phase I Environmental Site Assessment, Asbestos Survey and Lead Paint Inspection services for property located at 10640 St. Clair Avenue, Cleveland for the period 11/14/2016 – 5/13/2017, to expand the scope of services, effective 2/23/2017 and for additional funds in the amount not-to-exceed \$1,200.00.

Funding Source: Brownfield Development Revolving Loan Fund

BC2017-449

Fiscal Office, submitting an RFP exemption on RQ39524, which will result in an award recommendation to Manatron, Inc. in the amount not-to-exceed \$110,069.95 for the purchase of Marshall & Swift Rate Tables Data Licenses for the period 1/1/2017 – 12/31/2017.

Funding Source: General Fund

D – Consent Agenda

BC2017-450

Office of Procurement & Diversity, presenting proposed purchases for the week of 6/12/2017

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-40107	Aircraft Rescue and Fire Fighting items for Airport	Department of Public Works	Warren Fire Equipment, Inc.	\$1,666.00	Airport Enterprise Fund
CT-17-40122	Boiler supplies for Justice Center	Department of Public Works	Lakeside Supply Company	\$11,852.73	Capital Projects
CT-17-40126	Carpet materials for Jane Edna Hunter Building	Department of Public Works	Northern Flooring Specialists	\$1,538.49	General Fund/Internal Service Fund
CT-17-40127	Parts for Bush Hog Mower repair	Department of Public Works	Baker Vehicle Systems	\$857.23	Airport Enterprise Fund
CT-17-40130	Kan't Kopy Void Blue Security Paper for Print Shop	Department of Public Works	Xpedx	\$714.80	General Fund/Internal Service Fund – Print/Copy Services
CT-17-40133	Parts and repair of floor scrubber for Juvenile Justice Center	Department of Public Works	Astro Supply	\$870.60	General Fund/Internal Service Fund
JC-17-39963	ScanPro microfilm scanner	Juvenile Court	World Micrographics, Inc.	\$11,500.00	Special Revenue – Legal Research
CR-17-40114	Repair MiniPrep 75 for Toxicology Lab	Medical Examiner	Immualysis Corporation	\$900.00	Medical Examiner's Office Crime Lab

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-17-39787	Advertising services on RTA buses for Fraud Awareness Campaign	Division of Children and Family Services	Lamar Advertising Company	\$2,000.00	Health and Human Services Levy Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) submitting a Master grant award from U. S. Department of Housing and Urban Development in the total amount of \$13,183,669.00 for rental assistance for FY2016 HEARTH Act Homeless Assistance Grant in connection with the for the Continuum of Care Program for the period 1/1/2017 – 12/31/2018.

b) submitting an amendment to the Master grant agreement with U. S. Department of Housing and Urban Development in the total amount of \$13,183,669.00, by transferring the grant award to Emerald Development and Economic Network, Inc. for the FY2016 HEARTH Act Homeless Assistance Grant in connection with the for the Continuum of Care Program for the period 1/1/2017 – 12/31/2018:

1) For provision of rental subsidies for homeless persons with severe disabilities for the following grant awards:

Grant No. OH0060L5E021609 -Renewal Rental assistance for chronically homeless persons - \$10,658,692

Grant No. OH0278L5E021608 Renewal Rental Assistance for chronically homeless persons - \$1,443,480

Grant No. OH0370L5E021602 Renewal Rental Assistance for Chronically Homeless persons - \$110,235.00

Grant No. OH0426L5E021605 Renewal rental Assistance for Chronically homeless persons - \$971,262.00

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control

Monday, June 5, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Armond Budish, Chairperson

Councilwoman Nan Baker

Councilman Dale Miller

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Dever, Director, Department of Public Works

Dennis Kennedy, Fiscal Officer

Richard Opre, Office of Procurement & Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 5/30/17

Armond Budish motioned to approve the minutes from the May 30, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-423

Department of Development, recommending awards and enter into agreements with various providers in the total amount not-to-exceed \$2,820,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with various rounds of the Cuyahoga County Property Demolition Program for the period 6/1/2017 – 11/30/2018:

- a) City of Cleveland in the amount not-to-exceed \$2,000,000.00 in connection with round 5.
- b) City of Euclid in the amount not-to-exceed \$820,000.00 in connection with round 6.

Funding Source: Demolition Fund

Ken Surratt, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-423 was unanimously approved.

BC2017-424

Department of Development, recommending an award and enter into contract with Cuyahoga County Land Reutilization Corporation in the total amount not-to-exceed \$640,000.00 for administration of the demolition of vacant, abandoned, nuisance or blighted structures for various municipalities in connection with Round 6 of the Cuyahoga County Property Demolition Program for the period 6/1/2017 – 11/30/2018:

- a) City of Shaker Heights in the amount not-to-exceed \$300,000.00.
- b) City of South Euclid in the amount not-to-exceed \$100,000.00.
- c) Village of Newburgh Heights in the amount-not-to-exceed \$240,000.00.

Funding Source: Demolition Fund

Ken Surratt, Department of Development, presented. Trevor McAleer asked what would be the total estimated award amount after completion of Round 6 funding; and asked if it is anticipated that the City of Cleveland will submit an application to receive additional funding. Nan Baker asked if more Westside Communities will be awarded funding, as it relates to a report she received summarizing what communities have received financial assistance. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-424 was unanimously approved.

BC2017-425

Department of Development, submitting an agreement with City of Euclid in the amount not-to-exceed \$299,566.00 for allocation of FY2014 – 2015 HOME funds for various HOME activities for the period 5/1/2017 – 4/30/2019.

Funding Source: Federal HOME Funds

Ken Surratt, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-425 was unanimously approved.

BC2017-426

Department of Information Technology, recommending an award on RQ39705 to MNJ Technologies Direct, Inc. in the amount of \$94,730.00 for the purchase of (6) CISCO Network switches.

Funding Source: Huntington Park Garage Rehabilitation Project

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-426 was unanimously approved.

BC2017-427

Office of Procurement and Diversity, recommending an award on RQ39405 to Tim Lally Chevrolet Inc. (10-1) in the amount of \$30,686.50 for the purchase of (1) – 2017 Chevrolet Express Passenger Van.

Funding Source: Internal Service Fund- Maintenance Garage

Richard Opre, Office of Procurement and Diversity, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-427 was unanimously approved.

BC2017- 428

Department of Public Safety and Justice Services, recommending an award and enter into an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$10,000.00 for reimbursement of eligible expenses in connection with the FY2016 Urban Area Security Initiative Grant Program for the period 1/1/2017 – 5/31/2019.

Funding Source: FY2016 Urban Area Security Initiative Grant Program

Jeff Harraman, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-428 was unanimously approved.

BC2017-429

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1300387 with US Together, Inc. for language interpretation and translation services for the period 9/1/2013 – 8/31/2017 for additional funds in the amount of ~~of~~ **not-to-exceed** \$100,000.00.

Funding Source: Public Assistance Fund

This item was amended to reflect a not-to-exceed amount of \$100,000.00.

Bob Math, Cuyahoga Job and Family Services, presented. Nan Baker inquired about the value of the RFP, as it relates to how much funding is needed per year to provide an adequate amount of services; and asked for clarification of the services being provided. Dale Miller asked if the total amount of additional funding would be utilized. Dale proposed the item be amended to reflect a not-to-exceed amount in lieu of a fixed rate. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2017-429 was unanimously approved.

BC2017- 430

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ39760 and enter into a contract with Playhouse Square Hotel Limited Partnership dba Wyndham Playhouse Square in the amount not-to-exceed \$10,428.25 for rental of space, catering and related services for the Fatherhood Conference for the period 6/15/2017 – 6/17/2017. Funding Source: St. Luke's Foundation Grant

Al Grimes, Cuyahoga Job and Family Services, presented. Trevor McAleer asked if pricing was received from the Hilton; and inquired if the estimates were competitive with other vendors. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-430 was unanimously approved.

BC2017-431

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services/Cuyahoga Job and Family Services/Office of Re-entry, recommending an award on RQ39593 and enter into a contract with Enterprise Community Partners, Inc. in the amount not-to-exceed \$165,484.00 for consulting, planning and project management services for the period 6/1/2017 – 5/31/2018.

Funding Sources: 58% - U.S. Department of Housing and Urban Development, Continuum of Care Grant; 42% - Health and Human Services Levy

Shari Weir, Office of Homeless Services, presented. Dale Miller asked about the estimated completion date of the project; and asked if a study will be factored into future iterations of the system-wide Health and Humans Services Plan. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-431 was unanimously approved.

BC2017-432

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1300126 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 – 9/30/2017 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$144,490.00.

Funding Source: Federal Emergency Solutions Grant

Shari Weir, Office of Homeless Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-432 was unanimously approved.

C – Exemptions

BC2017-433

Department of Public Works, submitting an RFP exemption (due to lateness), which will result in an amendment to Contract No. CE1300423 with Relocations Specialists, Inc. for transition planning, move coordination, storage consolidation and management services for the Cuyahoga County Administration Building for the period 8/5/2013 – 12/31/2016 to extend the time period to 6/30/2018; no additional funds required.

Original Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Trevor McAleer asked about the timeline of the anticipated date of the scheduled move from the current location into the Halle Building. Dale Miller asked if any surplus funds carried over from the prior Administration building move contract; and inquired if those funds will be utilized for this project. Dale asked the Department to provide Council with information that reflects the estimated amount of surplus funding available. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-433 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2017-434 through -436 were unanimously approved.

BC2017-434

Department of Public Works, submitting an amendment to an agreement with Cuyahoga County Board of Developmental Disabilities for cafeteria services and vending machines located at the Virgil Brown Building for the period 8/1/2012 - 7/31/2017 to extend the time period to 12/31/2018; no additional funds required.

Funding Source: N/A

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-17-39997</i>	<i>HP ProBook 650 G2 Notebook PC, monitors and accessories for Human Resources</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$1,156.60</i>	<i>General Fund</i>
<i>IS-17-40013</i>	<i>HP ProBook 650 G2 Notebook PC, monitors and accessories for Personnel Review Commission</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$1,156.60</i>	<i>General Fund</i>
<i>CT-17-40052</i>	<i>Sprinkler system start up, winterization and repairs for various buildings</i>	<i>Department of Public Works</i>	<i>Cromwell Mechanical LLC</i>	<i>\$24,000.00</i>	<i>General Fund/Internal Service Fund</i>
<i>CT-17-40072</i>	<i>Finishing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$977.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-40106</i>	<i>Printing and finishing services</i>	<i>Department of Public Works</i>	<i>North Coast Litho</i>	<i>\$784.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>ST-17-40060</i>	<i>Hammer drill and accessories for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Hilti Inc.</i>	<i>\$1,483.58</i>	<i>Sanitary Sewer Fund</i>
<i>ST-17-40064</i>	<i>Gas detectors for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Pro-Am Safety, Inc.</i>	<i>\$4,958.80</i>	<i>Sanitary Sewer Fund</i>
<i>ST-17-40090</i>	<i>Ridgid digital recording monitors for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Woodhill Nipple & Supply, Inc.</i>	<i>\$17,974.25</i>	<i>Sanitary Sewer Fund</i>
<i>SA-17-39742</i>	<i>Benefits Checkup web portal</i>	<i>Division of Senior and Adult Services</i>	<i>National Council on Aging</i>	<i>\$5,000.00</i>	<i>Health and Human Services Levy Fund</i>
<i>CR-17-40067</i>	<i>DNA Kits</i>	<i>Medical Examiner</i>	<i>Promega Corporation</i>	<i>\$20,557.60</i>	<i>DNA Backlog Grant</i>
<i>CR-17-40077</i>	<i>Promotional items: tumblers, pens, lanyards and tablecloths for Advanced Medicolegal Forensic training</i>	<i>Medical Examiner</i>	<i>The Image Group</i>	<i>\$2,970.05</i>	<i>General Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
WT-17-40086	Training expenses in connection with the Earn and Learn Program	Cuyahoga Job and Family Services	Alliance Solutions Group	\$1,440.00	67% - Health and Human Services Levy Fund 33% - Title IV-E
CE-17-38435	Legal notice: Hilliard Road Bridge 08.57	Department of Public Works	Plain Dealer	Not-to-exceed \$549.12	Road and Bridge Fund
CE-17-40083	Fencing supplies for York Yard	Department of Public Works	Great Lakes Fence Company	\$694.96	Road and Bridge Fund
CT-17-39048	Legal notice: Rubbish removal services	Department of Public Works	Plain Dealer	\$900.00	General Fund/Internal Service Fund
CT-17-39714	Circuit control panel for a chiller at Jane Edna Hunter Building	Department of Public Works	Johnson Controls, Inc.	\$797.88	General Fund/Internal Service Fund
CT-17-40093	Boiler repair at Juvenile Justice Center	Department of Public Works	Temperature Control Company	\$4,015.89	General Fund/Internal Service Fund
CT-17-40110	Parts and repair of scissors lift at Justice Center	Department of Public Works	Mid-Ohio Material Handling, Inc.	\$584.67	General Fund/Internal Service Fund
CF-17-40103	Post Adoption Special Services Subsidy: Non-reoccurring adoption fees	Division of Children and Family Services	Weaver & Craig, P.C.	\$1,000.00	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-40104	Post Adoption Special Services Subsidy: Attachment therapy and neurofeed	Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$1,610.75	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-40105	Post Adoption Special Services Subsidy: Non-reoccurring adoption fees	Division of Children and Family Services	Law Office of Mary K. Wimsett	\$1,000.00	67% - Health and Human Services Levy Fund 33% - Title IV-E
CR-17-40094	Toxicology testing	Medical Examiner	National Medical Services dba NMS Labs	\$2,508.00	Medical Examiner's Office Lab Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None.					

BC2017-436

Department of Development – Rehabilitation Home Loan

Borrower	Loan Amount	Purpose: Home Repairs	Real Property Tax Status	Source of Funds
Mason, Mary	\$6,286.00	Roof	Current	Federal CDBG Program
Total Loan	\$6,286.00			

V – OTHER BUSINESS

Mission Critical Item:

BC2017-437

Department of Health and Human Services/Cuyahoga Job and Family Services,

a) Submitting an RFP exemption on RQ40088, which will result in an award recommendation to Cuyahoga County Agriculture Society in the amount not-to-exceed \$2,000.00 for the provision of a staff picnic for the Department of Health and Human Services employees being held Saturday, June 10, 2017.

b) Recommending an award on RQ40088 and enter into a contract with Cuyahoga County Agriculture Society in the amount not-to-exceed \$2,000.00 for the provision of a staff picnic for the Department of Health and Human Services employees being held Saturday, June 10, 2017.

Funding Source: Shared Services (CSEA, Public Assistance, Children’s Services)

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. There were no questions. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-437 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Court of Common Pleas/Juvenile Court Division, recommending to terminate Contract No. CE1400205 with Beech Brook for respite care services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project for the period 6/9/2014 – 9/30/2017, effective 6/24/2017.

Funding Source: N/A

V – OTHER BUSINESS

There was no other business.

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:29 p.m.

Item Details

IV. Contracts and Awards

A. Tabled Items

B. New Items

BC2017-438

Department of Development requesting approval of an agreement with the City of Cleveland Heights in the amount of \$299,566. The anticipated start-completion dates are December 1, 2016 – November 30, 2018

The contract is for the purpose of allocating the 2014-2015 Federal HOME funding to the City of Cleveland Heights for its calculated share.

Procurement

1. The procurement method for this project was approved by Board of Control on May 1, 2017 as BC2017-339.

Contractor and Project Information

1. City of Cleveland Heights
40 Severance Circle
Cleveland Heights, OH 44118
Council District 10

Project located in the City of Euclid
Council District 10.

Project Status and Planning

1. The project's term is slated to begin on December 1, 2016. The delay in getting this to the Board of Control was due to receipt of necessary documents from the city including required insurance documents.

All legal and administrative issues have been corrected to avoid any future delays.

Funding

1. The project is funded with Federal HOME dollars
2. The schedule of payments is monthly as dollars are expended

BC2017-439

Department of Information Technology

A. Scope of Work Summary

1. DoIT requesting approval of a State Contract Purchase with Diversatec Resources Incorporated for the anticipated cost of \$73,604.30.

Tableau will be to support Cuyahoga Stat, a high-profile project in the County Executive’s office currently in development. We are also conducting an integrated data pilot in the Department of Health & Human Services (DHHS) for Director Pristow.

County Administration Building and HHS

Purchase using Ohio STS534354

B. Procurement

1. Identify the original procurement method on the contract/purchase:

Purchase from Ohio STS534354. DoIT is requesting approval of both the exemption and the recommendation of award be made by the BOC at the 06/12/2017 agenda meeting.

C. Contractor Information

1. Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Diversatec Resources Incorporated

10022 Cheshire Road

Sunbury, Ohio 43074

2. The vendor President is Carmen Frost.

D. Project Status

1. The project’s term has already begun. The reason there is a delay in this request for approval is the license term has ended. Tableau has given the County until June 15th to complete the purchase or the County will be billed a 25% reinstatement fee.

2. The project is on a critical action path because the County will be charged a 25% reinstatement fee if the purchase is not completed by June 15, 2017. This was already considered a three-week extension by Tableau. It will hold up the HHS IT staff from completing this project.

E. Funding

1. Was funding for the contract or purchase appropriated in the current budget? If not, what is the source of funding? Yes. DV014100 \$2,580.25, HS157396 \$49,499.11, PR191056 \$8,003.54, IT601112 \$13,521.40

1. The schedule of payments is one time, by invoice.

BC2017-440

Department of Information Technology

Describe the goods or services to be procured.

1 - DS2246-28.8TB-QSR6 Shelf to house storage drives and 24 of the 1.2TB storage drives themselves

1 - OS-ONTAP1-CAP2-0P-QS software to run/link storage to servers/UCS

This equipment will be the backbone of the county’s upgraded video conferencing environment. This will increase the county's video conferencing capabilities from their current state, which is end of life by several years.

Total Cost

\$28,317.67

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

N/A

Contract End Date

N/A

Project Location(s)

COUNTY WIDE

Project Council District(s)

1

Procurement Type

STATE CONTRACT / GOVERNMENT COOPERATIVE / RFP EXEMPTION

Vendor Name(s)

Logicalis Inc.

Funding Source

OTHER

BC2017-441

County Executive's Office

The item is an RFP Exemption and award recommendation, in the form of a payment, to the Cleveland Leadership Center for the (i) Cleveland Program Summer Session. The \$1200 award will cover registration fees and services for the 2017 Cuyahoga County Public Policy Summer Fellows. There are seven (7) Summer Fellows participating in the program. The 2016 Cuyahoga County Public Policy Summer Fellows participated in the (i)Cleveland Program Summer Session as well.

There was no competitive process as this service is unique and only offered by the Cleveland Leadership Center. Due to previous work together, it was decided to participate in the (i)Cleveland program again. The \$1200 award amount is a discounted rate.

The (i)Cleveland Program is a specialized program for college students, recent graduates, and young professionals in the Greater Cleveland area. The program is designed to foster social and professional networking skills, provide mentoring and resources to assist young adults thrive in the Greater Cleveland area. In the program, fellows will meet with leaders in Cleveland's business, civic, and social communities; they will learn professional leadership skills; and, fellows will develop relationships with their peers and an assigned mentor throughout the program. This program will supplement the work and professional development of the Summer Fellowship Program, particularly on the fellows' off-day (32 hrs./week). The Cleveland Leadership Center has been a strong partner in the area on matters of leadership and professional education/training.

BC2017-442

Medical Examiner is requesting approval of a contract with Douglas Rohde for the anticipated cost not-to-exceed \$30,300.00. The anticipated start-completion dates are upon approval through December 31, 2017.

2. The primary goals of the project is to address deficiencies in upcoming accreditation and the transition with the resignation of our Chief Toxicologist while hiring a replacement.

The procurement method for this project was RFP Exemption. The total value is \$30,300.00.

2. Several other individuals were considered, however, none were feasible due to time consideration or geographic proximity.

Contractor and Project Information

- 1. Douglas Rodhe
- 10271 Barchester Drive
- Concord, Ohio 44077
- Douglas Rodhe – Toxicologist

Project Status and Planning

- 1. The project is intended to be a onetime occurrence provided the hiring of a Chief Toxicologist
- 2. The project is on a critical action path because current situation as mentioned above and requires that this request is expedited
- 3. This project has not yet begun.
- 4. The contract needs a signature in ink by June 12, 2017.

Funding

- 1. The project is funded 100% by the Medical Examiner’s Crime Lab, CR180265in the not-to-exceed amount of \$30,300.00.
- 2. The schedule of payments is by invoice upon completion of work.

BC2017-443

Office of Homeless Services

Describe the goods or services to be procured. Your description should include a brief explanation of need.

The Salvation Army has operated the PASS Program for homeless men since 1998. The project focus is on sober living, employment, and housing. 75 men are served at a point in time. The PASS program only takes referrals from 2100 Lakeside Men's Shelter and is a critical component of the Continuum of Care for homeless services.

Vendor Name(s):

Salvation Army
1710 Prospect Avenue
Cleveland, OH 44115

Estimated Cost:

\$232,453.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: June 1, 2017

End Date: May 31, 2018

Procurement Type

RFP EXEMPTION

Briefly describe the proposed procurement method.

This project was originally funded in 1998 by the U.S. Department of Housing and Urban Development (HUD). The application identified the Salvation Army as the provider if the project were awarded funding. Since 2001, the project has been renewed annually by HUD, maintaining the Salvation Army as the grant recipient. Through the 2015 renewal process, HUD shifted funding priorities away from transitional housing. Because of the need for the services and shelter within the community, the project was maintained through Health and Human Services Levy support. The Exemption is requested under Section 3.03G of the County Charter.

Why is this method preferred over the standard, competitive procedure?

Please see above.

Were other vendors evaluated? If not, explain.

No. Please see above.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

N/A

BC2017-444

1. Cuyahoga Job and Family Services, Division of Contract Administration and Performance is assisting with the contracting process for the Department of Development by requesting an amended resolution and recommending an award for a contract with Performance Assessment Network (PAN) in the total amount of \$400,000.00 for the provision of variety of technical and soft skill assessments for individuals in the following programs:

1. Propel Cuyahoga and its new Upskilling Program (approved November 2016)
2. Comprehensive Case Management and Employment Program (CCMEP)
3. Families Forward project in the Office of Child Support Services
4. Other County workforce-related programs

The time period is from June 1, 2017 to December 31, 2019.

It is anticipated the Provider will allow for the use of the technical and soft skill assessments they offer in their clearinghouse.

B. Procurement

This contract will provide technical and soft skill assessments for various workforce programs. DHHS Division of Contract Administration and Performance initially requested an Alternative Procurement WT-17-39007 on December 23, 2016 for \$200,000.00 for one year. It was approved on

January 18, 2017 (BC2017-39). Since then, the Department of Development has requested to increase the dollar amount to \$400,000.00 and extend the term until December 31, 2019.

Four vendors were compared in detail across the four priority areas of concern. The comparison rubric is available in Appendix 1.

C. Contractor Information

Performance Assessment Network (PAN)
11590 N. Meridian St. STE 200
Carmel, IN 46032
Jim Holm

D. Project Status

The project's term is June 1, 2017 to December 31, 2019

E. Funding

50% Propel Cuyahoga

50% State – Comprehensive Case Management and Employment Program (CCMEP)

a) Contract Propel Cuyahoga (6/1/2017 – 12/31/2019): \$ 200,000.00

b) Contract CCMEP (6/1/2017 – 12/31/2019): \$ 200,000.00

Total: \$ 400,000.00

BC2017-445

Department of Sustainability

A. Scope of Work Summary

1. The Department is requesting approval of to apply and accept a grant from the Cleveland Foundation for) with for the anticipated cost up to \$50,000.

The anticipated start-completion dates are September 2017 to September 2018.

2. The primary goals of the project are (list 2 to 3 goals).

To offer emerging young leaders from across the country the skills and networks needed to create the community they envision and jumpstart a career in public service.

To support a fellow for a 12-month, full-time paid placement in the Department of Sustainability.

3. The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc). N/A

Cuyahoga County Administrative Headquarters
2079 E.9th
Cleveland, Oh 44415

3.b.The project is located in Council District 7.

D. Project Status and Planning

1. The project is occasional.

2. The project is on a critical action path because the fellow will be starting in September 2017.

E. Funding

1. The project is grant funded from the Cleveland Foundation.
2. Was the specific project funding included in OBM – approved budget for the current year? No.
3. The schedule of payments will be in phases from the Cleveland Foundation.

C – Exemptions

BC2017-446

Department of Development

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Construction of new Headquarters facility

Creation of 400 new jobs to Cuyahoga County

Vendor Name(s):

ABB, Inc.

Estimated Cost:

\$250,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: June 1, 2017

End Date: May 31, 2020

Grantee: ABB Inc. -- Current Company Address: 29801 Euclid Ave., Wickliffe, OH 44092

Grant Agreement Terms:

- \$250,000 grant made in-full from the Cuyahoga County Job Creation Fund to ABB Inc.
- Agreement/Project start-completion dates are: June 1, 2017 to May 31, 2020.
- Project shall be the completion of the approximately 145,000 s.f. new industrial automation service and technology center (the Site) located in Highland Hills, OH by Dec. 31, 2018.
- Project shall also be the creation of 400 new-to-Cuyahoga County jobs at the Site by May 31, 2020.
- Standard Workforce Development Agreement (WDA) with OhioMeansJobs
- Immediate Return of the entire grant from ABB Inc. to the County if the above terms are not fully met.

Project Location & Council District: District 9

Proposed Project Address: PPN: 751-02-018; Southeast Corner of Green & Harvard Road – 16 acres; Highland Hills, OH

Public Partners in the Project: Village of Highland Hills and the State of Ohio

Officers: James Crowl, U.S. Service Manager for ABB
Allan Wells, Director of Indirect Taxes for ABB

Brief Description of the Company:

Zurich-based ABB Inc.'s operation within the United States, at the Wickliffe-based industrial automation unit, provides power, robotics, and automation products and solutions to improve energy efficiency and productivity. Wickliffe serves as the global research and development center, project management and engineering services for its Symphony Plus control systems for industrial and utility customers and related products. It also provides facilities for training and product demonstrations. ABB employs about 20,000 people in the U.S., one of 100 countries where it has a total of 135,000 employees. ABB's U.S. headquarters is in Cary, N.C.

Project Description:

Proposed move from ABB's inefficient existing facility to 145,000 s.f. of new construction planned for the southeast corner of Green and Harvard Roads in Highland Hill, Cuyahoga County, OH on 16 acres at the Chagrin Highlands corporate park. The company needs to

reduce operating costs because their existing leased facility is much too large for current operations, and the occupied space no longer meets their needs. ABB wishes to create facilities of a mix of office, tech/R&D, and warehouse space; targeting the I-271 corridor due to employee gravity models. It seeks a high quality environment to allow them to retain and recruit employees in a highly competitive hiring environment, including the high quality space and locations of competitor companies.

The County's offer has been a critical piece that makes it possible for this project to materialize in Cuyahoga County. The international company had many site options in the U.S. and internationally. The manufacturing component of the existing location downsized significantly in recent years and the company has consolidated many sites in the last few years, as well, thus the County wishes to strongly secure ABB's remaining presence in Northeast Ohio.

The proposed new ABB industrial automation service and technology center will modernize processes and increase efficiencies. The new building will provide more modern facilities, including an open floor plan, spaces for team collaboration, high-speed internet access and technology upgrades. Weston, Inc., Warrensville Heights-based developer, owner & management firm, and Arco Design/Build will construct the one-story building of 145,000 s.f. ABB will lease the facility from Highland Hills, LLC, an entity of Weston, Inc., for 15 years.

The Village of Highland Hills has offered the project real estate tax abatement, valued at \$3,552,600, to support the new building, as well as job creation grant related to income tax receipts, valued at \$992,000. The State of Ohio through ODOT has offered a Jobs & Commerce grant of \$125,000, and JobOhio has offered an Economic Development grant of \$125,000.

COSTS

Total Project Costs: \$ 26,760,000

Procurement Type

ALTERNATIVE PROCUREMENT

Briefly describe the proposed procurement method.

Request from company to the Director. Director approved.

Why is this method preferred over the standard, competitive procedure?

Request from company to the Director. Director approved.

Were other vendors evaluated? If not, explain.

Request from company to the Director. Director approved.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.

Request from company to the Director. Director approved.

BC2017-447

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Construction of new training center facility.

Creation of 141 new jobs in Cuyahoga County.

1-Why is the contract being submitted late?

Staff is learning to use OnBase.

2-What is being done to prevent this from reoccurring?

Staff will continue to learn how to properly enter all of the information into OnBase.

Vendor Name(s):

Hyland Software, Inc.

Estimated Cost:

\$150,000.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract amendment.

Start Date: June 1, 2017

End Date: May 31, 2020

Grantee: Hyland Software, Inc. -- Company Address: 28500 Clemens Road, Westlake, OH

Grant Agreement Terms:

- \$150,000 grant made in-full from the Cuyahoga County Job Creation Fund to Hyland Software, Inc.
- Agreement/Project start-completion dates are: June 1, 2017 to May 31, 2020.

- Project shall be the completion of the approximately 70,000 s.f. new training center addition (the Site) located in Westlake, OH by Dec. 31, 2018.
- Project shall also be the creation of 141 new-to-Cuyahoga County jobs at the Site by May 31, 2020.
- Standard Workforce Development Agreement (WDA) with OhioMeansJobs
- Immediate Return of the entire grant from Hyland Software, Inc. to the County if the above terms are not fully met.

Project Location & Council District: District 1

Proposed Project Address: 28105 Clemens Road, Westlake, OH

Public Partners in the Project: State of Ohio, City of Westlake

Officers: Bill Preimer, President & CEO
 Christopher Hyland, CFO, EVP
 Rick Kirk, Director – Operations, Facilities

Brief Description of the Company:

Hyland is a provider of software for managing content, processes and cases within the growing global demand for cloud-based services. It is headquartered in Westlake, Ohio. The company was founded in 1991, growing to become one of the largest independent ECM software vendors in the world. Today, they continue to meet their customers' evolving and unique needs while staying true to their ECM fundamentals. As a result, the company is well respected in the ECM market and highly ranked by industry analysts. Through its network of more than 300 domestic and international partners, Hyland delivers tailored business software solutions to customers in more than 60 countries. Two of its major software service solutions are On-Base, an enterprise information platform that helps organizations efficiently manage content, processes and cases, and ShareBase, a cloud-based sharing product that facilitates secure sharing inside and outside an organization. The company has more than 700 customers leveraging Hyland products hosted in the Hyland Cloud.

Hyland currently has 2,232 employees globally, including 1,594 at its Westlake campus. Of those 760 employees work in Hyland's current research and development building.

Project Description:

Development and construction of a 70,000 s.f. addition to the company's research and development center. The expansion, including office space for up to 400 more employees and a modern training center for internal and external events, will add a third wing to Hyland's global headquarters. The company will invest over \$12 million in the land and physical facility. All-in costs for establishment of the center are projected to be over \$17.2 million, including \$1 million in IT and infrastructure costs, and \$4.2 million in training costs. 3.6 acres have been purchased and consolidated into a larger parcel of 24.4 acres to accommodate the entire expansion. The 70,000 s.f. will be an addition to its existing 165,000 s.f. facility, for a total of 235,000 s.f.

By the third year of operation, Hyland projects that it will hire 141 new full time employees as a result of the project with a payroll of \$7,755,000. The company has a number of other competitive excess capacity sites in its other corporate training locations around the country, including Arizona, Utah, Nebraska, and Nevada, to absorb this growth but wishes to do it in Westlake, given that its headquarters is here. Hyland is requesting a grant from the County to assist in offsetting the construction costs. Hyland will covenant

directly with the County the creation of at least 50 jobs in the first year, and 141 jobs over three years, for this assistance.

The State of Ohio has offered assistance of an estimated \$4,433,000 in financial value to the project including; \$1 million in a JobsOhio Economic Development Grant, \$1 million in a JobsOhio Workforce Grant, \$142,000 in an Ohio Job Creation Additional Value Tax Credit, and \$2.3 million in a Ohio Job Creation Tax Credit Extension.

COSTS

Total Project Costs: \$ 17,225,000

Why is this method preferred over the standard, competitive procedure?

Originally the project was bid out. Pandey Environmental, LLC's proposal was approved. The contractor used building size data provided to the county from applicant. However, no one had toured the site prior to the environmental assessment. Upon entering the site, vendor discovered building was ransacked and dividing walls were removed. It was impossible to tell where the parcels ended, therefore for the health and reuse of the building the contractor took additional asbestos and lead samples.

Were other vendors evaluated? If not, explain.

Yes - There was bidding on original contract. See above.

No additional vendors for the amendment because services had been rendered.

If contract amendment term has begun, respond to the following questions:

- a) Why is the contract amendment being submitted late?
- b) What is being done to prevent this from reoccurring?

Answers to following Questions:

1. Why is the contract being submitted late? Work was completed on time with-in contract period. Our consultant Pandey Environmental consultant hired a subcontractor to take Asbestos Containing Material and Lead Paint samples of site for reuse of this vacant "vandalized building" for a potential community services social services applicant. Unbeknownst to the applicant the property had been damaged by vandals who destroyed walls and ceilings expanding the former retail buildings interior. The subcontractor took samples in all open and exposed areas in this "war-zone like interior" , not knowing the square footage he sampled was larger than the square footage of the site given to us by applicant and quoted to the subcontractor/contractor. Therefore, the cost of the samples exceeded the originally budgeted amount.

2. What is Being done to prevent this from re-occurring? We as the county have no control over the change in the site parameters due to vandals prior to the environmental assessment being conducted. The subcontractor was unaware the price quoted was for a smaller square footage and acted on behalf of the health and welfare of the potential new occupants of the site. Who is our applicant: ICONS (Individuals Collectively Overcoming Negative Situations) is a non-profit organization currently leasing space at 2930 Prospect Avenue, Cleveland, Ohio, has an opportunity to purchase the former Faith Building located at 10640 St. Clair from the Glenville Development Corporation. ICONS intent is to establish their headquarters in this Glenville Community. ICONS services include including youth advocacy, mentoring, gang mediation, conflict resolution, life skills training, various workshops, kid safe zone and after hours space for youth.

Procurement Type
ALTERNATIVE PROCUREMENT

Briefly describe the proposed procurement method.
Request from company to the Director for a grant. Director approved.
Why is this method preferred over the standard, competitive procedure?
Request from company to the Director for a grant. Director approved.
Were other vendors evaluated? If not, explain.
Request from company to the Director for a grant. Director approved.

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.
Request from company to the Director for a grant. Director approved.

BC2017-448

Department of Development
Describe the goods or services to be provided. Your description should include a brief explanation of need.
Size of building was incorrect on application. Asbestos contractor doing due diligence acquired additional asbestos and lead samples.

Vendor Name(s):

Estimated Cost:
\$1,200.00

Was the specific project funding included in the OBM-approved budget for the current year?
Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 11/14/2016
End Date: 5/13/2017

BC2017-449

Fiscal Office
Describe the goods or services to be procured. Your description should include a brief explanation of need.
To purchase the Marshall/Swift RateTable Data Cuyahoga County performs a mass reappraisal effort every 6 years. The County currently uses Thompson Reuters / Manatron's Sigma system to ensure tax equity through statistical analysis and uniform valuation models including the cost approach. The cost approach involves estimating the value of a property by summing the land value and the depreciated value of any improvements. The cost approach also allows appraisers to analyze current market conditions in relation to the cost of new construction. The cost approach is a reliable valuation method.

Vendor Name(s):
Manatron, Inc.

Estimated Cost:
\$110,069.95

Was the specific project funding included in OBM-approved budget for the current year?
Y

If applicable, start- and end-dates of the contract amendment.
Start Date: January 1, 2017
End Date: December 31, 2017

Procurement Type
RFP EXEMPTION

Briefly describe the proposed procurement method.
Request for RFP Exemption is because we need to license the data directly through Manatron due to Marshall and Swift cost data is formatted specific to Manatron's data structure.

Why is this method preferred over the standard, competitive procedure?
We need to license the data directly through Manatron due to Marshall and Swift cost data is formatted specific to Manatron's data structure.

Were other vendors evaluated? If not, explain.
N/A

For items or services being procured through State or GSA contract or through a joint purchasing program, provide the contract number and expiration date.
N/A

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Office of Homeless Services requesting acceptance of a Master Grant Award Agreement covering 4 grants, and then an immediate Amendment to the Master Grant Agreement to transfer the Master Grant Award to Emerald Development and Economic Network, Inc.

In March, 2017, the Board of Control approved amending four existing Grant agreements between the U.S. Department of Housing and Urban Development and Cuyahoga County, to transfer the applicant status from Cuyahoga County to Emerald Development and Economic Network, Inc. At that time, the Awards being Amended were on grant agreements issued in FY2015. Because Cuyahoga County was the Applicant in the FY2016 grant process which ended in September, 2016, HUD was required to issue these Renewal Grant Agreements to the County. After accepting the FY2016 Awards, the County can amend them immediately to transfer the Renewal Awards to EDEN.