

## Minutes

Cuyahoga County Board of Control  
Monday, August 21, 2017 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

#### Attending:

Armond Budish, Chairperson

Joseph Nanni, County Council (Alternate for Dale Miller)

Councilwoman Nan Baker

Levine Ross, County Council (Alternate for Dan Brady)

Michael Dever, Director, Department of Public Works

Angela Rich, Deputy Fiscal Officer, (Alternate for Dennis Kennedy)

Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 8/14/17

Edward Kraus motioned to approve the minutes from the August 14, 2017 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

#### B – New Items for Review

BC2017- 612

Department of Development,

Recommending awards on RQ31259 and enter into contracts with various providers in the total amount not-to-exceed \$96,525.00 for various Brownfield site assessment services for the period 6/19/2017 – 9/29/2017:

- a) HzW Environmental Consultants, LLC in the amount not-to-exceed \$40,375.00 for Ohio Environmental Protection Agency Voluntary Action Program Phase II Property Assessment and Site-specific Assessment of waterfront infrastructure along the Cuyahoga River services for the Scranton Peninsula facility located at 1970 Carton Road, Cleveland.
- b) Submitting a Grant of Right of Entry, Consent and Release from Liability agreement with Carter Peninsula, Inc. in connection with said project site.
- c) AECOM Technical Services, Inc. fka URS Corporation in the amount not-to-exceed \$34,760.00 for Ohio Environmental Protection Agency Voluntary Action Program Phase II Property Assessment and Remedial

Action Plan/Operation and Maintenance services for property located at 7600 Carnegie Avenue, Cleveland.

d) Submitting a Grant of Right of Entry, Consent and Release from Liability agreement with City of Cleveland in connection with said project site.

e) Burgess & Niple, Inc. in the amount not-to-exceed \$21,390.00 for Phase I Environmental Site Assessment and Limited Ohio Environmental Protection Agency Voluntary Action Program Phase II Property Assessment services for the Future Container Homes site property located at 1360 E. 43<sup>rd</sup> Street, Cleveland.

f) Submitting a Grant of Right of Entry, Consent and Release from Liability agreement with Sage Guard LLC, in connection with said project site.

Funding Source: Brownfield Revolving Loan Fund

Janise Bayne, Department of Development, presented. Nan Baker inquired about the timeline and asked if the scope of work can realistically be completed by September 29, 2017. Nan also asked if gas tanks were removed from property located at 1360 E. 43<sup>rd</sup> Street, Cleveland, which was formerly a gas station. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-612 was unanimously approved.

BC2017- 613

Department of Information Technology, recommending an award on RQ40308 to CDW Government, Inc. in the amount of \$99,527.13 for the purchase of (8) Cisco network switches for the Halle Warehouse Archive Storage Project for the Department of Public Works.

Funding Source: Archives/Storage Building Capital Project

Andy Molls, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-613 was unanimously approved.

BC2017-614

Department of Human Resources, recommending an award on RQ39515 and enter into a contract with Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers in the amount not-to-exceed \$120,556.29 for drug toxicology screening and occupational health service evaluation for the period 08/15/2017-08/14/2020.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. Nan Baker asked if the amount not-to-exceed will cover services for a 3-year period; and inquired about how the rates compare to the prior contract. Nan also asked if the services cover new hires as well as current employees who may be screened for cause. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-614 was unanimously approved.

BC2017-615

Department of Human Resources, recommending an award on RQ38508 and enter into a contract with Quick Employment L.L.C. in the amount not-to-exceed \$100,817.60 for sourcing and staffing of temporary employees and interns for the period 08/08/2017-02/10/2018.

Funding Source: General Fund **and 59% ERP Funds**

Patrick Smock, Department of Human Resources, presented. Joe Nanni asked for clarification if a portion of the cost should be covered by Enterprise Resource Planning Project (ERP) funds, as the interns who are placed in the Department of Public Works will be providing services associated with the ERP. Armond Budish motioned to approve; Joe Nanni seconded. Item BC2017-615 was unanimously approved.

BC2017- 616

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ39447 and enter into a contract with US Together, Inc. (38-10) in the amount not-to-exceed \$350,000.00 for oral and sign language interpretation and written translation services for the period 9/1/2017 – 8/31/2018.

Funding Source: Federal Public Assistance Fund

Bob Math, Cuyahoga Job and Family Services, presented. Joe Nanni asked if County Council can access these services. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-616 was unanimously approved.

BC2017- 617

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600221 with Seattle Jobs Initiative for the implementation of a Supplemental Nutrition Assistance and Employment Training Program for the period 8/15/2016 – 6/30/2017 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: 100% Federal FAET (Food Assistance Education & Training) funding

David Merriman, Cuyahoga Job and Family Services, presented. Joe Nanni asked for clarification on whether the training program is currently in place and providing workforce programming services or if the program is still in the implementation stage and is anticipated to go live next year; and asked if Seattle Jobs Initiative will provide direct services or will they train another agency to provide the services. Joe Nanni also inquired about Cuyahoga Community College providing similar services as Towards Employment, who is currently partnered with the Center for Economic Opportunity which runs the same (SNAP) Employment Training Program, as it relates to a pending structured partnership and independent contract with Tri-C and the County to carry out the training program in 2018. Levine Ross asked if the program is offered to all applicants who qualify for SNAP; and asked if there are specific criteria and restrictions associated with the program. Nan Baker asked why Seattle Jobs Initiative was specifically chosen to provide these services; and asked if this project could be considered as a Pilot Program. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-617 was unanimously approved.

BC2017-618

Personnel Review Commission, submitting an agreement with the Greater Cleveland Regional Transit Authority in the amount not-to-exceed \$1,400.00 for consultant services in connection with credit and pre-employment background check services for the period 8/21/2017 – 10/20/2017.

Funding Source: Revenue Generating

Rebecca Kopcienski, Personnel Review Commission, presented. There were no questions. Armond Budish motioned to approve; Mike Dever seconded. Item BC2017-618 was unanimously approved.

#### C – Consent Agenda

There were no questions on the consent agenda items. Armond Budish motioned to approve items BC2017-619 through -620, Mike Dever seconded, the consent agenda items were unanimously approved.

#### BC2017-619

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org). for a fee in the amount of \$1.00Funding Source: Revenue Generating

BC2017-620

Office of Procurement & Diversity, presenting proposed purchases for the week of 8/21/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-17-40231	Vertical column centrifugal sewage pump repairs	Department of Public Works	Gerow Equipment Company	\$4,300.00	Internal Service Fund/General Fund
CT-17-40461	Ready mix concrete	Department of Public Works	Carr Brothers	\$24,000.00	\$4,000.00 – Road and Bridge Funds \$20,000.00 – Sanitary Sewer Fund
CT-17-40521	Equipment handling for generator for Jane Edna Hunter Building	Department of Public Works	Shippers Highway Express, Inc.	\$2,334.00	Capital Project
CT-17-40576	Court of Appeals/Old Courthouse – Cooling Chiller Unit	Department of Public Works	Donwil Company	\$18,955.00	Capital Projects
CT-17-40589	Repair parts for Bush Hog Mower at Airport	Department of Public Works	HPM Business Systems, Inc.	\$877.77	Airport Enterprise Fund
CT-17-40591	Interlocking rubber tiles for 5 <sup>th</sup> floor of Virgil Brown Building	Department of Public Works	Fishman Flooring Solutions	\$2,592.72	Internal Service Fund/General Fund
CT-17-40605	Power surge protector	Department of Public Works	Graybar Electric Company	\$2,802.94	Sanitary Sewer Fund
CT-17-40613	Repair parts for Truck S-431	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$605.90	Sanitary Sewer Fund
CT-17-40631	Water line repair on 24 <sup>th</sup> Floor of Justice Center	Department of Public Works	EPS Supply, Inc.	\$723.03	Capital Project
CT-17-40633	Water main line repair at Justice Center Tower to Jail I	Department of Public Works	EPS Supply, Inc.	\$960.07	Capital Project
AU-17-40414	Legal Notice: Local Government Fund 2018 Allocation per ORC Section 5747.51	Fiscal Office	Plain Dealer	\$1,131.52	General Fund

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CF-17-40616</i>	<i>Post Adoption Special Services Subsidy: Behavior analysis</i>	<i>Division of Children and Family Services</i>	<i>Proactive Behavior Services</i>	<i>\$1,875.06</i>	<i>67% - Health and Human Services Levy Fund 33% - Title IV-E</i>

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>JC-17-40103</i>	<i>Meat - September</i>	<i>Juvenile Court</i>	<i>Gordon Food Service</i>	<i>\$3,629.68</i>	<i>General Fund</i>
<i>JC-17-40396</i>	<i>Bread – September</i>	<i>Juvenile Court</i>	<i>Schwebel Baking Company</i>	<i>\$2,753.25</i>	<i>General Fund</i>
<i>JC-17-40397</i>	<i>Milk - September</i>	<i>Juvenile Court</i>	<i>Borden Dairy Company of Ohio, LLC</i>	<i>\$6,008.76</i>	<i>General Fund</i>
<i>JC-17-40398</i>	<i>Peaches - September</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$3,004.00</i>	<i>General Fund</i>
<i>JC-17-40399</i>	<i>Pork and Beans – September</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$1,394.76</i>	<i>General Fund</i>
<i>JC-17-40400</i>	<i>Lima beans - September</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$2,931.54</i>	<i>General Fund</i>
<i>JC-17-40401</i>	<i>Dairy - September</i>	<i>Juvenile Court</i>	<i>Benjamin Foods</i>	<i>\$254.45</i>	<i>General Fund</i>
<i>JC-17-40402</i>	<i>Lunch meat - September</i>	<i>Juvenile Court</i>	<i>Gordon Food Service</i>	<i>\$207.20</i>	<i>General Fund</i>
<i>JC-17-40404</i>	<i>Bananas - September</i>	<i>Juvenile Court</i>	<i>The Sanson Company</i>	<i>\$4,595.75</i>	<i>General Fund</i>

## V – OTHER BUSINESS

### Items of Note (non-voted)

#### Item No. 1

Department of Public Works, submitting administrative offers of settlement agreements to various property owners for acquisition of right of way In connection with the reconstruction with additional turning lanes of Royalton Road from West 130th Street to York Road in the City of North Royalton:

Parcel 26 T (Temporary Easement)

Property Owners: Bob Grace and Laura Grace

Recommended Offer of Settlement: \$650.00

Parcel 43 T1, T2 (Temporary Easements)

Property Owner: R&M Global

Recommended Offer of Settlement: \$400.00

Parcel 48 T (Temporary Easement)

Property Owner: Susan D. Miller, Trustee

Recommended Offer of Settlement: \$3,300.00

Funding Source: Road and Bridge Funds

#### Item No. 2

Department of Information Technology, recommending to terminate Contract No. CE1500077 with Allen Systems Group, Inc. in the amount not-to-exceed \$26,850.80 for maintenance and support services on ASG-PRO/JCL software for the period 2/11/2015 - 2/10/2018, effective February 9, 2017.

Funding Source: N/A

#### Item No. 3

Common Pleas Court/Corrections Planning Board, submitting a grant award from the Ohio Department of Mental Health and Addiction Services in the amount of \$810,006.00 for Alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the Treatment Alternatives to Street Crime Program for the period of 7/1/2017- 6/30/2018.

FY2018 Ohio Mental Health and Addiction Services TASC Grant

Item No. 4

Common Pleas Court/Corrections Planning Board, submitting a grant award from the Ohio Mental Health and Addiction Services in the amount of \$220,500.00 for alcohol and other drug assessment and case management services in connection with the Treatment Alternatives to Street Crime Drug Court Program for the period of 7/1/2017- 6/30/2018.

Funding Source: FY2018 Ohio Mental Health and Addiction Services TASC Drug Court/Alcohol Drug Grant /Alcohol, Drug Addiction and Mental Health Services Board

Item No. 5

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting a funding allocation from Ohio Department of Mental Health and Addiction Services on behalf of Ohio Family and Children First in the amount of \$423,647.00 in connection with the Operational Capacity Building and Family Centered Services and Support funds for the period 7/1/2017 - 6/30/2018.

Funding Source: 50% State 50% Federal

Item No. 6

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of Division of Children and Family Services, submitting a grant award from the University of Maryland, School of Social Work Institute for innovation & implementation in the amount of \$219,026.00 for development, integration and sustainment of best practices for the National Quality Improvement Center of Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care Grant Program for the period 9/1/2017 – 12/31/2020.

Funding Source: University of Maryland

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Joe Nanni seconded. The motion to adjourn was unanimously approved at 11:30 a.m.